



**Community Action Partnership of Madera County, Inc.  
Board of Directors Meeting**

**Revised Agenda**

**Thursday, May 12, 2022  
CAPMC Conference Room 1 / 1a  
1225 Gill Avenue  
Madera, CA 93637  
5:30 pm**

**Webex Meeting Information**

**Meeting number: 146 208 1692 | Password: CAPMC1225**

**Meeting Link: <https://maderacap.webex.com/maderacap/j.php?MTID=m876f6692b88957dc5300bb4a4d139117>**

**Join by phone: 1-844-992-4726 United States Toll Free**

**Access code: 146 208 1692**

*Supporting documents relating to the items on this agenda that are not listed as "Closed Session" are available for inspection during the normal business hours at Community Action Partnership of Madera County, 1225 Gill Avenue, Madera, CA 93637. Supporting documents relating to the items on the agenda that are not listed as "Closed Session" may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.*

*Please visit [www.maderacap.org](http://www.maderacap.org) for updates.*

**CALL TO ORDER BOARD OF DIRECTORS**

**ROLL CALL – Cristal Sanchez**

**A. PUBLIC COMMENT**

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

**B. ADOPTION OF THE AGENDA**

**B-1 ADDITIONS TO THE AGENDA:** Items identified after posting the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

**B-2 ADOPTION OF AGENDA:** Adoption of agenda as presented or with approved additions.

**C. TRAINING/ADVOCACY ISSUES**

None

**D. CONSENT ITEMS**

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – April 14, 2022.

D-2 Review and consider approving the Minutes of the Madera/Mariposa Regional & Early Head Start Policy Council Committee Meeting – April 7, 2022.

D-3 Review and consider approving the Minutes of the Fresno Migrant/Seasonal Head Start Executive Policy Council Committee Meeting – April 21, 2022.

D-4 Review and consider accepting the Bank of America Credit Card Statements:  
• April 2022

D-5 Review and consider accepting the American Express Credit Card Statement and All Other Credit Card Statements:  
• March 2022

D-6 Review and consider approving the following **Madera/Mariposa Regional Head Start** Reports:  
• Monthly Enrollment Report – March 2022  
• In-Kind Report – March 2022  
• CACFP Program Report – March 2022

D-7 Review and consider approving the following **Madera Early Head Start** Reports:  
• Monthly Enrollment Report – March 2022  
• In-Kind Report – March 2022

D-8 Review and consider approving the following **Madera Migrant/Seasonal Head Start** Reports:  
• Monthly Enrollment Report – March 2022  
• In-Kind Report – March 2022  
• CACFP Program Report – March 2022

- D-9 Review and consider approving the following **Fresno Migrant Head Start** reports:
- Monthly Enrollment Report – March 2022
  - In-Kind Report – March 2022
- D-10 Review the Madera County Child Advocacy Center (CAC) Program Report for April 2022 (Informational Only).
- D-11 Review the Child Care Alternative Payment and Resource & Referral Program Report for April 2022 (Informational Only).
- D-12 Review the Community Services Report for April 2022 (Informational Only).
- D-13 Review the Homeless for Engagement for Living Program (H.E.L.P) Center Report for April 2022 (Informational Only).

**E. DISCUSSION ITEMS**

- E-1 Discuss resuming the Board of Directors meetings to exclusively in-person.
- E-2 Review and consider approving the renewal of the Workers' Compensation coverage and the broker's consulting fee.
- E-3 Review and consider ratifying the submission of the application for the City of Madera CDBG grant.
- E-4 Consider approving the submission of the 2022 Low Income Household Water Assistance Program (LIHWAP) contract.
- E-5 Review and consider approving the Agency to award its annual entity-wide single audit for June 30, 2022 for calendar year 2021 to Brown Armstrong CPA's. *(Item to be distributed at meeting)*

**F. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS**

- F-1 Finance Committee Report – None
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report – (April 2022)
- F-4 Financial Statements (April 2022)
- F-5 Head Start Policy Council/Committee Reports
- F-6 Work Related Injury Report – (April 2022)
- F-7 CAPMC Board of Directors Attendance Report – (April 2022)
- F-8 Staffing Changes Report for April 5 – May 3, 2022

**G. CLOSED SESSION**

None

**H. CORRESPONDENCE**

H-1 Correspondence dated March 14, 2022 from the Office of Head Start regarding FY 2022 Head Start Funding Increase.

H-2 Correspondence dated March 21, 2022 from the Office of Head Start regarding Head Start Categorical Eligibility for Families Eligible for the Supplemental Nutrition Assistance Program.

**I. ADJOURN**

---

I, Cristal Sanchez, Strategic Plan Coordinator & Assistant to the Executive Director, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for May 12, 2022, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on May 6, 2022.



Cristal Sanchez  
Strategic Plan Coordinator &  
Assistant to the Executive Director