



**Community Action Partnership of Madera County, Inc.
Board of Directors Meeting**

Thursday, February 10, 2022

**CAPMC Conference Room 1 / 1a
1225 Gill Avenue
Madera, CA 93637
5:30 pm**

Webex Meeting Information

Meeting number: 146 208 1692 | Password: CAPMC1225

Meeting Link: <https://maderacap.webex.com/maderacap/j.php?MTID=m876f6692b88957dc5300bb4a4d139117>

Join by phone: 1-844-992-4726 United States Toll Free

Access code: 146 208 1692

Supporting documents relating to the items on this agenda that are not listed as “Closed Session” are available for inspection during the normal business hours at Community Action Partnership of Madera County, 1225 Gill Avenue, Madera, CA 93637. Supporting documents relating to the items on the agenda that are not listed as “Closed Session” may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.

Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Nancy Contreras

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

B-2 ADOPTION OF AGENDA: Adoption of agenda as presented or with approved additions.

C. TRAINING/ADVOCACY ISSUES

None

D. CONSENT ITEMS

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – January 13, 2022.

D-2 Review and consider approving the Minutes of the Madera/Mariposa Regional & Early Head Start Policy Council Executive Committee Meeting – January 6, 2022.

D-3 Review and consider accepting the Bank of America Credit Card Statements:

- December 2021
- January 2022

D-4 Review and consider accepting the American Express Credit Card Statement and All Other Credit Card Statements:

- December 2021
- January 2022

D-5 Review and consider approving the following **Madera/Mariposa Regional Head Start** Reports:

- Monthly Enrollment Report – December 2021
- In-Kind Report – December 2021
- CACFP Program Report – December 2021

D-6 Review and Consider approving the following **Madera Early Head Start** Reports:

- Monthly Enrollment Report – December 2021
- In-Kind Report – December 2021

D-7 Review and Consider approving the following **Madera Migrant/Seasonal Head Start** Reports:

- Monthly Enrollment Report – December 2021
- In-Kind Report – December 2021
- CACFP Program Report – December 2021
- Program Information Report (PIR) – December 2021

D-8 Review and consider approving the following **Fresno Migrant Head Start** reports:

- In-Kind Report – December 2021

- D-9 Review and consider approving the Enrollment Selection Criteria and the Recruitment Procedure for the 2022 – 2023 program year for *Madera/Mariposa Regional and Early Head Start*.
- D-10 Review and consider approving the Enrollment Selection Criteria and the Recruitment Procedure for the 2022 – 2023 program year for *Migrant/Seasonal Head Start*.
- D-11 Review the Madera County Child Advocacy Center (CAC) Program Report for January 2022 (Informational Only).
- D-12 Review the Child Care Alternative Payment and Resource & Referral Program Report for January 2022 (Informational Only).
- D-13 Review the Community Services Report for January 2022 (Informational Only).
- D-14 Review the Homeless for Engagement for Living Program (H.E.L.P) Center Report for January 2022 (Informational Only).

E. DISCUSSION ITEMS

- E-1 Review and consider accepting the auditor reports and the audited financial statements for the year ended June 30, 2021.
- E-2 Consider authorizing the Executive Director and Chairperson to sign and submit the Local Federal Emergency Management Agency (FEMA) Application on behalf of CAPMC's Board of Directors.
- E-3 Consider authorizing the Executive Director and Chairperson to sign and submit the Local FEMA Application Phase ARPA-R on behalf of CAPMC's Board of Directors.
- E-4 Review and consider approving Community Action Partnership of Madera County, Inc. (CAPMC) 2021 – 2022 Basic and Blended Comparison Budget Revisions to Stanislaus County Office of Education.
- E-5 Review and consider approving Community Action Partnership of Madera County, Inc. (CAPMC) 2021 – 2022 Amendment #1 Budget Revisions for CMIG and CMSS to Stanislaus County Office of Education.
- E-6 Review and consider approving the submission of CAPMC's 2022 – 2023 (June 1, 2022 – May 31, 2023) Madera/Mariposa Regional & Early Head Start Refunding Application to the Department of Health and Human Services, Administration for Children and Families, Region IX Head Start Program.
- E-7 Review and consider allowing the Executive Director to enter into an Agreement with Madera County for rent, mortgage, and utility assistance for county residents residing in District 1 and 3.

F. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS

- F-1 Finance Committee Report – February 7, 2022
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report – (January 2022)
- F-4 Financial Statements (January 2022) – *Will be distributed at meeting.*
- F-5 Head Start Policy Council/Committee Reports
- F-6 Work Related Injury Report – (January 2022)
- F-7 CAPMC Board of Directors Attendance Report – (January 2022)
- F-8 Staffing Changes Report for January 6, 2022 – February 1, 2022

G. CLOSED SESSION

Closed Session – Public Employee Performance Evaluation & Compensation Review
Title: Executive Director
(Pursuant to Government Code 54957)

H. CORRESPONDENCE

- H-1 Correspondence dated January 21, 2022 from the Office of Head Start regarding Final Rule on Flexibility for Head Start Designation Renewals in Certain Emergencies.

I. ADJOURN

I, Nancy Contreras-Bautista, Child Advocacy Center Case Worker, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for February 10, 2022 in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on February 4, 2022.

Nancy Contreras-Bautista
Child Advocacy Center Case Worker