



**Community Action Partnership of Madera County, Inc.
Board of Directors Meeting**

Thursday, February 11, 2021

**1225 Gill Avenue
Madera, CA 93637**

WebEx Meeting Information

Meeting number: 146 208 1692 | Password: CAPMC1225

Meeting Link: <https://maderacap.webex.com/maderacap/j.php?MTID=m876f6692b88957dc5300bb4a4d139117>

Join by phone: 1-844-992-4726 United States Toll Free

Access code: 146 208 1692

AGENDA

Supporting documents relating to the items on this agenda that are not listed as “Closed Session” are available for inspection during the normal business hours at Community Action Partnership of Madera County, 1225 Gill Avenue, Madera, CA 93637. Supporting documents relating to the items on the agenda that are not listed as “Closed Session” may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.

Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Cristal Sanchez

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

B-2 ADOPTION OF AGENDA: Adoption of agenda as presented or with approved additions.

C. TRAINING/ADVOCACY ISSUES

None

D. CONSENT ITEMS

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – January 14, 2021

D-2 Review and consider approving the Minutes of the Madera/Mariposa Regional & Early Head Start Policy Council Committee Meeting – January 7, 2021

D-3 Review and consider approving the Minutes of the Madera Migrant/Seasonal Head Start Policy Council Committee Meeting – January 12, 2021

D-4 Review and consider accepting the Bank of America Credit Card Statements:

- January 2021

D-5 Review and consider accepting the American Express Credit Card Statement and All Other Credit Card Statements:

- December 2020
- January 2021

D-6 Review and consider approving the following **Madera/Mariposa Regional Head Start** Reports:

- Monthly Enrollment Report – December 2020
- In-Kind Report – December 2020
- CACFP Program Report – December 2020

D-7 Review and Consider approving the following **Madera Early Head Start** Reports:

- Monthly Enrollment Report – December 2020
- In-Kind Report – December 2020

- D-8 Review and Consider approving the following **Madera Migrant/Seasonal Head Start** Reports:
- Monthly Enrollment Report – December 2020
 - In-Kind Report – December 2020
 - CACFP Program Report – December 2020
 - Program Information Report (PIR) – December 2020
- D-9 Review and consider approving the following **Fresno Migrant Head Start** reports:
- Monthly Enrollment Report – December 2020
 - In-Kind Report – December 2020
- D-10 Review and consider approving the following **Fresno Migrant Early Head Start** reports:
- Monthly Enrollment Report – December 2020
 - In-Kind Report – December 2020
- D-11 Review and consider ratifying the Executive Director to renew the Lease Agreement with Kings Canyon Unified School District to operate at the Reedley and Orange Cove Migrant Seasonal Head Start center.
- D-12 Review and consider authorizing the Executive Director to renew the Lease Agreement with Selma Unified School District to operate at the Selma Migrant Seasonal Head Start center.
- D-13 Review and consider approving the **Madera Migrant/Seasonal Head Start** Enrollment Selection Criteria and the Recruitment Procedure for the 2021-2022 program year.
- D-14 Review and consider approving the **Madera/Mariposa Regional Head Start** Enrollment Selection Criteria and the Recruitment Procedure for the 2021-2022 program year.
- D-15 Review and consider approving the 2020-2021 Madera/Mariposa Regional and Early Head Start Self-Assessment Results and Findings.
- D-16 Review the 2019-2020 CAPMC Madera/Mariposa Regional and Early Head Start Annual Report. (Informational only)
- D-17 Review the Madera County Child Advocacy Center (CAC) Program Report for January 2021 (Informational Only)
- D-18 Review the Child Care Alternative Payment and Resource & Referral Program Report for January 2021. (Informational Only)
- D-19 Review the Community Services Report for January 2021. (Informational Only)
- D-20 Review the Homeless Engagement for Living Program (H.E.L.P.) Report January 2021. (Informational Only)

E. DISCUSSION ITEMS

- E-1 Review and consider approving the submission of the 2021-2022 Madera/Mariposa Regional & Early Head Start Refunding Application.
- E-2 Review and complete the Annual Conflict of Interest Certification, inclusive of Form 700, Report of Economic Interests and Annual Conflict of Interest Disclosure Form by April 1, 2021.

F. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS

- F-1 Finance Committee Report – None
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report – (January 2021)
- F-4 Financial Statements (January 2021) – Informational
- F-5 Head Start Policy Council/Committee Reports
- F-6 Work Related Injury Report – (January 2021)
- F-7 CAPMC Board of Directors Attendance Report – (January 2021)
- F-8 Staffing Changes Reports for: January 4, 2021 – February 6, 2021

G. CLOSED SESSION

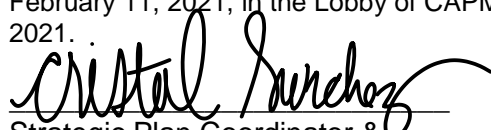
- G-1 Government Code Section 54956.9(d)(2), (d)(1)
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Keith W. Trout vs. County of Madera, et al. (Community Action Partnership of Madera County identified in Government Claim Form)
- G-2 Government Code Section 54956.9(d)(1)
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Case Name Unspecified: (disclosure would jeopardize settlement negotiations)
- G-3 Government Code Section 54957(a)
THREAT TO PUBLIC SERVICES OR FACILITIES
- G-4 Government Code Section 54957(b)(1)
PERSONNEL

H. CORRESPONDENCE

- H-1 2021 Community Action Partnership of Madera County, Inc. Board of Directors Roster

I. ADJOURN

I, Cristal Sanchez, Strategic Plan Coordinator & Assistant to the Executive Director, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for February 11, 2021, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on February 5, 2021.



Strategic Plan Coordinator &
Assistant to the Executive Director