



**Community Action Partnership of Madera County, Inc.
Board of Directors Meeting**

Thursday, May 13, 2021

**1225 Gill Avenue
Madera, CA 93637**

Webex Meeting Information

Meeting number: 146 208 1692 | Password: CAPMC1225

Meeting Link: <https://maderacap.webex.com/maderacap/j.php?MTID=m876f6692b88957dc5300bb4a4d139117>

Join by phone: 1-844-992-4726 United States Toll Free

Access code: 146 208 1692

AGENDA

Supporting documents relating to the items on this agenda that are not listed as “Closed Session” are available for inspection during the normal business hours at Community Action Partnership of Madera County, 1225 Gill Avenue, Madera, CA 93637. Supporting documents relating to the items on the agenda that are not listed as “Closed Session” may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.

Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Cristal Sanchez

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

B-2 ADOPTION OF AGENDA: Adoption of agenda as presented or with approved additions.

C. TRAINING/ADVOCACY ISSUES

None

D. CONSENT ITEMS

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – April 8, 2021

D-2 Review and consider approving the Minutes of the Madera/Mariposa Regional & Early Head Start Policy Council Committee Meeting – April 1, 2021

D-3 Review and consider approving the Minutes of the Fresno Migrant/Seasonal Head Start Executive Policy Committee Meeting – April 7, 2021

D-4 Review and consider accepting the Bank of America Credit Card Statements:
• April 2021

D-5 Review and consider accepting the American Express Credit Card Statement and All Other Credit Card Statements:
• March 2021

D-6 Review and consider approving the following **Madera/Mariposa Regional Head Start** Reports:
• Monthly Enrollment Report – March 2021
• In-Kind Report – March 2021
• CACFP Program Report – March 2021

D-7 Review and Consider approving the following **Madera Early Head Start** Reports:
• Monthly Enrollment Report – March 2021
• In-Kind Report – March 2021

- D-8 Review and Consider approving the following **Madera Migrant/Seasonal Head Start** Reports:
- Monthly Enrollment Report – March 2021
 - In-Kind Report – March 2021
 - CACFP Program Report – March 2021
 - Program Information Report (PIR) – March 2021
- D-9 Review and consider approving the following **Fresno Migrant Head Start** reports:
- Monthly Enrollment Report – March 2021
 - In-Kind Report – March 2021
- D-10 Review and consider approving the following **Fresno Migrant *Early* Head Start** reports:
- Monthly Enrollment Report – March 2021
 - In-Kind Report – March 2021
- D-11 Review and consider approving the 2020-2025 Goals and Objectives updates for the Fresno Migrant Seasonal Head Start Program.
- D-12 Review and consider approving the 2020-2025 Goals and Objectives updates for the Fresno Migrant Seasonal Early Head Start – Family Child Care (EHS-FCC) Program.
- D-13 Review the submission of the 2021-2023 Madera Mariposa Regional & Early Head Start COVID-19 One-Time Supplemental Funding. (Informational Only)
- D-14 Review the 2020 Community Services Low Income Home Energy Assistance Program (LIHEAP) Customer Satisfaction Survey results. (Informational Only)
- D-15 Review the Low Income Home Energy Assistance Program Customer Satisfaction (LIHEAP) 2020 Weatherization Customer Satisfaction Survey results. (Informational Only)
- D-16 Review and approve the California Department of Education (CDE), Early Learning and Care Division (ELCD) Program Self-Evaluation (PSE) Survey for the Child Care Alternative Payment and Resource & Referral Program.
- D-17 Review the Agency's CSBG Annual Report. (Informational Only)
- D-18 Review and provide feedback on the 2021 Community Needs Assessment.
- D-19 Review the Madera County Child Advocacy Center (CAC) Program Report for April 2021 (Informational Only)
- D-20 Review the Child Care Alternative Payment and Resource & Referral Program Report for April 2021. (Informational Only)
- D-21 Review the Victim Services Report for April 2021. (Informational Only)
- D-22 Review the Community Services Report for April 2021. (Informational Only)
- D-23 Review the Homeless Engagement for Living Program (H.E.L.P.) Center Report April 2021. (Informational Only)

E. DISCUSSION ITEMS

- E-1 Review and consider approving the renewal of the Workers' Compensation coverage and the broker's consulting fee.
- E-2 Review and consider approving the Madera Early Head Start submission of Non-Federal Share waiver for 2020-2021 Program Year.
- E-3 Review and consider approving the carry-over funds for the 2020-2021 Regional Head Start Basic Grant to the 2021-2022 Grant year beginning June 1, 2021.
- E-4 Review and consider approving the 2021-2022 *Madera* Migrant Seasonal Head Start COLA and Quality Improvement Grant Applications.
- E-5 Review and consider approving the 2021-2022 *Fresno* Migrant Seasonal Head Start COLA and Quality Improvement Grant Application.
- E-6 Review and consider approving the 2021-2022 *Fresno* Migrant Seasonal *Early* Head Start COLA and Quality Improvement Grant Application.
- E-7 Review and consider approving the proposed enrollment reduction and program changes for the Fresno Migrant Seasonal Head Start program beginning September 1, 2021.
- E-8 Review and consider approving the submission of the Fresno Migrant Seasonal Head Start's Early Head Start Basic Grant application and budgets.
- E-9 Consider authorizing the Executive Director to sign and submit the PG&E Community Based Organization (CBO) Outreach on the Phase Out Emergency COVID-19 Protections contract.
- E-10 Consider authorizing the Executive Director to sign and submit the WestCare subcontract agreement to provide allowable financial assistance to families in the process of obtaining permanent housing.
- E-11 Consider authorizing the Executive Director to resubmit the application for the Community Development Block Grant (CDBG) CARES Act Round 11 funding to the City of Madera to provide rapid rehousing, homeless prevention and utility water/garbage billing assistance.
- E-12 Consider authorizing the Executive Director to sign and submit the California Emergency Rental Assistance Program application to Local Initiatives Support Corporation (LISC).
- E-13 Review and consider approving the updated Child Forensic Interview Team (CFIT) Guidelines and MOU effective May 1, 2021.

F. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS

- F-1 Finance Committee Report – Rescheduled to June 1, 2021
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report – (April 2021)
- F-4 Financial Statements (April 2021) – Informational
- F-5 Head Start Policy Council/Committee Reports
- F-6 Work Related Injury Report – (April 2021)
- F-7 CAPMC Board of Directors Attendance Report – (April 2021)
- F-8 Staffing Changes Reports for: March 30, 2021 – May 4, 2021

G. CLOSED SESSION

None

H. CORRESPONDENCE

- H-1 Correspondence dated April 14, 2021 from the Office of Head Start regarding the updated Coronavirus Disease 2019 (COVID-19) fiscal and administrative flexibilities.

I. ADJOURN

I, Cristal Sanchez, Strategic Plan Coordinator & Assistant to the Executive Director, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for May 13, 2021, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on May 7, 2021.



Strategic Plan Coordinator &
Assistant to the Executive Director