

JOIN OUR TEAM!

Maintenance Worker I

Photo Credit: madera.gov



Location: Madera, CA

Salary: Range 16.5 \$15.86 hourly rate

Budgeted: Full time at 12 months; Monday - Friday Night Shift

Benefits: 403(b) Retirement Plan, Medical/Dental/Vision/Life, Employee Assistance Program

Date of posting: May 10, 2021



Our Mission

Helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence.

Our Vision

CAPMC will be recognized as a premier social service agency that eliminates the effects of poverty by helping people obtain the knowledge and skills to achieve self-reliance and economic stability...one life at a time.

CAPMC is seeking a strategic and creative person to ensure the health & safety of Head Start sites by performing maintenance duties. Reports & addresses any health and safety hazards immediately. Works with maintenance team to maintain a safe environment for children, parents, and staff.

The individual will demonstrate the ability to:

- Use a variety of computer programs inclusive of Microsoft Word, Excel, Outlook, and agency CAPnet work order system.
- Maintain open and ongoing communication with office and center staff to ensure the health & safety of Head Start facilities.
- Use and care for hand tools and power equipment necessary to perform various building maintenance and repair tasks.
- Use lawn maintenance equipment.
- Use cleaning material and equipment.
- Perform manual labor.
- Follow work schedule as well as written and oral instructions.
- Work cooperatively with other staff.
- Communicate orally with staff, clients, or the public in face-to-face, one-on-one settings, or group settings or using a telephone.
- Observe or monitor objects to determine compliance with prescribed operating or safety standards.
- Measures distance using a tape measure or other measuring device.
- Comprehend and make inferences from written material.
- Make precise arm-hand positioning movements and maintain static arm-hand position to operate tools, such as electric hand drills, power handsaws, or radial arm saws.
- Work in small, cramped areas.



1225 Gill Avenue Madera, CA 93637



(559) 673-9173



www.maderacap.org

Community Action Partnership of Madera County, Inc. is an equal opportunity, drug free, and affirmative action employer.

Maintenance Worker I

Our Values



Trustworthiness



Respect



Responsibility



Fairness



Caring



Citizenship

- Mix or work with cleaning fluids, chemicals, paints, cleaning agents, or similar solutions using only normal protective equipment.
- Work in a variety of weather conditions with exposure to the outdoor elements.
- Work safely without presenting a direct threat to self or others.
- Learn and follow CAPMC Head Start policies and procedures.
- Review or check the work product of others for conformance to standards.
- Be reliable and prompt.
- Follow code of ethics.

This individual with demonstrate to possess the knowledge of:

- Methods, practices, tools, and materials used in building maintenance and repair work.
- Safe and proper use of gardening materials, equipment, and chemicals.
- The occupational hazards and necessary safety precautions applicable to building maintenance work.

MINIMUM QUALIFICATIONS

EDUCATION / EXPERIENCE

- High School Diploma or GED.
- At least one year of experience in the maintenance, janitorial, and operation of buildings, grounds and facilities.
- Ensures a minimum of 15 hours of professional growth hours are completed and documented annually.

LICENSES/CERTIFICATIONS

- Valid California Driver's License

General Physical Requirements: Medium work: climbing; exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

HOW TO APPLY

Eligible candidates are encouraged to apply by submitting an application to

employment@maderacap.org.

Employment applications can be found on CAPMC's website:

www.maderacap.org.

See full job description here:

www.maderacap.org/employment/position-announcements/

Community Action Partnership of Madera County, Inc. (CAPMC) is an equal opportunity employer. CAPMC provides equal employment opportunity to all persons regardless of race, national origin, religion, color, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, transgender, sex stereotyping, age, sexual orientation, military status, veteran status, and any status protected by applicable federal, state and local laws. Appointment will be contingent upon passing a pre-employment alcohol and drug screen, fingerprint clearance, debarment, and reference checks, pre-employment physical, immunization requirement, and TB test is required for Head Start funded positions.



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