Community Action Partnership of Madera County, Inc.
Regular Board of Directors Meeting

Thursday,
August 9, 2012
5:30 P.M.

CAPMC Conference Room 1
1225 Gill Avenue
Madera, Ca. 93637

AGENDA

Supporting documents relating to the items on this agenda that are not listed as “Closed Session” are available for inspection during normal business hours at Community Action Partnership of Madera County, 1225 Gill Avenue, Madera, CA 93637. Supporting documents relating to the items on this agenda that are not listed as “Closed Session” may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County during normal business hours. Please visit Community Action Partnership of Madera County for updates at www.maderacap.org.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Melisa DaSilva

A. PUBLIC COMMENT
The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of our agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comment at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting of the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-thirds vote, or unanimous vote if quorum is less than full board, required for consideration.

(Government Code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section F).

B-2 ADOPTION OF AGENDA: Adoption of agenda as presented or with approved additions.
C. **TRAINING**
   None

D. **ADVOCACY ISSUES**
   None

E. **CONSENT ITEMS**

E-1 Approve the Minutes of the Regular Board of Director’s Meeting – July 12, 2012

E-2 Accept the minutes from the Madera/Mariposa Regional Head Start Policy Council Meeting – July 11, 2012

E-3 Accept the minutes from the Madera/Merced Migrant/Seasonal Head Start Policy Committee Meeting – July 5, 2012

E-4 Accept the minutes from the Fresno Migrant/Seasonal Head Start Policy Committee Meeting – July 24, 2012

E-5 Accept Bank of America Credit Card Statements
   • May 2012
   • June 2012
   • July 2012

E-6 Accept American Express Credit Card Statement and All Other Credit Card Statements
   • May, 2012
   • May, 2012

E-7 Approve the following reports:
   • Madera Migrant/Seasonal Head Start In-Kind Monthly Report – June 2012
   • Madera Migrant Head Start including Blended Migrant Preschool State Program Income Calculations – June 2012
   • Regional Head Start Food Program Counts - June 2012
   • Madera Head Start Monthly Report – June 2012

E-8 Approve the following reports:
   • Fresno Migrant Head Start In-Kind Report – June 2012
   • Fresno Migrant Head Start Food Program Counts – June 2012

F. **DISCUSSION ITEMS**

F-1 Review and approve the Health Insurance Plan Options that will become effective September 1, 2012 and the employer contribution threshold at $460.00 for medical and $54.75 for dental/vision/life insurances per employee per month
F-2 Review and approve the Community/Family Services Department Child Alternative Payment Program Parent and Provider Handbook


F-4 Review and approve the Impasse Procedure between Community Action Partnership of Madera County Board of Directors and the Madera/Merced Migrant/Seasonal Head Start Policy Committee

F-5 Review and approve the Impasse Procedure between Community Action Partnership of Madera County Board of Directors and the Fresno Migrant/Seasonal Head Start Policy Committee

F-6 Review and approve the FMHS Budget Reallocation and additional one-time funding in the amount of $116,940 from Community Action Partnership of San Luis Obispo for the Fresno Migrant Head Start program for the fiscal year 2011-2012

G. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS

G-1 Finance Committee – Verbal
G-2 Personnel Committee – Verbal
G-3 Executive Director Monthly Report – Verbal
G-4 Financial Statements (May, June 2012) – Informational
G-5 Head Start Policy Council/Committee Reports – Verbal
G-6 Work Related Injury Report (June 2012) – Informational
G-7 CAPMC Board of Directors Attendance Report for 2012

H. CORRESPONDENCE

H-1 Information Memorandum from the Office of the Administration for Children and Families regarding Head Start, Child Care, and Public Libraries, Partnerships to Support Young Children and Their Families dated May 9, 2012


H-3 Information Memorandum from the Office of the Administration for Children and Families regarding Head Start Tangible Personal Property and Real Property Report issued March 29, 2012

H-4 Information Memorandum from the Office of the Administration for Children and Families regarding Head Start crib safety issued April 24, 2012

I. ADJOURN TO CLOSED SESSION

I-1 Closed Session – Personnel
Approve the CAPMC Staffing Changes Report for July, 2012
(Pursuant to Government Code 54957)
I-2  Closed session – Employee Discipline/Termination
    Employee  601
    Employee  519

    (Pursuant to Government Code 54957)

I-3  Closed Session – Possible Litigation
    Notice of Charge of Discrimination – EOC
    (Pursuant to Government Code 54956.9)

RECONVENE TO PUBLIC SESSION
    Report of Closed Session Acts
    (Pursuant to Government Code 54957.1)

J. ADJOURN