2013-2014
Annual Report

Madera/Mariposa Regional Head Start
Message from the Director

Our Agency

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CAPMC Board of Directors and Policy Council

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Greetings from Community Action Partnership of Madera County’s Head Start Department! I would like to share important information regarding the services that the Madera/Mariposa Regional Head Start program provides to the children and families of the community. Staff have compiled data for the 2013-2014 Annual Report which gives an overview of the funding, staffing, enrollment, attendance and over all services provided by the Madera/Mariposa Regional Head Start Program.

Madera/Mariposa Regional Head Start is a direct grantee of the Office of Head Start Region IX. A grant application is submitted annually and funding is awarded to CAPMC. For the 2013-2014 program year, CAPMC was funded to serve 372 children. By the end of the year, a total of 492 children were served.

During the children and family’s participation in the program, they receive comprehensive services inclusive of education, health, nutrition, mental health, and disabilities. CAPMC’s primary goal is to provide families with opportunities to engage with their children, increase their knowledge of their children’s development, and ultimately, assist them in becoming their children’s life long educators. Some of the strategies used to achieve our goals are to provide educational workshops, encouraging language and literacy, teacher/parent conferences, parent committee meetings, and opportunities to engage in classroom activities.

Madera/Mariposa Head Start staff is very proud of all of its accomplishments. During the 2013-2014 program year, the program received its triennial Federal Review. The results couldn’t have been better. There were no findings noted for the program and many exemplary practices were highlighted based on the services that the program provides for the families and children.

I want to acknowledge our exceptional staff for all their dedication to providing quality educational experiences to the children; the Policy Council and Board of Directors for their continued support. As well as all of our community partners that make it possible for the program to provide assistance to families in need. This is truly a “community effort” to help families meet their needs and allow children to be successful in their educational path.

A special recognition and gratitude to the families of the program that allow program staff the honor of educating and caring for their children on a daily basis. It is a privilege to be able to serve the families of Madera and Mariposa County.

Respectfully,

Maritza Gomez
Program Director
CAPMC Head Start Programs

“I strongly agree the experience a child gets out of going to Head Start helps them get ready for kindergarten.”

-Head Start Parent
Community Action Partnership of Madera County (CAPMC), a 501(c)(3) non-profit organization, has dedicated its programs and services to address the needs of the low-income residents of Madera County for over the past four decades. Although Madera County is our primary focus for serving low-income individuals and families, CAPMC has also been awarded funds to expand Head Start services to Regional families in Mariposa County and Migrant/Seasonal families in Merced County.

CAPMC was established in 1965 as a result of the Economic Opportunity Act (EOA) of 1964. The EOA was signed into law by President Lyndon B. Johnson to support his declaration of an unconditional “War on Poverty.” The act was established to promote school readiness, enhance children’s social and cognitive development by providing educational, health, nutritional, social, and other services to enrolled children and their families. Each county in the United States designated a community action agency to be responsive to the needs of the low-income individuals and families by providing programs and services that assist them in becoming stable and self-reliant.

CAPMC is a leader in “helping people, changing lives.” We have received local and national recognition for implementing creative, cost-effective programs to serve the low-income residents of Madera, Mariposa, and Merced counties. As the region continues to grow and change, CAPMC is also transforming itself to best serve those in need. CAPMC continues to examine its current programs to ensure that they meet the highest levels of efficiency and effectiveness. As an agency, leaders regularly seek to initiate innovative programs that complement and broaden our existing ones, and search for the best practices from other agencies in our community action network. CAPMC continues to maintain the financial integrity of its programs to maximize resources to the greatest benefit of CAPMC program participants and other customers and stakeholders. Since its inception in 1965, CAPMC’s mission and vision have remained the same:

**Mission**

Helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence.

**Vision**

CAPMC will be recognized as a premier social service agency that eliminates the effects of poverty by helping people obtain knowledge and skills to achieve self-reliance and economic stability...one life at a time.
Shared Governance

Board of Directors (as of May 2013)

Kelly Woodard  
Department of Social Services

Edward Gonzalez  
Madera Unified School District

Rick Farinelli  
Madera County Board of Supervisors

Sally Bomprezzi  
Madera City Council

Dennis Haworth  
City of Chowchilla

Dennis Smith  
Madera Chamber of Commerce

Liliana Echavarria  
Policy Council, Regional Head Start

Emlen Miles-Mattingly  
Fiscal Management/Accounting

Elizabeth Madrid  
Madera Coalition for Community Justice

Kathy Lopes  
Early Childhood Education/Development

Nettie Amey  
Central Madera/Alpha

Sue Kern  
Eastern Madera County

Ruth Carral  
Eastside/Parksdale

Caroline Williams  
Fairmead/Chowchilla

Linda L. Lewis Wright  
Monroe/Washington

Policy Council

Chowchilla
Beth Stockton
Michelle Badilla

Cottonwood
Liliana Echevarria

Eastside
Rosa Eufrasio

Fairmead
Beverly Chavez

Mariposa
Keasha Blew

Mis Tesoros
Mena Camacho

North Fork
Shawnale Mungin

Oakhurst
Yeni Munoz

Ruth Gonzales
Lakeysha Frazier

Valley West
Jessica Melgoza

Verdell McKelvey
Marina Ybarra

Board of Directors Representative
Dennis Smith

Community Representative
Yolanda King

“My child loves coming to the center and learning new things.” - Head Start Parent
An audit was conducted by Randolph Scott & Company as of June 30, 2013. In the auditor’s judgment, he/she had no reservation as to the fairness of presentation of Community Action Partnership of Madera County financial statements and their conformity with Generally Accepted Accounting Principles (GAAP). An “unmodified opinion” was given without any reservations of the financial condition. There were no findings or questioned costs or any material or significant internal control weaknesses noted during the audit.

Note: Audited Financial Reports for the fiscal year 2013-2014 will not be available until December 2014.
Legal Name: Community Action Partnership of Madera County  
Grant Number: 90-CH-0780  
Annual Funding cycle: June 1, 2013—May 31, 2014  

Number of Eligible Children Served in Madera County: 338  
Number of Eligible Children Served in Mariposa County: 34  
Total 372  

Program Option: Center-Based and Home-Base  
Licensed by Community Care Licensing  

Total Funds Awarded $3,322,433.00  
Basic Funds $3,273,811.00  
T&TA Funds $48,622.00  

Non-Federal Funds $830,609.00  
In-Kind Contributions $841,248.00  
Rental Income $197,636.00  

Fiscal Year 2013-2014 Expenditures  

- Other $377,346  
- Indirect $267,557  
- Equipment & Supplies $152,752  
- Salaries, Fringe & Benefits $2,476,156  

On March 18, 2014, The Office of Head Start acknowledged that Community Action Partnership of Madera County was in full compliance with all applicable Head Start Performance Standards, laws, regulations and policy requirements by issuing a letter based on a triennial review.
## Children and Families Served

<table>
<thead>
<tr>
<th>ELIGIBILITY</th>
<th>Children Enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income below 100% of federal poverty line</td>
<td>332 (67.4%)</td>
</tr>
<tr>
<td>Receipt of public assistance</td>
<td>117 (24%)</td>
</tr>
<tr>
<td>Foster Children</td>
<td>12 (2.4%)</td>
</tr>
<tr>
<td>Homeless</td>
<td>1 (0.2%)</td>
</tr>
<tr>
<td>Over Income</td>
<td>30 (6%)</td>
</tr>
</tbody>
</table>

### PARENT INCOME LEVEL

Enrollment records indicate the following annual income levels of Madera Regional Head Start parents:

<table>
<thead>
<tr>
<th>Eligible Income</th>
<th>94%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Over Income</td>
<td>6%</td>
</tr>
</tbody>
</table>

### PARENT EDUCATION LEVEL

<table>
<thead>
<tr>
<th>Neither GED nor Diploma</th>
<th>136</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School Diploma/GED</td>
<td>148</td>
</tr>
<tr>
<td>Associate degree or some college</td>
<td>180</td>
</tr>
<tr>
<td>Advanced or baccalaureate degree</td>
<td>0</td>
</tr>
</tbody>
</table>

Over income intake must be 10% or less.

## Children and Families Served in 2013-2014

- Total number of Children Served in Madera/Mariposa counties: 492
- Funded Number of Children to be Served in Madera/Mariposa Counties: 372
- Total Number of Families Served: 464

### Family Type

- Single-Parent Families, 276
- Two-Parent Families, 188
The Madera/Mariposa Regional Head Start program met the funded enrollment for the 2013-2014 program year. The program offers a center-based program four days per week. The breakdown of the ages of enrolled children is as follows:

<table>
<thead>
<tr>
<th>ETHNICITY</th>
<th>Actual # of Children Served</th>
<th>Madera County 0-5 Population</th>
<th>Mariposa County 0-5 Population</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hispanic/Latino</td>
<td>355 (72.1%)</td>
<td>14,259 (72.6%)</td>
<td>889 (18.8%)</td>
</tr>
<tr>
<td>Non-Hispanic</td>
<td>137 (28%)</td>
<td>102 (21.4%)</td>
<td>352 (72.2%)</td>
</tr>
</tbody>
</table>

99.9% Enrollment

Ages of Enrolled Children in 2013-2014

- 3 years old: 261
- 4 years old: 228
- 5 year old: 3

Children with Disabilities

- Speech or Language Impairment: 48
- Specific Learning Disability: 1
- Autism: 3
- Other Developmental Delay: 1

14.2% Enrolled Children with Disabilities

Note: Head Start Regulations state a requirement that at least 10% of children enrolled must be identified with a disability.
# Health & Dental Services

## Medical Services
- Number of children who are up-to-date on age-appropriate and preventative health care: 441
- Number of children with health insurance: 478

## Dental Services
- Number of children with continuous, accessible dental care provided by a dentist: 486

### Chronic Health Conditions
- Number of children diagnosed with chronic condition needing medical treatment: 16

#### Recipients of Treatment for Chronic Conditions
- Anemia: 53
- Asthma: 28
- Hearing Difficulties: 2
- Vision Problems: 14
- High Lead Levels: 6

### 100%
Children with an on-going source of continuous, accessible health care

Number of children at enrollment who were determined by a health care professional to be up-to-date on all immunizations appropriate for their age: 483

“My child has had a wonderful experience learning social development, health & nutrition, and obeying rules and teachers.”

- Head Start Parent
Program Staff & Qualifications

33% Staff who are current or former Head Start parents

Number of staff currently enrolled in a degree program 3

TEACHING STAFF

Qualified Teachers:
- Graduate Degree: 1
- Bachelor’s Degree: 8
- Associate Degree: 14
- Child Development Associate Credential*: 7

TOTAL TEACHING STAFF 30

MID-MANAGEMENT/MANAGEMENT STAFF

- Graduate Degree: 1
- Bachelor’s Degree: 8
- Associate Degree: 0

*By the end of the 2013-2104 Program Year, all teaching staff with a CA Teacher permit, had attained their AA/AS Degree in Child Development or related field.
School Readiness Goals

Madera/Mariposa Regional Head Start has adopted the following school readiness goals:

Children will...

- use and comprehend increasingly complex and varied vocabulary.
- comprehend the physical organization of print materials and that print carries meaning.
- demonstrate awareness that language can be broken into words, syllables, and smaller pieces of sound.
- be able to demonstrate increasing awareness of symbols and that letters make up words and eventually that letters have sounds.
- Children who are Dual Language Learners will demonstrate the ability to comprehend, and speak the English Language while being proficient in their home language.
- Use math in every day routine to count, compare, relate, pattern, and problem solve.
- Store, retrieve, and use information to find multiple solutions to every day challenges.
- Be able to recognize and regulate emotions, attention, impulses, and behavior.
- Express awareness of difference and similarities between self and others, including language, culture, and special needs.
- Be persistent in demonstrating an interest in different topics and activities, desire to learn, creativeness, and independence in learning.
- Participate in activities and play to develop increase control in gross and fine motor skills.
- Demonstrate an understanding of practicing healthy habits.
- Families will support their child’s learning and development by working in collaboration with staff to implement school readiness activities at home and at school.

The goals were adopted in the fall of 2012 to comply with the Office of Head Start School Readiness Initiative and the Improving of Head Start for School Readiness Act of 2007. To ensure successful implementation the School Readiness Goals are aligned with the Desired Results Development Profile, the Preschool Profile, The Head Start Child Development Early Learning Framework, CA Preschool Learning Foundations, and Parent Satisfaction Survey.

Even though the ultimate goal is to ensure all children reach all of the goals, the program individualizes based on the children’s developmental and skill level. At the end of each school year, all developmental & program data is analyzed to determine which goals will be the focus for the following school year. Based on the Outcome results for the 2013-2014 program year (see page 13), the areas of focus were math, language and literacy, and dual language learners. Additional resources, training, and support was provided to teaching staff and parents to ensure children are supported on increasing their skills and knowledge.

Our goals strongly support the CAPMC Head Start School Readiness Belief Statement:

“Head Start believes that school readiness is a shared responsibility between parents and teaching staff that focuses on the whole child and is the foundation for future learning. School readiness encompasses the least restrictive environment which individualizes all developmental domains for every child, including children with disabilities and Dual Language Learners.”
**Child Outcomes**

In order to measure children’s educational gains, Madera/Mariposa Head Start utilizes the Desired Results Developmental Profile (DRDP) – PS 2010. The tool gathers developmental information on children based on teacher’s observations in 13 developmental domains. Three collections are taken throughout the program year November, February and April of each year. After each collection, program staff analyze the developmental outcomes for individual children, center level, and the program as a whole to determine if all children are making progress towards school readiness goals and to make program improvements. The progress shown reflects only children who were assessed in all three assessment periods and does not reflect late enrollees or children who withdrew from the program mid-year. The graph below displays the percentage of children that are in the top two developmental levels (building and intergrading):

![Graph showing developmental outcomes](image)

The lowest developmental domains gains for the end of the 2013-2014 were Mathematical Development, English Language Development, and Language and Literacy Development.

**Training & Technical Assistance**

Ongoing training is being provided to teaching staff to continue to enhance their skills in those areas and support the children’s learning and school readiness success. Intentional training is being provided at key times to ensure effectiveness—pre-service, bi-monthly, and individual monthly mentoring by Area Managers. Some of the training topics include effective facilitation of small group/free choice activities, math activities, and language development strategies.

In addition to the training being provided by program staff, 5 Head Start sites will be participating in the Race to the Top project that provides strength-based coaching used to enhance teachers’ individual skills to achieve and sustain quality improvement. A Practice Based Coaching/mentoring project will be implemented by Head Start Area Managers to support quality teaching and ensure learning practices are implemented with accuracy and result in positive outcomes for children and families.
The Madera/Mariposa Regional Head Start program uses the Creative Curriculum, a research-validated system that teaches school readiness skills by responding to children’s learning styles and building on their strengths and interests. In addition to academic preparation, children learn socialization and problem-solving skills.

In addition to using the Creative Curriculum, the program adopted the Classroom Assessment Scoring System (CLASS) tool in order to measure the quality of environment, social and emotional aptitude, and school readiness of children. The information gathered is also used to provide training and technical assistance to staff on an on-going basis. A baseline is established at the start of the program, fall or early winter, and a follow up observation is conducted in the spring to determine progress and opportunities for growth.

The Classroom Assessment Scoring System (CLASS) looks at 10 dimensions of teacher-student interactions and rates them on a seven-point scale. Below are the average scores for the 2013-2014 Madera/Mariposa Head Start program, comparisons with the national average and thresholds expectation from the Office of Head Start. In addition, the CLASS results from the Federal Review conducted in February 2014.

These results are extremely important as they are now used by Office of Head Start as a way to measure the quality of programs. Therefore, based on CLASS results and, if they fall below the national average, programs could be designated for recompetition.
Parent Engagement

Parents actively share in decision-making responsibility for program planning, goals and objectives, recruitment criteria, selection and enrollment of children, the annual program assessment, and personnel policies. Some of our activities are as follows:

- Actively participated in the Policy Council
- Received training on leadership, how to conduct meetings and the Brown Act
- Represented Policy Council during agency Board meetings
- Took home literacy bags to help with children’s school readiness goals
- Worked on homework activities, monthly calendars, and the “I Am Moving, I Am Learning” activities
- Assisted in taking care of gardens at the centers
- Attending educational nights where they learned and took school readiness activities

2013-2014 Parent Satisfactory Survey Results

CAPMC believes it is important to listen and engage our customers with a focus on meeting customers’ needs. It is the goal to look for continued improvement in our programs and services. The Parent Satisfaction Survey results provide vital information on parent views of the program and how these views can contribute to the continued sustainability of CAPMC.

- 99% of parents read to their children.
- More than three out of four children can identify letters and numbers.

**FAMILY**

Median Score (Scale 1-5): 4.60

Head Start staff supported my family’s needs.
Staff was very supportive in helping me meet my Family Partnership goals.
Head Start provided me a referral for any emergency.

**OUR HEAD START EXPERIENCE**

Median Score (Scale 1-5): 4.77

My child enjoyed his/her Head Start experience.
My child’s classroom and outdoor play yard is a clean and safe environment.
I was welcomed into my child’s classroom.

“I am grateful for the opportunity we’ve been given to attend.”
- Head Start Parent
Madera/Mariposa Regional Head Start
Locations

Madera/Mariposa Regional Head Start is funded by grants from the U.S. Department of Health and Human Services, Administration for Children and Families. Our services are aligned with Head Start Program Performance Standards.

CHOWCHILLA
265 Hospital Drive, Chowchilla, California 93610 • (559) 665-0291
Part Day Double-Session; Capacity: 60 Preschoolers

COTTONWOOD
2236 Tozer Avenue, Madera, California 93638 • (559) 664-1109
Part Day Double-Session; Capacity: 30 Preschoolers

EASTSIDE
1112 South A Street, Madera, California 93638 • (559) 674-1268
Part Day Double-Session; Capacity: 30 Preschoolers

FAIRMEAD
22850 Road 19 1/2, Chowchilla, California 93610 • (559) 665-5559
Part Day Double-Session; Capacity: 17 Preschoolers

MARIPOSA
5058 Jones Street, Mariposa, California 95338 • (209) 966-6161
Part Day Double-Session; Capacity: 30 Preschoolers

MIS TESOROS
131 Mace Street, Madera, California 93638 • (559) 673-1011
Part Day Double-Session; Capacity: 30 Preschoolers

NORTH FORK
33087 Road 228, North Fork, California 93643 • (559) 877-2352
Part-day Single-Session; Capacity: 17 Preschoolers

OAKHURST
40094 Indian Springs Road, Oakhurst, California 93644 • (559) 658-8171
Part Day Single-Session; Capacity: 15 Preschoolers

RUTH GONZALES
838 Lily Street, Madera, California 93638 • (559) 675-8518
Full-Day Session; Capacity: 30 Preschoolers

SUNSET
8594 Road 23, Madera, California 93637 • (559) 675-1921
Part Day Double-Session; Capacity: 26 Preschoolers

VALLEY WEST
101 Adell Street, Madera, California 93638 • (559) 673-4959
Part Day Double-Session; Capacity: 30 Preschoolers

VERDELL MCKELVEY
1901 Clinton Street, Madera, California 93638 • (559) 673-1500
Part Day Double-Session; Capacity: 34 Preschoolers

HOME BASE PROGRAM
Capacity: 23 Preschoolers

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY
1225 GILL AVENUE, MADERA, CA 93637
559|673|0012