



**Community Action Partnership of Madera County, Inc.
Board of Directors Meeting**

Thursday, August 12, 2021

**1225 Gill Avenue
Madera, CA 93637**

Webex Meeting Information

Meeting number: 146 208 1692 | Password: CAPMC1225

Meeting Link: <https://maderacap.webex.com/maderacap/j.php?MTID=m876f6692b88957dc5300bb4a4d139117>

Join by phone: 1-844-992-4726 United States Toll Free

Access code: 146 208 1692

REVISED AGENDA

Supporting documents relating to the items on this agenda that are not listed as “Closed Session” are available for inspection during the normal business hours at Community Action Partnership of Madera County, 1225 Gill Avenue, Madera, CA 93637. Supporting documents relating to the items on the agenda that are not listed as “Closed Session” may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.

Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Cristal Sanchez

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

B-2 ADOPTION OF AGENDA: Adoption of agenda as presented or with approved additions.

C. TRAINING/ADVOCACY ISSUES

None

D. CONSENT ITEMS

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – July 8, 2021

D-2 Review and consider approving the Minutes of the Madera Migrant/Seasonal Head Start Policy Committee – July 6, 2021

D-3 Review and consider approving the Minutes of the Fresno Migrant/Seasonal Head Start Policy Committee Meeting – July 7, 2021

D-4 Review and consider accepting the Bank of America Credit Card Statements:

- June 2021
- July 2021

D-5 Review and consider accepting the American Express Credit Card Statement and All Other Credit Card Statements:

- June 2021

D-6 Review and consider approving the following **Madera/Mariposa Regional Head Start** Reports:

- Monthly Enrollment Report – June 2021
- In-Kind Report – June 2021
- CACFP Program Report – June 2021

D-7 Review and Consider approving the following **Madera Early Head Start** Reports:

- Monthly Enrollment Report – June 2021
- In-Kind Report – June 2021

D-8 Review and Consider approving the following **Madera Migrant/Seasonal Head Start** Reports:

- Monthly Enrollment Report – June 2021
- In-Kind Report – June 2021
- CACFP Program Report – June 2021
- Program Information Report (PIR) – June 2021

- D-9 Review and consider approving the following **Fresno Migrant Head Start** reports:
- Monthly Enrollment Report – June 2021
 - In-Kind Report – June 2021
 - CACFP Program Report – June 2021
- D-10 Review and consider approving the following **Fresno Migrant Early Head Start** reports:
- Monthly Enrollment Report – June 2021
 - In-Kind Report – June 2021
- D-11 Review and consider approving the Suspension and Expulsion Procedure for the Madera Migrant/Seasonal Head Start Program.
- D-12 Review and consider approving the Impasse Procedure between the Community Action Partnership of Madera County Board of Directors and the Madera Migrant/Seasonal Head Start Policy Committee.
- D-13 Review and consider approving CAPMC Migrant/Seasonal Head Start in Collaboration with California Department of Education State Based Migrant Program 2021-2022 Program Philosophy, Goals and Objectives and Parent Handbook.
- D-14 Review and consider approving the Impasse Procedure between the Community Action Partnership of Madera County Board of Directors and the Fresno Migrant/Seasonal Head Start Policy Committee.
- D-15 Review and consider approving the Suspension and Expulsion Procedure for the Fresno Migrant/Seasonal Head Start Program.
- D-16 Review and consider approving the 2020-2021 Fresno Migrant/Seasonal Head Start program procedure and plan for conducting the self-assessment.
- D-17 Review the EEO-1 report to understand the employee compositions of the Agency. (Informational Only)
- D-18 Review the Madera County Child Advocacy Center (CAC) Program Report for July 2021 (Informational Only)
- D-19 Review the Child Care Alternative Payment and Resource & Referral Program Report for July 2021. (Informational Only)
- D-20 Review the Community Services Report for July 2021. (Informational Only)
- D-21 Review the Homeless for Engagement for Living Program (H.E.L.P) Center Report for June and July 2021. (Informational Only)

E. DISCUSSION ITEMS

- E-1 Review and consider ratifying the submission of the 2021-2022 State Migrant Head Start Budgets to Stanislaus County Office of Education.
- E-2 Consider approving the submission of the application for the Kaiser Permanente Community 2021 Benefit Program.
- E-3 Review and consider approving supplemental pay in response to COVID-19.
- E-4 Review and consider approving the updated employee compensation schedules and salary schedule.
- E-5 Review and consider approving the Executive Director to sign and submit the request for application to operate the *Rape Crisis (RC)* Program for funding period 2021 – 2022 including any amendments or extensions.
- E-6 Review and consider approving the Executive Director to sign and submit the request for application to operate the *Domestic Violence (DV)* Program for funding period 2021 – 2022 including any amendments or extensions.
- E-7 Review and consider approving the Executive Director to sign and submit the request for application to operate the *Transitional Housing (XH)* Program for funding period 2022 including any amendments or extensions.
- E-8 Consider approving the relinquishment of the Fresno Migrant Early Head Start Family Child Care Partnership Contract effective September 1, 2021.

F. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS

- F-1 Finance Committee Report – None
- F-2 Personnel Committee Report – August 5, 2021
- F-3 Executive Director Monthly Report – (July 2021)
- F-4 Financial Statements (July 2021) – Informational
- F-5 Head Start Policy Council/Committee Reports
- F-6 Work Related Injury Report – (July 2021)
- F-7 CAPMC Board of Directors Attendance Report – (July 2021)
- F-8 Staffing Changes Reports for: June 30, 2021 – August 2, 2021

G. CLOSED SESSION

Government Code Section 54956.9(d)(1)

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Case Name: Maria Ortiz v. Community Action Partnership of Madera County (Madera County Superior Court Case No. MCV084393)

Case Status Update

H. CORRESPONDENCE

- H-1 Correspondence dated July 27, 2021 from the Office of Head Start regarding Fiscal Year (FY) 2022 Monitoring Process for Head Start and Early Head Start Grantees.

- H-2 Correspondence dated July 28, 2021 from the Office of Head Start regarding Terminology Changes.
- H-3 Correspondence dated August 3, 2021 from the Office of Head Start regarding a Focus Area 1 (FA1) monitoring review in program year 2021 – 2022.
- H-4 Correspondence from Administration regarding the 2021 American Heart Association – Central Valley Heart and Stroke Walk scheduled for October 23, 2021.
- H-5 Correspondence from Victim Services regarding the 2021 Papa Murphy’s fundraiser.

I. **ADJOURN**

I, Cristal Sanchez, Strategic Plan Coordinator & Assistant to the Executive Director, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for August 12, 2021, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on August 6, 2021.



Strategic Plan Coordinator &
Assistant to the Executive Director