The Madera/Merced Migrant/Seasonal Head Start Policy Committee meeting was called to order by Enedino Martinez at 5:47 p.m.

**Committee Members Present**
- Susmey Cortez
- Irene Juarez
- Norma Mendoza
- Ranfelis Cortez
- Nayeli Rodriguez
- Erika Dieguez
- Enedino Martinez
- Aquilino Almaraz
- Felipe Ochoa
- Lidia Tinajero Jimenez
- Guadalupe Vargas
- Rosa Hernandez
- Griselda De La Torre
- Adriana Cervantes
- Yurilia Hernandez-Rueda

**Committee Members Absent**
- Manuel Ruiz
- Miguel Chavez
- Analberto Martinez
- Rosa Santos Gomez

**Personnel Present**
- Maritza Gomez, Head Start Director
- Maru Gasca Sanchez, Support Services Manager
- Mavy Moreno, ERSEA Specialist
- Karina Garcia, Administrative Aide
- Maria E. Castillo, Family Advocate
- Alicia Murguia, Family Advocate
- Alejandra Perez, Family Advocate
- Georgina Moreno, Family Advocate
- Sylvia Sandoval, Center Director
- Dinorha Flores, Family Advocate

**Others**
- Miranda Martinez, Parent from Los Niños Head Start center

A. **PUBLIC COMMENT**
Ms. Gomez welcomed the parents for coming and being a part of the Policy Committee for the program year 2014-2015. Ms. Gomez also thanked the parents who were members of the previous program year’s Policy Committee for their service.
Ms. Gomez announced there would be training for the new members who settled on the future training date as Wednesday, June 18th at 5:30pm.

B. **TRAINING**
C. **ADOPTION OF THE AGENDA**
   Enedino Martinez asked for a motion to approve the agenda as presented. Irene Juarez made the motion to approve the agenda; seconded by Erika Dieguez, carried unanimously.

D. **ADJOURN TO CLOSED SESSION**
   Public Employee Appointment/Employment.

   **RECONVENE TO PUBLIC SESSION** –
   Report of Closed Session Acts (Pursuant to California Government Code 54957.1)
   Susmey Cortez made the motion to approve the staffing changes, seconded by Irene Juarez, carried unanimously.
   Public session was reconvened at 6:02 pm.

E. **APPROVAL OF MINUTES**
   **E-1** – Ranfelis Cortez made the motion to approve the meeting minutes for May 7, 2014, seconded by Erika Dieguez; carried unanimously.

   **E-2** – Norma Mendoza made the motion to approve the Executive Committee meeting minutes for May 20, 2014, seconded by Susmey Cortez; carried unanimously.

F. **DISCUSSION / ACTION ITEMS**
   **F-1** Nominate and Elect interested Policy Committee members to serve on as officers; as per By-Laws, Article 10, Sections 1 and 2 – Ms. Gomez explained the responsibilities of each officer position. The nominations were as follows: Aquilino Almaraz for President, Nayeli Rodriguez for Vice President, and Felipe Ochoa for Secretary. Irene Juarez made the motion to approve the new officers for the Policy Committee, seconded by Norma Mendoza; carried unanimously.

   **F-2** Nominate and Elect one member of the Policy Committee to serve on the Executive Committee – Ms. Gomez explained the purpose of the Executive Committee, which includes meeting when there is no quorum at the monthly meetings and to approve urgent agenda items and staffing changes. The Executive Committee is comprised of the officers, President, Vice President and Secretary and a Committee member. Guadalupe Vargas was nominated to be part of the Executive Committee. Erika Dieguez made the motion to approve the Executive Committee member, seconded by Susmey Cortez; carried unanimously.
F-3 Nominate and Elect six representatives and four alternate representatives to serve on the 2014-2015 Central California Migrant Head Start Policy Council – Ms. Gomez informed the members of which duties are associated with the Central California Migrant Head Start Policy Council. Ms. Gomez explained there would be six representatives for the agency and four alternates. Ms. Gomez also discussed that CCMHS Policy Council members would be provided transportation to Modesto to participate in the meetings held once a month, except for July where there will be one training day and one meeting. Erika Dieguez, Norma Mendoza, and Susmey Cortez shared with the Policy Committee members of their experience participating in the CCMHS Policy Council. The nominations for the six representatives were:

<table>
<thead>
<tr>
<th>Representative</th>
<th>Alternate</th>
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<tbody>
<tr>
<td>Rosa Hernandez</td>
<td>Lidia Tinajero Jimenez</td>
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<td>Felipe Ochoa</td>
<td>Adriana Cervantes</td>
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<td>Nayeli Rodriguez</td>
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<td>Guadalupe Vargas</td>
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<td>Aquilino Almaraz</td>
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<td>Griselda De La Torre</td>
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The other two alternates were to be nominated for the next meeting when all members were present. Irene Juarez made the motion to approve the CCMHS Policy Council members and their alternates, seconded by Erika Dieguez, carried unanimously.

F-4 Review and ratify the Budget Revisions and increase from Amendment #2 for the 2013-2014 State Based Migrant and Start-up/Close-down Programs submitted to Stanislaus County Office of Education on May 20th – Ms. Gomez explained that our program had certain centers under a state funded program and explained the increase in funds and their allocations. Lidia Tinajero made the motion to approve the Budget revisions and increase, seconded by Susmey Cortez, carried unanimously.

F-5 Authorize the submission of the Community Action Partnership of Madera County 2014-2015 State Based Migrant Full Day Program Grant Budget to Stanislaus County Office of Education – Ms. Gomez explained and discussed the 2014-2015 State Based Migrant Full Day Program Grant Budget to the Policy Committee members. No questions were asked. Felipe Ochoa made the motion to approve the 2014-2015 State Based Grant Budget, seconded by Irene Juarez; carried unanimously.

G. ADMINISTRATIVE REPORTS

G-1 Bank of America Business Card Monthly Credit Card Statement and all other Credit Card Expenses (March and April 2014) – Item given to parents to review.
G-2 Budget Status Reports – (April 2014) – Item given to parents to review.
G-3 In-Kind Report – (April 2014) – Item given to parents to review.
G-4 Program Enrollment & Attendance Report (April 2014) – Item given to parents to review.

H. POLICY COMMITTEE MEMBER REPORTS
   H-1 Center Reports- None
   H-2 Board of Directors Report- None

I. CORRESPONDENCE
   None

J. FUTURE AGENDA ITEMS
   None

K. ADJOURNMENT
   The motion was made to adjourn the meeting at 7:01 pm by Rosa Hernandez, seconded by Lidia Tinajero Jimenez; carried unanimously.