



Mission: Helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence.

Join Our Team!

We Are Hiring!

Community Action Partnership of Madera County

Title:	Early Head Start Family Facilitator
Types:	Full-time; 12 months annually
Location:	Madera, California
Pay Range:	\$22.20- \$27.05 per hour
Benefits:	Medical/dental/vision/life, Employee Assistant Program, 403(b) retirement plan

How to Apply:

1. Visit www.maderacap.org and apply.
2. Fill out and submit the [Application](#) to employment@maderacap.org.

[CAPMC](#) is seeking a strategic and creative person to be responsible for providing a home base educational program for infant, toddlers, and pregnant mothers that meet Head Start Performance Standards, Head Start Act of 2007, utilizing developmentally appropriate adult and child practices and complies with Community Care Licensing Regulations.

This individual must have the ability to:

- Read, write, and speak Spanish is preferred.
- Operate various software programs such as Learning Genie and ChildPlus.
- Use Microsoft Outlook, Teams, 365 Products.
- Understand and carry out oral and written directions.
- Communicate effectively, orally and in writing.
- Develop and maintain supportive, respectful, and empowering relationships with families and children.
- Work effectively with all socio-economic and cultural backgrounds.

This individual will demonstrate to possess the knowledge of:

- CAPMC Head Start Programs, Head Start Performance Standards, State regulations (where applicable), and licensing regulations (where applicable).
- General understanding of pre/post-natal care and child development 0-3 years.
- The services and agencies in the assigned service area.
- Preparation and uses of individual education plans, record keeping, adult education principles, and principles of leadership and supervision.
- Developmentally appropriate Child development theories and practices
- Individual differences, learning styles, cultural needs, child development and community needs in setting up and implementing curriculum for the year.
- Maternal and child health practices.

Requirements/Qualifications:

- Associate's degree in Early Childhood Education (ECE) / Child Development (CD) or a related field degree and
 - 3 units in ECE / CD infant and toddler
- Ensures a minimum of 15 hours of professional growth hours are completed and documented annually.
OR
- High School Diploma or GED and
 - Working towards an Associate's degree in Child Development or a related field.
 - 3 units in ECE / CD infant and toddler.
 - 2 years of classroom experience
- Ensures a minimum of 15 hours of professional growth hours are completed and documented annually.

LICENSES / CERTIFICATES / PERMITS:

- Must have a current and valid Associate Teacher Permit.
- Working towards a Master Teacher permit within 12 months of hire.
- Possess Pediatric First Aid and CPR certification and update bi-annually.

General Physical Requirements:

- Exerting up to 30 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.
- Able to maintain regular, punctual attendance consistent with the Americans with Disabilities Act (ADA), Family Medical Leave Act (FMLA), California Family Rights Act (CFRA) and other federal, state and local standards.
- Able to perform the essential job functions consistent with the ADA, FMLA, CFRA and other federal, state and local standards.

Appointment will be contingent upon passing a pre-employment alcohol and drug screen, fingerprint clearance, and reference checks, pre-employment physical, immunization requirement, and TB test is required for Head Start funded positions.

CAPMC will consider qualified applicants with a criminal history pursuant to the California Fair Chance Act. You do not need to disclose your criminal history or participate in a background check until a conditional job offer is made to you. After making a conditional offer and running a background check, when CAPMC is concerned about conviction that is directly related to the job, you will be given the chance to explain the circumstances surrounding the conviction, provide mitigating evidence, or challenges the accuracy of the background report. Find out more about the Fair Chance Act by visiting calcivilrights.ca.gov/fair-chance-act/.

Affirmative Action / Equal Employment Opportunity / Drug Free Employer

