



We need you with your talents and abilities to help eliminate the effects of poverty, to make our community a better place to live, and to help people obtain knowledge and skills to achieve self-reliance and economic stability.

Job Title: Homeless Outreach Worker

Position Type: Regular, full-time, non-exempt level

Department: Community Services

Salary Schedule: Range 15.5 (\$14.19 - \$17.29 hourly)

Position Summary: The Homeless Outreach Worker is responsible for the leadership, coordination, development, and management of all outreach activities. Provides street-based outreach services to homeless individuals and families. Provides referral to shelter and services to homeless individuals and families.

Minimum Qualifications:

EDUCATION / EXPERIENCE:

- High school diploma / GED
- One year experience working in a similar or related field or equivalent of education/experience substitute.

LICENSES / CERTIFICATES / PERMITS:

- Valid Class C California Driver's License

ABILITY TO:

- Coordinates and participates in outreach activities with FMCoC HOME Team and the Coordinated Entry System.
- Participates with local neighborhood associations or community-based organizations to conduct outreach activities.
- Engages homeless individuals by conducting VI-SPDAT assessments.
- Connects individuals to support services.
- Provides information, referrals, and does follow up for appropriate services and resources.
- Speak, read, and write Spanish is preferred.
- Attend Point-In-Time Counts, coordinate Entry System meetings or any meetings under the supervisor's directives.
- Conduct street outreach to locate homeless individuals.
- Have excellent documentation / organizational skills.

- Maintain appropriate log of outreach activities and street contacts.
- Collect and document data as required and assist in compiling statistical data, Housing Management Informational Systems (HMIS).

KNOWLEDGE OF:

- Services for homeless individuals and families.
- Community resources and demographics of Madera County.
- The Fresno Madera Continuum of Care (FMCoC)
- The Fresno Madera Continuum of Care Homeless Coordinated Entry System
- Housing of Urban Development (HUD) Regulations for Permanent Supportive Housing Programs
- Fair Housing Laws

General Physical Requirements:

- Medium work: exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

Selection Process:

Only applicants who meet the qualification standards of this position by the application filing will be allowed to participate in the examination process. Requests for a special accommodation to participate in the selection process should be made at the time you are contacted to schedule an interview. The selection process may include skill set testing, first and second round panel interviews. This position is open until filled.

Compensation and Benefits:

- Retirement: CAPMC's retirement plan is a 403(b) plan. Employees are eligible to make elective contributions to their 403(b) plan upon employment. Employees can participate in employer's contribution.
- Health Insurance: CAPMC provides eligible employees insurance coverage for medical, dental, vision and life through various policies.
- Employee Assistance Program: CAPMC offers an employee assistance program for employees and dependents that provides counseling and services when dealing with life's challenges.

General Information:

Applications may be obtained from CAPMC's website www.maderacap.org, visit 1225 Gill Ave Madera or calling the Human Resources Office at (559) 673-9173. Applicants must be submitted to the CAPMC's Human Resources Office.

The CAPMC is an equal opportunity employer. CAPMC provides equal employment opportunity to all persons regardless of race, national origin, religion, color, ancestry,

physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, transgender, sex stereotyping, age, sexual orientation, military status, veteran status, and any status protected by applicable federal, state and local laws.

Appointment will be contingent upon passing a pre-employment alcohol and drug screen, fingerprint clearance and reference checks, pre-employment physical, immunization requirement, and TB test is required for Head Start budgeted positions.

Affirmative Action / Equal Employment Opportunity / Drug Free Employer