



**Community Action Partnership of Madera County, Inc.
Board of Directors Meeting**

Agenda

**Thursday, June 8, 2023
CAPMC Conference Room 1 / 1a
1225 Gill Avenue
Madera, CA 93637
5:30 pm**

Supporting documents relating to the items on this agenda that are not listed as “Closed Session” are available for inspection during the normal business hours at Community Action Partnership of Madera County, Inc., 1225 Gill Avenue, Madera, CA 93637.

Supporting documents relating to the items on the agenda that are not listed as “Closed Session” may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.

Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Cristal Sanchez

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

B-2 ADOPTION OF AGENDA: Adoption of agenda as presented or with approved additions.

C. TRAINING/ADVOCACY ISSUES

None

D. CONSENT ITEMS

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – May 11, 2023.

D-2 Review and consider approving the Minutes of the Madera Migrant and Seasonal Head Start Policy Council Committee Meeting – May 9, 2023.

D-3 Review and consider approving the Minutes for the Fresno Migrant/Seasonal Head Start Policy Council Meeting – April 12, 2023.

D-4 Review and consider approving the Minutes of the Madera/Mariposa Regional & Early Head Start Executive Policy Council Committee Meeting – April 6, 2023.

D-5 Review and consider accepting the Bank of America Credit Card Statements:

- April 2023
- May 2023

D-6 Review and consider accepting the American Express Credit Card Statement and All Other Credit Card Statements:

- March 2023
- April 2023

D-7 Review and consider approving the following **Madera/Mariposa Regional Head Start** Reports:

- Monthly Enrollment Report – March & April 2023
- In-Kind Report – March & April 2023
- CACFP Program Report – March & April 2023

D-8 Review and consider approving the following **Madera Early Head Start** Reports:

- Monthly Enrollment Report – March & April 2023
- In-Kind Report – March & April 2023

D-9 Review and consider approving the following **Madera Migrant/Seasonal Head Start** Reports:

- Monthly Enrollment Report – April 2023
- In-Kind Report – April 2023
- CACFP Program Report – April 2023

- D-10 Review and consider approving the following **Fresno Migrant Head Start** reports:
- Monthly Enrollment Report – March & April 2023
 - In-Kind Report – March & April 2023
 - CACFP Program Report – March & April 2023
- D-11 Review and approve the Fresno Migrant and Seasonal Head Start's 2021-2022 Annual Report.
- D-12 Review the Madera County Child Advocacy Center Report for May 2023. (Informational Only)
- D-13 Review the Child Care Alternative Payment and Resource & Referral Program Report for May 2023. (Informational Only)
- D-14 Review the Community Services Program Report for May 2023. (Informational Only)
- D-15 Review the Homeless Engagement for Living Program (H.E.L.P) Center Report for May 2023. (Informational Only)

E. DISCUSSION ITEMS

- E-1 Review and consider approving the updated Employee Compensation Schedules and Salary Schedule.
- E-2 Review and consider authorizing a 5% discretionary employer contribution for the CAPMC 403(b) Retirement Plan for all eligible employees for calendar year 2023.
- E-3 Consider ratifying the monthly credit card limit for the Bank of America Business Card to \$25,000 from \$22,500 and restore previously approved credit card limit for CAPMC Head Start Director from \$2,500 to \$5,000.
- E-4 Consider authorizing the Executive Director of Community Action Partnership of Madera County, Inc. to submit the request for application to the California Office of Emergency Services (Cal OES), to operate the Victim Witness Assistance Program from October 1, 2023 through September 30, 2024 including any extensions and/or amendments during the funding period.
- E-5 Consider authorizing the Executive Director to sign and submit the 2023 SLIHEAP contract to the Department of Community Services & Development (CSD).
- E-6 Review and consider approving the submission of the 2023-2024 Training & Technical Assistance budget revision to Stanislaus County Office of Education.
- E-7 Review and consider approving the 2023-2024 Fresno Madera Migrant Head Start COLA and Quality Improvement Grant Application.

F. ADMINISTRATIVE/COMMITTEE REPORTS TO THE BOARD OF DIRECTORS

- F-1 Finance Committee Report – TBD (*Anticipated Audit Completion Date – June 2023*)
- F-2 Personnel Committee Report – TBD
- F-3 Executive Director Monthly Report – May 2023

- F-4 Financial Statements – May 2023 *(Expenditures and Revenues be distributed at the Board of Directors Meeting)*
- F-5 Head Start Policy Council/Committee Reports
- F-6 Work Related Injury Report – May 2023
- F-7 CAPMC Board of Directors Attendance Report – May 2023
- F-8 Staffing Changes Report for May 3 – May 31, 2023

G. CLOSED SESSION

None

H. CORRESPONDENCE

- H-1 Correspondence from the Office of Head Start dated May 23, 2023 regarding American Indian and Alaska Native (AIAN) Head Start Eligibility Through Tribal TANF.

I. ADJOURN

I, Cristal Sanchez, Strategic Plan Coordinator & Assistant to the Executive Director, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for June 8, 2023, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on June 2, 2023.



Cristal Sanchez
Strategic Plan Coordinator &
Assistant to the Executive Director

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
Regular Board of Directors Meeting
May 11, 2023
1225 Gill Ave Madera, CA 93637

ACTION SUMMARY MINUTES

The Board of Directors Meeting was called to order at 5:31 p.m. by Chairperson Eric LiCalsi.

Members Present

Eric LiCalsi, Chair
David Hernandez, Vice-Chair
Steve Montes
Jeff Troost
Debi Bray
Trinice Lee, HS Rep
Donald Holley
Richard Gutierrez
Sheriff Tyson Pogue,
Secretary/Treasurer
Supervisor Leticia Gonzalez
Martha Garcia
Aurora Flores

Members Absent

Vicki Bandy
Deborah Martinez
Jeff Troost
Molly Hernandez

Personnel Present

Mattie Mendez
Daniel Seeto
Cristal Sanchez
Irene Yang
Nancy Contreras-Bautista

Public – Other Present

None

A. PUBLIC COMMENT

Board Member Debi Bray shared regarding the upcoming Prayer Breakfast. Mattie Mendez, Executive Director, shared regarding her Madera City Council District Woman of the Year Award.

B. ADOPTION OF THE AGENDA

ADDITIONS TO THE AGENDA: Items identified after posting of the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-thirds vote, or unanimous vote if quorum is less than full board, required for consideration. (Government Code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

ADOPTION OF THE AGENDA: Adoption of the agenda.

Motion: APPROVE WITH A CORRECTION ON ITEM E-1 (FUNDING PERIOD SHOULD READ 2023 – 2024)

Moved by David Hernandez, Seconded by Sheriff Tyson Pogue

Vote: Carried Unanimously

C. TRAINING/ADVOCACY ISSUES

None

D. BOARD OF DIRECTOR'S CONSENT CALENDAR

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

Items at the request of any member of the Board or any person in the audience.

- D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – April 13, 2023.
- D-2 Review and consider approving the Minutes of the Madera Migrant and Seasonal Head Start Policy Council Committee Meeting – April 11, 2023.
- D-3 Review and consider accepting the Bank of America Credit Card Statements:
 - April 2023
- D-4 Review and consider approving the following **Madera Migrant/Seasonal Head Start** Reports:
 - Monthly Enrollment Report – March 2023
 - In-Kind Report – March 2023
 - CACFP Program Report – March 2023
- D-5 Review and consider approving the Enrollment Selection Criteria and the Recruitment Procedure for the 2023-2024 program year for Migrant/Seasonal Head Start.
- D-6 Review the Madera County Child Advocacy Center Report for April 2023. (Informational Only)
- D-7 Review the Child Care Alternative Payment and Resource & Referral Program Report for April 2023. (Informational Only)
- D-8 Review the Community Services Program Report for April 2023. (Informational Only)
- D-9 Review the Homeless Engagement for Living Program (H.E.L.P) Center Report for April 2023. (Informational Only)
- D-10 Review the Victim Services Report for April 2023. (Informational Only)

Motion: APPROVE AS PRESENTED

Moved by Steve Montes, Seconded by Martha Garcia

Vote: Carried Unanimously

E. DISCUSSION / ACTION ITEMS

E-1 Review and consider approving the submission of the 2022-2023 California Department of Social Services (CDSS) State Budgets.

Mattie Mendez, Executive Director, presented regarding the submission of the 2022-2023 California Department of Social Services (CDSS) State Budgets. Mattie noted that the submission of the aforementioned budgets are part of the renewal application process.

Motion: APPROVE AS PRESENTED

Moved by Martha Garcia, Seconded by Steve Montes

Vote: Carried Unanimously

E-2 Review and consider approving the Workers' Compensation renewal coverage under Berkshire Hathaway Homestate Company (BHHC) and broker's consulting fee.

Irene Yang, Human Resource Director, presented regarding the Workers' Compensation renewal coverage under Berkshire Hathaway Homestate Company (BHHC) and broker's consulting fee. Irene noted that the selected vendor also provides additional services such as nursing triage and employee training.

Motion: APPROVE AS PRESENTED

Moved by Debi Bray, Seconded by Martha Garcia

Vote: Carried Unanimously

E-3 Consider awarding the annual entity-wide single audit for June 30, 2023, to Brown Armstrong CPAs.

Daniel Seeto, Chief Financial Officer, presented regarding the awarding the annual entity-wide single audit for June 30, 2023, to Brown Armstrong CPAs. It is recommended that CAPMC extend the annual entity-wide single audit for June 30, 2023 to Brown Armstrong CPAs to facilitate a smooth audit and allow for enough time to prepare to solicit new bids. Daniel also noted an increase in cost in part related to standard inflation.

Motion: APPROVE AS PRESENTED

Moved by Supervisor Leticia Gonzalez, Seconded by Sheriff Tyson Pogue

Vote: Carried Unanimously

Vote: Carried Unanimously

E-4 Consider awarding the annual 403B Plan audit for calendar year 2022 to Brown Armstrong CPAs.

Daniel Seeto, Chief Financial Officer, presented regarding the awarding the annual 403B Plan audit for calendar year 2022 to Brown Armstrong CPAs to facilitate a smooth audit and allow for enough time to prepare to solicit new bids. Daniel also noted an increase in cost in part related to standard inflation.

Motion: APPROVE AS PRESENTED

Moved by Supervisor Steve Montes, Seconded by Martha Garcia

Vote: Carried Unanimously

F. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS

- F-1 Finance Committee Report – Scheduled for May 15, 2023 at Noon
- F-2 Personnel Committee Report – May 2023
- F-3 Executive Director Monthly Report – April 2023
- F-4 Financial Statements – April 2023 *(To be distributed at the Board of Directors Meeting)*
- F-5 Head Start Policy Council/Committee Reports
- F-6 Work Related Injury Report – April 2023
- F-7 CAPMC Board of Directors Attendance Report – April 2023
- F-8 Staffing Changes Report for April 5 – May 2, 2023

G. CLOSED SESSION

None

H. CORRESPONDENCE

- H-1 Victim Services Flyer for 2023 Domestic Violence/Sexual Assault Advocate Training.

I. ADJOURN

Chair Eric LiCalsi adjourned the Board of Directors Meeting at 5:51 p.m.

Motion: APPROVE AS PRESENTED

Moved by Donald Holley, Seconded by Richard Gutierrez

Vote: Carried Unanimously

Community Action Partnership of Madera County
Madera Migrant/Seasonal Head Start Policy Council Meeting
Tuesday, May 9, 2023

Minutes

The Madera Migrant/Seasonal Policy Committee called to order at 5:35 p.m. by Margarita Cruz Santiago.

Committee Members Present

Fabiola Rendon
Margarita Cruz Santiago
Yardira Alvarado
Delldi Fuentes
Ramon Garcia

Committee Members Absent

Macrina Lopez
Manuela Delgado
Juana Perez Lopez
Aracely Vasquez

Personnel Present

Maritza Gomez-Zaragoza, Head Start Program Director
Jissel Rodriguez, Executive Administrative Assistant
Maribel Aguirre, Parent and Governance Specialist

Others

None

A. Public Comment

Staffing changes and CC statements were given out at the beginning of the meeting.

B. Training

None.

C. Adoption of the Agenda

C-2 There was one correction on F-1 the program year should be 2023-2024. Margarita Cruz Santiago asked for a motion to approve the agenda as presented. Motion made by Ramon Garcia, seconded motion by Delldi Fuentes to approve the agenda as presented. The motion approved unanimously.

D. Adjourn to Closed Session - None

E. Approval of Minutes

E-1 – Margarita Cruz Santiago requested a motion to approve the minutes of the meeting on April 11, 2023. Motion made by Ramon Garcia, seconded motion by Yadira Alvarado to approve the minutes of the meeting. The motion approved unanimously.

F. Discussion / Action Items –

F-1 Review and consider approve the submission of the Community Action Partnership of Madera County 2023-2024 CDSS State Budget to Stanislaus County Office of Education – Ms. Gomez-Zaragoza mentioned the budget only applies to Sierra Vista as it's the only state program. She reviewed how the funds would be utilities for the program.

Margarita Cruz Santiago requested a motion to approve the submission of the Community Action Partnership of Madera County 2023-2024 CDSS State Budget to Stanislaus County Office of Education. Ramon Garcia made the first motion, seconded by Delldi Fuentes. Motion carried unanimously.

F-2 Review and consider approving the Enrollment Selection Criteria and the Recruitment Procedure for the 2023-2024 program year. – Ms. Gomez-Zaragoza mentioned this year the regulations have changed regarding eligiblitty. One big change is a child enrolled in the program up to will be eligible for up to 3 years if the family continues to work in agriculture.

Margarita Cruz Santiago requested a motion to approve the Enrollment Selection Criteria and the Recruitment Procedure for the 2023-2024 program year. Fabiola Rendon made the first motion, seconded by Ramon Garcia. Motion carried unanimously.

G. Administrative Reports

G-1 Staff Changes (April 2023) – Ms. Aguirre reviewed the staffing changes for April.

G-2 Bank of America Credit Card Account Statement – Agency and other credit cards: (March & April 2023) – Ms. Aguirre reviewed the charges for both months. There were no questions about the charges.

G-3 Budget Report (March 2023) – Ms. Aguirre reviewed the budget for March.

G-4 In-kind Report (February 2023) – Ms. Aguirre reviewed the In-kind percentage which is at 0.65%.

G-5 Report of enrollment in the program and attendance report (March 2023) – Ms. Aguirre went over the enrollment for the MHS programs and the attendance.

G-6 CACFP Monthly Report (March 2023) – Ms. Aguirre mentioned there are no charges for CACFP.

G-7 PIR Program Information Monthly Report (March 2023) – This report provides information and data about the program. This information is presented to the Head Start Office to show that there is a need for the Head Start program in our community.

H. Policy Committee Members Reports

H-1 Center Reports – None.

H-2 Board of Directors Report – Items approved during tonight’s meeting will be presented to the Board for approval.

H-3 Active Supervision, Challenges and Best Practices Report – None.

I. Correspondence

None.

J. Future Agenda Items

J-1 23/24 Policy Committee Elections

K. Adjournment

Margarita Cruz Santiago requested a motion to adjourn the session. Motion made by Fabiola Rendon to adjourn the meeting at 6:22 p.m., in the afternoon, seconded by Ramon Garcia. Motion approved unanimously.

Community Action Partnership of Madera County
Fresno Migrant/Seasonal Head Start Policy Council Meeting
Wednesday, April 12, 2023

Minutes

The Fresno Migrant/Seasonal Policy Committee called to order at 5:39 p.m. by Nadya Luvian.

Committee Members Present

Anabel Torres
Nadya Luvian
Irma Alvarez Solorzano
Ivette Oregon
Patricia Hernandez
Anabel Torres

Committee Members Absent

Angelica Garcia
Marianayelly Angeles

Personnel Present

Maritza Gomez-Zaragoza, Head Start Program Director
Jissel Rodriguez, Executive Administrative Assistant
Maribel Aguirre, Parent and Governance Specialist
Olga Moreno, Area Manager

Others

None

A. Public Comment

None

B. Training

CLASS: Ms. Moreno explained that CLASS is a tool that teachers use to observe children and see where the program can support staff and how teachers can support children and parents.

C. Adoption of the Agenda

Nadya Luvian asked for a motion to approve the agenda as presented. Motion made by Ivette Oregon, seconded motion by Anabel Torres to approve the agenda as presented. The motion approved unanimously.

D. Adjourn to Closed Session - None

E. Approval of Minutes

E-1 – Nadya Luvian requested a motion to approve the minutes of the meeting on November 9, 2022. Motion made by Ivette Oregon, seconded motion by Irma Alvarez to approve the minutes of the meeting. The motion approved unanimously.

F. Discussion / Action Items –

F-1 Review and consider approving the submission of CAPMC Fresno Migrant Seasonal Head Start Basic Grant application (September 1, 2023 – August 31, 2024) – Ms. Gomez-Zaragoza reviewed the budget and the calendar for the program year. No questions were asked.

Nadya Luvian requested a motion to approve the submission of CAPMC Fresno Migrant Seasonal Head Start Basic Grant application (September 1, 2023 – August 31, 2024). Ivette Oregon made the first motion, seconded by Anabel Torres. Motion carried unanimously.

F-2 Review and approve Fresno Migrant/Seasonal Head Start's Recruitment and Selection Procedures for the 2023-2024 program year – Ms. Gomez-Zaragoza reviewed the recruitment procedure and the enrollment selection criteria. During selection we use a point-based method.

Nadya Luvian requested a motion to approve Fresno Migrant/Seasonal Head Start's Recruitment and Selection Procedures for the 2023-2024 program year. Ivette Oregon made the first motion, seconded by Irma Alvarez. Motion carried unanimously.

F-3 Review and consider approving the revised and updated Agency Personnel Policies and Procedures manual (PPP) to be effective as of April 1, 2023 – Ms. Gomez-Zaragoza reviewed the changes to the PPP and how it would affect the personnel.

Nadya Luvian requested a motion to approve the revised and updated Agency Personnel Policies and Procedures manual (PPP) to be effective as of April 1, 2023. Ivette Oregon made the first motion, seconded by Anabel Torres. Motion carried unanimously.

F-4 Review and approve the 2021-2025 Community Needs Assessment Final Report for CAPMC – Fresno Migrant/Seasonal Head Start – Ms. Gomez-Zaragoza the community assessment describes and reviews the geographic area the economy and workforce.

Nadya Luvian requested a motion to approve the 2021-2025 Community Needs Assessment Final Report for CAPMC – Fresno Migrant/Seasonal Head Start. Ivette Oregon made the first motion, seconded by Patricia Hernandez. Motion carried unanimously.

F-5 Review and consider approving the Fresno Migrant Seasonal Head Start COVID-19 Mitigation Policy - Ms. Gomez mentioned Head Start released a program instruction notifying programs of the changes related to COVID-19 requirements in which masking and vaccination were made part of the Head Start Performance Standards.

Nadya Luvian requested a motion to approve the Fresno Migrant Seasonal Head Start COVID-19 Mitigation Policy. Anabel Torres made the first motion, seconded by Irma Alvarez. Motion carried unanimously.

G. Administrative Reports

G-1 Staff Changes (December 2022) – Ms. Aguirre reviewed the staffing changes for December.

G-2 Bank of America Credit Card Account Statement – Agency and other credit cards: (November-December 2022 & January 2023) – Ms. Aguirre reviewed the charges. There were no questions about the charges.

G-3 Budget Report (February 2023) – Ms. Aguirre reviewed the budget for the month of February.

G-4 In-kind Report (February 2023) – Ms. Aguirre reviewed the In-kind percentage, which is at 53.65%.

G-5 Report of enrollment in the program and attendance report (January & February 2023) – Ms. Aguirre went over the enrollment for the FMHS programs and the attendance.

G-6 CACFP Monthly Report (November – December 2022 & January - February 2023) – Ms. Aguirre reviewed CACFP and noted that the reimbursement for the all the months. There were no questions.

H. Policy Committee Members Reports

H-1 Center Reports – None.

H-2 Board of Directors Report – None. Items approved during tonight’s meeting will be presented to the Board for approval.

H-3 Active Supervision, Challenges and Best Practices Report – Ms. Gomez-Zaragoza mentioned to ask the parents to double check the gates are closed. In addition, if a teacher is not properly supervising the children to bring it up to the Center Director.

I. Correspondence

I-1 Information Memorandum from the office of Head Start regarding *Fiscal Year (FY) 2023 Monitoring Process for Head Start and Early Head Start Recipients*; Issuance Date: 10/21/2022

I-2 Information Memorandum from the Office of Head Start regarding *Enrollment Reductions and Conversion of Head Start Slots to Early Head Start Slots*; Issuance Date: 11/07/2022

I-3 Program Instruction from the Office of Head Start regarding the *FY 2023 Head Start Funding Increase*; Issuance Date: 02/21/2023

J. Future Agenda Items

J-1 Annual Report

J-2 The 2023-2024 Fresno Migrant and Seasonal Head Start Cost of Living Adjustment (COLA) and Quality Improvement Application.

K. Adjournment

Nadya Luvian requested a motion to adjourn the session. Motion made by Ivette Oregon to adjourn the meeting at 6:46 p.m., in the afternoon, seconded by Patricia Hernandez. Motion approved unanimously.

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY
Madera/Mariposa Regional & Early Head Start Executive Policy Council Committee
Meeting
Thursday, April 6, 2023
MINUTES

The Madera/Mariposa Regional & Early Head Start Executive Policy Council Committee meeting was called to order by at Trinice Lee 5:45 p.m.

Committee Members Present

Trinice Lee
Patricia Trevino
Joanna Reducindo

Committee Members Absent

Amber Pickett

Personnel Present

Maritza Gomez-Zaragoza, Program Director
Maribel Aguirre, Parent and Governance Specialist

ROLL CALL

A. PUBLIC COMMENT –

B. TRAINING – Parent Curriculum: Ready Rosie – Ms. Sanchez went over Ready Rosie. She played a video regarding the introduction of the curriculum and everything it offers. The advocates are the ones who are implementing the curriculum.

C. ADOPTION OF THE AGENDA

C-2 Trinice Lee asked for the motion to approve the agenda as presented. Motion made by Joanna Reducindo, seconded by Patricia Trevino, to approve the agenda as presented. Motion carried unanimously.

D. ADJOURN TO CLOSED SESSION – None

E. APPROVAL OF MINUTES

E-1 Minutes Madera/Mariposa Regular Regional Head Start Policy Council Meeting – March 2, 2023. Motion made by Joanna Reducindo, seconded motion by Patricia Trevino. Motion carried unanimously.

F. DISCUSSION / ACTION ITEMS

F-1 Review and approve Community Action Partnership of Madera County 2022-2023 Amendment #1 Budget Revisions for CSPP to Stanislaus County Office of Education for a total increase of \$455,363 – Ms. Gomez-Zaragoza reviewed the reimbursement rate increase and service days will stay the same. Trinice Lee requested a motion to approve Community Action Partnership of Madera County 2022-2023 Amendment #1 Budget Revisions for CSPP to Stanislaus County Office of Education for a total increase of \$455,363. Joanna Reducindo made the first motion, seconded by Patricia Trevino. Motion carried unanimously.

F-2 Review and approve the 2023-2024 Madera/Mariposa Regional and Early Head Start COLA and Quality Improvement Grant Application - Ms. Gomez the

Cost of Living Adjustment increase is in the amount of 5.6% which will be on-going funds. In addition, there quality improvement funds which will increase the percentage to 7.5%. Ms. Gomez-Zaragoza reviewed the budget with COLA and Quality Improvement funds. The improvement funds will June 1, 2023. Trinice Lee requested a motion to approve the 2023-2024 Madera/Mariposa Regional and Early Head Start COLA and Quality Improvement Grant Application. Joanna Reducindo made the first motion, seconded by Patricia Trevino. Motion carried unanimously.

F-3 Review and consider approving the Madera/Mariposa Head Start & Early Head Start COVID-19 Mitigation Policy - Ms. Gomez mentioned Head Start released a program instruction notifying programs of the changes related to COVID-19 requirements in which masking and vaccination were made part of the Head Start Performance Standards.

Trinice Lee requested a motion to approve the Madera/Mariposa Head Start & Early Head Start COVID-19 Mitigation Policy. Joanna Reducindo made the first motion, seconded by Patricia Trevino. Motion carried unanimously.

G. ADMINISTRATIVE REPORTS

G-1 Staffing Changes – None.

G-2 Bank of America Business Card Monthly Credit Card Statement and all other Credit Card Expenses (March 2023) – Ms. Gomez-Zaragoza reviewed the credit card expenses. No questions were asked.

G-3 Budget Status Reports (February 2023) – Ms. Gomez-Zaragoza reviewed the current budget.

G-4 In-Kind Report (February 2023) – Ms. Gomez-Zaragoza reviewed the in-kind percentages for the Regional and Early programs.

G-5 Program Enrollment & Attendance Report (February 2023) – Ms. Gomez-Zaragoza went over the enrollment and attendance report.

G-6 CACFP Monthly Report (February 2023) – Ms. Gomez-Zaragoza reviewed CACFP and noted that the reimbursement for the month of January was \$16,794.61 for 5,173 meals. There were no questions.

H. POLICY COMMITTEE MEMBER REPORTS

H-1- Center Report – None.

H-2- BOD report – All items presented today will be presented at the next board meeting.

H-3 Active Supervision, Challenges and Best Practices Report – Ms. Gomez-Zaragoza went over active supervision.

I. CORRESPONDENCE

I-1 Program Instruction from the office of Head Start regarding *Hurricanes Fiona and Ian Disaster Recovery Funds*; *Date of Issuance: 03/15/2023.*

I-2 Information Memorandum from the office of Head Start regarding *Role of Head Start Programs in Addressing Lead in Water*; *Date of Issuance: 03/28/2023.*

J. FUTURE AGENDA ITEMS

None

K. ADJOURNMENT

Trinice Lee asked for a motion to adjourn the meeting at 6:29 p.m. Motion made by Joanna Reducindo and seconded by Patricia Trevino. Motion carried unanimously.

MBNA America Business Card
 Credit Card Charges
April / abril 2023 Statement
Maritza Gomez / Fresno Migrant Head Start

Date of Transaction	Purchase Order #	Name of Vendor	Description	Amount	Account Charged	Receipt
03/03/2023	NA	Venngage.com	Monthly subscription for flyer software	\$6.37	331.0-6130-3.3-000-00 26% (\$6.37)	No
03/08/2023	24730	Cemex	Concrete for walkways and dumpster	\$885.91	331.0-6433-3.3-024-00	Yes
03/15/2023	NA	Venngage.com	Monthly subscription for flyer software	\$468.00	331.0-6130-3.3-031-00	Yes
03/17/2023	NA	Passion Planner	Planners for staff	\$47.15	331.0-6110-3.3-031-00	Yes
03/21/2023	NA	Zoom	Video Conferencing system	\$15.99	331.0-6130-3.3-031-00	Yes
03/29/2023	NA	ServSafe	ServSafe certification refund	-\$99.00	330.0-6742-3.3-000-39	No
04/03/2023	NA	Venngage.com	Monthly subscription for flyer software	\$6.37	331.0-6130-3.3-000-00 26% (\$6.37)	No
TOTAL				\$1,330.79		

Comments: I certify that the items and charges above are true and correct and that the charges inquired have been for business purposes only. Receipts are attached (if available).

 Maritza Gomez, Head Start Director

 Date

MBNA America Business Card
 Credit Card Charges
April / abril 2023 Statement
Maritza Gomez / Regional Head Start

Date of Transaction	Purchase Order #	Name of Vendor	Description	Amount	Account Charged	Receipt
03/03/2023	NA	Vennage.com	Monthly subscription for flyer software	\$10.78	311.0-6130-3.1-000-00 36% (\$8.82) 312.0-6130-3.1-000-00 8% (\$1.96)	No
03/19/2023	NA	Zoom	Video Conferencing system	\$7.68	311.0-6130-3.1-000-00 48% (\$7.68)	Yes
03/31/2023	NA	Cherry Tree	Licensing training	\$99.00	310.0-6742-3.1-008-00	Yes
03/31/2023	NA	CPS HR	Child Care Center online orientation	\$54.85	310.0-6742-3.1-008-00	Yes
03/31/2023	NA	CPS HR	Operations and record keeping online training	\$4.85	310.0-6742-3.1-008-00	Yes
04/03/2023	NA	Vennage.com	Monthly subscription for flyer software	\$10.78	311.0-6130-3.1-000-00 36% (\$8.82) 312.0-6130-3.1-000-00 8% (\$1.96)	No
TOTAL				\$187.94		

Comments: I certify that the items and charges above are true and correct and that the charges incurred have been for business purposes only. Receipts are attached (if available).

 Maritza Gomez, Head Start Director

 Date

Bank of America Business Card
Credit Card Charges

MAY 2023 Statement

Mattie Mendez / Administration

Date of Transaction	Name of Vendor	PO #	Description of Purchase	Amount of Purchase	Account Charged	Receipt
04/09/2023	MAILCHIMP	No	Newsletter Software (IT)	\$60.00	200.0-6112-2.0-000-90	Yes
04/13/2023	EZ CATER FAMOUS DAVES	No	Housing OUR Homeless Committee Meeting	\$320.71	200.0-6121-2.0-000-90	Yes
04/14/2023	EZ CATER CDT COCINA	No	Board of Directors Meeting	\$524.93	200.0-6121-2.0-000-90	Yes
04/14/2023	DOORDASH CRUMBL	No	Board of Directors Meeting	\$114.51	200.0-6121-2.0-000-90	Yes
04/18/2023	THE CITIZEN MARRIOTT	#24971	Lodging for Mattie Mendez 2023 Legislative and Advocacy Summit I Sacramento, CA	\$705.13	200.0-6714-2.0-000-90	Yes
04/19/2023	B2B PRIME	No	Business Prime Membership Annual Fee	\$139.64	200.0-6850-2.0-000-90	Yes
04/19/2023	THE CITIZEN MARRIOT	#24971	Lodging for Mattie Mendez 2023 Legislative and Advocacy Summit I Sacramento, CA	\$418.30	200.0-6714-2.0-000-90	Yes
04/24/2023	STICKER MULE	No	Child Abuse Prevention Month Materials	\$357.62	200.0-6130-2.0-000-90	Yes
04/26/2023	BURRITO KING	No	Community Services Working Lunch Meeting	59.30	200.0-6121-2.0-000-90	Yes
			Total	\$2,700.14		

I certify that the items and charges above are true and correct and that the charges inquired have been for business purposes only. Receipts are attached (if available).

Date: May 15, 2023

Mattie Mendez, Executive Director

MBNA America Business Card
Credit Card Charges
May / mayo 2023 Statement
Maritza Gomez / Regional & Migrant Head Start

Date of Transaction	Purchase Order #	Name of Vendor	Description	Amount	Account Charged	Receipt
04/05/2023	NA	Ihop	Breakfast for Madera Migrant Advocates	\$167.68	320.0-6121-3.2-000-00	Yes
04/05/2023	NA	Grace Tower Transportation	Transportation from conference to airport	\$43.31	321.0-6714-3.2-000-00	Yes
04/05/2023	NA	Taxi	Transportation from conference to airport	\$36.80	321.0-6714-3.2-000-00	Yes
04/11/2023	NA	Dicicco's	MHS PC Meal	\$164.91	321.0-7116-3.2-000-00	Yes
04/13/2023	NA	Ihop	Breakfast for Fresno Migrant Advocates	\$419.20	330.0-6121-3.3-000-00	Yes
04/15/2023	NA	Ihop	Breakfast for Fresno Migrant Advocates	\$363.29	330.0-6121-3.3-000-00	Yes
04/19/2023	NA	Zoom	Video Conferencing system	\$15.99	311.0-6130-3.1-000-00 48%(\$7.68) 321.0-6130-3.2-000-00 52%(\$8.31)	Yes
04/21/2023	NA	Zoom	Video Conferencing system	\$15.99	331.0-6130-3.3-000-00	Yes
04/21/2023	24989	Red Cross	First Aid & CPR Student Training kits	\$503.81	310.0-6742-3.1-000-00 (\$182.56) 320.0-6742-3.2-000-00 (\$182.56) 330.0-6742-3.3-000-00 (\$182.56)	No
04/24/2023	NA	Fresno Glass	Window replacement for Firebaugh center	\$482.97	331.0-6432-3.3-023-00	Yes
04/26/2023	NA	Ihop	Breakfast for Madera Migrant CD's	\$251.52	320.0-6121-3.2-000-00	Yes
04/25/2023	NA	Office Depot	Folders for pre-service	\$96.83	330.0-6130-3.3-000-00	Yes
04/26/2023	NA	Positive Promotions	Polo's for Fresno center staff	\$289.87	331.0-6875-3.3-000-00	Yes
05/02/2023	24827	Etsy	Badge's for Regional staff	\$642.63	311.0-6875-3.1-000-00	No
05/03/2023	NA	Ihop	Breakfast for Madera Migrant Food Service	\$167.68	320.0-6121-3.2-000-00	Yes
05/03/2023	NA	Vennage.com	Monthly subscription for flyer software	\$24.50	311.0-6130-3.1-000-00 36% (\$8.82) 312.0-6130-3.1-000-00 8% (\$1.96) 321.0-6130-3.2-000-00 30% (\$7.35) 331.0-6130-3.3-000-00 26% (\$6.37)	No
TOTAL				\$3,686.98		

Comments: I certify that the items and charges above are true and correct and that the charges inquired have been for business purposes only. Receipts are attached (if available).

Maritza Gomez, Head Start Director

Date

**Bank of America Business Card ending 8462
Credit Card Charges**

May 2023 Statement
Ana Ibanez / Community Services

Date of Transaction	Name of Vendor	PO #	Description of Purchase	Amount of Purchase	Account Charged	Receipt
4/17/2023	The Citizen Marriott hotel stay	No	CSBG Training – Sacramento	271.90	218.0-6714-2.0-000-00	Yes
4/17/2023	The Citizen Marriott hotel stay	No	CSBG Training – Sacramento	311.90	218.0-6714-2.0-000-00	Yes
4/18/2023	The Citizen Marriott hotel stay	No	CSBG Training – Sacramento	254.47	218.0-6714-2.0-000-00	Yes
4/18/2023	The Citizen Marriott hotel stay	No	CSBG Training – Sacramento	254.47	218.0-6714-2.0-000-00	Yes
			Total	\$1,092.74		

I certify that the items and charges above are true and correct, and that the charges incurred have been for business purposes only. Receipts are attached (if available)

May 15, 2023

Ana Ibanez, Program Manager
Community Services

Bank of America Business Card
Credit Card Charges

May 2023 Statement

Irene Yang / Human Resources

Date of Transaction	Name of Vendor	PO #	Description of Purchase	Amount of Purchase	Account Charged	Receipt
4/10/2023	Biometrics4all, Inc.	No	Livescan relay fees	1.50 0.75 0.75 0.75	272.0-6852-0.0-000-00 311.0-6852-3.1-000-00 401.0-6852-0.0-000-00 426.0-6852-0.0-000-00	Yes
TOTAL:				3.75		

Platinum Plus Business Card
Credit Card Charges

May Statement

Jennifer Coronado / Victim Services Center

Date of Transaction	PO NUM	Name of Vendor	Description	Amount	Account Charged	Receipt
4/4/23	No	Office Depot	Denim Day posters	\$558.10	500.0-6130-5.0-000-00	No
4/6/23	No	SQ Rocha Wear	Shirts for Walk a Mile Event	\$768.00	500.0-6130-5.0-000-00	Yes
4/27/23	No	Fruitberg's	Fruit for Victims' Rights Event	\$50.49	501.0-6121-5.0-000-00	Yes
4/27/23	No	Sal's Mexican	Food for Victims' Rights Event	\$71.76	501.0-6121-5.0-000-00	Yes
				Total	\$1,448.35	

MBNA America Business Card
 Credit Card Charges
May / mayo 2023 Statement
Maritza Gomez / Regional Head Start

Date of Transaction	Purchase Order #	Name of Vendor	Description	Amount	Account Charged	Receipt
04/19/2023	24989	Red Cross	First Aid & CPR Student Training kits	\$182.56	310.0-6742-3.1-000-00 (\$182.56)	No
04/19/2023	NA	Zoom	Video Conferencing system	\$7.68	311.0-6130-3.1-000-00 48% (\$7.68)	Yes
05/02/2023	24827	Etsy	Badge's for Regional staff	\$642.63	311.0-6875-3.1-000-00	No
05/03/2023	NA	Venngage.com	Monthly subscription for flyer software	\$10.78	311.0-6130-3.1-000-00 36% (\$8.82) 312.0-6130-3.1-000-00 8% (\$1.96)	No
TOTAL				\$843.65		

Comments: I certify that the items and charges above are true and correct and that the charges inquired have been for business purposes only. Receipts are attached (if available).

 Maritza Gomez, Head Start Director

 Date

Credit Card Charges

MARCH 2023

Fiscal

Name of Vendor	Description	Amount	
Capital One/Walmart	Supplies for centers	1263.96	
Home Depot	Supplies for centers	5986.70	
Wex Bank (Chevron)	Fuel	0.00	
Wex Bank (Valero)	Fuel	3343.00	
MAR STMT DATES			
LA			

Credit Card Charges

APRIL 2023

Fiscal

Name of Vendor	Description	Amount	
Capital One/Walmart	Supplies for centers	4275.88	
Home Depot	Supplies for centers	12922.57	
Wex Bank (Chevron)	Fuel	0.00	
Wex Bank (Valero)	Fuel	3453.46	
APR STMT DATES			
LA			

Credit Card Charges

MARCH 2023

Fiscal

Name of Vendor	Description	Amount	
Capital One/Walmart	Supplies for centers	1263.96	
Home Depot	Supplies for centers	5986.70	
Wex Bank (Chevron)	Fuel	0.00	
Wex Bank (Valero)	Fuel	3343.00	
MAR STMT DATES			
LA			

Credit Card Charges

APRIL 2023

Fiscal

Name of Vendor	Description	Amount	
Capital One/Walmart	Supplies for centers	4275.88	
Home Depot	Supplies for centers	12922.57	
Wex Bank (Chevron)	Fuel	0.00	
Wex Bank (Valero)	Fuel	3453.46	
APR STMT DATES			
LA			

Card Member Service

COSTCO Credit Card Charges

MAR 2022 Statement

Card Holder	Description	Card Amount
Irene Yang	Wellness/Safety items	2000.00
Maritza Gomez-Zaragoza	Items for dept	225.55
Jennifer Coronado	Return item Items for dept	-151.67 91.31
		2165.19

JDC

U/CARD MEMBER BOD

Card Member Service

COSTCO Credit Card Charges

APR 2022 Statement

Card Holder	Description	Card Amount
Jennifer Coronado	Items for dept	248.26
		248.26

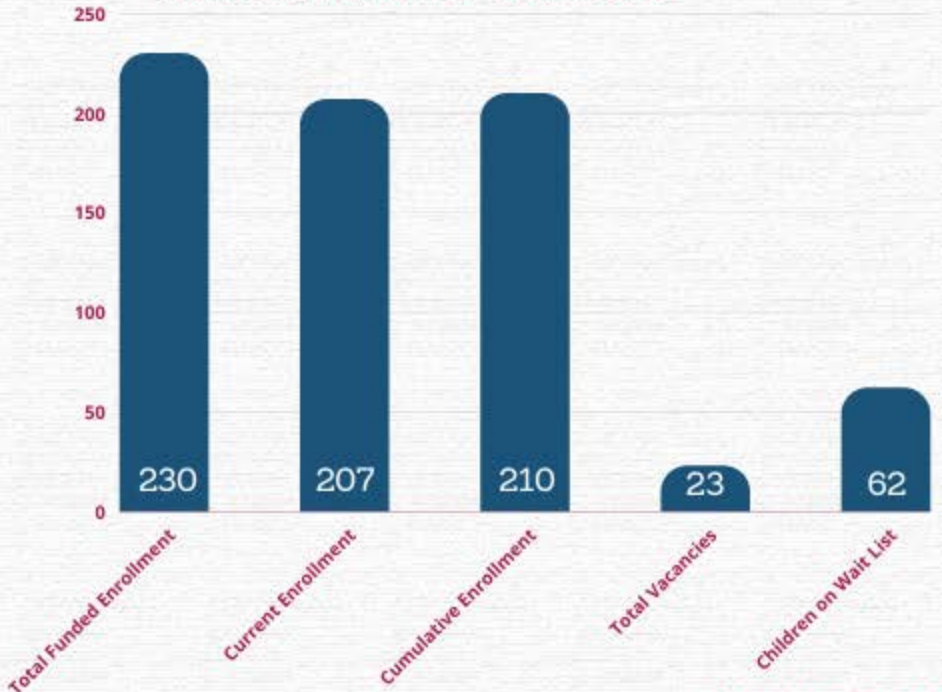
JDC

U/CARD MEMBER BOD

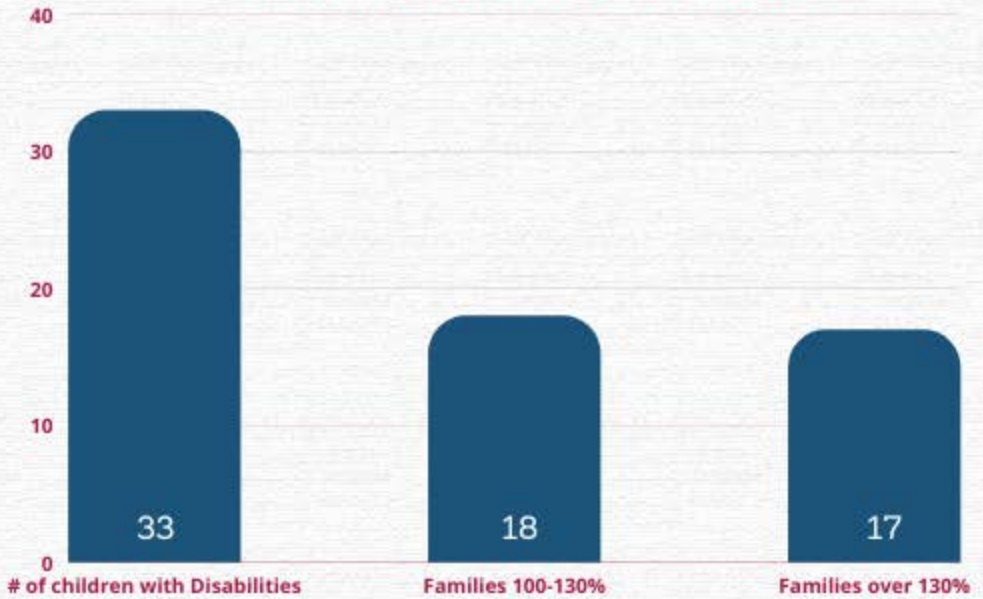


Madera Regional Head Start Monthly Enrollment Report March 2023

ENROLLMENT REPORT



DISABILITIES & ELIGIBILITY OF CHILDREN



ATTENDANCE REPORT

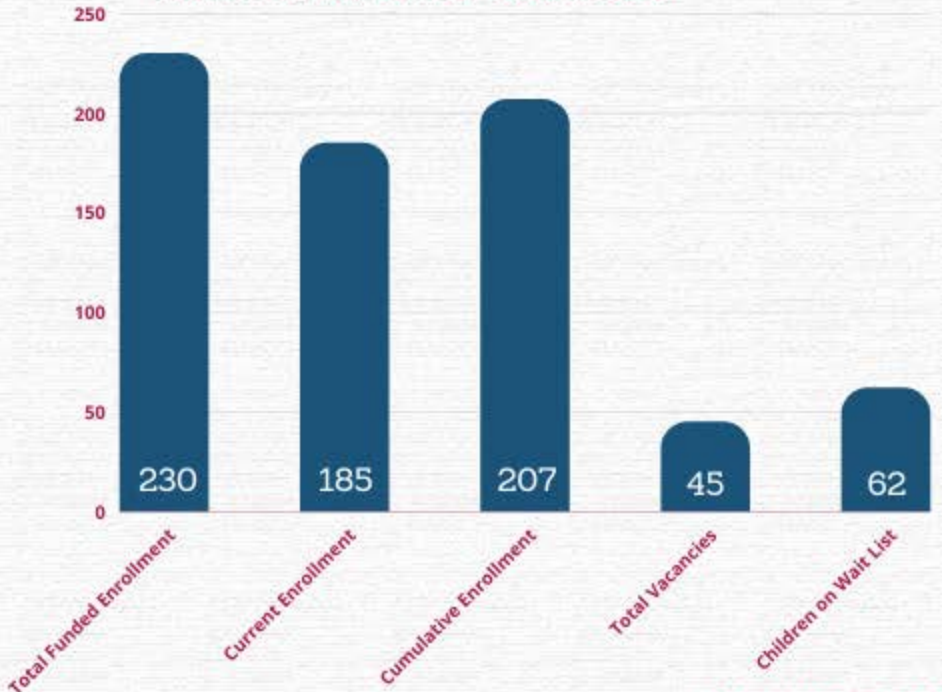




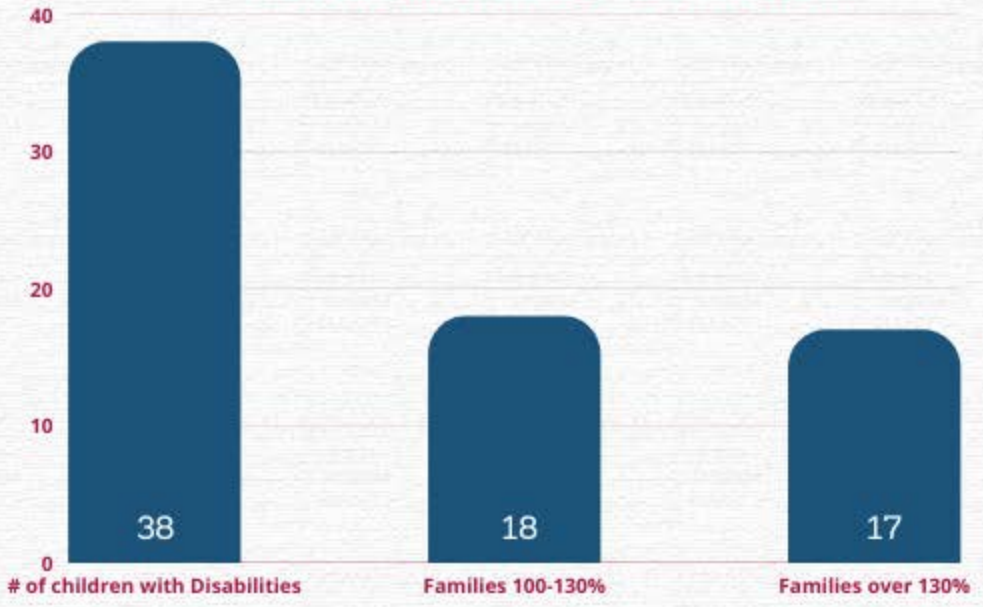
Madera Regional Head Start Monthly Enrollment Report

April 2023

ENROLLMENT REPORT



DISABILITIES & ELIGIBILITY OF CHILDREN



ATTENDANCE REPORT



IN-KIND MONTHLY SUMMARY REPORT

Month

MARCH

Year

2022-2023

CATEGORY	BUDGET	PREVIOUS TOTAL	CURRENT TOTAL	Y-T-D TOTAL	REMAINING IN-KIND NEEDED
NON-FEDERAL CASH					
Volunteer Services/Servicios Voluntarios	59,969.00	441,574.18	-	441,574.18	(381,605.18)
A. Professional Services/Servicios Profesionales	-	6,076.50		6,076.50	(6,076.50)
B. Center Volunteers/Voluntarios en el Centro	57,516.00	435,497.68		435,497.68	(377,981.68)
C. Other/Policy Council/Otro/Comité de Póliza	2,453.00	0.00		-	2,453.00
Donated Food/Comida Donada	-	0.00		-	0.00
Donated Supplies/Materiales Donado	424.00	70.00		70.00	354.00
Donated Equipment	-	0.00		-	0.00
Donated Bus Storage	-	0.00		-	0.00
Donated Space/Sitio Donado	318,251.00	177,088.95		177,088.95	141,162.05
Transportation/ Transportación	-	0.00		-	0.00
TOTAL IN-KIND	378,644.00	618,733.13	-	618,733.13	(240,089.13)
State Fund 319	\$792,622	869,381.00	154,245.00	1,023,626.00	(231,004.00)
Grand Total	1,171,266.00	1,488,114.13	154,245.00	1,642,359.13	(471,093.13)

B. YTD In-Kind \$ 1,642,359.13

C. Percent Y-T-D In-Kind 140.22%

IN-KIND MONTHLY SUMMARY REPORT

Month

April

Year

2022-2023

CATEGORY	BUDGET	PREVIOUS TOTAL	CURRENT TOTAL	Y-T-D TOTAL	REMAINING IN-KIND NEEDED
NON-FEDERAL CASH					
Volunteer Services/Servicios Voluntarios	59,969.00	588,291.39	124,603.05	712,894.44	(652,925.44)
A. Professional Services/Servicios Profesionales	-	10,979.00	1,812.50	12,791.50	(12,791.50)
B. Center Volunteers/Voluntarios en el Centro	57,516.00	575,464.02	122,094.77	697,558.79	(640,042.79)
C. Other/Policy Council/Otro/Comité de Póliza	2,453.00	1,848.37	695.78	2,544.15	(91.15)
Donated Food/Comida Donada	-	0.00		-	0.00
Donated Supplies/Materiales Donado	424.00	110.00	82.00	192.00	232.00
Donated Equipment	-	0.00		-	0.00
Donated Bus Storage	-	0.00		-	0.00
Donated Space/Sitio Donado	318,251.00	196,765.50	19,676.55	216,442.05	101,808.95
Transportation/ Transportación	-	0.00		-	0.00
TOTAL IN-KIND	378,644.00	785,166.89	144,361.60	929,528.49	(550,884.49)
State Fund 319	\$792,622	574,428.00	62,341.00	636,769.00	155,853.00
Grand Total	1,171,266.00	1,359,594.89	206,702.60	1,566,297.49	(395,031.49)

B. YTD In-Kind \$ 1,566,297.49
 C. Percent Y-T-D In-Kind 133.73%

**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY
REGIONAL HEAD START including BLENDED CSPP STATE PROGRAM
INCOME CALCULATIONS
March-2023**

FREE MEALS	202		152
REDUCED	0		0
BASE	0		0
TOTAL	202		152

PERCENTAGES:

FREE	100.0000%		100.0000%
REDUCED	0.0000%		0.0000%
BASE	0.0000%		0.0000%
TOTAL	100.0000%		100.0000%

MEAL	#		%		RATE		
BREAKFAST:	2,988	X	100.0000%	X	\$2.2100	=	\$6,603.48
	2,988	X	0.0000%	X	\$1.9100	=	\$0.00
	2,988	X	0.0000%	X	\$0.4500	=	\$0.00
LUNCH:	3,312	X	100.0000%	X	\$4.0300	=	\$13,347.36
	0	X	100.0000%	X	\$4.0300	=	\$0.00
	0	X	0.0000%	X	\$3.6300	=	\$0.00
	0	X	0.0000%	X	\$0.4700	=	\$0.00
SUPPLEMENTS:	219	X	100.0000%	X	\$1.1800	=	\$258.42
	0	X	100.0000%	X	\$1.1800	=	\$0.00
	0	X	0.0000%	X	\$0.6400	=	\$0.00
	0	X	0.0000%	X	\$0.1900	=	\$0.00

6,519
TOTAL FEDERAL REIMBURSEMENT \$20,209.26

CASH IN LIEU: LUNCHES X \$0.3000 \$993.60

TOTAL REIMBURSEMENT **\$21,202.86**

	Breakfast	Lunch	Snack	Total
RHS	370	3,312	219	3,901
CSPP	2,618	-	-	2,618
	2,988	3,312	219	6,519

	<u>RHS</u>	<u>CSPP</u>	<u>Total</u>
TOTAL FEDERAL REIMBURSEMENT:	\$14,423.48	\$5,785.78	\$20,209.26
CASH IN LIEU:	<u>\$993.60</u>	<u>\$0.00</u>	<u>\$993.60</u>
	\$15,417.08	\$5,785.78	\$21,202.86

**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY
REGIONAL HEAD START including BLENDED CSPP STATE PROGRAM
INCOME CALCULATIONS
April-2023**

FREE MEALS	199		149
REDUCED	0		0
BASE	0		0
TOTAL	199		149

PERCENTAGES:

FREE	100.0000%		100.0000%
REDUCED	0.0000%		0.0000%
BASE	0.0000%		0.0000%
TOTAL	100.0000%		100.0000%

MEAL	#		%		RATE	=	
BREAKFAST:	1,891	X	100.0000%	X	\$2.2100	=	\$4,179.11
	1,891	X	0.0000%	X	\$1.9100	=	\$0.00
	1,891	X	0.0000%	X	\$0.4500	=	\$0.00
LUNCH:	2,120	X	100.0000%	X	\$4.0300	=	\$8,543.60
	0	X	100.0000%	X	\$4.0300	=	\$0.00
	0	X	0.0000%	X	\$3.6300	=	\$0.00
	0	X	0.0000%	X	\$0.4700	=	\$0.00
SUPPLEMENTS:	160	X	100.0000%	X	\$1.1800	=	\$188.80
	0	X	100.0000%	X	\$1.1800	=	\$0.00
	0	X	0.0000%	X	\$0.6400	=	\$0.00
	0	X	0.0000%	X	\$0.1900	=	\$0.00

	4,171			\$12,911.51
		TOTAL FEDERAL REIMBURSEMENT		
CASH IN LIEU:		LUNCHES X \$0.3000		\$636.00
TOTAL REIMBURSEMENT				\$13,547.51

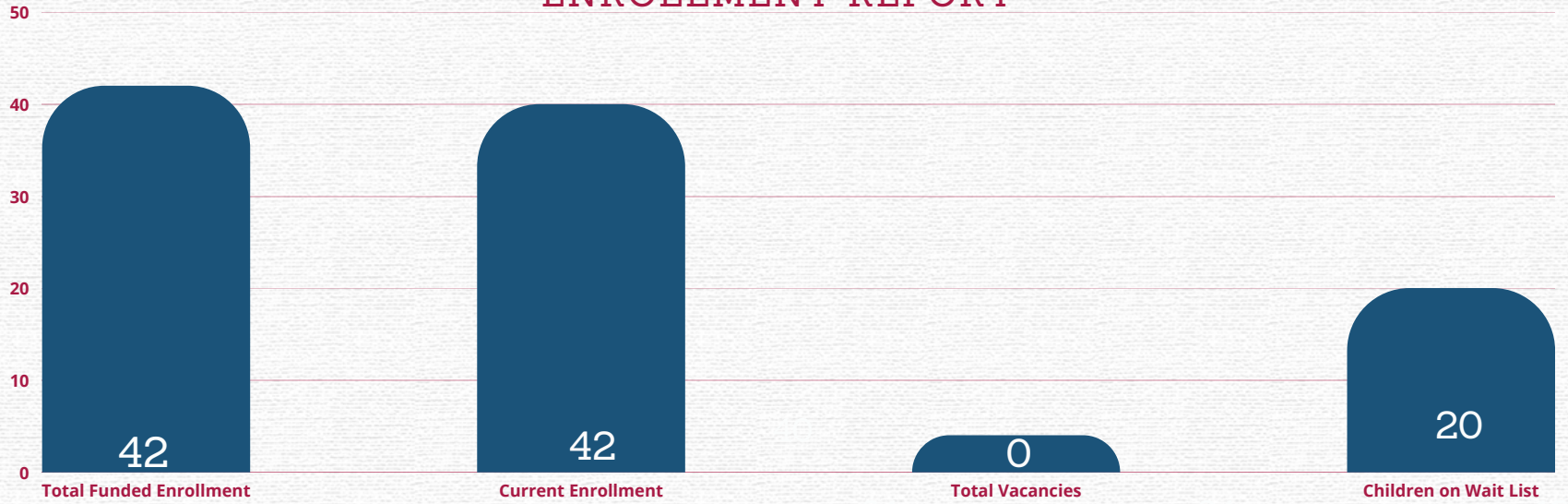
	Breakfast	Lunch	Snack	Total
RHS	264	2,120	160	2,544
CSPP	1,627	-	-	1,627
	1,891	2,120	160	4,171

	<u>RHS</u>	<u>CSPP</u>	<u>Total</u>	
TOTAL FEDERAL REIMBURSEMENT:	\$9,315.84	\$3,595.67	\$12,911.51	
CASH IN LIEU:	<u>\$636.00</u>	<u>\$0.00</u>	<u>\$636.00</u>	
	\$9,951.84	\$3,595.67	\$13,547.51	

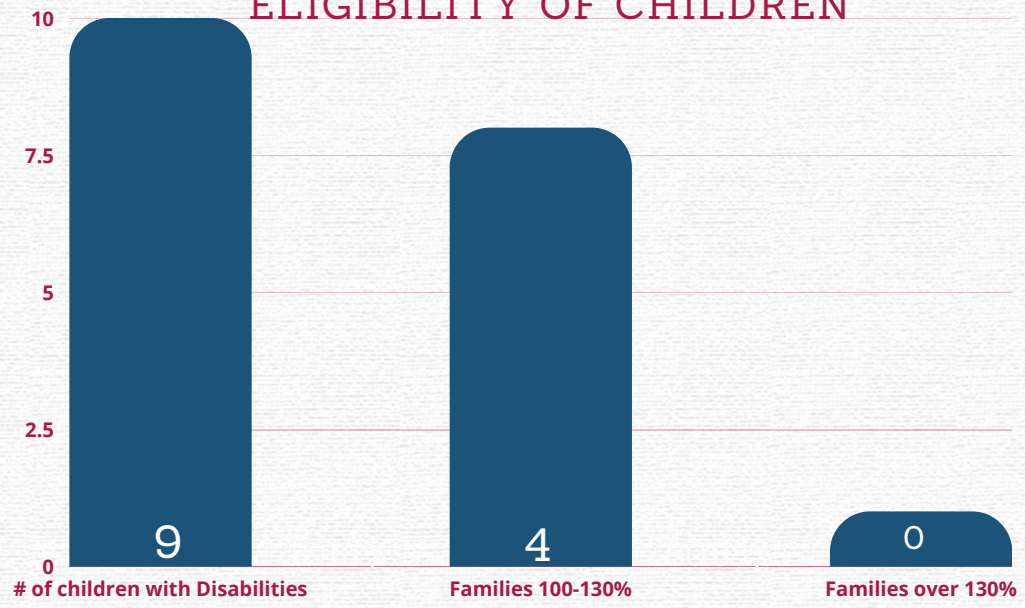


Madera Early Head Start Monthly Enrollment Report March 2023

ENROLLMENT REPORT



DISABILITIES & ELIGIBILITY OF CHILDREN

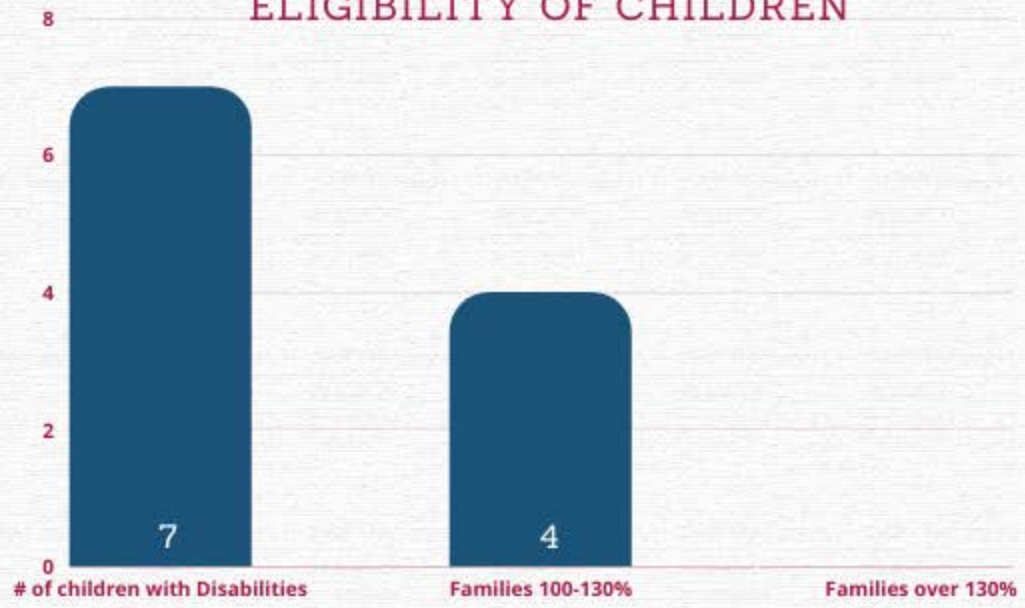


Madera Early Head Start Monthly Enrollment Report April 2023

ENROLLMENT REPORT



DISABILITIES & ELIGIBILITY OF CHILDREN



IN-KIND MONTHLY SUMMARY REPORT

Month

MARCH

Year

2023

CATEGORY	BUDGET	PREVIOUS TOTAL	CURRENT TOTAL	Y-T-D TOTAL	REMAINING IN-KIND NEEDED
NON-FEDERAL CASH					
Volunteer Services/Servicios Voluntarios	158,104.00	136,550.54	-	136,550.54	21,553.46
A. Professional Services/Servicios Profesionales	-	0.00		-	0.00
B. Center Volunteers/Voluntarios en el Centro	158,104.00	136,135.34		136,135.34	21,968.66
C. Other/Policy Council/Otro/Comité de Póliza	-	415.20		415.20	(415.20)
Donated Food/Comida Donada	-	0.00		-	0.00
Donated Supplies/Materiales Donado	1,655.00	0.00		-	1,655.00
Donated Equipment	-	0.00		-	0.00
Donated Bus Storage	-	0.00		-	0.00
Donated Space/Sitio Donado	-	0.00		-	0.00
Transportation/ Transportación	-	0.00		-	0.00
TOTAL IN-KIND	159,759.00	136,550.54	-	136,550.54	23,208.46

		0.00			0.00
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Grand Total	159,759.00	136,550.54	-	136,550.54	23,208.46
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B. YTD In-Kind \$ 136,550.54

C. Percent Y-T-D In-Kind 85.47%

IN-KIND MONTHLY SUMMARY REPORT

Month

April

Year

2023

CATEGORY	BUDGET	PREVIOUS TOTAL	CURRENT TOTAL	Y-T-D TOTAL	REMAINING IN-KIND NEEDED
NON-FEDERAL CASH					
Volunteer Services/Servicios Voluntarios	158,104.00	147,041.01	-	147,041.01	11,062.99
A. Professional Services/Servicios Profesionales	-	0.00		-	0.00
B. Center Volunteers/Voluntarios en el Centro	158,104.00	146,625.81		146,625.81	11,478.19
C. Other/Policy Council/Otro/Comité de Póliza	-	415.20		415.20	(415.20)
Donated Food/Comida Donada	-	0.00		-	0.00
Donated Supplies/Materiales Donado	1,655.00	0.00		-	1,655.00
Donated Equipment	-	0.00		-	0.00
Donated Bus Storage	-	0.00		-	0.00
Donated Space/Sitio Donado	-	0.00		-	0.00
Transportation/ Transportación	-	0.00		-	0.00
TOTAL IN-KIND	159,759.00	147,041.01	-	147,041.01	12,717.99
		0.00			0.00
		0.00			
Grand Total	159,759.00	147,041.01	-	147,041.01	12,717.99

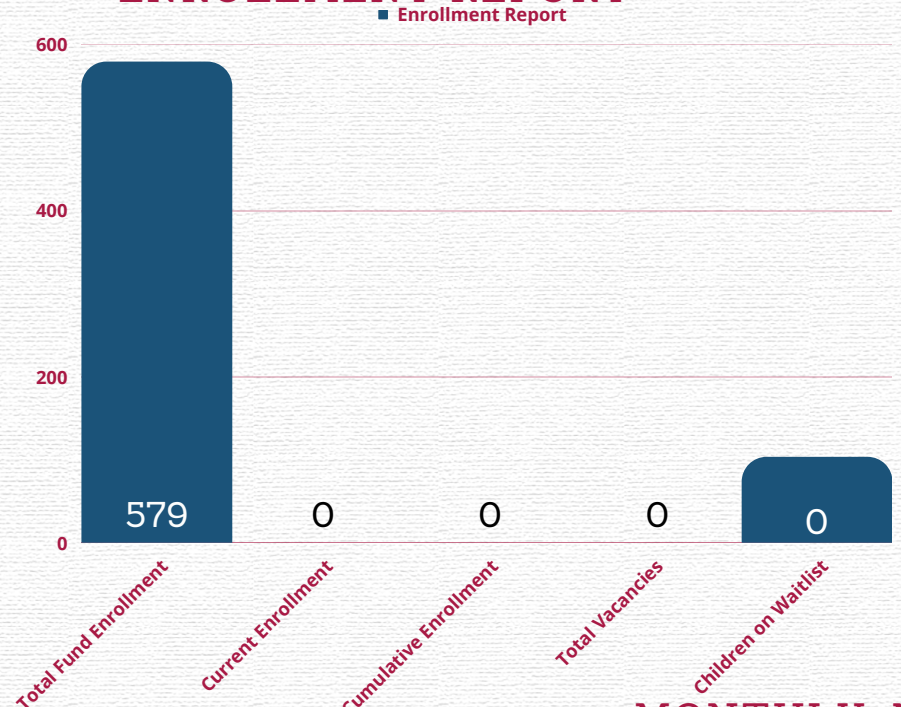
B. YTD In-Kind \$ 147,041.01

C. Percent Y-T-D In-Kind 92.04%



Migrant Seasonal Head Start Monthly Enrollment Report April 2023

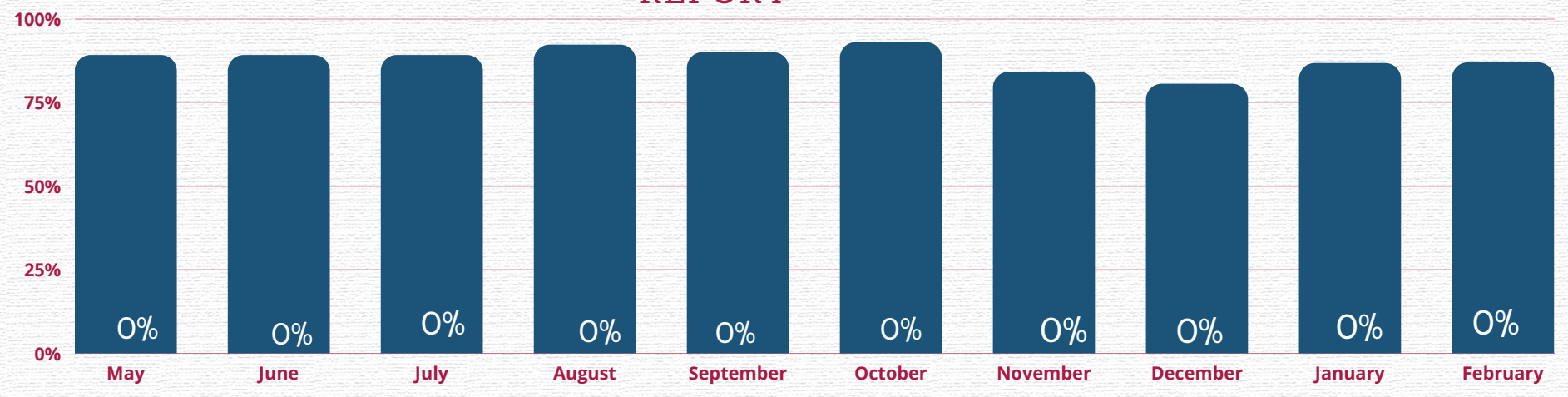
ENROLLMENT REPORT



DISABILITIES & ELIGIBILITY OF CHILDREN



MONTHLY ATTENDANCE REPORT



Community Action Partnership of Madera County, Inc.
 1225 Gill Avenue
 Madera, CA 93637
 (559) 673-9173

IN-KIND MONTHLY SUMMARY REPORT 2023-2024 / REPORTE SUMARIO MENSUAL DE IN KIND 2023-2024

MIGRANT AND SEASONAL HEAD START 2023-2024 MIGRANTE/TEMPORAL HEAD START 2023-2024

Month-Year APRIL 2023/ Mes-Año ABRIL 2023

CATEGORY	BUDGET Presupuesto	PREVIOUS/Previo TOTAL	CURRENT/Corriente TOTAL	Y-T-D/Asta ahora TOTAL	REMAINING IN-KIND NEEDED Resto de In Kind para recaudar
NON-FEDERAL CASH/EFFECTIVO NO FEDERAL					
Volunteer Services/Servicios Voluntarios	297,519.00	0.00	0.00	0.00	297,519.00
A. Professional Services/Servicios Profesionales	0.00	0.00	0.00	0.00	0.00
B. Center Volunteers/Voluntarios en el Centro	297,519.00	0.00	0.00	0.00	297,519.00
Other/Policy Council/Otro/Comité de Póliza	0.00	0.00	0.00	0.00	0.00
State Collaboration/Colaboracion de Estado	1,006,468.00	9,868.40	9,868.40	19,736.80	986,731.20
Donated Supplies/Materiales Donanos	0.00	0.00	0.00	0.00	0.00
Donated Food/Comida Donada	0.00	0.00	0.00	0.00	0.00
Donated Space/Sitio Donado	112,210.00	9,251.00	9,251.00	18,502.00	93,708.00
Transportation/Transportacion	0.00	0.00	0.00	0.00	0.00
TOTAL IN-KIND/TOTAL DE IN KIND	1,416,197.00	19,119.40	19,119.40	38,238.80	1,377,958.20

A. Y-T-D In-Kind / In-Kind asta ahora	38,238.80
B. Contracted In-Kind/ In-kind Contratado	1,416,197.00
C. Percent Y-T-D In-Kind/ Porcentaje de in-kind ásta ahora	
CONTRACT AMOUNT/CANTIDAD CONTRATADA	2.70%

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY
MADERA MIGRANT HEAD START including BLENDED MIGRANT PRESCHOOL STATE PROGRAM
INCOME CALCULATIONS
April-2023

FREE MEALS	0		0
REDUCED	0		0
BASE	0		0
TOTAL	0		0

PERCENTAGES:

FREE	100.0000%		100.0000%
REDUCED	0.0000%		0.0000%
BASE	0.0000%		0.0000%
TOTAL	100.0000%		100.0000%

MEAL	#		%		RATE		
BREAKFAST:	0	X	100.0000%	X	\$2.2100	=	\$0.00
			0.0000%	X	\$1.9100	=	\$0.00
			0.0000%	X	\$0.4500	=	\$0.00
LUNCH:	0	X	100.0000%	X	\$4.0300	=	\$0.00
	0	X	100.0000%	X	\$4.0300	=	\$0.00
		X	0.0000%	X	\$3.6300	=	\$0.00
		X	0.0000%	X	\$0.4700	=	\$0.00
SUPPLEMENTS:	0	X	100.0000%	X	\$1.1800	=	\$0.00
	0	X	100.0000%	X	\$1.1800	=	\$0.00
		X	0.0000%	X	\$0.6400	=	\$0.00
		X	0.0000%	X	\$0.1900	=	\$0.00

0
TOTAL FEDERAL REIMBURSEMENT \$0.00

CASH IN LIEU: LUNCHES X \$0.3000 \$0.00

TOTAL REIMBURSEMENT **\$0.00**

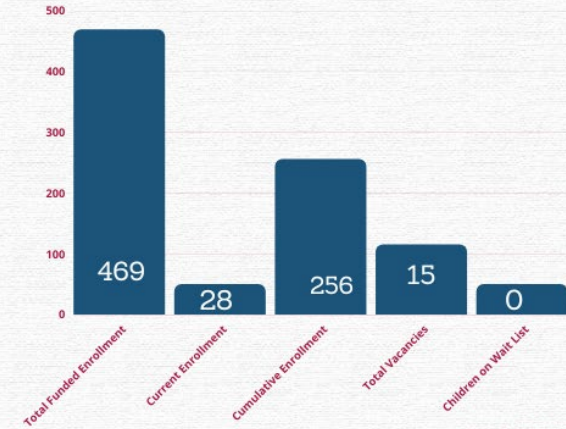
	Breakfast	Lunch	Snack	Total
CMIG-MADERA MIGRANT PRESCHOOL	-	-	-	-
MMHS-MADERA MIGRANT HEAD START	-	-	-	-
	-	-	-	-

TOTAL FEDERAL REIMBURSEMENT:	<u>MMHS</u>	<u>CMIG</u>	<u>Total</u>
	\$0.00	\$0.00	\$0.00
CASH IN LIEU:	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	\$0.00	\$0.00	\$0.00

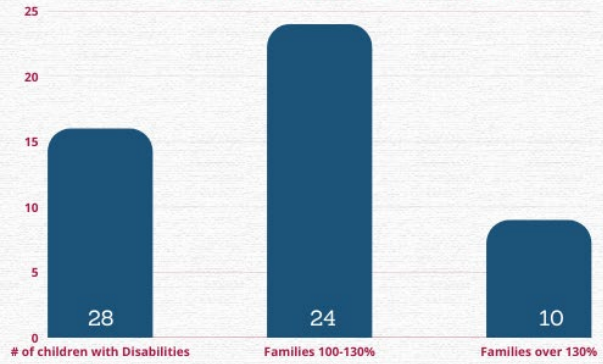


Fresno Migrant Seasonal Head Start Monthly Enrollment Report March 2023

ENROLLMENT REPORT



DISABILITIES & ELIGIBILITY OF CHILDREN



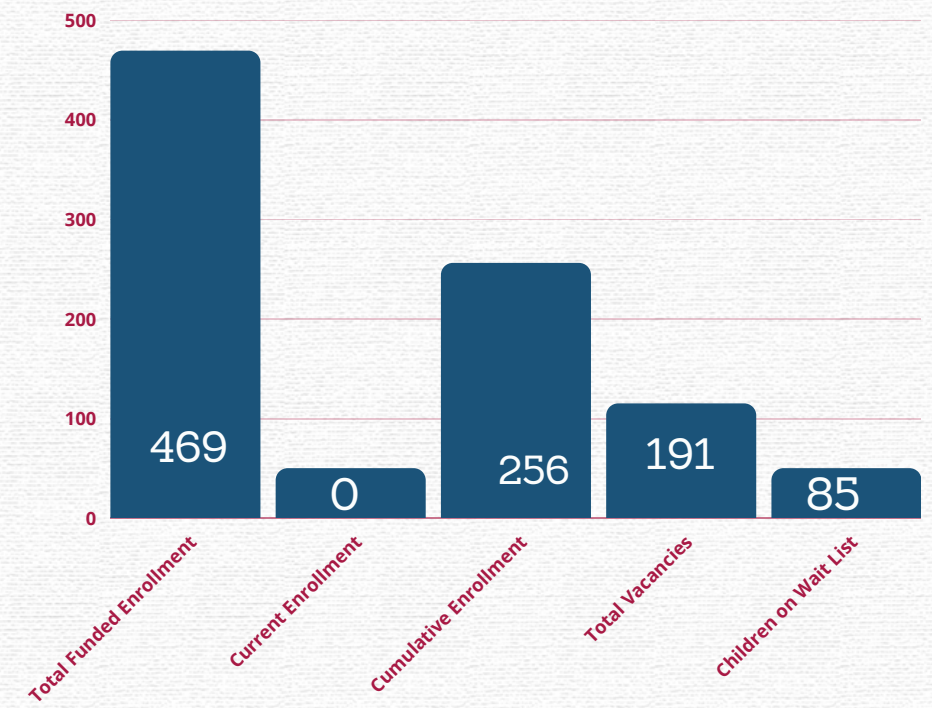
MONTHLY ATTENDANCE REPORT



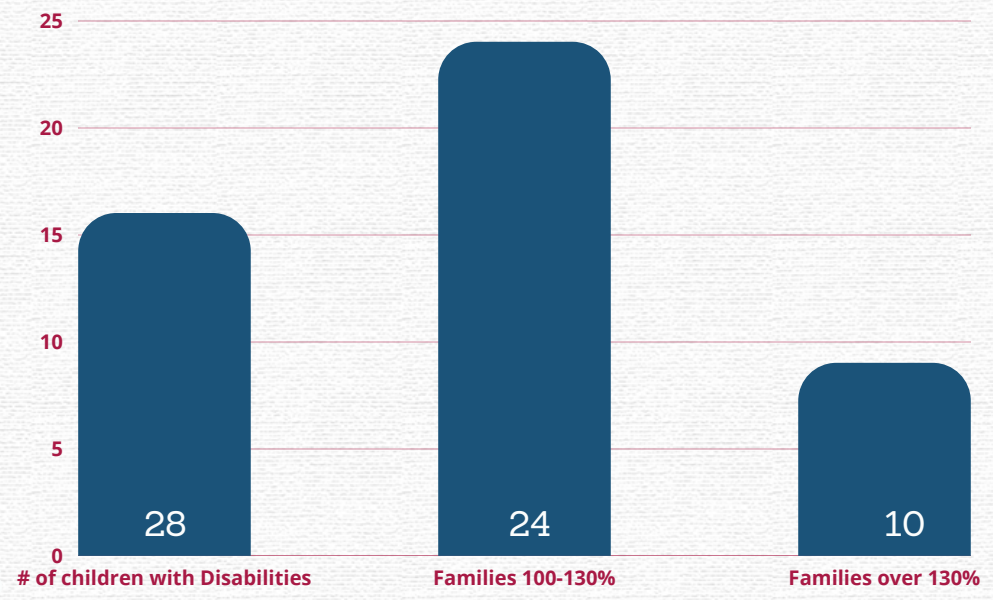


Fresno Migrant Seasonal Head Start Monthly Enrollment Report April 2023

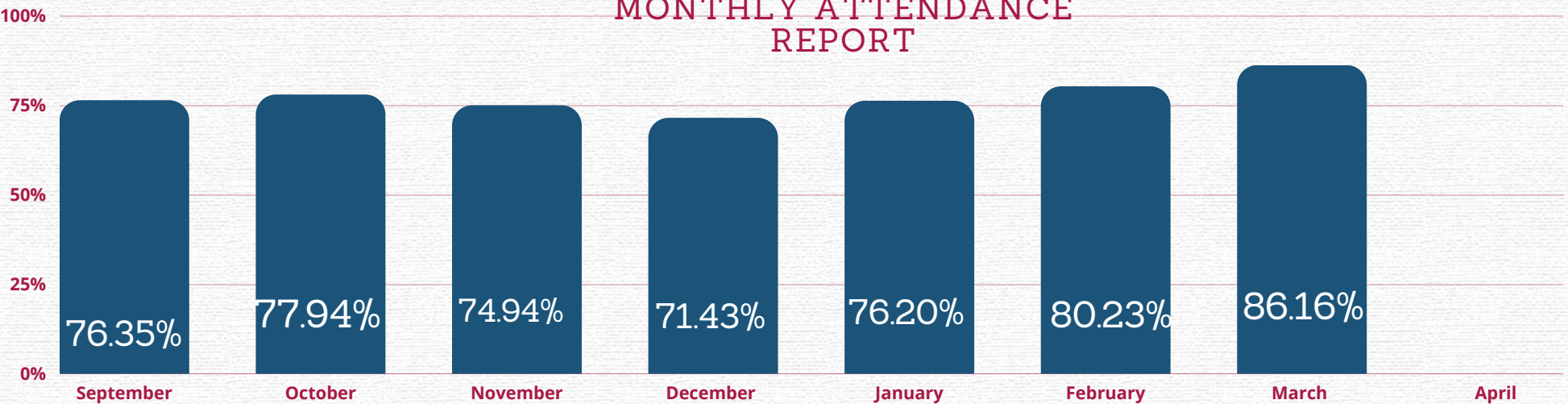
ENROLLMENT REPORT



DISABILITIES & ELIGIBILITY OF CHILDREN



MONTHLY ATTENDANCE REPORT



IN-KIND MONTHLY SUMMARY REPORT

Month

MARCH

Year

2023

CATEGORY	BUDGET	PREVIOUS TOTAL	CURRENT TOTAL	Y-T-D TOTAL	REMAINING IN-KIND NEEDED
NON-FEDERAL CASH					
VOLUNTEER SERVICES	451,921.00	301,217.72	0.00	301,217.72	(150,703.28)
A. Professional Services	0.00	230.00		230.00	230.00
B. Center Volunteers	451,921.00	300,987.72		300,987.72	(150,933.28)
C. Policy Concl/Committee	0.00	0.00		0.00	0.00
OTHER - FOOD DONATION	0.00	0.00		0.00	0.00
DONATED SUPPLIES	3,687.00	0.00		0.00	(3,687.00)
DONATED EQUIPMENT	0.00	0.00		0.00	0.00
DONATED - BUS STORAGE	0.00	0.00		0.00	0.00
DONATED SPACE	210,665.00	89,446.50	14,907.75	104,354.25	(106,310.75)
TRANSPORTATION	0.00	0.00		0.00	0.00
TOTAL IN-KIND	666,273.00	390,664.22	14,907.75	405,571.97	(260,701.03)
C. Salarie & FB (First 5)	0.00	0.00		0.00	0.00
Grand Total	666,273.00	390,664.22	14,907.75	405,571.97	(260,701.03)

A. Y-T-D In-Kind	405,571.97
B. Contracted In-Kind	666,273.00
C. Percent Y-T-D In-Kind	60.87%

IN-KIND MONTHLY SUMMARY REPORT

Month

APRIL

Year

2023

CATEGORY	BUDGET	PREVIOUS TOTAL	CURRENT TOTAL	Y-T-D TOTAL	REMAINING IN-KIND NEEDED
NON-FEDERAL CASH					
VOLUNTEER SERVICES	451,921.00	301,217.72	0.00	301,217.72	(150,703.28)
A. Professional Services	0.00	230.00		230.00	230.00
B. Center Volunteers	451,921.00	300,987.72		300,987.72	(150,933.28)
C. Policy Conclil/Committee	0.00	0.00		0.00	0.00
OTHER - FOOD DONATION	0.00	0.00		0.00	0.00
DONATED SUPPLIES	3,687.00	0.00		0.00	(3,687.00)
DONATED EQUIPMENT	0.00	0.00		0.00	0.00
DONATED - BUS STORAGE	0.00	0.00		0.00	0.00
DONATED SPACE	210,665.00	104,354.25	14,907.75	119,262.00	(91,403.00)
TRANSPORTATION	0.00	0.00		0.00	0.00
TOTAL IN-KIND	666,273.00	405,571.97	14,907.75	420,479.72	(245,793.28)
C. Salarie & FB (First 5)	0.00	0.00		0.00	0.00
Grand Total	666,273.00	405,571.97	14,907.75	420,479.72	(245,793.28)

A. Y-T-D In-Kind	420,479.72
B. Contracted In-Kind	666,273.00
C. Percent Y-T-D In-Kind	63.11%

**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY
 FRESNO MIGRANT HEAD START FOOD PROGRAM
 INCOME CALCULATIONS
 March-2023**

FREE MEALS		28
REDUCED		-
BASE		-
TOTAL		28

PERCENTAGES:

FREE		100.0000%
REDUCED		0.0000%
BASE		0.0000%
TOTAL		100.0000%

	#		%		RATE			
MEAL BREAKFAST:	189	X	100.0000%	X	\$2.2100	=	\$417.69	
LUNCH:	189	X	100.0000%	X	\$4.0300	=	\$761.67	
SUPPLEMENTS:	160	X	100.0000%	X	\$1.1800	=	\$188.80	
	538						\$1,368.16	
	TOTAL FEDERAL REIMBURSEMENT							\$1,368.16
CASH IN LIEU:							\$56.70	
							\$56.70	
TOTAL REIMBURSEMENT							\$1,424.86	

**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY
 FRESNO MIGRANT HEAD START FOOD PROGRAM
 INCOME CALCULATIONS
 April-2023**

FREE MEALS	-
REDUCED	-
BASE	-
TOTAL	-

PERCENTAGES:

FREE	100.0000%
REDUCED	0.0000%
BASE	0.0000%
TOTAL	100.0000%

MEAL	#		%		RATE			
BREAKFAST:	0	X	100.0000%	X	\$2.2100	=	\$0.00	
LUNCH:	0	X	100.0000%	X	\$4.0300	=	\$0.00	
SUPPLEMENTS:	0	X	100.0000%	X	\$1.1800	=	\$0.00	
	0						\$0.00	
	TOTAL FEDERAL REIMBURSEMENT							\$0.00
CASH IN LIEU:					LUNCHES X \$0.3000		\$0.00	
TOTAL REIMBURSEMENT							\$0.00	



Report to the Board of Directors

Agenda Item Number: D-11

Board of Directors Meeting for: June 8, 2023

Author: Maritza Gomez-Zaragoza

DATE: March 21, 2022

TO: Board of Directors

FROM: Maritza Gomez-Zaragoza, Head Start Director

SUBJECT: Fresno Migrant Head Start 2021-2022 Annual Report

I. RECOMMENDATION:

Review and approve the Fresno Migrant and Seasonal Head Start's 2021-2022 Annual Report.

II. SUMMARY:

Per the 2007 Head Start Act, CAPMC Fresno Migrant/Seasonal Head Start shall make available to the public a report that is published at least once each fiscal year. The report presented discloses information from the most recently concluded fiscal year of September 01, 2021 – August 31, 2022. The information will not reveal personally identifiable information about an individual child or parent. The annual report must also include the following:

- (A) The total amount of public and private funds received by the CAPMC agency and the amount from each source.
- (B) An explanation of budgetary expenditures and proposed budget for the 2021-2022 fiscal year.
- (C) The total number of children and families served in the 2021-2022 Fresno Migrant/Seasonal Head Start program. The total enrollment and the percentage of eligible children served.
- (D) The results of the most recent review by the financial auditor.
- (E) The percentage of enrolled children that received medical and dental exams.
- (F) Information about parent involvement activities.
- (G) The agency's efforts to prepare children for kindergarten.
- (H) Any other information that may be required by the Secretary of Health and Human Services in Washington, DC.

III. DISCUSSION:

- Utilizing data collected from Child Plus, the 2021-2022 Program Information Report (PIR) and monitoring reports, Fresno Migrant & Seasonal Head Start is pleased to share their annual report.
- The Fresno Migrant Head Start 2021-2022 Annual Report will be presented for approval to the Policy Committee on June 21, 2023.

IV. FINANCING:

Funds are an allowable cost under the Federal Regulations



Annual Report 2021-2022

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2021-2022 Family Outcomes

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Fresno Migrant / Seasonal Head Start Locations



Our Agency

Community Action Partnership of Madera County (CAPMC), a 501(c)(3) non-profit organization, has dedicated its programs and services to address the needs of the low-income residents of Madera County for over the past four decades. Although Madera County is our primary focus for serving low-income individuals and families, CAPMC has also been awarded funds to expand Head Start services to Regional families in Mariposa County and Migrant/Seasonal families in Fresno County.

CAPMC was established in 1965 as a result of the Economic Opportunity Act (EOA) of 1964. The EOA was signed into law by President Lyndon B. Johnson to support his declaration of an unconditional “War on Poverty.” The act was established to promote school readiness, enhance children’s social and cognitive development by providing educational, health, nutritional, social, and other services to enrolled children and their families. Each county in the United States designated a community action agency to be responsive to the needs of the low-income individuals and families by providing programs and services that assist them in becoming stable and self-reliant.

CAPMC is a leader in “helping people, changing lives.” We have received local and national recognition for implementing creative, cost-effective programs to serve the low-income residents of Madera, Mariposa, and Fresno counties. As the region continues to grow and change, CAPMC is also transforming itself to best serve those in need. CAPMC continues to examine its current programs to ensure that they meet the highest levels of efficiency and effectiveness. As an agency, leaders regularly seek to initiate innovative programs that complement and broaden our existing ones, and search for the best practices from other agencies in our community action network. CAPMC continues to maintain the financial integrity of its programs to maximize resources to the greatest benefit of CAPMC program participants and other customers and stakeholders. Since its inception in 1965, CAPMC’s mission and vision have remained the same:

Mission: Helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence.

Vision: CAPMC will be recognized as a premier social service agency that eliminates the effects of poverty by helping people obtain knowledge and skills to achieve self-reliance and economic stability...one life at a time.

Head Start Director Message

Community Action Partnership of Madera County's Head Start Department would like to share important information regarding the services that the Fresno Migrant/Seasonal Head Start program provides to the children and families in Fresno County. The 2021-2022 Annual Report's data provides an overview of the funding, staffing, enrollment, attendance, school readiness results, and overall services provided by the program. Fresno Migrant/Seasonal Head Start is a Delegate of Community Action Partnership of San Luis Obispo. CAP of Madera County and CAP of San Luis Obispo enter into contract to serve a selected number of migrant/seasonal children. For the 2021-2022 program year, CAPMC was funded to serve 469 children. Due to the on-going community challenges with COVID-19 and on-going drought, CAPMC was unable to meet its funded enrollment. The Fresno Migrant Seasonal Head Start services had to be modified in order to safely provide services to children and families. Although necessary changes were set in place, children and families received comprehensive services inclusive of education, health, nutrition, mental health, and disabilities. CAPMC's primary goal is to provide families with opportunities to engage with their children, increase their knowledge of their children's development, and ultimately, assist them in becoming their children's lifelong educators.

I want to extend my greatest gratitude to the HEROES of our program, our center staff. Center Director, Advocate, Teachers, Aides, Food Service, Janitors that were in the front lines providing services to the children and families. Without their dedication and commitment to serving the children and families in their communities; services to the children and families could not be possible.

Thank you to the Policy Committee, and Board of Directors for their continued support, and our community partners that make it possible for the program to provide assistance to families in need. This is truly a "community effort" to help families meet their needs and allow children to be successful in their educational path.



Respectfully,

Maritza Gomez-Zaragoza

Maritza Gomez

Head Start Program Director

Community Action Partnership of Madera County



Shared Governance

Board of Directors

Deborah Martinez
Department of Social Services

David Hernandez
Madera Unified School District

Robert Poythress
Madera County Board of Supervisors

Steve Montes
Madera City Council

Diana Palmer
City of Chowchilla

Debi Bray
Madera Chamber of Commerce

Alma Hernandez
Head Start Policy Council

Donald Holley
Community Affairs Expertise

Eric LiCalsi
Criminal Defense and Labor Law

Vicky Bandy
Early Childhood Education/Development

Martha Garcia
Central Madera/Alpha

Tyson Pogue
Eastern Madera County

Molly Hernandez
Fairmead/Chowchilla

Aurora Flores
Monroe/Washington

Policy Committee

Firebaugh

Representative: Angelica Garcia
Alternate: Cecilia Morales
Alternate: Guadalupe Rivera

Five Points

Representative: Nadya Luvian
Alternate: Miriam Torres
Alternate: Ana Tamayo

Mendota

Representative: Marianayelly Angeles
Alternate: Rosa Hernandez
Alternate: Rosalva Cisneros

Orange Cove

Representative: Irma Alvarez Solorzano
Alternate: Alejandro Aguilar

Casa Castellanos

Representative: Ivette Oregon
Alternate: Nely Gomez

Selma

Representative: Erika Zurita
Alternate: Patricia Hernandez

Inez C. Rodriguez

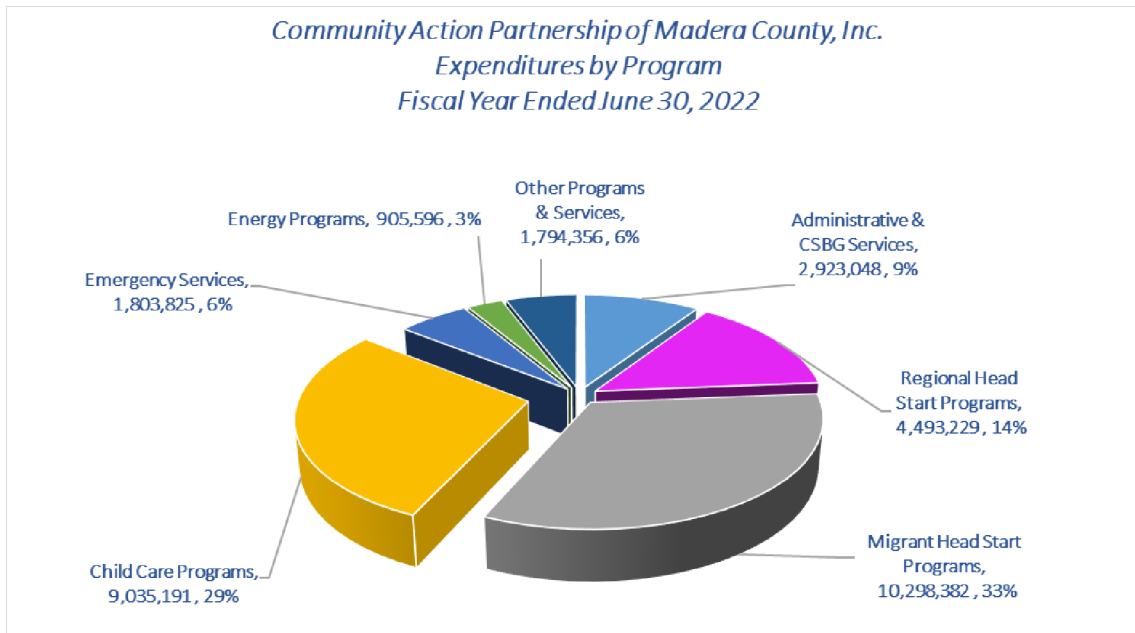
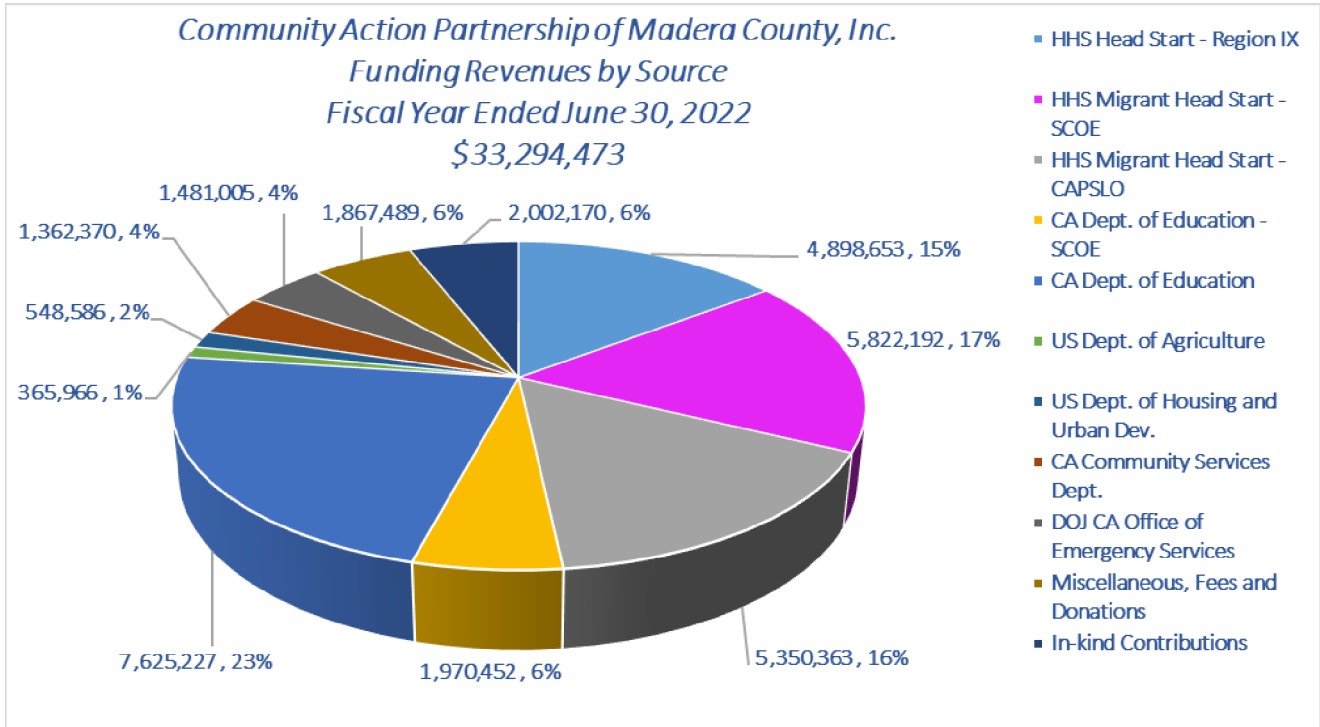
Representative: Anabel Torres
Alternate: Maria Luisa Martinez

Board of Directors Representative

Representative: Aurora Flores



Agency Budget 2021-2022



An audit was conducted by Randolph Scott & Company as of June 30, 2022. In the auditor's judgment, he/she had no reservation as to the fairness of presentation of Community Action Partnership of Madera County financial statements and their conformity with Generally Accepted Accounting Principles (GAAP). A "clean opinion" was given without any reservations of the financial condition. There were no findings or questioned costs or any material or significant internal control weaknesses noted during the audit.



2021 – 2022 Fresno Migrant/Seasonal Head Start Budget

Legal Name: Community Action Partnership of Madera County
Grant Number: 90CM9821-05

Number of Eligible Children Served in Fresno County:
0-2 Year Old's: 247
3-5 Year Old's: 140
Total: 387

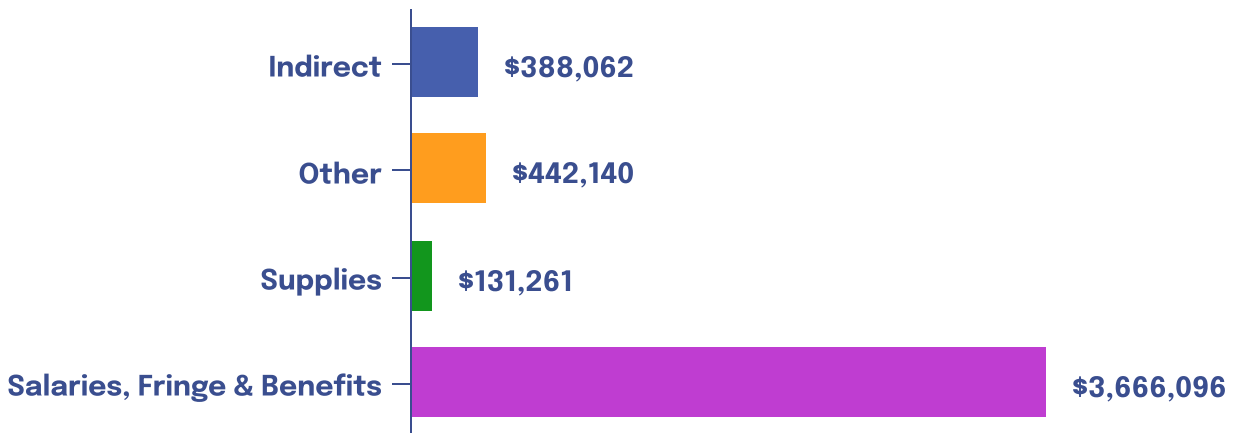
Program Option: Center-Based
Licensed by Community Care Licensing
Centers are open 10 hours per day.

- **Total Funds Awarded:**

Basic Funds: \$4,652,471
T&TA Funds: \$82,690

- **Non-Federal Funds:** \$645,704

Fiscal Year 2021-2022 Expenditures



In 2022 The office of Head Start acknowledge that Community Action Partnership of Madera County was in full compliance with all applicable Head Start Performance Standards, laws, regulations and policy requirements by issuing a letter based on a terminal review to Central California Migrant Head Start.



Children & Families Served

The Fresno Migrant/Seasonal Head Start Program did not meet the funded enrollment for the 2021-2022 program year due to COVID-19 pandemic that impacted recruitment and children enrollment. The program continues to offer a center-based option, five days per week. The breakdown of the ages of enrolled children is as follows.

469

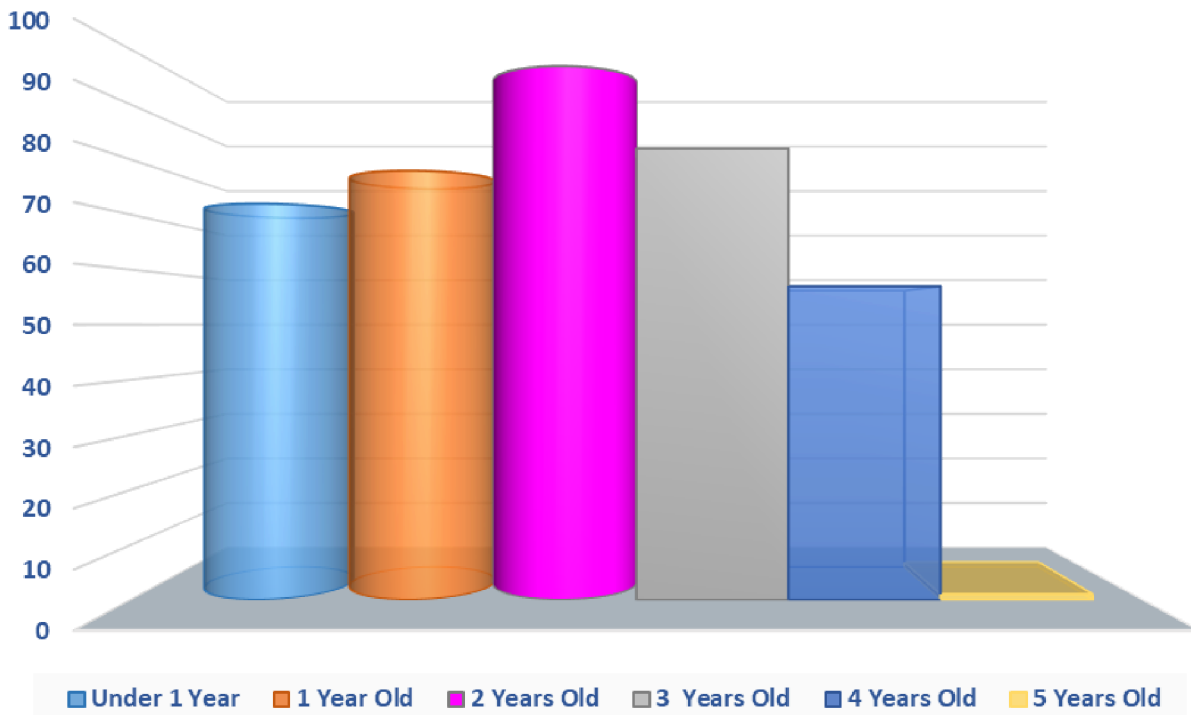
Funded Number of Children to be served in Fresno County

387

Total Number of Children Served in Fresno County

293

Total Number of Families Served

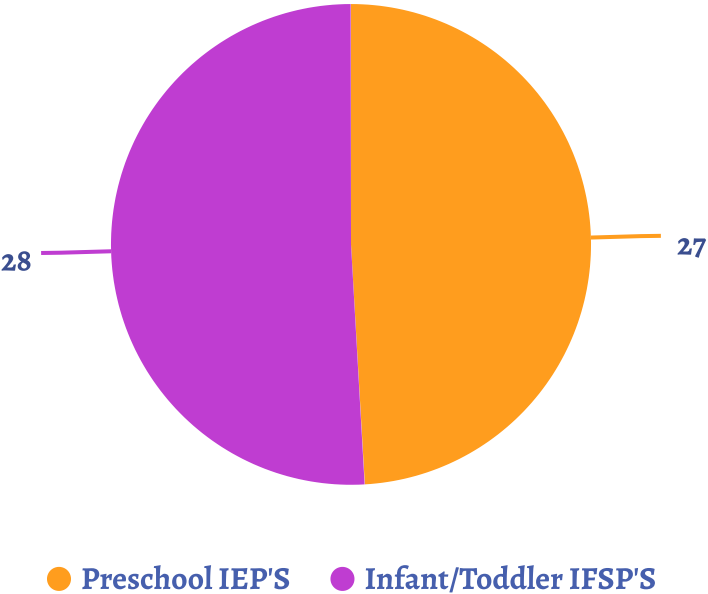


Enrollment:

Eligibility	Children Enrolled
Income Below 100% of Federal Poverty Line	309
Receipt of Public Assistance	18
Foster Children	0
Homeless	0
Over Income	43

Average Monthly Attendance
74.30%

Children with Disabilities:



Enrolled Children with Disabilities
14.21%



Medical & Dental Services

The Fresno Migrant/Seasonal Head Start Program aims to provide comprehensive services to all children and families enrolled. Below are the health related services the children and families have received.



Medical Services

385

Number of children with health insurance

91%

Percentage of children with up-to-date scheduled preventative health care

100%

Percentage of children with up-to-date on all immunizations appropriate for their age

Dental Services

207

Number of children with continuous, accessible dental care provided by a dentist

102

Number of children who received preventative care

220

Number of infant toddlers who are up-to-date with age-appropriate preventative dental care

Chronic Health Conditions

Number of children diagnosed with chronic condition needing medical treatment **19**

Recipients of treatment for chronic conditions

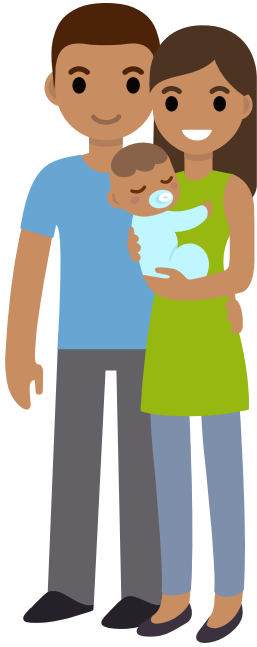
Autism spectrum disorder (ASD)	5
Asthma	8
Hearing Problems	3
Vision Problems	7

Body Mass Index

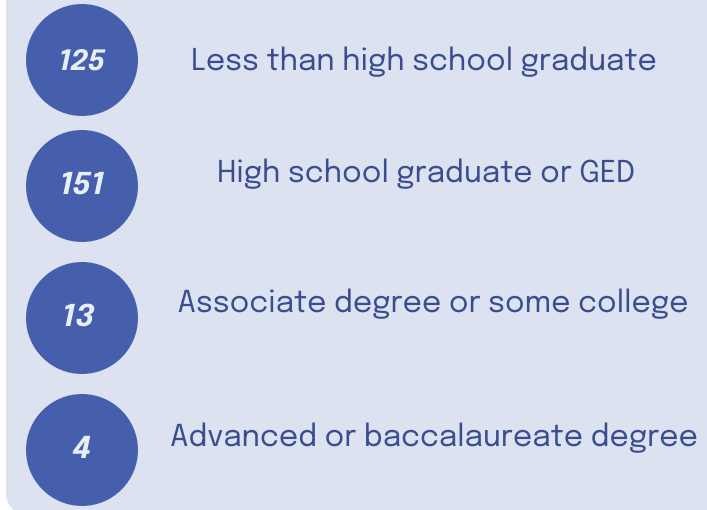
Underweight	9
Healthy Weight	67
Overweight BMI	13
Obese BMI	41



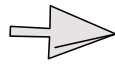
Parent & Family Data



Parent Education Level



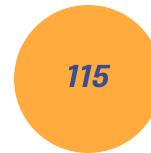
Family Type



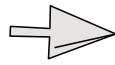
Two-Parent Families



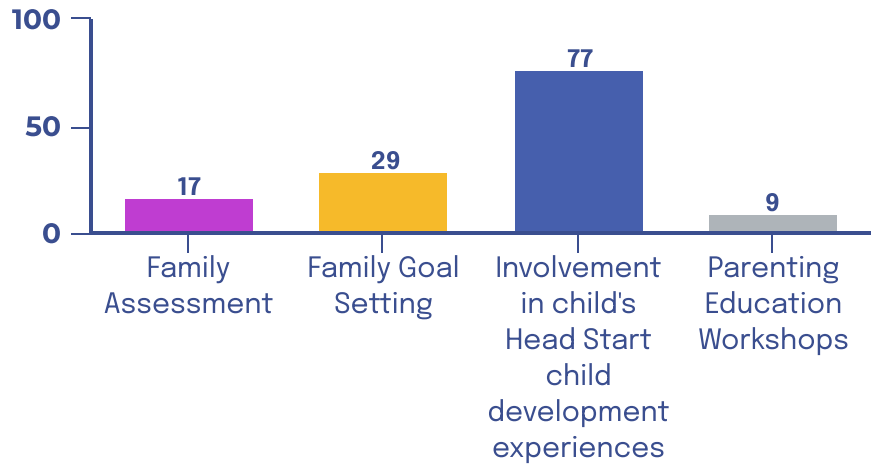
Single-Parent Families



Father Engagement



Number of fathers/father figures who were engaged in the following activities during the program year.



Program Staff & Qualifications

Mid-Management & Management Staff

<i>Graduate Degree</i>	<i>1</i>
<i>Bachelor's Degree</i>	<i>11</i>



Teaching Staff

	Preschool Classrooms	Infant/Toddler Classrooms
<i>Graduate Degree</i>	<i>0</i>	<i>0</i>
<i>Bachelor's Degree</i>	<i>2</i>	<i>1</i>
<i>Associate Degree</i>	<i>9</i>	<i>20</i>
<i>Child Development Associate Credential</i>	<i>7</i>	<i>9</i>
<i>Total</i>	<i>18</i>	<i>30</i>

Total Number of Staff

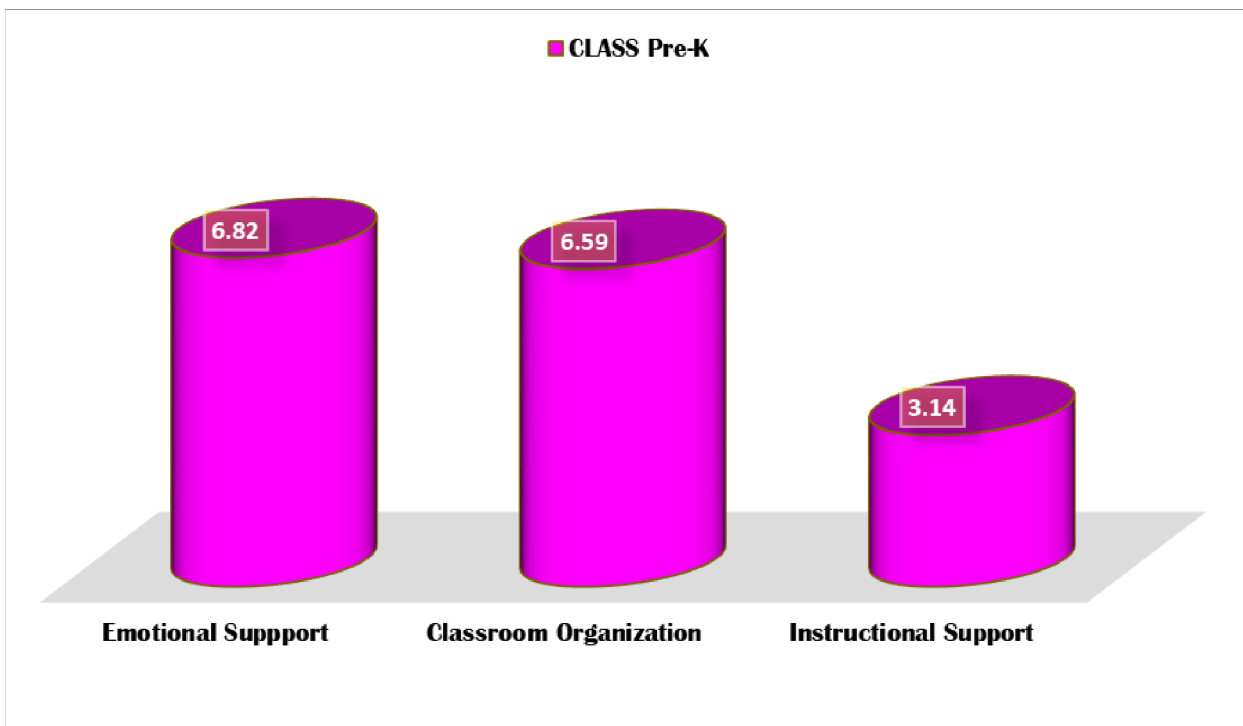
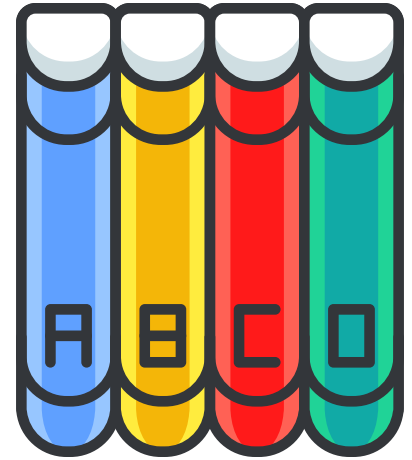
107



School Readiness

The Fresno Migrant/Seasonal Head Start program uses Frog Street Curriculum, a bilingual and multi-cultural research-based curriculum for children ages 0 to 5. Meets children developmental needs, supports school readiness providing individualized activities and strategies to strengthen their physical growth, reading, math, writing, language and thinking skills. Children’s social-emotional development is supported through Conscious Discipline, which is embedded in Frog Street curriculum, building classroom communities where safety and caring are foundational and turn everyday situations into learning opportunities.

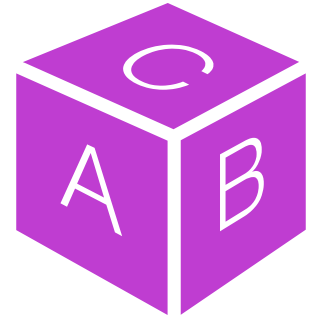
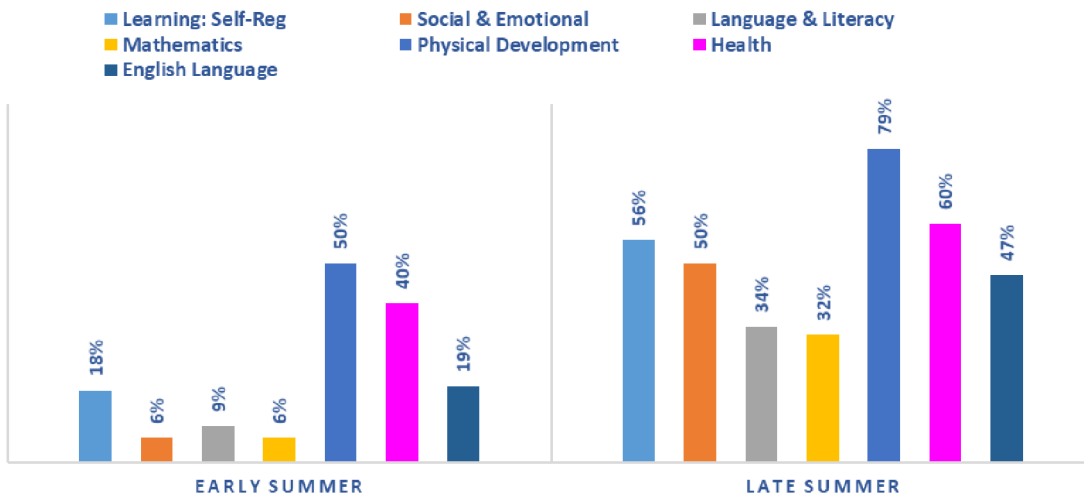
FMSHS utilizes the Classroom Assessment Scoring System (CLASS) to assess teacher-child interactions in the classroom. Data collected from CLASS is used to provide staff with professional development opportunities to improve teacher-child interactions and teaching practices.



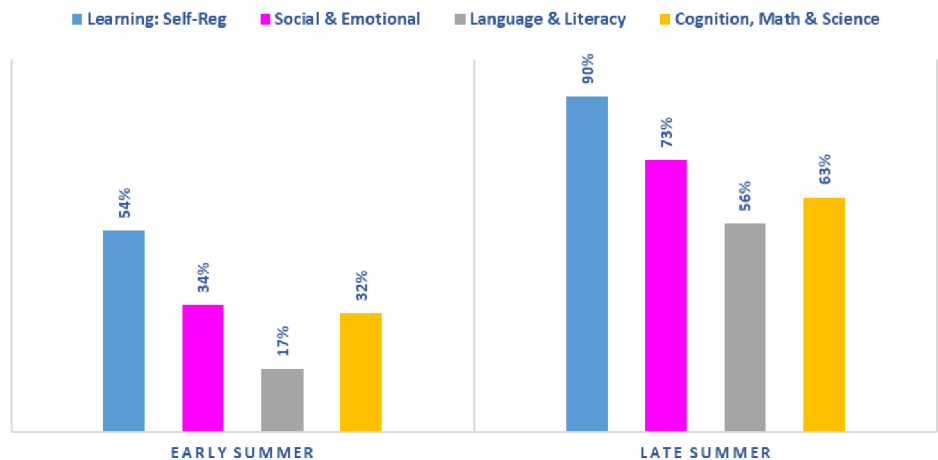
School Readiness

The California Department of Education Early Learning and Care Division, Desired Results system is designed to improve the quality of programs and services to all children from birth through 12 years of age who are enrolled in early care and education programs. Desired Results (DRDP) are defined as conditions of well-being for children and families. FMSHS collects child outcomes data twice a year. Teaching staff utilize child outcomes data to support children’s learning and development in the following domains: Approaches to Learning, Social Emotional Development, Language and Literacy Development, English Language Development, Cognition including math & science and Physical Development. Below are the 2021-2022 DRDP collection results from early and late summer.

2022 DRDP ASSESSMENT PRESCHOOLERS (3 TO 5 YEARS)



2022 DRDP ASSESSMENT INFANT/TODDLERS



School Readiness Goals

The Improving Head Start for School Readiness Act of 2007 and the School Readiness in Programs Serving Preschool Children Program Instruction (ACFPI0HS-11-04) require Head Start programs to adopt school readiness goals for preschool children. The School Readiness Plan describes how Community Action Partnership of Madera County/Fresno Migrant Seasonal Head Start will strategically integrate program services to improve the School Readiness Outcomes of Migrant Head Start children and families. The School Readiness Goals reflect that families are children's first teachers. The goals encompass the five essential domains of early learning and development from birth to 5 years for school and long-term success. The central domains are:



- Approaches to Learning
- Social Emotional Development
- Language and Literacy
- Cognition
- Perceptual, Motor and Physical Development.

Development of School Readiness Goals were developed in alignment with the Head Start Early Learning Outcomes Framework (HSELOF), California Infant/Toddler Learning & Development Foundations and California Preschool Learning Foundations.

Fresno Migrant Seasonal Head Start School Readiness Goals:

1. Children will demonstrate interest, curiosity and independence to learning including flexibility and behavior.
2. Children will show awareness of self and develop personal and playful relationships with other children.
3. Children will be able to demonstrate improvement on understanding complex communication, language and literacy skills increasing number of words used in communication with others.
4. Children will use math during daily routines and experiences, including sense of number and quantity, spatial awareness, and classification.
5. Children will demonstrate control, strength, and coordination of small and large muscles and demonstrate healthy behaviors.



2021-2022 Family Outcomes

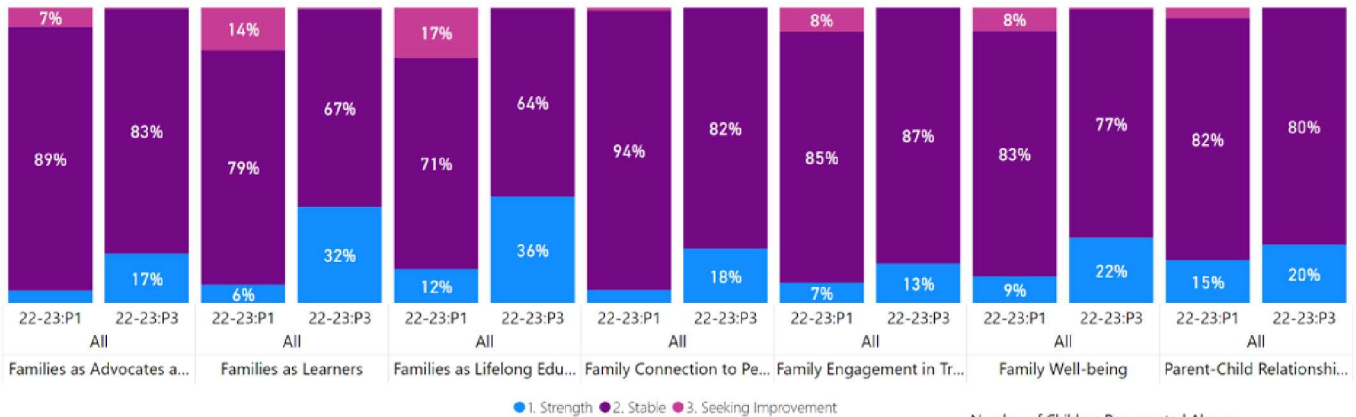
In the 2021-2022 program year, out of 183 parents of children enrolled in the summer program, 83% completed the pre and post family assessments to find their needs, interests and strengths on how the program may support them. Overwhelmingly, parents had significant growth under each of the Parent, Family, and Community Engagement Framework Outcomes. These results are a strong testament from the respondents about how much the CAPMC contributes to families' well-being from the beginning to the end of the season.



Fresno Migrant Head Start - All

Family Assessment Overview

PFCE Outcomes Area | Percentage by Response



Overall growth for each of the outcomes noted above are as follows:

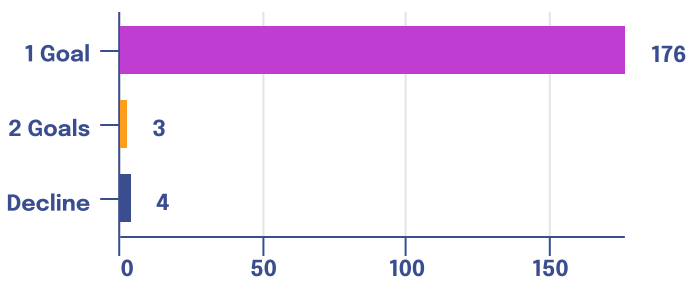
- Family Well-being – 20%
- Positive Parent Child relationships – 8%
- Families as Lifelong Educators – 41%
- Families as Learners – 39%
- Family Engagement in Transitions – 14%
- Family Connections to Peers and Community – 16%
- Families as Advocates and Leaders – 20%



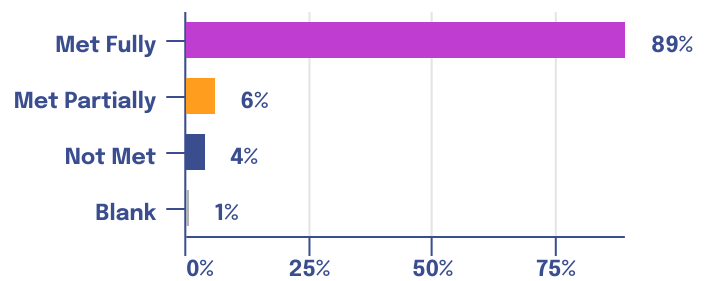
2021-2022 Family Outcomes

In the 2021-2022 program year, out of 293 families of children enrolled in the program, 179 established family goals. Parents were supported in accomplishing their goal by providing them resources and/or referral. Goals are aligned to the Parent Family Community Engagement Framework (PFCE). The results below show total goals established by parents, goal status at the end of the year and goal alignment to the Parent, Family and Community Engagement Framework.

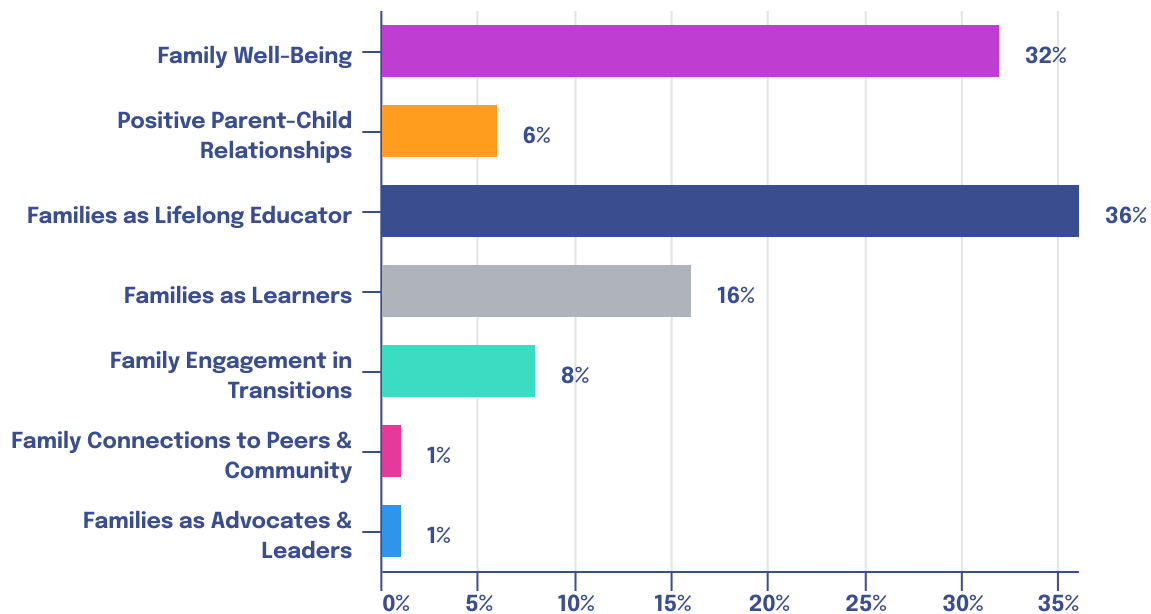
Total Goals Established by Parents



Goal Status



Goals by Family Outcome Area



2021-2022 Family Outcomes

The Ready Rosie parent curriculum was implemented during this year. Parents were provided the opportunity to attend Family Workshops during the monthly parent meetings and sign up for the platform to have access to the educational videos.

The following Ready Rosie family workshops were offered to parent during the parent meetings:

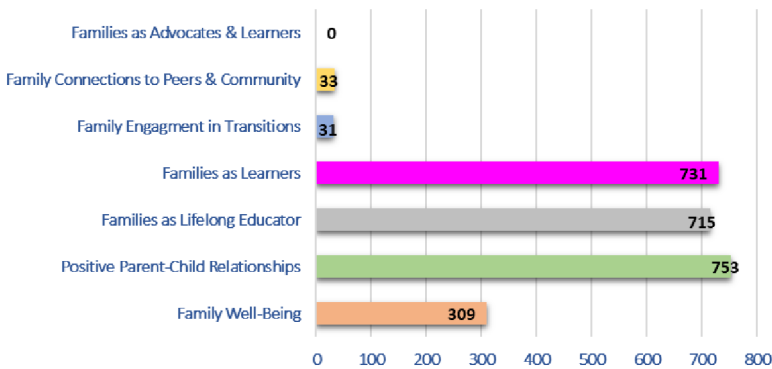
- Ready for Kindergarten
- Words Matter
- Families as Leaders
- Relationships Matter
- Families as Partners



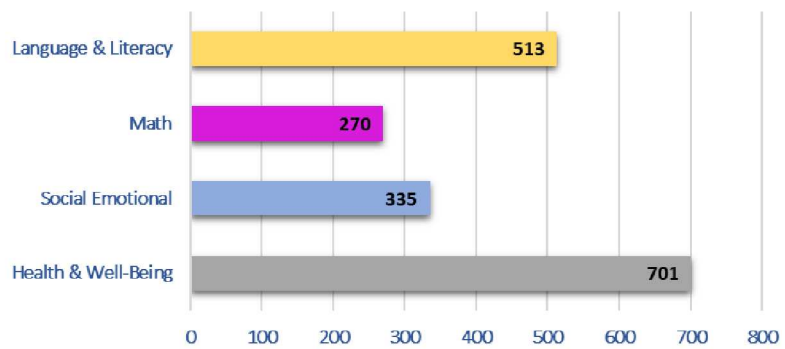
Out of 293 families in the program, 74% registered for the Ready Rosie platform.

- A total of 710 videos were viewed by parents. Out of the 740 videos viewed, the following is a breakdown of views aligned to the Early Learning Outcomes Framework (ELOF) and the Parent, Family, and Community Engagement (PFCE) framework:

Alignment to the Parent, Family & Community Engagement Framework



Alignment to the Early Learning Outcomes Framework



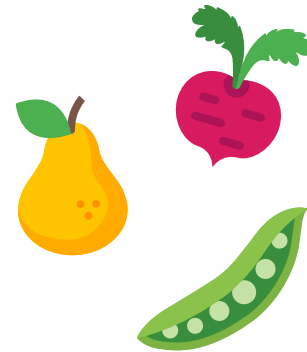
Parents actively participated not only in building their skills as their child's first teacher, but also in sharing decision-making responsibility for program planning, goals and objectives, recruitment criteria, selection and enrollment of children, the annual, program assessment and trainings during the Policy Council meetings.



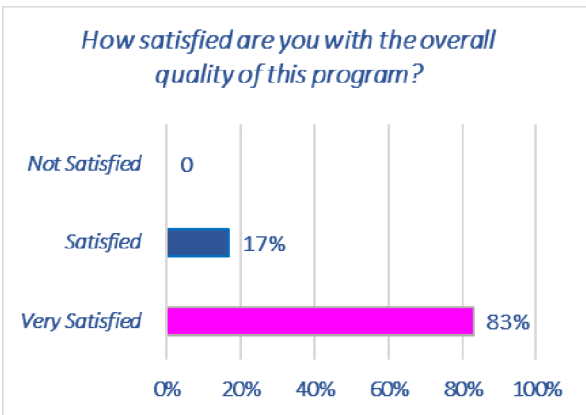
2021-2022 Family Outcomes

Another way parents participated was by attending the monthly parent meetings. A wide variety of training and educational opportunities were offered during these meetings. Training topics were provided to meet the needs or interests of families and include such as mental wellness, nutrition, child development, health, family relationships, school readiness, etc. The following are topics were provided to the parents during this year:

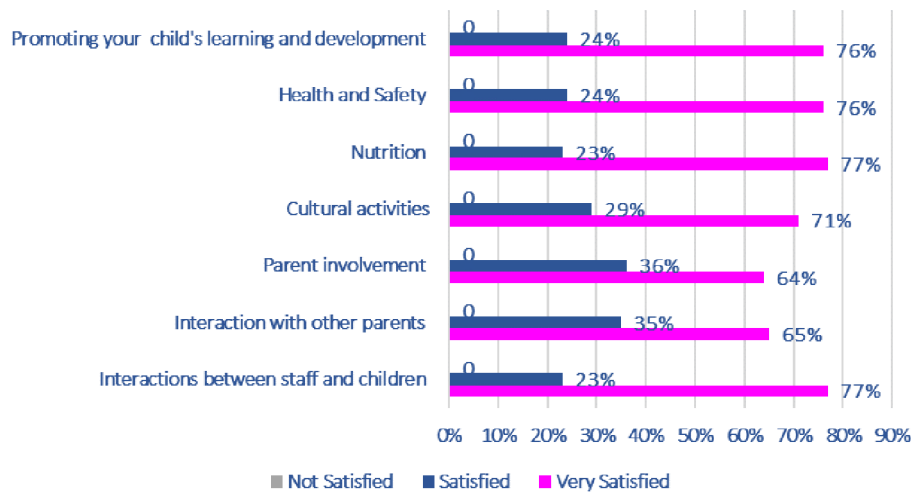
- Cal-Fresh: MyPlate/Sugary Drinks
- Nutrition: Plan, Shop, Save and Cook
- Financial Literacy
- Child Abuse Prevention
- Oral Health
- Tobacco
- Health Literacy
- The Benefits of Bilingualism/Bi-Literacy
- Medication Safety



Parents completed the end of the year survey to share how the program helped them support their child’s learning and development and meet family’s needs. Out of 293 families who received a survey, 59% of surveys were returned for the Fresno Migrant/Seasonal Head Start. Results showed parents were satisfied in most of the areas. Below are the results:



How satisfied are you with the following characteristics of your child's program?



Fresno Migrant/Seasonal Head Start Locations:

Firebaugh

1777 Thomas Conboy. Firebaugh, CA
93622
(559) 659-1576

Five Points

18849 W. Excelsior Road Five Points, CA
93624
(559) 884-2363

Mendota

435 Sorenson, Mendota, CA 93640
(559) 655-3087

Orange Cove

315 Adams Street. Orange Cove, CA 93646
(559) 626-0700

Casa Castellanos

900 S. Newmark Ave. Parlier, CA 93648
(559) 646-0152

Inez C. Rodriguez

1501 Del Altair, Reedley, CA 93654
(559) 416-5638

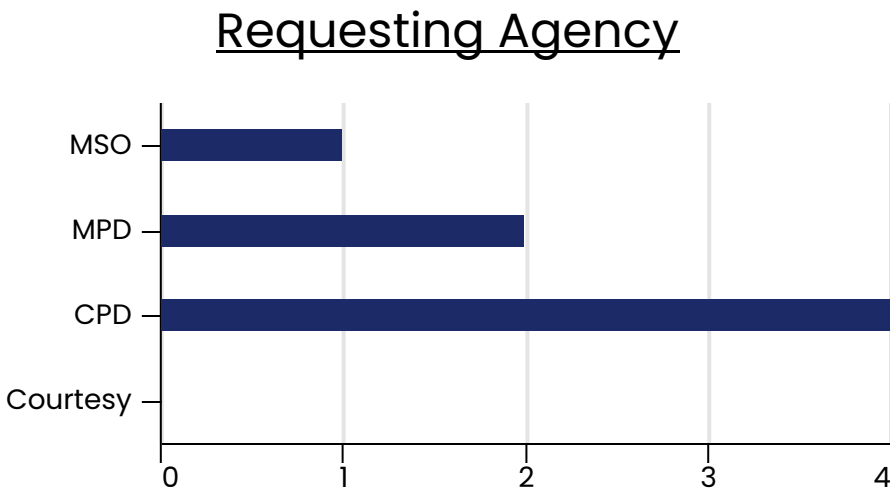
Selma

12898 S. Fowler Ave, Selma, CA 93662
(559) 896-4479

Fresno Migrant/ Seasonal Head Start is funded by grants from the U.S. Department of Health and Human Services, Administration for Children and Families. Our services are aligned with Head Start Program Performance Standards.

Madera County Child Advocacy Center (CAC)

May 2023



*Law Enforcement investigations are conducted as a joint response with Madera County Child Protective Services

Counseling Services

Referrals Made: 0

Onsite Counseling Sessions: 0

Child Forensic Interviews Year to Date

Year	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.
2023	8	17	27	37	44							
2022	10	17	26	33	42	56	61	68	79	93	100	104



**ALTERNATIVE PAYMENT AND RESOURCE & REFERRAL PROGRAM
MONTHLY REPORTING – [May 2023](#)**

NUMBER OF CHILDREN ENROLLED IN EACH PROGRAM FOR THE ALTERNATIVE PAYMENT PROGRAM

General Contract – CAPP	440
CalWORKs Stage 2 – C2AP	122
CalWORKs Stage 3 – C3AP	151
Bridge Program - BP	120
Total Children Enrolled	833

**NUMBER OF IN-HOME LICENSE CHILD CARE PROVIDERS AND LICENSE-EXEMPT CHILD CARE PROVIDERS
FOR ALTERNATIVE PAYMENT PROGRAM**

IN - HOME LICENSE CHILD CARE PROVIDERS – SMALL	48
IN – HOME LICENSE CHILD CARE PROVIDERS – LARGE	39
LICENSE-EXEMPT CHILD CARE PROVIDERS	39
Total Providers Enrolled	126

RESOURCE & REFERRAL LICENSED PROVIDERS

ACTIVE - LICENSED CHILD CARE PROVIDERS	127
CLOSED - LICENSED CHILD CARE PROVIDERS	0
INACTIVE DUE TO COVID-19	0

CHILD CARE INITIATIVE PROGRAM PROVIDER WORKSHOPS/TRAININGS

CHILD CARE INITIATIVE PROJECT (CCIP) Workshops:

- Alternative Payment Provider Training (Spanish) – 30 attendees
- Alternative Payment Provider Training (English) – 3 attendees

Family, Friend and Neighbor Activity:

- Book Club – 5 attendees

Bridge Program Workshops:

- TIC Coaching (Spanish) – 30 attendees



Community Services Monthly Report to the Board of Directors

May 2023

LOW INCOME HOME ENERGY ASSISTANCE PROGRAM

Program	Monthly Households Served	11-1-21 to June 30, 2023 Fiscal YTD Totals
ARPA – Non-Emergency	0	22
ARPA 2021-Emergency	0	18
ARPA 2021 – WPO	1	16
HEAP 2022- Non-Emergency	0	423
FAST TRACK 2022 – Emergency	0	564
2022 WOOD/PROPANE/OIL	0	16
HEAP 2023 –Non-Emergency	0	254
FAST TRACK 2023 - Emergency	0	236
WOOD/PROANE/OIL 2023	0	11
SLIHEAP – HEAP	1	24
SLIHEAP – FAST TRACK 2022	2	7
SLIHEAP – WOOD/PROANE/OIL 2022	0	0
ESLIHEAP – HEAP	2	2
ESLIHEAP – FAST TRACK	13	13
ESLIHEAP - WPO	0	0

LOW INCOME HOME WATER ASSISTANCE PROGRAM

Program	Monthly Households Served	Fiscal YTD Totals
LIHWAP Past Due Water Bills	49	331

HOMELESS PROGRAMS

Program	Residents	Vacancy
Shunammite Place	38	3
Madera Mental Health Service Act	12	0

EMERGENCY HOUSING VOUCHERS

Program	Amount	Issued
Emergency Housing Vouchers – Housing Services	33	0

April 2023 Homeless Prevention Assistance

Homeless Housing Assistance	0
Madera County Mortgage Rental Utility Assistance Program District 1 and District 3	20
Total	351

Kaiser Permanente Housing for Health Grant Opportunity

Spending Period July 1, 2022 through June 30, 2023

	Application Submitted	YTD Expenses	Budget Balance	
Funding	\$95,000	\$83,070.13	\$11,929.87	87 Achieved
Objective	Goal	YTD Achieved	Balance	% Achieved

Kaiser Permanente Housing for Health Grant

Spending period July 1, 2023 through June 30, 2024

	Application Submitted	YTD Expenses	Budget Balance	
Funding	\$50,000	\$0	\$50,000	0%
Objective	Goal	YTD Achieved	Balance	% Achieved



HOMELESS ENGAGEMENT FOR LIVING PROGRAM (HELP CENTER) SERVICES REPORT - May 2023

Outreach and Case Management was conducted both in the City and in the County of Madera.
Below are the number of unsheltered contacts that were made for the period of 05/01/2023 - 05/31/2023.

Location	Madera City	Chowchilla	Oakhurst	Coarsegold	Northfork	Total Contact
Unduplicated Clients Contacted FY 22-23	271	38	17	1	0	327
Veterans FY 22-23	2	1	0	0	0	3
TAY FY 22-23	8	0	0	0	0	8
DV FY 22-23	8	0	0	0	0	8

OUTCOMES - SERVICES OFFERED			
HOUSING SERVICES	CURRENT MONTH	PREVIOUS MONTH YTD	YEAR-TO-DATE
REUNITED WITH FAMILY VIA BUS OR TRAIN	0	3	3
WENT INTO SHELTER (non CAPMC)	0	10	10
PLACED IN EMERGENCY SHELTER (CAPMC)	0	7	7
WENT INTO TRANSITIONAL / BRIDGE HOUSING	0	0	0
PROVIDED HOUSING RESOURCE GUIDE	8	59	67
ASSISTED WITH AND SUBMITTED RENTAL APPLICATIONS	19	127	146
MOVED INTO PERMANENT HOUSING	2	14	16
ASSISTED WITH MOVE-IN COSTS	1	10	11
REFERRED TO PERMANENT SUPPORTIVE HOUSING (PSH)	0	20	20
MOVED INTO PERMANENT SUPPORTIVE HOUSING (PSH)	0	13	13
REFERRED FOR EMERGENCY HOUSING VOUCHER (EHV)	0	28	28
APPROVED AND COMPLETED BRIEFING FOR EHV (EHV)	0	17	17
DOCUMENT COLLECTION	CURRENT MONTH	PREVIOUS MONTH YTD	YEAR-TO-DATE
ASSISTED IN OBTAINING SOCIAL SECURITY CARD	1	14	15
ASSISTED IN OBTAINING BIRTH CERTIFICATE	0	8	8
ASSISTED IN OBTAINING INCOME VERIFICATION	5	90	95
ASSISTED IN OBTAINING EMOTIONAL SUPPORT ANIMAL DOCS	0	3	3
PROVIDED DMV VOUCHER FOR ID	6	46	52
OBTAINED ID IN RESULT OF VOUCHER	1	5	6
OBTAINED DISABILITY CERTIFICATION	0	14	14
OBTAINED SUPPORT LETTERS FOR PSH	3	28	31
REFERRALS	CURRENT MONTH	PREVIOUS MONTH YTD	YEAR-TO-DATE
REFERRAL TO COORDINATED ENTRY BY-NAME LIST (BNL)	2	38	40
REFERRALS MADE TO DSS - HOUSING UNIT	12	70	82
REFERRALS MADE TO DSS - CPS	1	2	3
REFERRALS MADE TO DSS - APS	1	6	7
REFERRALS MADE TO THE VA	1	1	2
REFERRALS MADE TO VICTIM SERVICES	4	9	13
REFERRAL TO FOSTER CARE SERVICES	0	0	0
TREATMENT SERVICES	CURRENT MONTH	PREVIOUS MONTH YTD	YEAR-TO-DATE
REFERRED TO MADERA BHS FOR ASSESSMENT	19	60	79
OBTAINED BHS DUE TO REFERRAL	4	14	18
REFERRED TO DRUG PROGRAM	0	0	0
SUICIDE PREVENTION	2	2	4
EMPLOYMENT SERVICES	CURRENT MONTH	PREVIOUS MONTH YTD	YEAR-TO-DATE
REFERRED TO WORKFORCE	1	18	19
ASSISTED WITH JOB INTERVIEW PROCESS	0	1	1
EMPLOYED AS A RESULT OF ASSISTANCE	0	0	0
ASSISTED IN OBTAINING BICYCLE FOR TRANSPORTATION	0	2	2
OTHER NON-CASH BENEFITS & SERVICES	CURRENT MONTH	PREVIOUS MONTH YTD	YEAR-TO-DATE
ASSISTED IN OBTAINING CASH AID / TANF	1	2	3
ASSISTED IN OBTAINING CALFRESH BENEFITS	1	6	7
ASSISTED IN OBTAINING HEALTH INSURANCE	1	3	4
ASSISTED IN OBTAINING ACCESS TO HEALTHCARE APPOINTMENTS (MEDICAL, DENTAL, EYE CARE)	1	6	7
ASSISTED IN OBTAINING A GOVT. PHONE	0	1	1
ASSISTED WITH APPROVAL / REINSTATEMENT OF SSI BENEFITS	0	1	1
DELIVERED COMMODITIES	26	123	149
PROVIDED HYGIENE KITS	21	65	86
PROVIDED SHOES OR CLOTHES TO CLIENT	4	29	33
ARRANGED TRANSPORTATION	5	60	65
ADVOCACY WITH LEGAL MATTER	1	2	3



Report to the Board of Directors

Agenda Item Number: E-1

Board of Directors' Meeting for: June 8, 2023

Author: Tina Gomez

DATE: May 25, 2023

TO: Board of Directors

FROM: Tina Gomez, Accounting Supervisor

SUBJECT: Compensation Schedules and Salary Schedules

I. **RECOMMENDATION:**

Review and consider approving the updated Employee Compensation Schedules and Salary Schedule.

II. **SUMMARY:**

The updated compensation and salary schedules for Head Start programs reflect changes to the starting range for a variety of positions, as approved on Agenda Item E-4 from the February 9, 2023 Board of Director's meeting.

III. **DISCUSSION:**

- A. The Board of Directors has previously approved the range adjustments for all of the Head Start programs, including Fresno which is not represented by the bargaining unit (SEIU Local 521). The Office of Head Start provided additional funding for these salary adjustments.
- B. The schedules were last updated October 17, 2022 to reflect a 3.00% COLA increase and was approved by the Board of Directors on October 13, 2022.
- C. Any new positions and job descriptions that have been approved by the Board of Directors have been included in the appropriate compensation schedules at the approved rate of pay.
- D. The attached Compensation Schedules and Salary Schedule reflect the range adjustments effective as follows: June 1, 2023 for all Head Start programs.

IV. **FINANCING:** All applicable salary and fringe benefit increases have been included in the current year budgets in the appropriate programs.

**Community Action Partnership of Madera County, Inc.
Non-Represented Non-Head Start Employee Compensation Schedule**

REVISED 05/25/2023

P

Class Title	Current Range	Hourly Amounts Steps A to I 2.5% Increments		Monthly Salary Based On 40 Hours Per Week	
		From Step A	To Step I	From Step A	To Step I
Administration					
Accountant - Program Manager	32.0	34.68	42.26	6,012	7,325
Chief Financial Officer	40.5	52.78	64.30	9,148	11,146
Child Care Alternative Payment and Resource & Referral Program Manager	33.0	36.44	44.40	6,316	7,696
Community Services Program Manager	33.0	36.44	44.40	6,316	7,696
Human Resources Director	37.5	45.51	55.45	7,888	9,611
Information Technology Manager	33.0	36.44	44.40	6,316	7,696
Victim Services Program Manager	33.0	36.44	44.40	6,316	7,696
Mid-Management Series					
Accounting Supervisor	24.5	23.95	29.18	4,151	5,058
Community Services Coordinator	24.5	23.95	29.18	4,151	5,058
Housing Coordinator	24.5	23.95	29.18	4,151	5,058
Human Resources Generalist	24.5	23.95	29.18	4,151	5,058
IT Communication Specialist	26.5	26.43	32.21	4,582	5,583
IT Network Specialist	26.5	26.43	32.21	4,582	5,583
R&R Child Care Initiative Project (CCIP) Coordinator	24.5	23.95	29.18	4,151	5,058
Strategic Plan Coordinator/Assistant to Executive Director	25.0	24.55	29.91	4,255	5,184
Victim Services Coordinator	24.5	23.95	29.18	4,151	5,058

Longevity Steps: 5% - 10 years; 5% - 15 years; 5% - 20 years

Clerical & Technical Series

Accounting Technician	21.0	20.15	24.55	3,492	4,255
Administrative Aide	18.5	17.81	21.70	3,087	3,761
Advocate II/Victim Services	20.0	19.18	23.36	3,324	4,050
Advocate III/Victim Services	21.0	20.15	24.55	3,492	4,255
Child Advocacy Center (CAC) Case Worker	23.0	22.24	27.10	3,855	4,697
Child Care Navigator	22.5	21.70	26.43	3,761	4,582
Customer Assistance Technician	18.5	17.81	21.70	3,087	3,761
Data Entry Technician	16.5	16.13	19.66	2,796	3,407
Executive Administrative Aide	20.0	19.18	23.36	3,324	4,050
Family Services Associate I (APP)	18.5	17.81	21.70	3,087	3,761

**Community Action Partnership of Madera County, Inc.
Non-Represented Non-Head Start Employee Compensation Schedule**

REVISED 05/25/2023

P

Class Title	Current Range	Hourly Amounts Steps A to I 2.5% Increments		Monthly Salary Based On 40 Hours Per Week	
		From Step A	To Step I	From Step A	To Step I
Family Services Associate II (APP)	19.5	18.71	22.79	3,243	3,951
Family Service Associate III (R&R/APP)	21.0	20.15	24.55	3,492	4,255
Family Services Quality Assurance Associate	22.0	21.17	25.79	3,669	4,470
Human Resources Assistant I	20.0	19.18	23.36	3,324	4,050
Human Resources Assistant II	21.0	20.15	24.55	3,492	4,255
Homeless Outreach Worker	18.5	17.81	21.70	3,087	3,761
Housing Case Worker	23.0	22.24	27.10	3,855	4,697
Internet Technology (IT)/Help Desk Support Technician	21.0	20.15	24.55	3,492	4,255
Maintenance Worker I	18.5	17.81	21.70	3,087	3,761
Homeless Outreach Worker	18.5	17.81	21.70	3,087	3,761
Prevention Advocate	21.0	20.15	24.55	3,492	4,255
Program Assistant/Clerk Typist II	16.5	16.13	19.66	2,796	3,407
Program Assistant/Clerk Typist II-(R&R/APP)	16.5	16.13	19.66	2,796	3,407
Provider Services Associate	18.5	17.81	21.70	3,087	3,761
Receptionist	16.0	15.74	19.18	2,728	3,324
Shelter/Resident Support Aide	15.5	15.36	18.71	2,662	3,243
Shunammite Place Resident Manager	23.5	22.79	27.77	3,951	4,814
Specialty Advocate (VS)	23.0	22.24	27.10	3,855	4,697
Transitional Housing Case Worker	23.0	22.24	27.10	3,855	4,697

Longevity Steps: 5% - 10 years; 5% - 15 years; 5% - 20 years

**Community Action Partnership of Madera County, Inc.
Non-Represented Head Start Employee Compensation Schedule**

**For Madera Migrant/Seasonal/CMIG, Regional/Early/CSP
and Fresno Migrant/Seasonal/Early effective 06/01/2023**

REVISED 05/25/2023

B

Class Title	Current Range	New Range	Hourly Amounts Steps A to I 2.5% Increments		Monthly Salary Based On 40 Hours Per Week	
			From Step A	To Step I	From Step A	To Step I
<u>Administration</u>						
Head Start Director	37.0		44.40	54.10	7,696	9,377
Deputy Head Start Director - Child Development and Facilities	31.5		33.84	41.23	5,865	7,146
Deputy Head Start Director - Direct Services	31.5		33.84	41.23	5,865	7,146
Support Services Manager	29.5		30.66	37.35	5,314	6,474
<u>Mid-Management Series</u>						
Administrative Analyst	24.5	25.0	24.55	29.91	4,255	5,184
Area Manager	28.0	28.5	29.18	35.55	5,058	6,162
Area Manager - Fresno Migrant Head Start	28.0	28.5	29.18	35.55	5,058	6,162
Center Director I	23.0	25.0	24.55	29.91	4,255	5,184
Center Director II	23.5	26.5	26.43	32.21	4,582	5,583
Center Director/Teacher	23.0		22.24	27.10	3,855	4,697
Disabilities/Mental Health Services Content Specialist	26.5	27.0	27.10	33.01	4,697	5,722
Eligibility, Recruitment, Selection, Enrollment, Attendance (ERSEA) Services Content Specialist	26.5	27.0	27.10	33.01	4,697	5,722
Facilities Supervisor	24.5		23.95	29.18	4,151	5,058
Family Child Care Development/Quality Assurance Specialist	24.5		23.95	29.18	4,151	5,058
Head Start Professional Development Coach	23.0	25.0	24.55	29.91	4,255	5,184
Health Services Content Specialist	26.5	27.0	27.10	33.01	4,697	5,722
Nutrition Services Content Specialist	26.5	27.0	27.10	33.01	4,697	5,722
Parent and Governance Specialist	26.5		26.43	32.21	4,582	5,583
Site Supervisor/Teacher I	23.0	24.5	23.95	29.18	4,151	5,058
Site Supervisor/Teacher II **New Position**		26.5	26.43	32.21	4,582	5,583

Longevity Steps: 5% - 10 years; 5% - 15 years; 5% - 20 years

**Community Action Partnership of Madera County, Inc.
Non-Represented Head Start Employee Compensation Schedule**

**For Madera Migrant/Seasonal/CMIG, Regional/Early/CSPP
and Fresno Migrant/Seasonal/Early effective 06/01/2023**

REVISED 05/25/2023

B

Class Title	Current Range	New Range	Hourly Amounts Steps A to I 2.5% Increments		Monthly Salary Based On 40 Hours Per Week	
			From Step A	To Step I	From Step A	To Step I
<u>Clerical & Technical Series</u>						
Administrative Aide	18.5		17.81	21.70	3,087	3,761
Advocate II	20.0	20.5	19.66	23.95	3,407	4,151
Advocate III	21.0	22.0	21.17	25.79	3,669	4,470
Associate Teacher	18.5	19.5	18.71	22.79	3,243	3,951
Associate Teacher-Infants/Toddlers	18.5	19.5	18.71	22.79	3,243	3,951
Associate Teacher-Preschool	18.5	19.5	18.71	22.79	3,243	3,951
Child Care Assistant (SFP)	15.5	16.0	15.74	19.18	2,728	3,324
Data Entry Technician	16.5		16.13	19.66	2,796	3,407
Data Technician	18.5		17.81	21.70	3,087	3,761
Executive Administrative Aide	20.0	20.5	19.66	23.95	3,407	4,151
Family Skills Instructor (SFP)	22.5		21.70	26.43	3,761	4,582
Food Service Worker I	15.5	16.0	15.74	19.18	2,728	3,324
Food Service/Cook (40 meals or less)	16.5	17.0	16.54	20.15	2,866	3,492
Food Service/Head Cook (40+ meals)	17.0	17.5	16.95	20.65	2,938	3,579
Human Resources Assistant I	20.0	20.5	19.66	23.95	3,407	4,151
Human Resources Assistant II	21.0	21.5	20.65	25.16	3,579	4,361
Instructional Aide I/Janitor	15.5	16.0	15.74	19.18	2,728	3,324
Instructional Aide II/Janitor	16.0	16.5	16.13	19.66	2,796	3,407
Instructional Aide III	16.5	17.0	16.54	20.15	2,866	3,492
Janitor **FRESNO ONLY**	15.5	16.0	15.74	19.18	2,728	3,324
Maintenance Worker I	18.5		17.81	21.70	3,087	3,761
Master Teacher	21.0		20.15	24.55	3,492	4,255
Program Technician	18.5		17.81	21.70	3,087	3,761
Teacher I	20.0	21.0	20.15	24.55	3,492	4,255
Teacher II **New Position**		22.5	21.70	26.43	3,761	4,582
Teacher III **New Position**		24.0	23.36	28.47	4,050	4,934

Longevity Steps: 5% - 10 years; 5% - 15 years; 5% - 20 years

**Community Action Partnership of Madera County, Inc.
Union (SEIU Local 521) Employee Compensation Schedule**

**For Madera Migrant/Seasonal, Regional/Early Head Start
effective 06/01/2023
REVISED 05/25/2023**

Y

Class Title	Current Range	New Range	Hourly Amounts Steps A to I 2.5% Increments		Monthly Salary Based On 40 Hours Per Week	
			From Step A	To Step I	From Step A	To Step I
<u>Clerical & Technical Series</u>						
Advocate II	20.0	20.5	19.66	23.95	3,407	4,151
Associate Teacher	18.5	19.5	18.71	22.79	3,243	3,951
Associate Teacher-Infants/Toddlers	18.5	19.5	18.71	22.79	3,243	3,951
Associate Teacher-Preschool	18.5	19.5	18.71	22.79	3,243	3,951
Data Entry Technician	16.5		16.13	19.66	2,796	3,407
Data Technician	18.5		17.81	21.70	3,087	3,761
Early Head Start Family Facilitator	21.0	21.5	20.65	25.16	3,579	4,361
Food Service Worker I	15.5	16.0	15.74	19.18	2,728	3,324
Food Service/Cook (40 meals or less)	16.5	17.0	16.54	20.15	2,866	3,492
Food Service/Head Cook (40+ meals)	17.0	17.5	16.95	20.65	2,938	3,579
Instructional Aide I/Janitor	15.5	16.0	15.74	19.18	2,728	3,324
Instructional Aide II/Janitor	16.0	16.5	16.13	19.66	2,796	3,407
Instructional Aide III	16.5	17.0	16.54	20.15	2,866	3,492
Maintenance Worker I	18.5		17.81	21.70	3,087	3,761
Maintenance Worker II	21.5		20.65	25.16	3,579	4,361
Master Teacher	21.0		20.15	24.55	3,492	4,255
Program Technician	18.5		17.81	21.70	3,087	3,761
Program Technician-CSPP and CMIG	18.5		17.81	21.70	3,087	3,761
Program Technician-In-kind and White Fleet	18.5		17.81	21.70	3,087	3,761
Program Technician-Purchase	18.5		17.81	21.70	3,087	3,761
Teacher I	20.0	21.0	20.15	24.55	3,492	4,255
Teacher II **New Position**		22.5	21.70	26.43	3,761	4,582
Teacher III **New Position**		24.0	23.36	28.47	4,050	4,934

Longevity Steps: 5% - 10 years; 5% - 15 years; 5% - 20 years

**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
SALARY SCHEDULE FOR ALL PROGRAMS, INCLUDING HEAD START AND NON-HEAD START**

**FOR MADERA MIGRANT/SEASONAL/CMIG, REGIONAL/EARLY/CSPP HEAD START
FRESNO MIGRANT/SEASONAL/EARLY HEAD START AND ALL OTHER PROGRAMS
REVISED 05/25/2023**

RANGE #	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H	STEP I	STEP J 10 YRS,	STEP K 15 YRS.	STEP L 20 YRS.
15.5 HOURLY	2662 15.36	2728 15.74	2796 16.13	2866 16.54	2938 16.95	3011 17.37	3087 17.81	3164 18.25	3243 18.71	3407 19.66	3579 20.65	3761 21.70
16.0 HOURLY	2728 15.74	2796 16.13	2866 16.54	2938 16.95	3011 17.37	3087 17.81	3164 18.25	3243 18.71	3324 19.18	3492 20.15	3669 21.17	3855 22.24
16.5 HOURLY	2796 16.13	2866 16.54	2938 16.95	3011 17.37	3087 17.81	3164 18.25	3243 18.71	3324 19.18	3407 19.66	3579 20.65	3761 21.70	3951 22.79
17.0 HOURLY	2866 16.54	2938 16.95	3011 17.37	3087 17.81	3164 18.25	3243 18.71	3324 19.18	3407 19.66	3492 20.15	3669 21.17	3855 22.24	4050 23.36
17.5 HOURLY	2938 16.95	3011 17.37	3087 17.81	3164 18.25	3243 18.71	3324 19.18	3407 19.66	3492 20.15	3579 20.65	3761 21.70	3951 22.79	4151 23.95
18.0 HOURLY	3011 17.37	3087 17.81	3164 18.25	3243 18.71	3324 19.18	3407 19.66	3492 20.15	3579 20.65	3669 21.17	3855 22.24	4050 23.36	4255 24.55
18.5 HOURLY	3087 17.81	3164 18.25	3243 18.71	3324 19.18	3407 19.66	3492 20.15	3579 20.65	3669 21.17	3761 21.70	3951 22.79	4151 23.95	4361 25.16

**FOR MADERA MIGRANT/SEASONAL/CMIG, REGIONAL/EARLY/CSPP HEAD START
 FRESNO MIGRANT/SEASONAL/EARLY HEAD START AND ALL OTHER PROGRAMS
 REVISED 05/25/2023**

RANGE #	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H	STEP I	STEP J 10 YRS,	STEP K 15 YRS.	STEP L 20 YRS.
19.0 HOURLY	3164 18.25	3243 18.71	3324 19.18	3407 19.66	3492 20.15	3579 20.65	3669 21.17	3761 21.70	3855 22.24	4050 23.36	4255 24.55	4470 25.79
19.5 HOURLY	3243 18.71	3324 19.18	3407 19.66	3492 20.15	3579 20.65	3669 21.17	3761 21.70	3855 22.24	3951 22.79	4151 23.95	4361 25.16	4582 26.43
20.0 HOURLY	3324 19.18	3407 19.66	3492 20.15	3579 20.65	3669 21.17	3761 21.70	3855 22.24	3951 22.79	4050 23.36	4255 24.55	4470 25.79	4697 27.10
20.5 HOURLY	3407 19.66	3492 20.15	3579 20.65	3669 21.17	3761 21.70	3855 22.24	3951 22.79	4050 23.36	4151 23.95	4361 25.16	4582 26.43	4814 27.77
21.0 HOURLY	3492 20.15	3579 20.65	3669 21.17	3761 21.70	3855 22.24	3951 22.79	4050 23.36	4151 23.95	4255 24.55	4470 25.79	4697 27.10	4934 28.47
21.5 HOURLY	3579 20.65	3669 21.17	3761 21.70	3855 22.24	3951 22.79	4050 23.36	4151 23.95	4255 24.55	4361 25.16	4582 26.43	4814 27.77	5058 29.18
22.0 HOURLY	3669 21.17	3761 21.70	3855 22.24	3951 22.79	4050 23.36	4151 23.95	4255 24.55	4361 25.16	4470 25.79	4697 27.10	4934 28.47	5184 29.91
22.5 HOURLY	3761 21.70	3855 22.24	3951 22.79	4050 23.36	4151 23.95	4255 24.55	4361 25.16	4470 25.79	4582 26.43	4814 27.77	5058 29.18	5314 30.66
23.0 HOURLY	3855 22.24	3951 22.79	4050 23.36	4151 23.95	4255 24.55	4361 25.16	4470 25.79	4582 26.43	4697 27.10	4934 28.47	5184 29.91	5447 31.42

**FOR MADERA MIGRANT/SEASONAL/CMIG, REGIONAL/EARLY/CSPP HEAD START
 FRESNO MIGRANT/SEASONAL/EARLY HEAD START AND ALL OTHER PROGRAMS
 REVISED 05/25/2023**

RANGE #	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H	STEP I	STEP J 10 YRS,	STEP K 15 YRS.	STEP L 20 YRS.
23.5 HOURLY	3951 22.79	4050 23.36	4151 23.95	4255 24.55	4361 25.16	4470 25.79	4582 26.43	4697 27.10	4814 27.77	5058 29.18	5314 30.66	5583 32.21
24.0 HOURLY	4050 23.36	4151 23.95	4255 24.55	4361 25.16	4470 25.79	4582 26.43	4697 27.10	4814 27.77	4934 28.47	5184 29.91	5447 31.42	5722 33.01
24.5 HOURLY	4151 23.95	4255 24.55	4361 25.16	4470 25.79	4582 26.43	4697 27.10	4814 27.77	4934 28.47	5058 29.18	5314 30.66	5583 32.21	5865 33.84
25.0 HOURLY	4255 24.55	4361 25.16	4470 25.79	4582 26.43	4697 27.10	4814 27.77	4934 28.47	5058 29.18	5184 29.91	5447 31.42	5722 33.01	6012 34.68
25.5 HOURLY	4361 25.16	4470 25.79	4582 26.43	4697 27.10	4814 27.77	4934 28.47	5058 29.18	5184 29.91	5314 30.66	5583 32.21	5865 33.84	6162 35.55
26.0 HOURLY	4470 25.79	4582 26.43	4697 27.10	4814 27.77	4934 28.47	5058 29.18	5184 29.91	5314 30.66	5447 31.42	5722 33.01	6012 34.68	6316 36.44
26.5 HOURLY	4582 26.43	4697 27.10	4814 27.77	4934 28.47	5058 29.18	5184 29.91	5314 30.66	5447 31.42	5583 32.21	5865 33.84	6162 35.55	6474 37.35
27.0 HOURLY	4697 27.10	4814 27.77	4934 28.47	5058 29.18	5184 29.91	5314 30.66	5447 31.42	5583 32.21	5722 33.01	6012 34.68	6316 36.44	6636 38.29
27.5 HOURLY	4814 27.77	4934 28.47	5058 29.18	5184 29.91	5314 30.66	5447 31.42	5583 32.21	5722 33.01	5865 33.84	6162 35.55	6474 37.35	6802 39.24

**FOR MADERA MIGRANT/SEASONAL/CMIG, REGIONAL/EARLY/CSPP HEAD START
 FRESNO MIGRANT/SEASONAL/EARLY HEAD START AND ALL OTHER PROGRAMS
 REVISED 05/25/2023**

RANGE #	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H	STEP I	STEP J 10 YRS,	STEP K 15 YRS.	STEP L 20 YRS.
28.0 HOURLY	4934 28.47	5058 29.18	5184 29.91	5314 30.66	5447 31.42	5583 32.21	5722 33.01	5865 33.84	6012 34.68	6316 36.44	6636 38.29	6972 40.22
28.5 HOURLY	5058 29.18	5184 29.91	5314 30.66	5447 31.42	5583 32.21	5722 33.01	5865 33.84	6012 34.68	6162 35.55	6474 37.35	6802 39.24	7146 41.23
29.0 HOURLY	5184 29.91	5314 30.66	5447 31.42	5583 32.21	5722 33.01	5865 33.84	6012 34.68	6162 35.55	6316 36.44	6636 38.29	6972 40.22	7325 42.26
29.5 HOURLY	5314 30.66	5447 31.42	5583 32.21	5722 33.01	5865 33.84	6012 34.68	6162 35.55	6316 36.44	6474 37.35	6802 39.24	7146 41.23	7508 43.32
30.0 HOURLY	5447 31.42	5583 32.21	5722 33.01	5865 33.84	6012 34.68	6162 35.55	6316 36.44	6474 37.35	6636 38.29	6972 40.22	7325 42.26	7696 44.40
30.5 HOURLY	5583 32.21	5722 33.01	5865 33.84	6012 34.68	6162 35.55	6316 36.44	6474 37.35	6636 38.29	6802 39.24	7146 41.23	7508 43.32	7888 45.51
31.0 HOURLY	5722 33.01	5865 33.84	6012 34.68	6162 35.55	6316 36.44	6474 37.35	6636 38.29	6802 39.24	6972 40.22	7325 42.26	7696 44.40	8085 46.65
31.5 HOURLY	5865 33.84	6012 34.68	6162 35.55	6316 36.44	6474 37.35	6636 38.29	6802 39.24	6972 40.22	7146 41.23	7508 43.32	7888 45.51	8288 47.81
32.0 HOURLY	6012 34.68	6162 35.55	6316 36.44	6474 37.35	6636 38.29	6802 39.24	6972 40.22	7146 41.23	7325 42.26	7696 44.40	8085 46.65	8495 49.01

**FOR MADERA MIGRANT/SEASONAL/CMIG, REGIONAL/EARLY/CSPP HEAD START
 FRESNO MIGRANT/SEASONAL/EARLY HEAD START AND ALL OTHER PROGRAMS
 REVISED 05/25/2023**

RANGE #	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H	STEP I	STEP J 10 YRS,	STEP K 15 YRS.	STEP L 20 YRS.
32.5 HOURLY	6162 35.55	6316 36.44	6474 37.35	6636 38.29	6802 39.24	6972 40.22	7146 41.23	7325 42.26	7508 43.32	7888 45.51	8288 47.81	8707 50.23
33.0 HOURLY	6316 36.44	6474 37.35	6636 38.29	6802 39.24	6972 40.22	7146 41.23	7325 42.26	7508 43.32	7696 44.40	8085 46.65	8495 49.01	8925 51.49
33.5 HOURLY	6474 37.35	6636 38.29	6802 39.24	6972 40.22	7146 41.23	7325 42.26	7508 43.32	7696 44.40	7888 45.51	8288 47.81	8707 50.23	9148 52.78
34.0 HOURLY	6636 38.29	6802 39.24	6972 40.22	7146 41.23	7325 42.26	7508 43.32	7696 44.40	7888 45.51	8085 46.65	8495 49.01	8925 51.49	9377 54.10
34.5 HOURLY	6802 39.24	6972 40.22	7146 41.23	7325 42.26	7508 43.32	7696 44.40	7888 45.51	8085 46.65	8288 47.81	8707 50.23	9148 52.78	9611 55.45
35.0 HOURLY	6972 40.22	7146 41.23	7325 42.26	7508 43.32	7696 44.40	7888 45.51	8085 46.65	8288 47.81	8495 49.01	8925 51.49	9377 54.10	9851 56.83
35.5 HOURLY	7146 41.23	7325 42.26	7508 43.32	7696 44.40	7888 45.51	8085 46.65	8288 47.81	8495 49.01	8707 50.23	9148 52.78	9611 55.45	10098 58.26
36.0 HOURLY	7325 42.26	7508 43.32	7696 44.40	7888 45.51	8085 46.65	8288 47.81	8495 49.01	8707 50.23	8925 51.49	9377 54.10	9851 56.83	10350 59.71
36.5 HOURLY	7508 43.32	7696 44.40	7888 45.51	8085 46.65	8288 47.81	8495 49.01	8707 50.23	8925 51.49	9148 52.78	9611 55.45	10098 58.26	10609 61.20

**FOR MADERA MIGRANT/SEASONAL/CMIG, REGIONAL/EARLY/CSPP HEAD START
 FRESNO MIGRANT/SEASONAL/EARLY HEAD START AND ALL OTHER PROGRAMS
 REVISED 05/25/2023**

RANGE #	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H	STEP I	STEP J 10 YRS,	STEP K 15 YRS.	STEP L 20 YRS.
37.0 HOURLY	7696 44.40	7888 45.51	8085 46.65	8288 47.81	8495 49.01	8707 50.23	8925 51.49	9148 52.78	9377 54.10	9851 56.83	10350 59.71	10874 62.74
37.5 HOURLY	7888 45.51	8085 46.65	8288 47.81	8495 49.01	8707 50.23	8925 51.49	9148 52.78	9377 54.10	9611 55.45	10098 58.26	10609 61.20	11146 64.30
38.0 HOURLY	8085 46.65	8288 47.81	8495 49.01	8707 50.23	8925 51.49	9148 52.78	9377 54.10	9611 55.45	9851 56.83	10350 59.71	10874 62.74	11425 65.91
38.5 HOURLY	8288 47.81	8495 49.01	8707 50.23	8925 51.49	9148 52.78	9377 54.10	9611 55.45	9851 56.83	10098 58.26	10609 61.20	11146 64.30	11710 67.56
39.0 HOURLY	8495 49.01	8707 50.23	8925 51.49	9148 52.78	9377 54.10	9611 55.45	9851 56.83	10098 58.26	10350 59.71	10874 62.74	11425 65.91	12003 69.25
39.5 HOURLY	8707 50.23	8925 51.49	9148 52.78	9377 54.10	9611 55.45	9851 56.83	10098 58.26	10350 59.71	10609 61.20	11146 64.30	11710 67.56	12303 70.98
40.0 HOURLY	8925 51.49	9148 52.78	9377 54.10	9611 55.45	9851 56.83	10098 58.26	10350 59.71	10609 61.20	10874 62.74	11425 65.91	12003 69.25	12611 72.75
40.5 HOURLY	9148 52.78	9377 54.10	9611 55.45	9851 56.83	10098 58.26	10350 59.71	10609 61.20	10874 62.74	11146 64.30	11710 67.56	12303 70.98	12926 74.57



Report to the Board of Directors

Agenda Item Number: E-2

Board of Directors Meeting for: June 8, 2023

Author: Donna Tooley, Consultant, on behalf of Daniel Seeto

DATE: May 31, 2023

TO: Board of Directors

FROM: Daniel Seeto, CAPMC Chief Financial Officer

SUBJECT: Discretionary Contribution for CAPMC 403(b) Retirement Plan

I. RECOMMENDATION:

Review and consider authorizing a 5% discretionary employer contribution for the CAPMC 403(b) Retirement Plan for all eligible employees for calendar year 2023.

II. SUMMARY:

Based on the plan document, the Board of Directors must determine at the beginning of each plan year the discretionary contribution for each eligible participant. Since 2021, the discretionary employer contribution has been 5% of FICA wages for qualified employees.

III. DISCUSSION:

- A. The Agency has offered a 403(b) retirement plan since 1993. The Agency is not able to participate in CalPERS or any other state sponsored pension program.
- B. The Board of Directors has authorized a 5% discretionary employer contribution for eligible employees since the 2021 plan year. Prior to that, the discretionary contribution was 4%.
- C. This higher contribution amount may help with personnel recruitment to offer a somewhat more attractive retirement option.
- D. In order to participate in the CAPMC 403(b) Retirement Plan, employees must complete one year of eligibility service and be paid a minimum of 1,000 hours and at least 21 years old. The only entry plan dates are January 1 and July 1 following the initial one year of service. Thereafter, employees must be paid for 1,000 hours during the calendar year to qualify for the employer contribution.
- E. Upon hiring or any time thereafter, employees may contribute to the plan on their own through salary reduction agreements from their payroll checks.

IV. FINANCING

The 5% discretionary contribution has been budgeted in all of the applicable funds. For the calendar year 2021, the amount of the employer contribution was \$608,688. The exact amount will not be known until all of the salaries and wages have been processed for the 2023 calendar year, the eligibility testing has been completed for the year, and the calculations verified by the third party administrator, Nexus.



Report to the Board of Directors

Agenda Item Number: E-3

Board of Directors Meeting for: June 8, 2023

Author: Donna Tooley, Consultant, on behalf of Daniel Seeto

DATE: May 30, 2023

TO: Board of Directors

FROM: Daniel Seeto, Chief Financial Officer

SUBJECT: Ratify Increase in Overall Credit Limit for Bank of America Business Card and Increase the Credit Card for CAPMC Head Start Director

I. RECOMMENDATION:

Consider ratifying in the monthly credit card limit for the Bank of America Business Card to \$25,000 from \$22,500 and restore previously approved credit card limit for CAPMC Head Start Director from \$2,500 to \$5,000.

II. SUMMARY:

Bank of America provides the MasterCard Business Card for CAPMC department managers. The overall monthly credit card limit was \$22,500 and Fiscal Staff credit card custodian increased the credit limit in mid-May 2023 to restore the previously approved credit card limit for the CAPMC Head Start Director from \$2,500 to \$5,000. The monthly credit limit for all other Program Managers is \$2,500. The Executive Director and the Chief Financial Officer have a higher credit limit of \$5,000.

III. DISCUSSION:

A. The CAPMC Board of Directors approved the increase for the Head Start Director's Business Card credit limit from \$2,500 to \$5,000 at the CAPMC Board of Director's meeting on November 14, 2019. At the request of the former CFO, Bank of America approved and implemented the \$5,000 credit limit. However, in early 2021 when Xai Vang was appointed IT Manager and provided a Business Card without increasing the overall agency credit card limit, the Head Start Director's credit card limit was mistakenly decreased.

B. The following positions and individuals are authorized MasterCard credit card holders and have been issued credit cards to conduct agency business with the credit limits shown below:

		Credit
--	--	--------

Position	Individual	Limit
Executive Director	Mattie Mendez	\$ 5,000
Chief Financial Officer	Daniel Seeto	\$ 5,000
Human Resource Director	Irene Yang	\$ 2,500
IT Manager	Xai Vang	\$ 2,500
Head Start Director	Maritza Gomez-Zaragosa	\$ 5,000
Child Care Alternative Payment and Resource & Referral Program Manager	Leticia Murillo	\$ 2,500
Community Services Program Manager	Ana Ibanez	\$ 2,500
Victim Services Program Manager	Jennifer Coronado	\$ 2,500
Total CAPMC Credit Limit		\$25,000

- C. The agency credit card may be used for travel related expenses, training, registration fees, program supplies, food, emergency items and other items in lieu of checks or purchase orders, or to expedite the purchasing process when vendors do not accept an agency purchase order.
- D. The Head Start department is a larger agency department and the Director oversees the Madera/Mariposa Regional Head Start Program, Madera Migrant and Seasonal Head Start Program, and Fresno Migrant and Seasonal Head Start Program as well as the California State Migrant and California State Preschool Programs. A few CAPMC staff typically attend training and conferences.
- E. There have been times when the credit limit has reached the maximum from other purchases and the credit card is not available to use for travel needs.
- F. The Head Start Director, Maritza Gomez-Zaragosa, requested the Board consider an increase to help alleviate this difficulty back in 2019. When the Fiscal Staff credit card custodian checked with Bank of America in mid-May 2023 on the procedure to increase the credit limit, Bank of America confirmed that Maritza Gomez-Zaragosa did have the \$5,000 limit at one point. When checking on the overall higher credit limit for CAPMC, Bank of America approved the increase from \$22,500 to \$25,000.
- G. The same policies and procedures will govern the use of the agency credit card. Related to oversight, the Board of Directors can review the credit card spending of each authorized cardholder as part of the Board packet every month.

IV. FINANCING:

There is no cost associated with this change.



Report to the Board of Directors

Agenda Item Number: E-4

Board of Directors Meeting for: June 8, 2023

Author: Jennifer Coronado

DATE: 6/2/2023

TO: Board of Directors

FROM: Jennifer Coronado, Victim Services Program Manager

SUBJECT: Victim Witness Assistance (VW) Program

I. RECOMMENDATION:

Consider authorizing the Executive Director of Community Action Partnership of Madera County, Inc. to submit the request for application to the California Office of Emergency Services (Cal OES), to operate the Victim Witness Assistance Program from October 1, 2023 through September 30, 2024 including any extensions and/or amendments during the funding period.

II. SUMMARY:

The purpose of the VW Program is to maintain Victim Witness Assistance Centers (Centers) and provide comprehensive services to victims and witnesses of all types of violent crimes, pursuant to California Penal Code §13835, in each of California's 58 counties.

An additional \$100,000 is included in the funding amount to support a Mass Victimization Advocate (MVA) and/or for Mass Victimization (MV) preparedness efforts.

III. DISCUSSION:

The services provided under the VW Program include, but are not limited to, information about victims' rights (Marsy's Law), orientation to the criminal justice system, crisis intervention, emergency assistance, court accompaniment, case status/disposition, victim compensation claim assistance, counseling, property return, notification to family/friends/employers, resource and referral assistance, restitution assistance upon request of the victim, community outreach and public presentations.

IV. FINANCING:

The budget for this item is still under development and will be presented to the Board of Directors at the July 13, 2023 regular meeting.

The total project costs are \$418,989, comprised of the following:

2022 VOCA: \$193,080

2023 VOCA: \$193,076

2023 VWAO: \$32,833

Cal OES #	FIPS #	VS#	Subaward #
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CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. Subrecipient: County of Madera **1a. UEI#:** KNPYKHLWNKEI

2. Implementing Agency: Community Action Partnership of Madera County **2a. UEI#:** V9D5YUNVFNA4

3. Implementing Agency Address: 1225 Gill Avenue Madera 93637-5234
(Street) (City) (Zip+4)

4. Location of Project: Madera Madera 93637-5234
(City) (County) (Zip+4)

5. Disaster/Program Title: VW - Victim/Witness Assistance Program **6. Performance/
Budget Period:** 10/1/2023 **to** 9/30/2024
(Start Date) (End Date)

7. Indirect Cost Rate: Federally Approved ICR **Federally Approved ICR (if applicable):** 9.10 %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2022	VOCA		\$193,080					\$193,080
9.	2023	VOCA		\$193,076					\$193,076
10.	2023	VWA0	\$32,833						\$32,833
11.	Select	Select							
12.	Select	Select							
Total Project Cost			\$32,833	\$386,156	\$418,989				\$418,989

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:

Name: Mattie Mendez Title: Executive Director

Payment Mailing Address: 1225 Gill Avenue City: Madera Zip Code+4: 93637-5234

Signature: _____ Date: _____

16. Federal Employer ID Number: 941612823

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

(Cal OES Fiscal Officer) (Date) (Cal OES Director or Designee) (Date)



Grant Subaward Contact Information

Grant Subaward #: _____

Subrecipient: _____

1. **Grant Subaward Director:**

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

2. **Financial Officer:**

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

3. **Programmatic Point of Contact:**

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

4. **Financial Point of Contact:**

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: _____ Title: _____

Telephone #: _____ Email Address: _____

Address/City/ Zip Code (9-digit): _____



Grant Subaward Signature Authorization

Grant Subaward #: _____

Subrecipient: _____

Implementing Agency: _____

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

Grant Subaward Director:

Printed Name: _____

Signature: _____

Date: _____

Financial Officer:

Printed Name: _____

Signature: _____

Date: _____

The following persons are authorized to sign for the **Grant Subaward Director**:

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

The following persons are authorized to sign for the **Financial Officer**:

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____



Grant Subaward Certification of Assurance of Compliance

Subrecipient: _____

	Cal OES Program Name	Grant Subaward #:	Grant Subaward Performance Period
1			
2			
3			
4			
5			
6			

I, _____ (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

I. Proof of Authority – SRH 1.055

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

II. Civil Rights Compliance – SRH Section 2.020

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

III. Equal Employment Opportunity – SRH Section 2.025

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

V. California Environmental Quality Act (CEQA) – SRH Section 2.035

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a “project” pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

VI. Lobbying – SRH Sections 2.040 and 4.105

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.

CERTIFICATION	
<p>I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.</p>	
Official Designee's Signature:	_____
Official Designee's Typed Name:	_____
Official Designee's Title:	_____
Date Executed:	_____
AUTHORIZED BY:	
<p>I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.</p>	
<input type="checkbox"/> City Financial Officer	<input type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input type="checkbox"/> County Manager
<input type="checkbox"/> Governing Board Chair	
Signature:	_____
Typed Name:	_____
Title:	_____
Date Executed:	_____



**Federal Fund Grant Subaward Assurances
Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program**

Subrecipient: _____

	Cal OES Program Name	Grant Subaward #	Grant Subaward Performance Period
1.			
2.			
3.			
4.			
5.			
6.			

Subrecipients agree to adhere to the following and ensure these assurances are passed down to Second-Tier Subrecipients.

1. Required Audits and Financial Statements (SRH Section 14.005)

Subrecipients expending \$750,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 C.F.R. Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits.

- Subrecipient expends \$750,000 or more in federal funds annually.
- Subrecipient does not expend \$750,000 or more in federal funds annually.

2. Compliance with General Appropriations-law Restrictions on the use of Federal Funds

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2022, are set out at <https://ojp.gov/funding/Explore/FY22AppropriationsRestrictions.htm>.

Should a question arise as to whether a particular use of federal funds by Subrecipients (and any Second-Tier Subrecipients) would or might fall within the scope of an appropriations or law restriction, Subrecipients are to contact Cal OES

for guidance, and may not proceed without the express prior written approval of Cal OES.

3. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this Grant Subaward.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2022 Grant Subaward supplements funds previously awarded by OJP under the same Grant Subaward number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial Grant Subaward or a supplemental Grant Subaward) that are obligated on or after the acceptance date of this FY 2022 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the Grant Subaward that the Subrecipient (and any Second-Tier Subrecipients) must be retained for a period of seven years after the Subrecipient makes final payments and all other pending matters are closed, unless a different retention period applies. Subrecipients (and any Second-Tier Subrecipients) must provide access to performance measurement information, financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an Grant Subaward-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the Subrecipient is to contact Cal OES promptly for clarification.

4. Requirement to Report Actual or Imminent Breach of Personally Identifiable Information

Subrecipients (and any Second-Tier Subrecipients) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if they:

- Create, collect, use, process, store, maintain, disseminate, disclose, or dispose of "Personally Identifiable Information (PII)" (2 C.F.R. 200.1) within the scope of an OJP grant-funded program or activity, or
- Use or operate a "Federal information system" (OMB Circular A-130).

Subrecipients (and any Second-Tier Subrecipients) must have breach procedures that must include a requirement to report actual or imminent breach of PII to Cal OES no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

5. OJP Training Guiding Principles

Subrecipients (and any Second-Tier Subrecipients) understand and agree that any training or training materials developed or delivered with funding under this Grant Subaward must adhere to the OJP Training Guiding Principle for Grantee and Subgrantees, available at <https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees>.

6. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 38

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to Subrecipient organizations (and any Second-Tier Subrecipient organizations) that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients (and any Second-Tier Subrecipients) that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

7. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 42

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

8. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 54

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "educational programs."

9. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

Subrecipients (and any Second-Tier Subrecipients) must comply with, and are subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

Subrecipients (and any Second-Tier Subrecipients) also must inform their employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

10. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this Grant Subaward appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

11. Requirement for Data on Performance and Effectiveness under the Grant Subaward

Subrecipients (and any Second-Tier Subrecipients) must collect and maintain data that measure the performance and effectiveness of work under this Grant Subaward. Subrecipients (and any Second-Tier Subrecipients) must provide data (within the required timeframes) to OJP via the Performance Measurement Tool (PMT).

12. Determination of Suitability to Interact with Participating Minors

This condition applies to the Grant Subaward (if it is indicated) when some or all of the activities to be carried out under the Grant Subaward (whether by Subrecipients, or Second-Tier Subrecipients) is to benefit a set of individuals under 18 years of age.

Subrecipients (and any Second-Tier Subrecipients) must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm>. (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

13. Compliance with DOJ Grants Financial Guide

Subrecipients (and any Second Tier Subrecipients) must comply with all applicable sections of the DOJ Financial Guide. References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. Subrecipients agree to comply with the DOJ Grants Financial Guide.

14. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the DOJ encourages Subrecipients (and any Second-Tier Subrecipients) to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this Grant Subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

15. Potential Imposition of Additional Requirements

Subrecipients (and any Second-Tier Subrecipients) agree to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this Grant Subaward, if Subrecipients are designated as "high-risk" for purposes of the DOJ high-risk grantee list.

16. Employment Eligibility Verification for Hiring under the Grant Subaward

a. Subrecipients (and any Second-Tier Subrecipients) must:

- 1) Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with Grant Subaward funds, Subrecipients (and any Second-Tier Subrecipients) properly verify the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).
- 2) Notify all persons associated with Subrecipients (or any Second-Tier Subrecipients) who are or will be involved in activities under this Grant Subaward of both:
 - a) This Grant Subaward requirement for verification of employment eligibility, and
 - b) The associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.
- 3) Provide training (to the extent necessary) to those persons required by this condition to be notified of the Grant Subaward requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).
- 4) As part of the recordkeeping for the Grant Subaward (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this Grant Subaward condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

b. Monitoring

Subrecipients' monitoring responsibilities include monitoring Second-Tier Subrecipients' compliance with this condition.

c. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, Grant Subaward funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

d. Rules of construction

- 1) Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this Grant Subaward" specifically includes (without limitation) any and all Subrecipient officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with Grant Subaward funds.

2) Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, Subrecipients (and any Second-Tier Subrecipients) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the Subrecipient (and any Second-Tier Subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with Grant Subaward funds.

3) "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

4) Nothing in this condition shall be understood to authorize or require Subrecipients (and any Second-Tier Subrecipients), or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

5) Nothing in this condition, including in paragraph 4.B., shall be understood to relieve Subrecipients (and any Second-Tier Subrecipients) or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>).

17. Restrictions and Certifications Regarding Non-disclosure Agreements and Related Matters

No Subrecipients (and any Second-Tier Subrecipients) under this Grant Subaward, or entity that receives a procurement contract or subcontract with any funds under this Grant Subaward, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making

this Grant Subaward, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

- a. In accepting this Grant Subaward, Subrecipients (and any Second-Tier Subrecipients):
 - 1) Represent that they neither require, nor have required, internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - 2) Certify that, if they learn, or are notified, that they have, or have been, requiring their employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.
- b. If Subrecipients are authorized under this award to make Second-Tier Subawards, procurement contracts, or both:
 - 1) Subrecipients represent that:
 - a) No other entity (whether through a Second-Tier Subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) that they pass funds to either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - b) Appropriate inquiry has been made, or otherwise Subrecipients have an adequate factual basis, to support this representation; and
 - 2) If learned or notified that any Second-Tier Subrecipient, contractor, or subcontractor entity that receives funds under this Grant Subaward is, or has been, requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds to or by that entity, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

18. All Grant Subawards Must Have Specific Federal Authorization

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements for authorization of any Grant Subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "Grant Subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any Grant Subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm>.

19. Requirements Related to System for Award Management and Universal Identifier Requirements

Subrecipients (and any Second-Tier Subrecipients) must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

Subrecipients also must comply with applicable restrictions for Second-Tier Subawards, including restrictions on Grant Subawards to entities that do not acquire and provide (to Subrecipients) the unique entity identifier required for SAM registration.

The details of the Subrecipients' obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm>.

This condition does not apply to a Grant Subaward to an individual who received the Grant Subaward as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

20. Restrictions on "Lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by Subrecipients (and any Second-Tier Subrecipients), either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by Subrecipients (and any Second-Tier Subrecipients), to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of

a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a Subrecipient (or any Second-Tier Subrecipient) would or might fall within the scope of these prohibitions, the Subrecipient is to contact Cal OES for guidance, and may not proceed without the express prior written approval of Cal OES.

21. Specific Post-award Approval Required to Use a Noncompetitive Approach in any Procurement Contract that would Exceed \$250,000

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm>.

22. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OJP Authority to Terminate Grant Subaward)

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients (and any Second-Tier Subrecipients), or individuals defined (for purposes of this condition) as "employees" of Subrecipients (and any Second-Tier Subrecipients).

The details of the Subrecipients' obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm>.

23. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

Subrecipients (and any Second-Tier Subrecipients) must promptly refer to Cal OES any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this Grant Subaward-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this Grant Subaward should also be reported to Cal OES. Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

24. Discrimination Findings

Subrecipients (and any Second-Tier Subrecipients) assure that in the event that a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the ground of race, religion, national origin, sex, or disability against a recipient of victim assistance formula funds under this Grant Subaward, Subrecipients will forward a copy of the findings to the Office for Civil Rights of OJP.

25. VOCA Requirements

Subrecipients (and any Second-Tier Subrecipients) assure that they will comply with the conditions of the Victims of Crime Act (VOCA) of 1984, sections 1404(a)(2), and 1404(b)(1) and (2), 34 U.S.C. 20103(a)(2) and (b)(1) and (2) (and the applicable program guidelines and regulations), as required.

26. Federal Funding Accounting and Transparency Act (FFATA)

Yes No

Has the Subrecipient received \$25,000,000 or more in federal funds in the preceding fiscal year?

If the answer is yes, does the amount of federal funds received equal 80% or more of the Subrecipient's annual gross revenue?

If the answer is yes to the above two questions, did the Subrecipient report to the U.S. Security and Exchange Commission?

For additional information reference: [Award Condition: Reporting Subawards and Executive Compensation \(Updated as of September 2016\) | Office of Justice Programs \(ojp.gov\)](#).

CERTIFICATION

I certify the Subrecipient identified above will comply with the requirements of the Subrecipient Handbook and the federal fund Grant Subaward assurances outlined above.

Official Designee's Signature: _____

Official Designee's Typed Name: _____

Official Designee's Title: _____

Date Executed: _____



Grant Subaward Service Area Information

Grant Subaward #: _____

Subrecipient: _____

1. County or Counties Served:

County where principal office is located: _____

2. U.S. Congressional District(s) Served:

U.S. Congressional District where principal office is located: _____

3. State Assembly District(s) Served:

State Assembly District where principal office is located: _____

4. State Senate District(s) Served:

State Senate District where principal office is located: _____

5. Population of Service Area: _____



Volunteer Waiver Request

Grant Subaward #: _____

Subrecipient: _____

Justification:

Cal OES Approval

Approved Denied

Program Specialist Signature

Date

Approved Denied

Unit Chief Signature

Date



Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program Match Waiver Request Form

Cal OES Subrecipients may request a partial or full match waiver for Victim of Crime Act (VOCA) Victim Assistance Formula Grant Program funds. Approval is dependent on a compelling justification. To request a partial or full match waiver, the Subrecipient must complete the following:

1. Cal OES Grant Subaward Number: VW23 37 0200
2. Subrecipient's Name: Madera County
3. Grant Subaward Performance Period 10/01/2023 through 09/30/2023

4. VOCA Fund Source #1: 22VOCA
VOCA Victim Assistance Formula Grant Program Funds Awarded: \$ 193,080
Amount of Match Proposed (post approved Match Waiver): \$ 0

5. VOCA Fund Source #2 (if applicable): 23VOCA
VOCA Victim Assistance Formula Grant Program Funds Awarded: \$ 193,076
Amount of Match Proposed (post approved Match Waiver): \$ 0

6. Briefly summarize the services provided:
The Victim Witness Program provides assistance with crisis intervention, California Victim Compensation Board claims, emergency assistance, notifications of victims' rights, orientation to the criminal justice system, U-Visa application assistance, case status updates, and victim impact statements.

7. Describe practical/logistical obstacles and/or local resource constraints to providing match:
Community Action Partnership of Madera County, Inc. (CAPMC) operates five California Office of Emergency Services grants, all which have a match requirement. CAPMC Victim Services has been impacted over the past few years with the retention of volunteers. Madera County has been experiencing decreasing number of volunteers and donations. We are located between Fresno and Merced County, which both have college universities. College students are more interested in doing their internships with Merced and Fresno Counties because they are larger counties and have more job opportunities than Madera County. Most students would prefer not to commute to intern with us, creating a steady decline in new volunteers and interns. We have also been hiring from within our pool of volunteers, which also contributes to our steady decline in volunteers. Many possible volunteers do not complete or pass our required training program, and within the number of volunteers that complete the training program, very few are dependable and follow through with volunteering.

Approved

Susan Grace
Unit Chief Name

Susan Grace Digitally signed by Susan Grace
Date: 2023.05.09 10:15:17 -0700 05/09/2023
Unit Chief Signature Date

Denied



Operational Agreement Summary

Grant Subaward #: _____

Subrecipient: _____

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA
1. _____		_____ to _____
2. _____		_____ to _____
3. _____		_____ to _____
4. _____		_____ to _____
5. _____		_____ to _____
6. _____		_____ to _____
7. _____		_____ to _____
8. _____		_____ to _____
9. _____		_____ to _____
10. _____		_____ to _____
11. _____		_____ to _____
12. _____		_____ to _____
13. _____		_____ to _____
14. _____		_____ to _____
15. _____		_____ to _____
16. _____		_____ to _____
17. _____		_____ to _____
18. _____		_____ to _____
19. _____		_____ to _____
20. _____		_____ to _____

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient:	UEI #	FIPS #:
Grant Disaster/Program Title:		
Performance Period:	to	Subaward Amount Requested:
Type of Non-Federal Entity (Check Applicable Box)	<input type="checkbox"/> State Govt <input type="checkbox"/> Local Govt <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe	

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, *grant manager* is the individual who has primary responsibility for day-to-day administration of the grant, *bookkeeper/accounting staff* means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and *organization* refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	
3. How many grants does your organization currently receive?	
4. What is the approximate total dollar amount of all grants your organization receives?	
5. Are individual staff members assigned to work on multiple grants?	
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	
7. How often does your organization have a financial audit?	
8. Has your organization received any audit findings in the last three years?	
9. Do you have a written plan to charge costs to grants?	
10. Do you have written procurement policies?	
11. Do you get multiple quotes or bids when buying items or services?	
12. How many years do you maintain receipts, deposits, cancelled checks, invoices?	
13. Do you have procedures to monitor grant funds passed through to other entities?	

Certification: *This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.*

Signature: (Authorized Agent)	Date:
Print Name and Title:	Phone Number:
<i>Cal OES Staff Only: SUBAWARD #</i>	



Report to the Board of Directors

Agenda Item Number: E-5

Board of Directors Meeting for: June 8, 2023

Author: Jeannie Stapleton

DATE: May 20, 2023

TO: Board of Directors

FROM: Ana Ibanez

SUBJECT: 2023 Supplemental Low-Income Home Energy Assistance Program (SLIHEAP)

I. RECOMMENDATION:

Consider authorizing the Executive Director to sign and submit the 2023 SLIHEAP contract to the Department of Community Services & Development (CSD).

II. SUMMARY:

The 2023 SLIHEAP contract term is May 1, 2023, through May 31, 2024.

III. DISCUSSION:

1. The SLIHEAP program assists clients with paying utility bills, purchasing firewood, propane or heating oil and providing weatherization services.
2. Program participants must meet an income guideline to receive assistance. The applicant's income must fall below 60% of the State's median income level.
3. The following categories are used to determine eligibility for the program; applicants need to have a total of 16 points to be eligible for assistance. A maximum of 60 points is possible. Applicants may receive up to 10 points based on income and up to another 10 points for the household energy burden. A household with a vulnerable population may receive points in each of the six categories below, up to a maximum of 40 points per household in this grouping. Clients are awarded points for each category once, no matter how many people live in the household that meet the definition.

Category 1.	1 or more persons 5 years or younger	= 10 points
Category 2.	1 or more persons 2 years or younger	= 5 points
Category 3.	1 or more persons 60 years or older	= 10 points
Category 4.	1 or more persons 70 years or older	= 5 points
Category 5.	1 or more persons disabled	= 10 points

4. Applicants who qualify will be eligible for benefit amounts ranging from \$572 and up to \$3,000 for emergency assistance with PG&E, or up to \$1,000 towards the customers wood, propane, or oil bill.

5. To ensure CAPMC is not giving priority to employees CAPMC staff who qualify for assistance may apply after March 1st unless they have been placed on lay-off. Employees who have been laid-off prior to March 1 may apply. All employee applications are reviewed and signed by both the Program Manager and the Executive Director.
6. Applications can be obtained by visiting the agency webpage at www.maderacap.org or an application can be mailed to the client.
7. Applications can be returned by mail or brought into the office located at 1225 Gill Avenue, Madera, CA 93637 or placed in the drop box on the side of the building. All correspondence is conducted by letter or by phone and we do not anticipate a delay in services. Qualifying applicants will be notified in writing by mail to let them know the amount they qualify for.
8. The initial contract represents the first allocation of funding. CAPMC will normally receive a few contract amendments during the year, and we usually do not know what the final award will be until we receive the last amendment.
9. As for the 2023 LIHEAP funding, it is still active and assisting households that qualify; normally there is enough funding to last until December 2023.

IV. FINANCING:

Total contract amount is \$51,445.

INFRASTRUCTURE INVESTMENT & JOBS ACT ALLOCATION SPREADSHEET

State of California
 Department of Community Services and Development
 Total 2023 SLIHEAP Allocation
 Facesheet

County/Service Territory	Direct Services						Total Contract Allocation	ECIP/HEAP Intake 8%	ECIP/HEAP Outreach 5%	ECIP/HEAP Training 2%
	Contract Number	Administration/Assurance 16/ECIP/HEAP				Utility Assistance				
		Allowable Admin	Allowable A16	ECIP/HEAP Program	Admin/A16/ECIP/HEAP Subtotal	ECIP FT/HEAP G&E Program Subtotal				
1 Alameda County - Spectrum Community Services, Inc.	23Q-5550	9,730	9,730	26,272	45,732	148,876	194,608	14,012	8,757	3,503
2 Amador/Tuolumne Service Territory - Amador-Tuolumne CAA										
Amador County		567	567	1,530	2,664	8,672	11,336	816	510	204
Calaveras County		839	839	2,264	3,942	12,828	16,770	1,207	755	302
Tuolumne County		1,585	1,585	4,279	7,449	24,250	31,699	2,282	1,426	571
Service Territory Total	23Q-5551	2,991	2,991	8,073	14,055	45,750	59,805	4,305	2,691	1,077
3 Butte County - CAA of Butte County, Inc.	23Q-5552	5,400	5,400	14,581	25,381	82,626	108,007	7,777	4,860	1,944
4 Colusa Service Territory - Glenn County Community Action Department										
Colusa County		220	220	593	1,033	3,358	4,391	316	198	79
Glenn County		312	312	842	1,466	4,774	6,240	449	281	112
Trinity County		232	232	626	1,090	3,545	4,635	334	209	83
Service Territory Total	23Q-5553	764	764	2,061	3,589	11,677	15,266	1,099	688	274
5 Contra Costa Co. - Contra Costa Employment & Human Services Dept/CSB	23Q-5554	8,333	8,333	22,500	39,166	127,495	166,661	12,000	7,500	3,000
6 Del Norte County - Del Norte Senior Center, Inc.	23Q-5555	1,643	1,643	4,435	7,721	25,129	32,850	2,365	1,478	591
7 El Dorado Service Territory - El Dorado Co. Health & Human Services Agency										
Alpine County		47	47	126	220	716	936	67	42	17
El Dorado County		3,321	3,321	8,968	15,610	50,817	66,427	4,783	2,989	1,196
Service Territory Total	23Q-5556	3,368	3,368	9,094	15,830	51,533	67,363	4,850	3,031	1,213
8 Fresno County - Fresno County Economic Opportunities Commission	23Q-5557	8,617	8,617	23,267	40,501	131,843	172,344	12,409	7,756	3,102
9 Humboldt Service Territory - Redwood CAA										
Humboldt County		3,044	3,044	8,220	14,308	46,577	60,885	4,384	2,740	1,096
Modoc Co. (WEATHERIZATION/ASSURANCE 16)		0	0	0	0	0	0	0	0	0
Service Territory Total	23Q-5558	3,044	3,044	8,220	14,308	46,577	60,885	4,384	2,740	1,096
10 Imperial Service Territory - Campesinos Unidos, Inc.										
Imperial County		1,342	1,342	3,624	6,308	20,537	26,845	1,933	1,208	483
San Diego County - Area A		7,354	7,354	19,855	34,563	112,514	147,077	10,590	6,618	2,647
Service Territory Total	23Q-5559	8,696	8,696	23,479	40,871	133,051	173,922	12,523	7,826	3,130
11 Inyo Service Territory - Inyo Mono Advocates for Community Action, Inc.										
Inyo County		0	0	0	0	0	0	0	0	0
Mono County		0	0	0	0	0	0	0	0	0
Service Territory Total	23Q-5560	0	0	0	0	0	0	0	0	0
12 Kern County - Community Action Partnership of Kern	23Q-5561	14,218	14,218	38,390	66,826	217,540	284,366	20,474	12,797	5,119
13 Kings County - Kings Community Action Organization, Inc.	23Q-5562	1,605	1,605	4,332	7,542	24,548	32,090	2,310	1,444	578
14 Lake Service Territory - North Coast Energy Services, Inc.										
Lake County		2,334	2,334	6,302	10,970	35,713	46,683	3,361	2,101	840
Mendocino County		2,818	2,818	7,610	13,246	43,121	56,367	4,058	2,537	1,015
Napa County		1,170	1,170	3,159	5,499	17,900	23,399	1,685	1,053	421
Solano County		3,074	3,074	8,301	14,449	47,035	61,484	4,427	2,767	1,107
Sonoma County		4,918	4,918	13,278	23,114	75,244	98,358	7,082	4,426	1,770
Yolo County		2,455	2,455	6,630	11,540	37,566	49,106	3,536	2,210	884
Service Territory Total	23Q-5563	16,769	16,769	45,280	78,818	256,579	335,397	24,149	15,094	6,037
15 Lassen County - Lassen Economic Development Corporation	23Q-5564	1,029	1,029	2,779	4,837	15,750	20,587	1,482	926	371
Los Angeles County										
16 Area A - Maravilla Foundation	23Q-5565	25,364	25,364	68,488	119,216	388,098	507,314	36,527	22,829	9,132
17 Area B - Pacific Asian Consortium in Employment	23Q-5566	17,931	17,931	48,413	84,275	274,343	358,618	25,820	16,138	6,455
18 Area C - Long Beach Community Action Partnership	23Q-5567	19,286	19,286	52,073	90,645	295,081	385,726	27,772	17,358	6,943
19 Madera County - Community Action Partnership of Madera County, Inc.	23Q-5568	2,572	2,572	6,945	12,089	39,356	51,445	3,704	2,315	926

**Community Action Partnership of Madera County
Community Services
Community Services - 2023 SILHEAP
May 1, 2023 to May 31, 2024**

OPERATION EXPENSES	Budget
Salaries	7,328
Fringe Benefits	2,189
	<u>9,517</u>
Office Supplies	\$100
Data Processing Supplies	\$0
Program Supplies	\$614
Medical&Dental Supplies	\$0
Linen/Laundry	\$0
Postage & Shipping	\$100
Equipment Rental	\$0
Equipment Maintenance	\$0
Vehicle Purchase	\$0
Printing & Publications	\$50
Advertising & Promotion	\$50
Telephone	\$50
Rent	\$500
Utilities/Disposal	\$50
Building Repairs/Maintenance	\$0
Property Insurance	\$0
Consultants	\$0
Contracts	\$0 Merced WX + Admin
Legal	\$0
Medical Screening?DEAT/Staff	\$0
Vehicle Insurance	\$0
Vehicle Licesnes & Fees	\$0
Gas & Oil	\$50
Vehicle Repair & Maintenance	\$0
Staff Travel-Local	\$0
Staff Travel-Out of Area	\$0
Per Diem-Staff	\$0
Training-Staff-Non Payroll	\$0 "-19"
Interest Expense	\$0
Property Taxes	\$0
Fees & Licenses	\$0
Fingerprint	\$0
Depreciation Expense	\$0
Employee Health & Welfare	\$0
Direct Benefits	\$0 WPO
Furnace Repairs/replacement	\$0 ECIP/HEAP Merced
Indirect Cost Allocation	\$1,008 Madera Admin
IT Support	\$0
Total Operating Expense	<u>\$2,572</u>

ORIGINAL

Madera Salaries	9,517.00
Madera Operating	2,572.00
Madera WPO	<u>0.00</u>
Total Madera	12,089.00
Merced WX	0.00
Merced Admin	0.00
Merced H&C	0.00
Merced Assur. 16	<u>0.00</u>
Total Merced	0.00
Total EHA Only	12,089.00
Fast Track	0.00
ECIP FT/HEAP G&E	<u>39,356.00</u>
Total	39,356.00
Total SILHEAP Contract	51,445.00
Under (Over) Contract	0.00



BEFORE
 THE COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
 OF THE COUNTY OF MADERA
 STATE OF CALIFORNIA

In the Matter of) 2023 Supplemental Low Income Home) Energy Assistance Program) (SLIHEAP) Contract # 23Q-5568)	Resolution No. 2023- 2023 Supplemental Low- Income Home Energy Assistance Program (SLIHEAP)
--	--

As Chairperson of Community Action Partnership of Madera County, Inc., Board of Directors, and acting on behalf of the entire Board of Directors, I authorize the Executive Director to sign and submit the 2023 Supplemental Low Income Home Energy Assistance Program (SLIHEAP) Contract with the Department of Community Services & Development (CSD).

The persons authorized as the official representative of Community Action Partnership of Madera County, Inc. to enter into the Agreement, submit any amendments and provide additional information as may be required by the Community Services & Development, is the Executive Director or the Chief Financial Officer of Community Action Partnership of Madera County, Inc.

Vote: _____	Ayes: _____
Absent: _____	Noes: _____

 Eric LiCalsi, Chairperson Board of Directors

 Date

 ATTEST: Tyson Pogue, Secretary/Treasurer

 Date



Report to the Board of Directors

Agenda Item Number: E-6

Board of Directors Meeting for: June 8, 2023

Author: Sandra Ramirez

DATE: May 26, 2023

TO: Board of Directors

FROM: Sandra Ramirez, Accountant Program Manager

SUBJECT: 2023-2024 Training & Technical Assistance grant budget revision for Year 5 Madera Migrant/Seasonal Head Start fund.

I. RECOMMENDATION:

Review and consider approving the submission of the 2023-2024 Training & Technical Assistance budget revision to Stanislaus County Office of Education.

II. SUMMARY:

The original 2023-2024 budget submitted in October of 2022 did not include funds for travel costs to attend in-person conferences and training events. Stanislaus Office of Education budget guidance requires travel costs like airfare, hotel, and per diem to be allocated to 6c Travel Out of Area category. We have prepared budget revision to allocate funds from other categories.

III. DISCUSSION:

1. 6c Travel Out of Area – transfer funds in to cover airfare, hotel and per diem costs for staff to attend in-person conferences and training events.
2. 6e Supplies – remaining budget balance for pre-services supplies to be transferred to 6c Travel Out of Area.
3. 6h Other – allocate funds from online staff training to travel out of area for costs to attend in-person conferences and training events.

- The 2023-2024 Training & Technical Assistance grant budget revision for Year 5 Madera Migrant/Seasonal Head Start fund will be presented for review and approval to the Policy Committee on June 20, 2023.

IV. FINANCING: none

**STANISLAUS COUNTY OFFICE OF EDUCATION
MIGRANT HEAD START - TRAINING & TECHNICAL ASSISTANCE
BUDGET COMPARISON REVISION
March 1, 2023 - February 29, 2024**

Delegate Agency: COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

320 T&TA		Approved Budget	Modification Changes	Revised Budget
6a	Personnel	-	0	-
6b	Fringe	-	0	-
6c	Travel	-	11,018	11,018
6d	Equip >5,000	-	0	-
6e	Equip <5,000	-	0	-
6e	Supplies	4,791	(1,911)	2,880
6f	Contracts	-	0	-
6g	Renovations	-	0	-
6h	Other	24,398	(9,107)	15,291
	Total Direct	29,189	-	29,189
6i	Indirect	2,656	0	2,656
	Total	31,845	-	31,845

Explanation of requested variance/changes:		Changes
6a	No Change	-
6b	No Change	-
6c	Net Increase: Increase due to travel out of area costs like airfare, hotel and per diem not previously budgeted. In-person conferences and training events have returned causing a need to revise the budget to transfer in funds from 6e Supplies and 6d Other.	11,018
6d	No Change	-
6e	No Change	-
6e	Net Decrease: Transfer unused pre-service supply budget balance to 6c Travel Out of Area.	(1,911)
6f	No Change	-
6g	No Change	-
6h	Net Decrease: Transfer funds allocated for online training to 6c Travel Out of Area for in-person conferences and training events.	(9,107)
6i	No Change	-
Total		-

Approval Section	
Delegate Director:	Date:
Agency Executive Director:	Date:
Policy Committee Approval:	Date:
Board Approval:	Date:
Grantee Director:	Date:



Report to the Board of Directors

Agenda Item Number: E-7
Board of Directors Meeting for: June 8, 2023
Author: Maritza Gomez-Zaragoza

DATE: March 23, 2023
TO: Board of Directors
FROM: Maritza Gomez-Zaragoza, Head Start Director
SUBJECT: Approval of Fresno Migrant Seasonal Head Start Cost of Living Adjustment (COLA) and Quality Improvement application for the contract year ending August 31, 2024.

I. **RECOMMENDATION:**

Review and consider approving the 2023-2024 Fresno Madera Migrant Head Start COLA and Quality Improvement Grant Application.

II. **SUMMARY:**

The Consolidated Appropriations Act of 2023 contain an increase to Head Start Programs for the fiscal year of 2023. Part of the funding was earmarked for a Cost of Living Adjustment (COLA) and Quality Improvement (QI) for the Head Start Programs. The funding is intended to increase the on-going funding level of Head Start Programs through a COLA increase in the amount of 5.6%. In addition, additional funding was allocated for Quality Improvement Funds.

III. **DISCUSSION:**

The COLA funds were earmarked for a 5.6% salary increase for staff. In the funding guidance for the Quality Improvement funds, recipients were encouraged to consider using the funding to enhance staff's salaries. After some consideration of all CAPMC Head Start Program's funding, it was proposed to consider a 7.5% increase for all staff. The COLA funding was fully used for the 7.5% increase for all staff. The remaining funds were allocated to the building repair and maintenance category to continue to address center/playground needs.

The Quality Improvement funds was utilized to increase "child service days". The funds will cover the payroll/salary cost to add 5 service days. The five service days will be added to toward the beginning of the funding cycle but the end of the program year. Per parents request, the five days were added to the month of November extending the closing day to mid-November. The later closing will support the needs of families' childcare needs. The remaining funds will be used to the medical supplies category to continue to provide PPE for staff, children, and parents. Part of the funding is being allocated to the supply category and education reimbursement category to support staff who are attending school in order to obtain their AA/BA degree in ECE.

The Fresno Migrant Seasonal Head Start budgets have been amended to reflect 7.5% salary increase with the COLA and Quality Improvement funds beginning September 1,

2023. Related fringe benefit cost (FICA taxes, worker's compensation insurance, and retirement benefits) have been increased accordingly.

The attachments provide a summary of the original funding, the addition of the COLA and Quality Improvement funding, and where it was applied.

The allowable indirect expense for the grant is the agency's approved rate of 9.1%.

CAPMC is requesting to waive the non-federal share amounts for this funding award.

- Approval of Fresno Migrant Seasonal Head Start Cost of Living Adjustment (COLA) and Quality Improvement application for the contract year ending August 31, 2024 will be presented to the Policy Committee on June 21, 2023.

IV. FINANCIAL IMPACT:

COLA Funding Increase:	\$294,916
Quality Improvement Funding Increase	\$228,155
Non-Federal Share:	\$0

Community Action Partnership of San Luis Obispo County, Inc.
 Fresno Migrant and Seasonal Head Start
 Community Action Partnership of Madera County
 PA 23 Basic Budget
 2023-24

5/31/2023
11:19 AM

SALARIES

FRINGE BENEFITS
TOTAL SALARIES & FRINGE BENEFITS

Out of the Area Travel-Staff

Staff Travel (Out of the Area)
 Per Diem Staff

Total Travel (Out of the Area)

Equipment (Excess \$5000.00/Unit)

Insight Company

Shed - Firebaugh
 Shed - Selma

Total Equipment (Excess \$5000/Unit)

Office Supplies

Office Supplies-Fresno Head Start Office
 Office Supplies-Head Start Sites

Data Processing Supplies

Office Supplies-Fresno Head Start Office
 Office Supplies-Head Start Sites

Food Supplies

Food Inventory Cost-Fresno Head Start Office
 Food/Children -Food Experience -Head Start Sites

Kitchen Supplies- Head Start Sites

Program Supplies

Fresno Headstart Office
 Program Supplies-Head Start Sites

Medical Supplies

Fresno Headstart Office
 Medical/Dental Supplies-Head Start Sites

Instructional Supplies

Fresno Headstart Office Truma Literture and Supplies
 Program Supplies-Head Start Sites

Custodial Supplies

Fresno Headstart Office
 Custodial Supplies-Head Start Sites

Postage

Fresno Head Start Office

Total Supplies

Contracts

Speech Therapist - Screenings

Total Contracts

Other

Rentals and Leases

Fresno Headstart Office
 Rentals -Head Start Sites

Equipment Repair and Maintenance

Fresno Headstart Office
 Repairs & Maintenance -Head Start Sites

Printing and Advertising

Printing and Publications-Fresno Office
 Printing and Publications-Head Start Sites

Communications

Fresno Headstart Office
 Telephone Head Start Sites

Annual Rent

Fresno Headstart Office
 Head Start Sites

UTILITIES

Fresno Headstart Office
 Head Start Sites

	Original BASIC	Original TOTAL	5.60% Cola BASIC	5.60% Cola TOTAL	Variance	Quality BASIC	Quality TOTAL	Variance
SALARIES	\$ 2,994,308	\$ 3,186,095	\$ 3,162,077	\$ 3,364,610	\$ 178,515	\$ 3,254,598	3,459,647	\$ 95,037
	\$ 191,787		\$ 202,533			\$ 205,049		
FRINGE BENEFITS		\$ 754,249		\$ 778,874	\$ 24,625		791,991	\$ 13,117
TOTAL SALARIES & FRINGE BENEFITS		\$ 3,940,344		\$ 4,143,484	\$ 203,140		4,251,638	\$ 108,154
Out of the Area Travel-Staff								
Staff Travel (Out of the Area)	\$ -		\$ -			\$ -		
Per Diem Staff	\$ -		\$ -			\$ -		
Total Travel (Out of the Area)		\$ -		\$ -	\$ -			
Equipment (Excess \$5000.00/Unit)								
Insight Company								
Shed - Firebaugh	\$ 6,000			\$ 6,000			\$ 6,000	
Shed - Selma	\$ 6,000			\$ 6,000			\$ 6,000	
Total Equipment (Excess \$5000/Unit)		\$ 12,000		\$ 12,000	\$ -	BobCat	48,000	\$ 36,000
Office Supplies								
Office Supplies-Fresno Head Start Office	\$ 9,000	\$ 14,500	\$ 9,000	\$ 14,500	\$ -	\$ 9,000	14,500	\$ -
Office Supplies-Head Start Sites	\$ 5,500		\$ 5,500			\$ 5,500		
Data Processing Supplies		\$ 50,000		\$ 50,000	\$ -		70,000	\$ 20,000
Office Supplies-Fresno Head Start Office	\$ 44,000		\$ 44,000			\$ 64,000		
Office Supplies-Head Start Sites	\$ 6,000		\$ 6,000			\$ 6,000		
Food Supplies		\$ 10,500		\$ 10,500	\$ -		10,500	\$ -
Food Inventory Cost-Fresno Head Start Office	\$ -		\$ -			\$ -		
Food/Children -Food Experience -Head Start Sites	\$ 10,500		\$ 10,500			\$ 10,500		
Kitchen Supplies- Head Start Sites	\$ 1,000.00	\$ 1,000.00	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	1,000	\$ -
Program Supplies								
Fresno Headstart Office	\$ 20,300	\$ 50,300	\$ 20,300	\$ 50,300	\$ -	\$ 45,071	75,071	\$ 24,771
Program Supplies-Head Start Sites	\$ 30,000		\$ 30,000			\$ 30,000		
Medical Supplies								
Fresno Headstart Office	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ -	12,500	\$ 10,000
Medical/Dental Supplies-Head Start Sites	\$ 2,500		\$ 2,500			\$ 12,500		
Instructional Supplies								
Fresno Headstart Office Truma Literture and Supplies	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	5,000	\$ -
Program Supplies-Head Start Sites	\$ 5,000		\$ 5,000			\$ 5,000		
Custodial Supplies								
Fresno Headstart Office	\$ 1,500	\$ 15,000	\$ 1,500	\$ 15,000	\$ -	\$ 1,500	15,000	\$ -
Custodial Supplies-Head Start Sites	\$ 13,500		\$ 13,500			\$ 13,500		
Postage								
Fresno Head Start Office	\$ 1,500	\$ 750	\$ 1,500	\$ 750	\$ -	\$ 1,500	750	\$ -
Total Supplies		\$ 149,550		\$ 149,550	\$ -		\$ 204,321.00	\$ 54,771
Contracts								
Speech Therapist - Screenings	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	15,000	\$ -
Total Contracts		\$ 15,000		\$ 15,000	\$ -		15,000	\$ -
Other								
Rentals and Leases								
Fresno Headstart Office	\$ 23,000.00	\$ 36,000	\$ 23,000	\$ 36,000	\$ -	\$ 23,000	36,000	\$ -
Rentals -Head Start Sites	\$ 13,000.00		\$ 13,000			\$ 13,000		
Equipment Repair and Maintenance								
Fresno Headstart Office	\$ 2,300.00	\$ 25,000	\$ 2,300	\$ 25,000	\$ -	\$ 2,300	25,000	\$ -
Repairs & Maintenance -Head Start Sites	\$ 22,700.00		\$ 22,700			\$ 22,700		
Printing and Advertising								
Printing and Publications-Fresno Office	\$ 4,100.00	\$ 5,000	\$ 4,100	\$ 5,000	\$ -	\$ 4,100	5,000	\$ -
Printing and Publications-Head Start Sites	\$ 900.00		\$ 900			\$ 900		
Communications								
Fresno Headstart Office	\$ 40,000.00	\$ 180,000	\$ 40,000	\$ 180,000	\$ -	\$ 10,000	150,000	\$ (30,000)
Telephone Head Start Sites	\$ 140,000.00		\$ 140,000			\$ 140,000		
Annual Rent								
Fresno Headstart Office	72,397.00	\$ 83,202	\$ 72,397	\$ 83,202	\$ -	\$ 72,397	\$ 83,202	\$ -
Head Start Sites	10,805.00		\$ 10,805			\$ 10,805		
UTILITIES								
Fresno Headstart Office	32,500.00	\$ 75,000	\$ 32,500	\$ 75,000	\$ -	\$ 32,500	\$ 75,000	\$ -
Head Start Sites	42,500.00		\$ 42,500			\$ 42,500		

Building Maintenance, Repair, and Occupancy

Fresno Headstart Office R&M
 Head Start Sites R&M
 Grounds Maintenance
 Pest Control-Centers

Fresno Headstart Office R&M	68,245.00	\$ 98,245	\$ 135,422	\$ 165,422	\$ 67,177	\$ 170,000	205,000	\$ 39,578
Head Start Sites R&M	30,000.00		\$ 30,000			\$ 30,000		
Grounds Maintenance	\$ 42,000	\$ 42,000	\$ 42,000	\$ 42,000	\$ -	\$ 42,000	42,000	\$ -
Pest Control-Centers	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ -	\$ 7,500	7,500	\$ -

Community Action Partnership of San Luis Obispo County, Inc.
 Fresno Migrant and Seasonal Head Start
 Community Action Partnership of Madera County
 PA 23 Basic Budget
 2023-24

5/31/2023
 11:19 AM

	Original BASIC	Original TOTAL	5.60% Cola BASIC	5.60% Cola TOTAL	Variance	Quality BASIC	Quality TOTAL	Variance
Burglar & Fire Alarm	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	\$ -	\$ 6,500	6,500	\$ -
Custodial Services	\$ 4,776	\$ 4,776	\$ 4,776	\$ 4,776	\$ -	\$ 4,776	4,776	\$ -
<u>Building and Child Liability</u>								
Property Insurance	\$ 13,795	\$ 15,373	\$ 13,795	\$ 15,373	\$ -	\$ 13,795	15,373	\$ -
Liability Insurance	\$ 504		\$ 504		\$ -	\$ 504		\$ -
Student Activity Insurance	\$ 1,074		\$ 1,074		\$ -	\$ 1,074		\$ -
<u>Consultants</u>								
Psychological/Child Observation Services	\$ 10,000	\$ 13,000	\$ 10,000	\$ 13,000	\$ -	\$ 10,000	13,000	\$ -
Consultant Expenses	\$ 1,500		\$ 1,500		\$ -	\$ 1,500		\$ -
Legal	\$ 1,500		\$ 1,500		\$ -	\$ 1,500		\$ -
<u>Screening/Medical</u>								
Employee Screening/Medical & Drug Testing	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	1,000	\$ -
<u>Vehicle Repair & Maintenance</u>								
Vehicle Gas & Oil	\$ 15,000	\$ 62,500	\$ 15,000	\$ 62,500	\$ -	\$ 15,000	62,500	\$ -
Vehicle Registration	\$ 2,500		\$ 2,500		\$ -	\$ 2,500		\$ -
Vehicle Insurance	\$ 20,000		\$ 20,000		\$ -	\$ 20,000		\$ -
Vehicle Repair & Maintenance	\$ 25,000		\$ 25,000		\$ -	\$ 25,000		\$ -
<u>Travel and Per Diem</u>								
Staff Travel Local	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	15,000	\$ -
<u>Staff Training</u>								
Staff Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10,000	\$ 10,000
Education Reimbursement	\$ -		\$ -		\$ -	\$ 10,000		\$ -
<u>Other</u>								
Property Taxes	\$ 5,800.00	\$ 41,105	\$ 5,800	\$ 41,105	\$ -	\$ 5,800	34,730	\$ (6,375)
Fees and Licenses	\$ 22,000.00		\$ 22,000		\$ -	\$ 22,000		\$ -
Fingerprints	\$ 3,800.00		\$ 3,800		\$ -	\$ 3,800		\$ -
Employee Health and Safety	\$ 6,375		\$ 6,375		\$ -	\$ -		\$ -
Parent Activity	\$ 1,450		\$ 1,450		\$ -	\$ 1,450		\$ -
PC Allowance	\$ 1,680		\$ 1,680		\$ -	\$ 1,680		\$ -
Total Other		\$ 711,201		\$ 778,378	\$ 67,177		\$ 791,581	\$ 13,203
Total Operational Cost	16.9%	\$ 887,751		\$ 954,928	\$ 67,177		1,058,902	\$ 103,974
Total Payroll Cost	74.8%	\$ 3,940,344		\$ 4,143,484	\$ 203,140		4,251,638	\$ 108,154
Total Costs		\$ 4,828,095		\$ 5,098,412	\$ 270,317		5,310,540	\$ 212,128
Total Indirect Costs	8.32%	\$ 438,265		\$ 462,864	\$ 24,599		478,891	\$ 16,027
TOTAL BUDGET	Contract	\$ 5,266,360		\$ 5,561,276	\$ 294,916		5,789,431	\$ 228,155
		469		469			469	
		\$ 11,229		\$ 11,858	\$ 629		12,344	\$ 486
				Cola \$ Amt	\$ 294,916		Quality \$ Amt	\$ 228,155

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
FISCAL EXPENDITURE REPORT
FOR THE PERIOD ENDED MAY 31, 2023

DEPARTMENT/ PROGRAM TITLE	AMOUNT FUNDED	FUNDS SPENT YTD	BUDGET % YTD	ACTUAL% YTD	PROGRAM DESCRIPTION
CSBG 01/01/22 - 05/31/23 218	286,748.00	286,748.00	100.00%	100.00%	Large % of administrative costs to operate social services programs
CSBG DISCRETIONARY 06/15/22 - 05/31/23 217	31,000.00	31,000.00	100.00%	100.00%	Discretionary grant to serve community needs or increase agency capacity
CSBG 01/01/2023 - 12/31/2023 218	312,051.00	0.00	41.67%	0.00%	Large % of administrative costs to operate social services programs
HEAD START & CHILD DEVELOPMENT					
HEAD START REGIONAL 06/1/22 - 05/31/23 311/380	4,485,054.00	4,206,665.31	100.00%	93.79%	Provide HS services to low income preschool children and families
HEAD START T/TA 06/01/22 - 05/31/23 310	46,025.00	38,867.58	100.00%	84.45%	Provide training for staff and parents
EARLY HEAD START REGIONAL 06/01/22 - 05/31/23 312	625,664.00	607,104.11	100.00%	97.03%	Provide early HS services to 42 low income infant, toddlers and pregnant women
EARLY HEAD START T/TA 06/01/22 - 05/31/23 309	13,373.00	11,492.13	100.00%	85.94%	Provide training for staff and parents
MADERA STATE CSPP/RHS LAYERED 07/01/22 - 06/30/23 319	1,247,984.00	1,121,782.00	91.67%	89.89%	Provide child care services to HS preschool children and families
MADERA STATE CSPP/RHS - AB82 07/01/2022 - 06/30/2023 815	64,200.00	63,978.63	91.67%	99.66%	Provide funds to continue supporting children, families, staff and respond to Covid19 in the Head Start program
CHILD & ADULT CARE FOOD PROGRAM 10/01/22 - 09/30/23 390	513,902.00	220,889.66	66.67%	42.98%	Provide funds to serve hot meals to HS & state childcare children
MADERA MIGRANT HEAD START 03/01/23 - 02/29/24 321/362	5,632,943.00	773,948.34	25.00%	13.74%	Provide HS services to 579 migrant and seasonal children and families
MADERA MIGRANT HS TRAINING 03/01/23 - 02/28/24 320	31,845.00	14,344.29	25.00%	45.04%	Provide training for staff and parents
MADERA MIGRANT CHILD CARE - PART YEAR 07/01/22 - 06/30/23 322/324	970,788.00	838,487.67	91.67%	86.37%	Provide child care services to migrant eligible infant and toddlers
MADERA MIGRANT CHILD CARE - SPECIALIZED SRV 07/01/22 - 06/30/23 325	137,096.00	120,740.90	91.67%	88.07%	Provide start up funding for supplies and staff to provide services to migrant eligible infant and toddlers
REGIONAL MADERA COE QUALITY COUNTS 06/01/2021 - 06/30/2023 356	93,112.00	0.00	96.00%	0.00%	Provide low-income children high quality preschool programs with focus on child development, teaching and program/environment quality

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
FISCAL EXPENDITURE REPORT
FOR THE PERIOD ENDED MAY 31, 2023

DEPARTMENT/ PROGRAM TITLE	AMOUNT FUNDED	FUNDS SPENT YTD	BUDGET % YTD	ACTUAL% YTD	PROGRAM DESCRIPTION
FRESNO MIGRANT HEAD START 09/01/22 - 08/31/23 331	4,803,310.00	2,796,346.79	75.00%	58.22%	Provide HS services to to 469 migrant children and families
FRESNO MIGRANT HS -TRAINING 09/01/22 - 08/31/23 330	82,690.00	32,856.76	75.00%	39.73%	Provide training for staff and parents
FRESNO MIGRANT HEAD START CARES 09/01/22 - 08/31/23 831	141,154.00	141,154.00	75.00%	100.00%	Provide funds to prevent, prepare for and respond to COVID-19 in the Fresno Migrant Head Start
FRESNO MIGRANT FRESNO COE QUALITY COUNTS 09/01/2020 - 06/30/2023 351	288,436.00	4,389.26	95.45%	1.52%	Provide low-income children high quality preschool programs with focus on child development, teaching and program/environment quality
DSS STRENGTHENING FAMILIES 07/01/2022 - 06/30/2023 371	277,136.00	156,904.56	91.67%	56.62%	Provides training and education to parents to strengthen family relationships

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
FISCAL EXPENDITURE REPORT
FOR THE PERIOD ENDED MAY 31, 2023

DEPARTMENT/ PROGRAM TITLE	AMOUNT FUNDED	FUNDS SPENT YTD	BUDGET % YTD	ACTUAL% YTD	PROGRAM DESCRIPTION
RESOURCE & REFERRAL:					
CCDF-HEALTH & SAFETY 07/01/22 - 06/30/23 411	4,702.00	1,320.11	91.67%	28.08%	Training and supplies for child care providers
R & R GENERAL 07/01/22 - 06/30/23 401	280,121.00	226,320.68	91.67%	80.79%	Provide resources and referrals regarding child care and related issues
EMERGENCY CHILD CARE BRIDGE PROGRAM 07/01/21 - 06/30/23 407	394,276.00	245,856.22	95.83%	62.36%	Provide subsidized child care for eligible foster children
CHILD CARE INITIATIVE PROJECT 07/01/22 - 06/30/23 424	33,509.00	12,143.35	91.67%	36.24%	Recruiting and training child care providers for infants and toddlers
ALTERNATIVE PAYMENT 07/01/22 - 06/30/23 426/432	7,810,104.00	3,384,973.08	91.67%	43.34%	Provide subsidized child care for eligible families
**Note: This will start being used once the rollover is fully expended					
ALTERNATIVE PAYMENT 07/01/21 - 06/30/23 429	5,485,857.00	3,066,416.10	95.83%	55.90%	Provide subsidized child care for eligible families
**Note: Because of overlapping contract periods Fund 429 was predominantly used to account for this grant temporarily.					
ALTERNATIVE PAYMENT STAGE 2 07/01/22 - 06/30/23 427	1,686,109.00	1,024,877.86	91.67%	60.78%	Provide subsidized child care for eligible families
ALTERNATIVE PAYMENT STAGE 3 07/01/22 - 06/30/23 428	1,342,519.00	1,113,434.38	91.67%	82.94%	Provide subsidized child care for eligible families
CHILD CARE INITIATIVE PROJECT-EXPANSION CCDBG - US DEPT. OF HHS 2YR 08/01/21 - 07/31/23 410	304,849.00	233,894.34	91.67%	76.72%	One-time ARPA funding to R&Rs to support family child care providers affected by COVID-19

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
FISCAL EXPENDITURE REPORT
FOR THE PERIOD ENDED MAY 31, 2023

DEPARTMENT/ PROGRAM TITLE	AMOUNT FUNDED	FUNDS SPENT YTD	BUDGET % YTD	ACTUAL% YTD	PROGRAM DESCRIPTION
VICTIM SERVICES:					
RSVP/CALOES (10/01/22 - 09/30/23) 500	335,034.00	207,369.93	66.67%	61.90%	Assist victims of sexual assault
VICTIM WITNESS/CALOES (10/01/22 - 09/30/23) 501	316,881.00	219,415.61	66.67%	69.24%	Assist victims of crime
SHELTER-BASED DOMESTIC VIOLENCE (10/01/22 - 09/30/23) 533	537,587.00	324,477.86	66.67%	60.36%	Provide shelter services for domestic violence victims
DOM. VIO. MARRIAGE LICENSE (07/01/22 - 06/30/23) 502	22,000.00	0.00	91.67%	0.00%	Provides shelter and services to domestic violence victims
DOMESTIC VIOLENCE RESTITUTION (07/01/22 - 06/30/23) 504	4,000.00	0.00	91.67%	0.00%	Provides shelter and services to domestic violence victims
VSC DOMESTIC VIOLENCE GENERAL FUND (07/01/22 - 06/30/23) DONATIONS ONLY 507/525	2,000.00	141.85	91.67%	7.09%	Assist victims of domestic violence
VICTIM SERVICES CENTER FUND (07/01/22 - 06/30/23) DONATIONS ONLY 510	5,000.00	8,585.78	91.67%	171.72%	Assist with program operations for all Victim Services clients
UNSERVED/UNDERSERVED VICTIM ADVOCACY & OUTREACH (01/01/23 - 12/31/23) 508	163,177.00	68,136.14	41.67%	41.76%	Assist unserved/underserved, primarily Hispanic, victims of crime
TRANSITIONAL HOUSING (01/01/23 - 12/31/23) 531	126,807.00	64,328.94	41.67%	50.73%	Provide long-term shelter services for domestic violence and human trafficking victims
YOUTH AND SPECIALIZED SERVICES:					
CHILD ADVOCACY CENTER (07/01/22 - 6/30/23) 516	9,802.00	35,354.13	91.67%	360.68%	Provide child sexual assault interviews
CHILD ADVOCACY CENTER (KC) PROGRAM CALOES 04/01/2023 -03/31/2024 535	200,000.00	21,149.54	16.67%	10.57%	Provide funding to operate child advocacy center and provide child sexual assault interviews
CHILD ADVOCACY CENTER PROGRAM IMPROVEMENT NATIONAL CHILDREN'S ALLIANCE (01/01/23 - 12/31/23) 536	50,000.00	2,688.60	41.67%	5.38%	Provide funding for program improvements to meet National Children's Alliance standards

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
FISCAL EXPENDITURE REPORT
FOR THE PERIOD ENDED MAY 31, 2023

DEPARTMENT/ PROGRAM TITLE	AMOUNT FUNDED	FUNDS SPENT YTD	BUDGET % YTD	ACTUAL% YTD	PROGRAM DESCRIPTION
=====					
COMMUNITY SERVICES - EMERGENCY & OTHER SERVICES:					

E.C.I.P./LIHEAP (11/01/22 - 06/30/24) 203	1,045,256.00	431,432.35	35.00%	41.28%	Assistance for low income clients for energy bills and weatherization services

E.C.I.P./LIHEAP (11/01/21 - 06/30/23) 208	819,064.00	621,923.68	95.00%	75.93%	Assistance for low income clients for energy bills and weatherization services

FEMA 11/01/21 - 12/31/23 205	1,589.00	1,589.00	73.08%	100.00%	Administration of the FEMA program

FEMA (11/01/21 - 12/31/23) 235	1,685.00	878.47	73.08%	52.13%	Administration of the FEMA program

FEMA ARPA-R 11/01/21 - 12/31/23 210	4,910.00	1,825.36	73.08%	37.18%	Administration of the FEMA program

SENIOR MEAL - MADERA COUNTY (07/01/22 - 06/30/23) 237	43,734.00	21,897.79	91.67%	50.07%	Provides lunch meal program for seniors in eastern Madera County & Ranchos

MADERA MENTAL HEALTH PROPERTY MGMT (07/01/22 - 06/30/23) 216	50,000.00	38,250.72	91.67%	76.50%	Provides property management services for the County of Madera Behavioral Health

2021 AMERICAN RESCUE PLAN ACT (ARPA) (08/01/21 - 09/30/23) 270	728,183.00	491,068.91	84.62%	67.44%	Assistance for low income clients for energy bills and weatherization services

LOW-INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM (LIHWAP) (04/01/22 - 08/31/23) 277	141,299.50	66,673.54	82.35%	47.19%	Assistance for low income clients with a water crisis

SUPPLEMENTAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM (SLIHEAP) (09/01/22 - 06/30/23) 279	7,177.00	7,151.50	90.00%	99.64%	Assistance for low income clients for energy bills

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
FISCAL EXPENDITURE REPORT
FOR THE PERIOD ENDED MAY 31, 2023

DEPARTMENT/ PROGRAM TITLE	AMOUNT FUNDED	FUNDS SPENT YTD	BUDGET % YTD	ACTUAL% YTD	PROGRAM DESCRIPTION
COMMUNITY SERVICES - HOMELESS PROGRAMS:					
HEFFERNAN FOUNDATION (07/01/22 - 06/30/23) 221	2,947.00	0.00	91.67%	0.00%	Provides funding for homeless support and emergency services
HEFFERNAN FOUNDATION (07/01/22 - 06/30/23) 223	4,711.00	4,150.79	91.67%	88.11%	Provides funding for homeless support and emergency services
SHUNAMMITE PLACE (11/01/22 - 10/31/23) 224	581,016.00	331,547.28	58.33%	57.06%	Provides permanent supportive housing for homeless people with disabilities
ONE-TIME FUNDING HOMELESSNESS (07/01/22 - 06/30/23) 226	10,423.05	146.47	91.67%	1.41%	Provides funding for homeless support and emergency services
CITY OF MADERA - CDBG (07/01/22 - 06/30/23) 231	20,000.00	19,224.03	91.67%	96.12%	Provides funding for Fresno-Madera Continuum of Care and homeless support
HOMELESS HOUSING, ASSISTANCE & PREVENTION (HHAP) BEHAVIORAL HEALTH (06/01/20 - 6/30/25) 246	411,434.00	411,434.26	59.02%	100.00%	Provides rental assistance and rapid rehousing, outreach and coordination, prevention and shelter diversion to permanent housing
KAISER INDIVIDUALIZED APPROACH (07/01/22 - 06/30/23) 249	95,000.00	85,961.12	91.67%	90.49%	Provides emergency shelter to clients
CITY OF MADERA - CDBG CARES ROUND 2 (07/01/21 - 06/30/23) 255	122,322.19	34,181.09	95.83%	27.94%	Provides utility and rental assistance for clients within the City of Madera jurisdiction
HOMELESS OUTREACH CCP AB109 (07/01/22 - 06/30/23) 272	244,931.00	241,371.51	91.67%	98.55%	Provides outreach workers to offer case management and resources to homeless or at-risk
HOMELESS HOUSING, ASSISTANCE & PREVENTION (HHAP-2) BEHAVIORAL HEALTH (12/01/21 - 06/30/23) 276	188,084.00	84,460.70	94.74%	44.91%	Provides rental assistance and rapid rehousing, outreach and coordination, prevention and shelter diversion to permanent housing
HOMELESS HOUSING, ASSISTANCE & PREVENTION (HHAP-3) BEHAVIORAL HEALTH (07/01/23 - 06/30/26) 276	421,308.69	0.00	#NUM!	0.00%	Provides rental assistance and rapid rehousing, outreach and coordination, prevention and shelter diversion to permanent housing
HOUSING & HOMELESSNESS INCENTIVE PROGRAM (HHIP) (04/01/23 - 10/31/23) 278	250,000.00	2,481.05	28.57%	0.99%	Improves health outcomes and access to whole person care services by addressing housing insecurity and instability

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC. Consolidated Balance Sheet by Object April 30, 2023
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	<u>This Year</u>
Assets	
1113- CASH IN WESTAMERICA PAYROLL CK	16,010.73
1115- CASH IN WESTAMERICA MENTAL HEALTH	0.00
1116- CASH IN WESTAMERICA HEAD START MONEY MARKET	2,515.81
1117- CASH IN WESTAMERICA ACCTS PAYABLE CHECKING	116,237.31
1122- SAVINGS - WESTAMERICA	6,478,678.74
1130- PETTY CASH	810.00
1310- GRANTS RECEIVABLE	(869,128.60)
1320- ACCOUNTS RECEIVABLE	250.00
1322- A/R INTERSTATE ASSOC. - CHURCH OF GOD	3,806.53
1323- A/R IGNITE MY CITY CHURCH	187.16
1327- A/R-OTHER	0.00
1328- EMPLOYEE & TRAVEL ADVANCES	99.90
1329- ADVANCE CLEARING	8,215.13
1410- PREPAID EXPENSES	120,044.24
1420- SECURITY DEPOSITS	42,661.04
1421- WORKERS' COMP DEPOSIT	90,974.24
1450- INVENTORY	13,954.65
1512- EQUIPMENT	1,525,644.60
1513- VEHICLES	1,128,080.81
1514- BUILDINGS	4,364,110.45
1515- LAND IMPROVEMENTS	190,835.13
1516- BUILDING IMPROVEMENTS	408,719.12
1519- LAND	59,005.00
1522- ACC DEPR - EQUIPMENT	(1,109,844.01)
1523- ACC DEPR - VEHICLES	(869,177.21)
1524- ACC DEPR - BUILDINGS	(3,652,653.54)
1525- ACC DEPR - LAND IMPROVE.	(155,076.68)
1526- ACC DEPR - BUILDING IMPROVE.	(111,246.50)
Total Assets	7,803,714.05
Liabilities and Net Assets	
2101- ACCOUNTS PAYABLE	859,193.89
2111- ACCOUNTS PAYABLE - MANUAL	445,176.62
2112- ACCOUNTS PAY-FUNDING SOURCE	2,915.51
2115- A/P OTHERS	(1,371.47)
2121- ACCRUED PAYROLL	436,529.65
2122- ACCRUED VACATION	993,164.75
2123- ACCRUED PAYROLL - MANUAL	849.40
2211- FICA PAYABLE	0.00
2212- FICA-MED PAYABLE	0.00
2213- FIT PAYABLE	0.00
2215- SIT PAYABLE	0.00

2216- SDI PAYABLE	0.00
2217- SUI PAYABLE	0.00
2218- GARNISHMENTS PAYABLE	9,776.83
2220- WORKER'S COMP PAYABLE	91,513.35
2231- RETIREMENT PAYABLE-ER CONTRIB	747,172.24
2233- W/H RETIREMENT-ER403B BENEFIT	0.00
2244- KAISER MID20	(1,094.32)
2245- KAISER HIGH15	4,759.85
2248- KAISER LOW30	0.00
2249- KAISER DHMO40	0.00
2252- SELF INSURANCE - LIFE & ADD	4,422.41
2253- VISION INSURANCE PAYABLE	55.11
2254- SELF INSURANCE - DENTAL	80,610.82
2255- UNION DUES & FEE PAYMENTS	0.00
2258- TELEMEDICINE	12.00
2260- MADERA RHS PARENT GROUPS	552.34
2262- FRESNO MHS PARENT GROUPS	2,130.16
2264- MCAC EMP FUND-UNIFICATION	64.15
2265- FRESNO - EDS - FUNDS	1,854.17
2266- R & R PROGRAM	5,965.75
2410- DEFERRED GRANT REVENUE	1,685,756.41
2415- RESERVE ACCOUNT	9,350.00
2420- OTHER DEFERRED REVENUE	9,927.13
Total Liabilities	<u>5,389,286.75</u>
3000- NET ASSETS W/O DONOR RESTRICTIONS	438,006.20
3050- NET ASSETS - BOARD DESIGNATED	560,000.00
3100- NET ASSETS - RESTRICTED FIXED ASSETS	1,655,608.46
Change in Net Assets	(239,187.36)
Total Net Assets	<u>2,414,427.30</u>
Total Liabilities and Net Assets	<u><u>7,803,714.05</u></u>

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COMMUNITY ACTION PARTERSHIP OF MADERA COUNTY, INC. Consolidated Revenue and Expense April 30, 2023

Year-To-Date

Revenues

4110- GRANT INCOME-FEDERAL	20,486,408.71
4120- GRANT INCOME-STATE	5,453,370.61
4130- GRANT INCOME-AREA	303,114.46
4140- FOOD	22,299.11
4210- DONATIONS	48,002.37
4220- IN KIND CONTRIBUTIONS	3,596,566.42
4310- CHILD CRE REVENUE	0.00
4320- INTEREST INCOME	2,250.93
4330- SALE OF ASSETS	0.00
4350- RENTAL INCOME	47,898.77
4370- MERCHANDISE SALES	277.00
4390- MISCELLANEOUS INCOME	1,963.74
4900- INDIRECT COST REIMBURSEMENT	2,046,287.73
Total Revenues	32,008,439.85

Expenses

5010- SALARIES & WAGES	10,191,260.01
5012- DIRECTOR'S SALARY	116,805.37
5020- ACCRUED VACATION PAY	622,161.53
5112- HEALTH INSURANCE	970,370.51
5114- WORKER'S COMPENSATION	273,903.27
5116- PENSION	557,849.78
5122- FICA	826,222.11
5124- SUI	116,972.45
5125- DIRECTOR'S FRINGE	60,045.66
5130- ACCRUED VACATION FRINGE	36,304.01
6110- OFFICE SUPPLIES	106,271.39
6112- DATA PROCESSING SUPPLIES	489,224.66
6121- FOOD	390,909.00
6122- KITCHEN SUPPLIES	73,052.46
6130- PROGRAM SUPPLIES	486,254.58
6132- MEDICAL & DENTAL SUPPLIES	80,160.32
6134- INSTRUCTIONAL SUPPLIES	86,363.96
6140- CUSTODIAL SUPPLIES	92,651.50
6142- LINEN/LAUNDRY	314.50
6143- FURNISHINGS	61,558.00
6150- UNIFORM RENTAL/PURCHASE	746.13
6170- POSTAGE & SHIPPING	16,623.93
6180- EQUIPMENT RENTAL	134,643.29
6181- EQUIPMENT MAINTENANCE	69,404.87
6216- CAPITAL EXPENDITURES > \$1000	138,468.31
6221- EQUIPMENT OVER > \$5000	433,724.60
6232- BUILDING IMPROVEMENTS	1,472.97
6310- PRINTING & PUBLICATIONS	36,796.11

6312- ADVERTISING & PROMOTION	6,653.93
6320- TELEPHONE	464,232.23
6410- RENT	1,059,787.80
6420- UTILITIES/ DISPOSAL	426,960.45
6432- BUILDING REPAIRS/ MAINTENANCE	794,269.69
6433- GROUNDS MAINTENANCE	162,942.22
6436- PEST CONTROL	21,378.36
6437- BURGLAR & FIRE ALARM	42,308.93
6440- PROPERTY INSURANCE	55,484.57
6510- AUDIT	51,000.00
6520- CONSULTANTS	84,473.23
6522- CONSULTANT EXPENSES	3,527.99
6524- CONTRACTS	787,120.40
6530- LEGAL	63,899.25
6540- CUSTODIAL SERVICES	58,891.01
6555- MEDICAL SCREENING/DEAT/STAFF	6,715.00
6610- GAS & OIL	43,141.71
6620- VEHICLE INSURANCE	75,149.13
6640- VEHICLE REPAIR & MAINTENANCE	47,183.99
6712- STAFF TRAVEL-LOCAL	19,681.56
6714- STAFF TRAVEL-OUT OF AREA	48,250.52
6722- PER DIEM - STAFF	4,730.00
6730- VOLUNTEER TRAVEL	15,340.63
6742- TRAINING - STAFF	129,312.33
6744- TRAINING - VOLUNTEER	7,956.25
6745- TRAINING - PARTICIPANT/CLIENTS	826.74
6746- TRAINING - PARENT	749.00
6810- BANK CHARGES	4,640.10
6832- LIABILITY INSURANCE	7,707.99
6834- STUDENT ACTIVITY INSURANCE	4,998.85
6840- PROPERTY TAXES	856.72
6850- FEES & LICENSES	84,078.34
6851- CPR FEES	1,925.00
6852- FINGERPRINT	9,713.75
6875- EMPLOYEE HEALTH & WELFARE COSTS	42,823.16
7110- PARENT ACTIVITIES	1,341.31
7111- PARENT MILEAGE	124.32
7112- PARENT INVOLVEMENT	4,179.48
7114- PC ALLOWANCE	3,225.00
7116- POLICY COUNCIL FOOD ALLOWANCE	674.30
7210- TRANSPORTATION VOUCHERS	792.31
7224- CLIENT RENT	411,367.95
7226- CLIENT LODGING/SHELTER	216,331.12
7230- CLIENT FOOD	3,081.28
7232- FOOD VOUCHERS	100.00
7240- DIRECT BENEFITS	4,854,309.90
8110- IN KIND SALARIES	2,030,951.42
8120- IN KIND RENT	439,223.00
8130- IN KIND - OTHER	1,126,392.00
9010- INDIRECT COST ALLOCATION	2,046,287.73
Total Expenses	<u>32,247,627.23</u>
Excess Revenue Over (Under) Expenditures	<u>(239,187.38)</u>

**Madera Migrant Head Start
Budget to Actual**

For the Period Ending **4/30/2023**

Start Date 3/1/2023
Current Mnth 2.00
12%

Account	Description	Budget	Current PTD	Current Actual YTD	Previous Actual YTD	YTD Budget	% Spent	Encumbered	Actual + Encumb	Budget Balance
REVENUES										
4110	GRANT INCOME-	5,632,943	191,216.98	305,748.75	114,531.77	1,351,906.32	5%	39,831.88	345,580.63	5,287,362.37
4220	IN KIND CONTRIBUTIONS	409,729	9,251.00	18,502.00	9,251.00	98,334.96	5%	-	18,502.00	391,227.00
4390	MISCELLANEOUS	-	-	-	-	-	-	-	-	-
TOTAL REVENUES		6,042,672	200,467.98	324,250.75	123,782.77	1,450,241.28	5%	39,831.88	364,082.63	5,678,589.37
EXPENDITURES										
5010	Salaries & Wages	3,019,367	110,225.63	147,177.19	36,951.56	724,648.08	5%	-	147,177.19	2,872,189.81
5020	Accrued Vacation Pay	180,000	5,916.96	8,145.35	2,228.39	43,200.00	5%	-	8,145.35	171,854.65
5112	Health Insurance	410,861	9,064.77	15,740.70	6,675.93	98,606.64	4%	-	15,740.70	395,120.30
5114	Worker's Compensation	99,252	2,198.23	2,859.66	661.43	23,820.48	3%	-	2,859.66	96,392.34
5116	Pension	163,170	5,971.88	8,105.40	2,133.52	39,160.80	5%	-	8,105.40	155,064.60
5122	FICA	231,251	8,919.73	11,712.82	2,793.09	55,500.24	5%	-	11,712.82	219,538.18
5124	SUI	36,045	39.35	69.78	30.43	8,650.80	0%	-	69.78	35,975.22
5130	Accrued Vacation Fringe	13,500	448.90	618.71	169.81	3,240.00	5%	-	618.71	12,881.29
6110	Office supplies	20,500	1,057.51	1,202.81	145.30	4,920.00	6%	237.29	1,440.10	19,059.90
6112	Data Processing Supplies	36,000	5,194.65	19,783.25	14,588.60	8,640.00	55%	31,461.09	51,244.34	(15,244.34)
6121	Food	6,750	-	11.38	11.38	1,620.00	0%	-	11.38	6,738.62
6122	Kitchen Supplies	1,313	-	-	-	315.12	0%	-	-	1,313.00
6130	Program Supplies	87,818	96.86	1,992.00	1,895.14	21,076.32	2%	1,120.49	3,112.49	84,705.51
6132	Medical & Dental Supplies	21,410	-	-	-	5,138.40	0%	-	-	21,410.00
6134	Instructional Supplies	23,375	-	-	-	5,610.00	0%	-	-	23,375.00
6140	Custodial Supplies	39,188	291.27	691.67	400.40	9,405.12	2%	1,051.61	1,743.28	37,444.72
6142	Linen / Laundry	-	-	-	-	-	-	-	-	-
6143	Furnishing	13,750	-	-	-	3,300.00	0%	-	-	13,750.00
6150	Uniform Rental / Purchases	156	-	150.00	150.00	37.44	96%	-	150.00	6.00
6170	Postage & Shipping	600	-	-	-	144.00	0%	-	-	600.00
6221	Equipment Over > \$5,000	-	-	-	-	-	-	-	-	-
6233	Land Improvements	-	-	-	-	-	-	-	-	-
6180	Equipment Rental	19,800	834.61	1,865.89	1,031.28	4,752.00	9%	-	1,865.89	17,934.11
6181	Equipment Maintenance	13,400	390.00	956.03	566.03	3,216.00	7%	1,297.00	2,253.03	11,146.97
6310	Printing & Publications	5,000	3,610.77	3,610.77	-	1,200.00	72%	-	3,610.77	1,389.23
6312	Advertising & Promotion	-	-	-	-	-	-	-	-	-
6320	Telephone	85,876	(15,232.90)	(9,434.62)	5,798.28	20,610.24	-11%	-	(9,434.62)	95,310.62
6410	Rent	208,760	17,285.56	34,571.12	17,285.56	50,102.40	17%	-	34,571.12	174,188.88
6420	Utilities / Disposal	116,800	6,507.73	8,692.85	2,185.12	28,032.00	7%	-	8,692.85	108,107.15
6432	Building Repairs / Maintenanc	77,000	2,390.15	5,340.16	2,950.01	18,480.00	7%	-	5,340.16	71,659.84
6433	Grounds Maintenance	16,800	1,200.00	2,400.00	1,200.00	4,032.00	14%	-	2,400.00	14,400.00
6436	Pest Control	6,048	323.61	703.09	379.48	1,451.52	12%	-	703.09	5,344.91
6437	Burglar & Fire Alarm	3,800	49.67	424.84	375.17	912.00	11%	-	424.84	3,375.16
6440	Property Insurance	22,980	3,787.34	3,787.34	-	5,515.20	16%	-	3,787.34	19,192.66
6520	Consultants	24,850	202.80	202.80	-	5,964.00	1%	4,664.40	4,867.20	19,982.80
6522	Consultants Expense	286	-	-	-	68.64	0%	-	-	286.00
6524	Contracts	-	-	-	-	-	-	-	-	-
6530	Legal	5,635	-	-	-	1,352.40	0%	-	-	5,635.00
6540	Custodial Services	47,700	-	1,196.00	1,196.00	11,448.00	3%	-	1,196.00	46,504.00
6555	Medical Screening / DEAT / Staff	1,825	-	-	-	438.00	0%	-	-	1,825.00
6562	Medical Exam	-	-	-	-	-	-	-	-	-
6564	Medical Follow-up	-	-	-	-	-	-	-	-	-
6566	Dental Exam	-	-	-	-	-	-	-	-	-
6568	Dental Follow-up	-	-	-	-	-	-	-	-	-

Account	Description	Budget	Current	Current	Previous	YTD Budget	% Spent	Encumbered	Actual + Encumb	Budget Balance
			PTD	Actual YTD	Actual YTD					
6610	Gas & Oil	12,000	1,470.90	1,547.07	76.17	2,880.00	13%	-	1,547.07	10,452.93
6620	Vehicle Insurance	28,374	1,883.84	3,783.91	1,900.07	6,809.76	13%	-	3,783.91	24,590.09
6630	Vehicle License & Fees	-	-	-	-	-	-	-	-	-
6640	Vehicle Repair & Maintenanc	12,440	8.00	1,036.95	1,028.95	2,985.60	8%	-	1,036.95	11,403.05
6712	Staff Travel-Local	925	-	-	-	222.00	0%	-	-	925.00
6714	Staff Travel-Out of Area	-	-	-	-	-	-	-	-	-
6722	Per Diem-Staff	-	-	-	-	-	-	-	-	-
6724	Per Diem-Parent	-	-	-	-	-	-	-	-	-
6730	Volunteer Travel	-	-	-	-	-	-	-	-	-
6742	Training - Staff	6,550	-	105.00	105.00	1,572.00	2%	-	105.00	6,445.00
6746	Training - Parent	-	-	-	-	-	-	-	-	-
6748	Education Reimbursement	-	-	-	-	-	-	-	-	-
6750	Field Trips	-	-	-	-	-	-	-	-	-
6810	Bank Charges	-	-	-	-	-	-	-	-	-
6820	Interest Expense	-	-	-	-	-	-	-	-	-
6832	Liability Insurance	605	38.87	77.74	38.87	145.20	13%	-	77.74	527.26
6834	Student Activity Insurance	2,790	-	-	-	669.60	0%	-	-	2,790.00
6840	Property Taxes	40	-	-	-	9.60	0%	-	-	40.00
6850	Fees & Licenses	9,700	17.67	17.67	-	2,328.00	0%	-	17.67	9,682.33
6852	Finger Printing	5,125	0.75	0.75	-	1,230.00	0%	-	0.75	5,124.25
6860	Depreciation Expense	-	-	-	-	-	-	-	-	-
6875	Employee Health & Welfare	17,336	735.73	763.47	27.74	4,160.64	4%	-	763.47	16,572.53
7110	Parent Activities	1,450	-	-	-	348.00	0%	-	-	1,450.00
7111	Parent Mileage	350	21.87	21.87	-	84.00	6%	-	21.87	328.13
7112	Parent Involvement	1,100	86.10	86.10	-	264.00	8%	-	86.10	1,013.90
7114	PPC Allowance	2,350	63.90	63.90	-	564.00	3%	-	63.90	2,286.10
7116	PPC Food Allowance	1,100	164.91	164.91	-	264.00	15%	-	164.91	935.09
8110	In-Kind Salaries	297,519	-	-	-	71,404.56	0%	-	-	297,519.00
8120	In-Kind Rent	112,210	9,251.00	18,502.00	9,251.00	26,930.40	16%	-	18,502.00	93,708.00
8130	In-Kind Other	-	-	-	-	-	-	-	-	-
9010	In-Direct Cost Allocation	469,842	15,949.36	25,502.42	9,553.06	112,762.08	5%	-	25,502.42	444,339.58
Total Expenses		6,042,672	200,467.98	324,250.75	123,782.77	1,450,241.28	5%	39,831.88	364,082.63	5,678,589.37
Excess Revenue Over		-	-	-	-	-	-	-	-	-
Total Expenses		6,042,672	200,467.98	324,250.75						
In-Kind		(409,729)	(9,251.00)	(18,502.00)						
Total Expenses w/o In Kind		5,632,943	191,216.98	305,748.75	114,531.77				345,580.63	5,287,362.37
									6.13%	

ADMINISTRATION BUDGET LIMIT	\$672,694
YEAR-TO DATE ADMIN EXP.	\$54,958
PERCENT OF TOTAL EXPENSES	0.78%
ADMINIISTRATION LIMIT IS 9.5%	

ID Cost Calc. @ 9.1%	
	25,502.42
	25,502.42

**Fiscal Year July 22- June 23
APRIL 30, 2023**

426 ALT. PYMT. - GENERAL - FEDERAL	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	4,970,513.00	217,325.02	2,513,701.66	0.00	(0.51)	0.00	2,513,701.66	2,456,811.34
4120- GRANT INCOME-STATE	2,839,591.00	122,245.33	847,851.43	0.00	(0.30)	0.00	847,851.43	1,991,739.57
Total Revenues	7,810,104.00	339,570.35	3,361,553.09	0.00	(0.43)	0.00	3,361,553.09	4,448,550.91
EXPENSES								
5010- SALARIES & WAGES	421,564.00	23,731.23	182,277.76	0.00	0.43	0.00	182,277.76	239,286.24
5020- ACCRUED VACATION PAY	28,030.00	1,352.13	10,601.30	0.00	0.38	0.00	10,601.30	17,428.70
Total Salaries	449,594.00	25,083.36	192,879.06	0.00	0.43	0.00	192,879.06	256,714.94
5112- HEALTH INSURANCE	48,391.00	1,283.76	14,268.52	0.00	0.29	0.00	14,268.52	34,122.48
5114- WORKER'S COMPENSATION	5,629.00	94.52	752.35	0.00	0.13	0.00	752.35	4,876.65
5116- PENSION	23,939.00	1,019.31	7,501.84	0.00	0.31	0.00	7,501.84	16,437.16
5122- FICA	35,488.00	1,795.24	14,277.81	0.00	0.40	0.00	14,277.81	21,210.19
5124- SUI	2,651.00	7.18	2,000.00	0.00	0.75	0.00	2,000.00	651.00
5130- ACCRUED VACATION FICA	421.00	76.03	325.38	0.00	0.77	0.00	325.38	95.62
Fringe Benefits	116,519.00	4,276.04	39,125.90	0.00	0.34	0.00	39,125.90	77,393.10
6110- OFFICE SUPPLIES	9,680.00	980.40	2,365.13	0.00	0.24	0.00	2,365.13	7,314.87
6112- DATA PROCESSING SUPPLIES	26,000.00	325.84	11,700.79	0.00	0.45	5,887.68	17,588.47	8,411.53
6130- PROGRAM SUPPLIES	6,700.00	0.00	1,698.22	0.00	0.25	0.00	1,698.22	5,001.78
6143- FURNISHINGS	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
6170- POSTAGE & SHIPPING	4,700.00	0.00	1,527.73	0.00	0.33	0.00	1,527.73	3,172.27
Supplies	48,580.00	1,306.24	17,291.87	0.00	0.36	5,887.68	23,179.55	25,400.45
6180- EQUIPMENT RENTAL	3,910.00	290.74	2,914.25	0.00	0.75	0.00	2,914.25	995.75
6181- EQUIPMENT MAINTENANCE	2,046.00	0.00	788.32	0.00	0.39	0.00	788.32	1,257.68
6310- PRINTING & PUBLICATIONS	1,190.00	0.00	0.00	0.00	0.00	0.00	0.00	1,190.00
6312- ADVERTISING & PROMOTION	1,240.00	0.00	0.00	0.00	0.00	0.00	0.00	1,240.00
6320- TELEPHONE	8,844.00	99.08	923.48	0.00	0.10	0.00	923.48	7,920.52
6410- RENT	39,865.00	2,871.03	28,572.40	0.00	0.72	0.00	28,572.40	11,292.60
6420- UTILITIES/ DISPOSAL	14,000.00	431.15	5,440.62	0.00	0.39	0.00	5,440.62	8,559.38
6432- BUILDING REPAIRS/ MAINTENANCE	6,050.00	0.00	0.00	0.00	0.00	0.00	0.00	6,050.00
6436- PEST CONTROL	6.00	0.00	1.22	0.00	0.20	0.00	1.22	4.78
6437- BURGLAR & FIRE ALARM	10.00	0.63	4.45	0.00	0.45	0.00	4.45	5.55
6440- PROPERTY INSURANCE	758.00	58.85	520.12	0.00	0.69	0.00	520.12	237.88
6520- CONSULTANTS	1,400.00	0.00	0.00	0.00	0.00	0.00	0.00	1,400.00
6530- LEGAL	3,000.00	0.00	1,312.50	0.00	0.44	0.00	1,312.50	1,687.50
6555- MEDICAL SCREENING/DEAT/STAFF	1,690.00	0.00	0.00	0.00	0.00	0.00	0.00	1,690.00
6610- GAS & OIL	400.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00
6620- VEHICLE INSURANCE	400.00	21.46	187.94	0.00	0.47	0.00	187.94	212.06
6640- VEHICLE REPAIR & MAINTENANCE	400.00	0.00	219.23	0.00	0.55	0.00	219.23	180.77
6712- STAFF TRAVEL-LOCAL	800.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00
6714- STAFF TRAVEL-OUT OF AREA	1,200.00	0.00	157.74	0.00	0.13	0.00	157.74	1,042.26
6722- PER DIEM - STAFF	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
6742- TRAINING - STAFF	5,000.00	125.00	1,505.75	0.00	0.30	0.00	1,505.75	3,494.25
6840- PROPERTY TAXES	500.00	0.00	19.72	0.00	0.04	0.00	19.72	480.28
6850- FEES & LICENSES	4,480.00	4.90	3,560.95	0.00	0.79	0.00	3,560.95	919.05
6852- FINGERPRINT	500.00	197.00	357.00	0.00	0.71	0.00	357.00	143.00
6875- EMPLOYEE HEALTH & WELFARE	947.00	36.28	505.91	0.00	0.53	0.00	505.91	441.09
Total Other & Services	100,636.00	4,136.12	46,991.60	0.00	0.47	0.00	46,991.60	53,644.40
Equipment & Bldg Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7240- DIRECT BENEFITS	6,443,336.00	276,045.69	2,784,878.47	0.00	0.43	0.00	2,784,878.47	3,658,457.53
Direct Benefits	6,443,336.00	276,045.69	2,784,878.47	0.00	0.43	0.00	2,784,878.47	3,658,457.53
9010- INDIRECT COST ALLOCATION	651,439.00	28,323.47	280,386.19	0.00	0.43	0.00	280,386.19	371,052.81
TOTAL EXPENSES	7,810,104.00	339,170.92	3,361,553.09	0.00	0.43	5,887.68	3,367,440.77	4,442,663.23
Excess Revenue Over (Under) Expenditures	0.00	399.43	0.00	0.00	0.00	(5,887.68)	(5,887.68)	5,887.68

**Fiscal Year July 22- June 23
APRIL 30, 2023**

<u>427 ALT. PYMT. PROG. STG 2 - FEDERAL</u>	<u>Grant</u> <u>Budget</u>	<u>Current</u> <u>Month</u> <u>Actual</u>	<u>YTD Actual</u> <u>April 30, 2023</u>	<u>YTD Budget</u> <u>April 30, 2023</u>	<u>% Spent</u>	<u>YTD</u> <u>Encumbrance</u>	<u>Actual Plus</u> <u>Encumbrance</u>	<u>Budget</u> <u>Balance</u>
Revenues								
4110- GRANT INCOME-FEDERAL	721,213.00	29,692.11	279,487.02	0.00	(0.39)	0.00	279,487.02	441,725.98
4120- GRANT INCOME-STATE	964,896.00	69,281.58	737,235.10	0.00	(0.76)	0.00	737,235.10	227,660.90
Total Revenues	<u>1,686,109.00</u>	<u>98,973.69</u>	<u>1,016,722.12</u>	<u>0.00</u>	<u>(0.60)</u>	<u>0.00</u>	<u>1,016,722.12</u>	<u>669,386.88</u>
EXPENSES								
5010- SALARIES & WAGES	81,285.00	5,875.48	46,666.91	0.00	0.57	0.00	46,666.91	34,618.09
5020- ACCRUED VACATION PAY	3,245.00	284.63	2,167.66	0.00	0.67	0.00	2,167.66	1,077.34
Total Salaries	<u>84,530.00</u>	<u>6,160.11</u>	<u>48,834.57</u>	<u>0.00</u>	<u>0.58</u>	<u>0.00</u>	<u>48,834.57</u>	<u>35,695.43</u>
5112- HEALTH INSURANCE	4,838.00	382.79	3,359.98	0.00	0.69	0.00	3,359.98	1,478.02
5114- WORKER'S COMPENSATION	743.00	24.09	192.36	0.00	0.26	0.00	192.36	550.64
5116- PENSION	3,190.00	251.02	1,976.95	0.00	0.62	0.00	1,976.95	1,213.05
5122- FICA	4,110.00	458.84	3,653.34	0.00	0.89	0.00	3,653.34	456.66
5124- SUI	1,164.00	5.41	577.14	0.00	0.50	0.00	577.14	586.86
5130- ACCRUED VACATION FICA	121.00	16.76	60.74	0.00	0.50	0.00	60.74	60.26
Fringe Benefits	<u>14,166.00</u>	<u>1,138.91</u>	<u>9,820.51</u>	<u>0.00</u>	<u>0.69</u>	<u>0.00</u>	<u>9,820.51</u>	<u>4,345.49</u>
6110- OFFICE SUPPLIES	1,050.00	274.51	834.28	0.00	0.79	0.00	834.28	215.72
6112- DATA PROCESSING SUPPLIES	8,832.00	210.30	5,546.30	0.00	0.63	2,463.25	8,009.55	822.45
6130- PROGRAM SUPPLIES	900.00	0.00	456.24	0.00	0.51	0.00	456.24	443.76
6143- FURNISHINGS	300.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
6170- POSTAGE & SHIPPING	1,507.00	0.00	1,397.86	0.00	0.93	0.00	1,397.86	109.14
Supplies	<u>12,589.00</u>	<u>484.81</u>	<u>8,234.68</u>	<u>0.00</u>	<u>0.65</u>	<u>2,463.25</u>	<u>10,697.93</u>	<u>1,891.07</u>
6180- EQUIPMENT RENTAL	1,600.00	117.23	1,486.96	0.00	0.93	0.00	1,486.96	113.04
6181- EQUIPMENT MAINTENANCE	594.00	0.00	347.97	0.00	0.59	0.00	347.97	246.03
6310- PRINTING & PUBLICATIONS	346.00	0.00	0.00	0.00	0.00	0.00	0.00	346.00
6312- ADVERTISING & PROMOTION	360.00	0.00	0.00	0.00	0.00	0.00	0.00	360.00
6320- TELEPHONE	1,116.00	76.29	714.67	0.00	0.64	0.00	714.67	401.33
6410- RENT	27,750.00	2,257.62	22,576.22	0.00	0.81	0.00	22,576.22	5,173.78
6420- UTILITIES/ DISPOSAL	5,206.00	342.95	4,337.42	0.00	0.83	0.00	4,337.42	868.58
6432- BUILDING REPAIRS/ MAINTENANCE	540.00	0.00	0.00	0.00	0.00	0.00	0.00	540.00
6440- PROPERTY INSURANCE	562.00	47.34	418.39	0.00	0.74	0.00	418.39	143.61
6520- CONSULTANTS	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
6530- LEGAL	700.00	0.00	367.50	0.00	0.53	0.00	367.50	332.50
6555- MEDICAL SCREENING/DEAT/STAFF	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
6610- GAS & OIL	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
6620- VEHICLE INSURANCE	300.00	21.46	187.94	0.00	0.63	0.00	187.94	112.06
6640- VEHICLE REPAIR & MAINTENANCE	400.00	0.00	73.17	0.00	0.18	0.00	73.17	326.83
6712- STAFF TRAVEL-LOCAL	200.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
6714- STAFF TRAVEL-OUT OF AREA	100.00	0.00	63.77	0.00	0.64	0.00	63.77	36.23
6742- TRAINING - STAFF	625.00	35.00	585.13	0.00	0.94	0.00	585.13	39.87
6840- PROPERTY TAXES	50.00	0.00	15.91	0.00	0.32	0.00	15.91	34.09
6850- FEES & LICENSES	1,500.00	5.38	1,045.37	0.00	0.70	0.00	1,045.37	454.63
6852- FINGERPRINT	75.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00
6875- EMPLOYEE HEALTH & WELFARE	422.00	17.74	282.33	0.00	0.67	0.00	282.33	139.67
Total Other & Services	<u>43,146.00</u>	<u>2,921.01</u>	<u>32,502.75</u>	<u>0.00</u>	<u>0.75</u>	<u>0.00</u>	<u>32,502.75</u>	<u>10,643.25</u>
Equipment & Bldg Improvements	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Depreciation Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
7240- DIRECT BENEFITS	1,391,040.00	79,909.40	832,525.11	0.00	0.60	0.00	832,525.11	558,514.89
Direct Benefits	<u>1,391,040.00</u>	<u>79,909.40</u>	<u>832,525.11</u>	<u>0.00</u>	<u>0.60</u>	<u>0.00</u>	<u>832,525.11</u>	<u>558,514.89</u>
9010- INDIRECT COST ALLOCATION	140,638.00	8,255.36	84,804.50	0.00	0.60	0.00	84,804.50	55,833.50
TOTAL EXPENSES	<u>1,686,109.00</u>	<u>98,869.60</u>	<u>1,016,722.12</u>	<u>0.00</u>	<u>0.60</u>	<u>2,463.25</u>	<u>1,019,185.37</u>	<u>666,923.63</u>
Excess Revenue Over (Under) Expenditures	0.00	104.09	0.00	0.00	0.00	(2,463.25)	(2,463.25)	2,463.25

**Fiscal Year July 22- June 23
APRIL 30, 2023**

428 ALT. PYMT. PROG. STG 3 - FEDERAL	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	792,172.00	70,697.26	575,078.16	0.00	(0.73)	0.00	575,078.16	217,093.84
4120- GRANT INCOME-STATE	550,347.00	45,199.89	530,255.80	0.00	(0.96)	0.00	530,255.80	20,091.20
Total Revenues	1,342,519.00	115,897.15	1,105,333.96	0.00	(0.82)	0.00	1,105,333.96	237,185.04
EXPENSES								
5010- SALARIES & WAGES	76,481.00	7,168.57	54,555.59	0.00	0.71	0.00	54,555.59	21,925.41
5020- ACCRUED VACATION PAY	2,744.00	399.17	2,874.65	0.00	1.05	0.00	2,874.65	(130.65)
Total Salaries	79,225.00	7,567.74	57,430.24	0.00	0.72	0.00	57,430.24	21,794.76
5112- HEALTH INSURANCE	7,065.00	475.89	4,684.08	0.00	0.66	0.00	4,684.08	2,380.92
5114- WORKER'S COMPENSATION	382.00	30.16	226.94	0.00	0.59	0.00	226.94	155.06
5116- PENSION	2,744.00	372.95	2,367.96	0.00	0.86	0.00	2,367.96	376.04
5122- FICA	4,221.00	574.90	4,308.95	0.00	1.02	0.00	4,308.95	(87.95)
5124- SUI	669.00	4.97	763.20	0.00	1.14	0.00	763.20	(94.20)
5130- ACCRUED VACATION FICA	134.00	15.85	94.45	0.00	0.70	0.00	94.45	39.55
Fringe Benefits	15,215.00	1,474.72	12,445.58	0.00	0.82	0.00	12,445.58	2,769.42
6110- OFFICE SUPPLIES	1,945.00	215.68	480.84	0.00	0.25	0.00	480.84	1,464.16
6112- DATA PROCESSING SUPPLIES	5,900.00	148.61	2,556.90	0.00	0.43	1,258.57	3,815.47	2,084.53
6130- PROGRAM SUPPLIES	500.00	0.00	380.20	0.00	0.76	0.00	380.20	119.80
6143- FURNISHINGS	75.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00
6170- POSTAGE & SHIPPING	450.00	0.00	433.41	0.00	0.96	0.00	433.41	16.59
Supplies	8,870.00	364.29	3,851.35	0.00	0.43	1,258.57	5,109.92	3,760.08
6180- EQUIPMENT RENTAL	715.00	60.96	662.17	0.00	0.93	0.00	662.17	52.83
6181- EQUIPMENT MAINTENANCE	429.00	0.00	171.31	0.00	0.40	0.00	171.31	257.69
6310- PRINTING & PUBLICATIONS	250.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
6312- ADVERTISING & PROMOTION	300.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
6320- TELEPHONE	806.00	31.33	291.45	0.00	0.36	0.00	291.45	514.55
6410- RENT	11,612.00	967.55	9,675.50	0.00	0.83	0.00	9,675.50	1,936.50
6420- UTILITIES/ DISPOSAL	2,421.00	146.77	1,856.30	0.00	0.77	0.00	1,856.30	564.70
6432- BUILDING REPAIRS/ MAINTENANCE	390.00	0.00	0.00	0.00	0.00	0.00	0.00	390.00
6440- PROPERTY INSURANCE	317.00	21.86	193.13	0.00	0.61	0.00	193.13	123.87
6520- CONSULTANTS	50.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
6530- LEGAL	400.00	0.00	288.75	0.00	0.72	0.00	288.75	111.25
6555- MEDICAL SCREENING/DEAT/STAFF	104.00	0.00	0.00	0.00	0.00	0.00	0.00	104.00
6610- GAS & OIL	13.00	0.00	0.00	0.00	0.00	0.00	0.00	13.00
6620- VEHICLE INSURANCE	13.00	0.00	0.00	0.00	0.00	0.00	0.00	13.00
6640- VEHICLE REPAIR & MAINTENANCE	53.00	0.00	46.53	0.00	0.88	0.00	46.53	6.47
6712- STAFF TRAVEL-LOCAL	30.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00
6714- STAFF TRAVEL-OUT OF AREA	135.00	0.00	30.21	0.00	0.22	0.00	30.21	104.79
6742- TRAINING - STAFF	307.00	27.50	306.44	0.00	1.00	0.00	306.44	0.56
6840- PROPERTY TAXES	26.00	0.00	7.32	0.00	0.28	0.00	7.32	18.68
6850- FEES & LICENSES	820.00	1.67	783.95	0.00	0.96	0.00	783.95	36.05
6852- FINGERPRINT	39.00	0.00	0.00	0.00	0.00	0.00	0.00	39.00
6875- EMPLOYEE HEALTH & WELFARE	422.00	10.38	82.59	0.00	0.20	0.00	82.59	339.41
Total Other & Services	19,652.00	1,268.02	14,395.65	0.00	0.73	0.00	14,395.65	5,256.35
Equipment & Bldg Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7240- DIRECT BENEFITS	1,107,578.00	95,511.72	925,015.55	0.00	0.84	0.00	925,015.55	182,562.45
Direct Benefits	1,107,578.00	95,511.72	925,015.55	0.00	0.84	0.00	925,015.55	182,562.45
9010- INDIRECT COST ALLOCATION	111,979.00	9,666.95	92,195.59	0.00	0.82	0.00	92,195.59	19,783.41
TOTAL EXPENSES	1,342,519.00	115,853.44	1,105,333.96	0.00	0.82	1,258.57	1,106,592.53	235,926.47
Excess Revenue Over (Under) Expenditures	0.00	43.71	0.00	0.00	0.00	(1,258.57)	(1,258.57)	1,258.57

**Cross-Year Rev/ Exp by Fund/ Obj w Encumbrances/w Net Assets
April 30, 2023**

<u>224 0 HUD SHUNAMMITE PLACE</u>	<u>Grant Budget</u>	<u>Current Month Actual</u>	<u>YTD Actual April 30, 2023</u>	<u>YTD Budget April 30, 2023</u>	<u>% Spent</u>	<u>YTD Encumbrance</u>	<u>Actual Plus Encumbrance</u>	<u>Budget Balance</u>
<u>Revenues</u>								
4110- GRANT INCOME-FEDERAL	604,468.00	57,444.53	283,866.43	0.00	(0.47)	0.00	283,866.43	320,601.57
4220- IN KIND CONTRIBUTIONS	0.00	1,777.50	6,227.50	0.00	0.00	0.00	6,227.50	(6,227.50)
4350- RENTAL INCOME	0.00	4,963.01	30,893.35	0.00	0.00	0.00	30,893.35	(30,893.35)
Total Revenues	604,468.00	64,185.04	320,987.28	0.00	(0.53)	0.00	320,987.28	283,480.72
<u>Expenses</u>								
5010- SALARIES & WAGES	175,423.00	20,969.94	83,658.16	0.00	0.48	0.00	83,658.16	91,764.84
5020- ACCRUED VACATION PAY	0.00	1,108.52	5,585.68	0.00	0.00	0.00	5,585.68	(5,585.68)
5112- HEALTH INSURANCE	23,996.00	1,999.81	9,616.32	0.00	0.40	0.00	9,616.32	14,379.68
5114- WORKER'S COMPENSATION	6,489.00	944.71	3,621.13	0.00	0.56	0.00	3,621.13	2,867.87
5116- PENSION	7,017.00	669.44	3,028.09	0.00	0.43	0.00	3,028.09	3,988.91
5122- FICA	13,419.00	1,688.79	6,734.81	0.00	0.50	0.00	6,734.81	6,684.19
5124- SUI	1,562.00	202.35	1,940.76	0.00	1.24	0.00	1,940.76	(378.76)
5130- ACCRUED VACATION FICA	0.00	(13.57)	61.71	0.00	0.00	0.00	61.71	(61.71)
6110- OFFICE SUPPLIES	2,871.00	0.00	2,164.75	0.00	0.75	2,792.43	4,957.18	(2,086.18)
6112- DATA PROCESSING SUPPLIES	7,514.00	112.70	6,607.03	0.00	0.88	5,891.32	12,498.35	(4,984.35)
6130- PROGRAM SUPPLIES	8,790.00	292.27	6,203.42	0.00	0.71	0.00	6,203.42	2,586.58
6132- MEDICAL & DENTAL SUPPLIES	200.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
6140- CUSTODIAL SUPPLIES	3,500.00	0.00	185.96	0.00	0.05	0.00	185.96	3,314.04
6143- FURNISHINGS	15,000.00	2,527.41	9,691.58	0.00	0.65	0.00	9,691.58	5,308.42
6170- POSTAGE & SHIPPING	115.00	0.00	23.67	0.00	0.21	0.00	23.67	91.33
6180- EQUIPMENT RENTAL	970.00	59.33	356.25	0.00	0.37	0.00	356.25	613.75
6181- EQUIPMENT MAINTENANCE	1,010.00	153.25	941.39	0.00	0.93	0.00	941.39	68.61
6310- PRINTING & PUBLICATIONS	150.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
6320- TELEPHONE	5,200.00	880.71	4,669.89	0.00	0.90	0.00	4,669.89	530.11
6410- RENT	233,115.00	18,772.89	113,812.51	0.00	0.49	0.00	113,812.51	119,302.49
6420- UTILITIES/ DISPOSAL	32,411.00	1,621.91	9,022.03	0.00	0.28	0.00	9,022.03	23,388.97
6432- BUILDING REPAIRS/ MAINTENANCE	8,190.00	4,757.00	11,671.27	0.00	1.43	4,331.00	16,002.27	(7,812.27)
6433- GROUNDS MAINTENANCE	2,720.00	160.00	7,097.09	0.00	2.61	0.00	7,097.09	(4,377.09)
6440- PROPERTY INSURANCE	1,200.00	225.36	1,337.42	0.00	1.11	0.00	1,337.42	(137.42)
6530- LEGAL	7,000.00	0.00	187.50	0.00	0.03	0.00	187.50	6,812.50
6540- CUSTODIAL SERVICES	8,400.00	540.00	2,410.00	0.00	0.29	0.00	2,410.00	5,990.00
6562- MEDICAL EXAM	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
6564- MEDICAL FOLLOW-UP	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00

**Cross-Year Rev/ Exp by Fund/ Obj w Encumbrances/w Net Assets
April 30, 2023**

	<u>Grant</u>	<u>Current</u>	<u>YTD Actual</u>	<u>YTD</u>		<u>YTD</u>	<u>Actual Plus</u>	<u>Budget</u>
<u>224 0 HUD SHUNAMMITE PLACE</u>	<u>Budget</u>	<u>Month</u>	<u>April 30,</u>	<u>Budget</u>	<u>% Spent</u>	<u>Encumbrance</u>	<u>Encumbrance</u>	<u>Balance</u>
Revenues		<u>Actual</u>	<u>2023</u>	<u>April 30,</u>				
				<u>2023</u>				
6566- DENTAL EXAM	600.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00
6568- DENTAL FOLLOW-UP	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
6610- GAS & OIL	1,720.00	158.78	623.83	0.00	0.36	0.00	623.83	1,096.17
6620- VEHICLE INSURANCE	1,800.00	237.29	3,077.21	0.00	1.71	0.00	3,077.21	(1,277.21)
6630- VEHICLE LICENSE & FEES	150.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
6640- VEHICLE REPAIR & MAINTENANCE	840.00	0.00	1,616.02	0.00	1.92	0.00	1,616.02	(776.02)
6712- STAFF TRAVEL-LOCAL	470.00	151.31	903.47	0.00	1.92	0.00	903.47	(433.47)
6742- TRAINING - STAFF	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
6745- TRAINING - PARTICIPANT/CLIENTS	47.00	0.00	385.00	0.00	8.19	0.00	385.00	(338.00)
6832- LIABILITY INSURANCE	27.00	1.34	7.76	0.00	0.29	0.00	7.76	19.24
6840- PROPERTY TAXES	0.00	0.00	23.58	0.00	0.00	0.00	23.58	(23.58)
6850- FEES & LICENSES	600.00	0.00	104.96	0.00	0.17	0.00	104.96	495.04
6875- EMPLOYEE HEALTH & WELFARE	10.00	23.42	47.87	0.00	4.79	(0.24)	47.63	(37.63)
7210- TRANSPORTATION VOUCHERS	200.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
7226- CLIENT LODGING/SHELTER	0.00	0.00	1,292.38	0.00	0.00	0.00	1,292.38	(1,292.38)
7230- CLIENT FOOD	400.00	0.00	124.67	0.00	0.31	0.00	124.67	275.33
8110- IN KIND SALARIES	0.00	817.50	4,267.50	0.00	0.00	0.00	4,267.50	(4,267.50)
8130- IN KIND - OTHER	0.00	960.00	1,960.00	0.00	0.00	0.00	1,960.00	(1,960.00)
9010- INDIRECT COST ALLOCATION	28,342.00	3,508.17	15,924.61	0.00	0.56	0.00	15,924.61	12,417.39
Total Expenses	604,468.00	63,530.63	320,987.28	0.00	0.53	13,014.51	334,001.79	270,466.21
Excess Revenue Over (Under)	0.00	654.41	0.00	0.00	0.00	(13,014.51)	(13,014.51)	13,014.51
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	654.41	0.00	0.00	0.00	(13,014.51)	(13,014.51)	13,014.51

**Cross-Year Rev/ Exp by Fund/ Obj w Encumbrances/w Net Assets
April 30, 2023**

274 0 COUNTY OF MADERA CARES		Current	YTD Actual	YTD				
ACT - CORONA VIRUS RELIEF	Grant	Month	April 30,	Budget		YTD	Actual Plus	Budget
FUND	Budget	Actual	2023	April 30,	% Spent	Encumbrance	Encumbrance	Balance
				2023				
<u>Revenues</u>								
4110- GRANT INCOME-FEDERAL	912,000.00	0.00	679,742.40	0.00	(0.75)	0.00	679,742.40	232,257.60
Total Revenues	912,000.00	0.00	679,742.40	0.00	(0.75)	0.00	679,742.40	232,257.60
<u>Expenses</u>								
5010- SALARIES & WAGES	54,880.00	5,940.61	62,161.20	0.00	1.13	0.00	62,161.20	(7,281.20)
5020- ACCRUED VACATION PAY	0.00	301.73	3,780.87	0.00	0.00	0.00	3,780.87	(3,780.87)
5112- HEALTH INSURANCE	8,697.00	189.19	4,170.91	0.00	0.48	0.00	4,170.91	4,526.09
5114- WORKER'S COMPENSATION	201.00	25.86	290.73	0.00	1.45	0.00	290.73	(89.73)
5116- PENSION	2,195.00	321.88	2,008.10	0.00	0.91	0.00	2,008.10	186.90
5122- FICA	4,198.00	492.46	4,982.04	0.00	1.19	0.00	4,982.04	(784.04)
5124- SUI	402.00	0.00	687.25	0.00	1.71	0.00	687.25	(285.25)
5130- ACCRUED VACATION FICA	0.00	3.79	51.02	0.00	0.00	0.00	51.02	(51.02)
6110- OFFICE SUPPLIES	973.00	25.09	202.17	0.00	0.21	0.00	202.17	770.83
6112- DATA PROCESSING SUPPLIES	500.00	0.00	1,555.95	0.00	3.11	0.00	1,555.95	(1,055.95)
6130- PROGRAM SUPPLIES	800.00	0.00	33.43	0.00	0.04	0.00	33.43	766.57
6170- POSTAGE & SHIPPING	1,584.00	0.00	304.95	0.00	0.19	0.00	304.95	1,279.05
6180- EQUIPMENT RENTAL	2,300.00	205.39	1,663.37	0.00	0.72	0.00	1,663.37	636.63
6181- EQUIPMENT MAINTENANCE	1,900.00	0.00	178.65	0.00	0.09	0.00	178.65	1,721.35
6310- PRINTING & PUBLICATIONS	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
6312- ADVERTISING & PROMOTION	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
6320- TELEPHONE	800.00	39.04	832.23	0.00	1.04	0.00	832.23	(32.23)
6410- RENT	2,800.00	349.06	5,570.08	0.00	1.99	0.00	5,570.08	(2,770.08)
6420- UTILITIES/ DISPOSAL	500.00	53.00	1,029.17	0.00	2.06	0.00	1,029.17	(529.17)
6520- CONSULTANTS	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
6555- MEDICAL SCREENING/DEAT/STAFF	250.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
6610- GAS & OIL	200.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
6640- VEHICLE REPAIR & MAINTENANCE	75.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00
6712- STAFF TRAVEL-LOCAL	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
6742- TRAINING - STAFF	0.00	0.00	0.00	0.00	0.00	39.38	39.38	(39.38)
6850- FEES & LICENSES	2,500.00	0.00	41.01	0.00	0.02	0.00	41.01	2,458.99
6852- FINGERPRINT	75.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00
6875- EMPLOYEE HEALTH & WELFARE	0.00	8.76	90.56	0.00	0.00	0.00	90.56	(90.56)
7224- CLIENT RENT	187,500.00	49,925.04	470,780.79	0.00	2.51	0.00	470,780.79	(283,280.79)
7240- DIRECT BENEFITS	560,000.00	4,519.57	125,031.27	0.00	0.22	0.00	125,031.27	434,968.73

**Cross-Year Rev/ Exp by Fund/ Obj w Encumbrances/w Net Assets
April 30, 2023**

<u>274 0 COUNTY OF MADERA CARES</u> <u>ACT - CORONA VIRUS RELIEF</u> <u>FUND</u>	<u>Grant</u> <u>Budget</u>	<u>Current</u> <u>Month</u> <u>Actual</u>	<u>YTD Actual</u> <u>April 30,</u> <u>2023</u>	<u>YTD</u> <u>Budget</u> <u>April 30,</u> <u>2023</u>	<u>% Spent</u>	<u>YTD</u> <u>Encumbrance</u>	<u>Actual Plus</u> <u>Encumbrance</u>	<u>Budget</u> <u>Balance</u>
Revenues								
9010- INDIRECT COST ALLOCATION	76,070.00	0.00	56,697.12	0.00	0.75	0.00	56,697.12	19,372.88
Total Expenses	912,000.00	62,400.47	742,142.87	0.00	0.81	39.38	742,182.25	169,817.75
Excess Revenue Over (Under)	0.00	(62,400.47)	(62,400.47)	0.00	0.00	(39.38)	(62,439.85)	62,439.85
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	(62,400.47)	(62,400.47)	0.00	0.00	(39.38)	(62,439.85)	62,439.85

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 7/01/2022 to 4/30/2023

319 0 MADERA STATE CSPP/RHS LAYERED	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4120- GRANT INCOME-STATE	1,247,984.00	252,401.00	1,121,782.00	0.00	(0.90)	0.00	1,121,782.00	126,202.00
Total Revenues	<u>1,247,984.00</u>	<u>252,401.00</u>	<u>1,121,782.00</u>	<u>0.00</u>	<u>(0.90)</u>	<u>0.00</u>	<u>1,121,782.00</u>	<u>126,202.00</u>
Expenses								
5010- SALARIES & WAGES	892,118.00	127,401.82	640,112.41	0.00	0.72	0.00	640,112.41	252,005.59
5020- ACCRUED VACATION PAY	0.00	7,944.10	39,883.33	0.00	0.00	0.00	39,883.33	(39,883.33)
5112- HEALTH INSURANCE	74,861.00	15,491.34	68,886.28	0.00	0.92	0.00	68,886.28	5,974.72
5114- WORKER'S COMPENSATION	35,204.00	5,381.10	22,270.58	0.00	0.63	0.00	22,270.58	12,933.42
5116- PENSION	62,322.00	5,964.85	31,065.25	0.00	0.50	0.00	31,065.25	31,256.75
5122- FICA	70,264.00	10,005.17	50,471.72	0.00	0.72	0.00	50,471.72	19,792.28
5124- SUI	9,121.00	4,538.36	9,212.90	0.00	1.01	0.00	9,212.90	(91.90)
5130- ACCRUED VACATION FICA	0.00	607.52	3,050.79	0.00	0.00	0.00	3,050.79	(3,050.79)
6110- OFFICE SUPPLIES	0.00	1,601.74	3,385.91	0.00	0.00	0.00	3,385.91	(3,385.91)
6121- FOOD	0.00	2,301.49	2,301.49	0.00	0.00	0.00	2,301.49	(2,301.49)
6122- KITCHEN SUPPLIES	0.00	1,507.34	1,507.34	0.00	0.00	0.00	1,507.34	(1,507.34)
6132- MEDICAL & DENTAL SUPPLIES	0.00	25.74	95.64	0.00	0.00	0.00	95.64	(95.64)
6134- INSTRUCTIONAL SUPPLIES	0.00	5,134.76	6,082.30	0.00	0.00	0.00	6,082.30	(6,082.30)
6140- CUSTODIAL SUPPLIES	0.00	5,805.39	7,967.75	0.00	0.00	0.00	7,967.75	(7,967.75)
6142- LINEN/LAUNDRY	0.00	81.28	124.22	0.00	0.00	0.00	124.22	(124.22)
6180- EQUIPMENT RENTAL	0.00	3,914.21	6,079.28	0.00	0.00	0.00	6,079.28	(6,079.28)
6181- EQUIPMENT MAINTENANCE	0.00	2,410.66	4,726.30	0.00	0.00	0.00	4,726.30	(4,726.30)
6320- TELEPHONE	0.00	15,277.35	50,505.95	0.00	0.00	0.00	50,505.95	(50,505.95)
6410- RENT	0.00	(414.60)	24,266.89	0.00	0.00	0.00	24,266.89	(24,266.89)
6420- UTILITIES/ DISPOSAL	0.00	15,712.88	33,620.68	0.00	0.00	0.00	33,620.68	(33,620.68)
6432- BUILDING REPAIRS/ MAINTENANCE	0.00	(12,630.31)	0.00	0.00	0.00	0.00	0.00	0.00
6433- GROUNDS MAINTENANCE	0.00	6,464.73	12,815.91	0.00	0.00	0.00	12,815.91	(12,815.91)
6436- PEST CONTROL	0.00	613.87	1,377.38	0.00	0.00	0.00	1,377.38	(1,377.38)
6437- BURGLAR & FIRE ALARM	0.00	188.79	643.36	0.00	0.00	0.00	643.36	(643.36)
6440- PROPERTY INSURANCE	0.00	2,972.35	4,491.06	0.00	0.00	0.00	4,491.06	(4,491.06)
6520- CONSULTANTS	0.00	2,155.03	2,155.03	0.00	0.00	0.00	2,155.03	(2,155.03)
6522- CONSULTANT EXPENSES	0.00	337.89	337.89	0.00	0.00	0.00	337.89	(337.89)
6834- STUDENT ACTIVITY INSURANCE	0.00	297.30	520.51	0.00	0.00	0.00	520.51	(520.51)
7112- PARENT INVOLVEMENT	0.00	256.33	256.33	0.00	0.00	0.00	256.33	(256.33)
9010- INDIRECT COST ALLOCATION	104,094.00	21,052.52	93,567.52	0.00	0.90	0.00	93,567.52	10,526.48
Total Expenses	<u>1,247,984.00</u>	<u>252,401.00</u>	<u>1,121,782.00</u>	<u>0.00</u>	<u>0.90</u>	<u>0.00</u>	<u>1,121,782.00</u>	<u>126,202.00</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 7/01/2022 to 4/30/2023

815 0 Regional SCOE CSPP Covid	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4120- GRANT INCOME-STATE	64,200.00	4,432.11	59,551.20	0.00	(0.93)	0.00	59,551.20	4,648.80
Total Revenues	<u>64,200.00</u>	<u>4,432.11</u>	<u>59,551.20</u>	<u>0.00</u>	<u>(0.93)</u>	<u>0.00</u>	<u>59,551.20</u>	<u>4,648.80</u>
Expenses								
6110- OFFICE SUPPLIES	3,500.00	0.00	419.67	0.00	0.12	0.00	419.67	3,080.33
6130- PROGRAM SUPPLIES	32,143.00	3,792.55	53,135.69	0.00	1.65	4,427.43	57,563.12	(25,420.12)
6132- MEDICAL & DENTAL SUPPLIES	20,000.00	428.51	428.51	0.00	0.02	0.00	428.51	19,571.49
6134- INSTRUCTIONAL SUPPLIES	0.00	0.00	2,731.56	0.00	0.00	0.00	2,731.56	(2,731.56)
6742- TRAINING - STAFF	5,500.00	0.00	0.00	0.00	0.00	0.00	0.00	5,500.00
9010- INDIRECT COST ALLOCATION	3,057.00	211.05	2,835.77	0.00	0.93	0.00	2,835.77	221.23
Total Expenses	<u>64,200.00</u>	<u>4,432.11</u>	<u>59,551.20</u>	<u>0.00</u>	<u>0.93</u>	<u>4,427.43</u>	<u>63,978.63</u>	<u>221.37</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(4,427.43)</u>	<u>(4,427.43)</u>	<u>4,427.43</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(4,427.43)</u>	<u>(4,427.43)</u>	<u>4,427.43</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 7/01/2022 to 4/30/2023

Report Recap	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4120- GRANT INCOME-STATE	1,312,184.00	256,833.11	1,181,333.20	0.00	(0.90)	0.00	1,181,333.20	130,850.80
Total Revenues	<u>1,312,184.00</u>	<u>256,833.11</u>	<u>1,181,333.20</u>	<u>0.00</u>	<u>(0.90)</u>	<u>0.00</u>	<u>1,181,333.20</u>	<u>130,850.80</u>
Expenses								
5010- SALARIES & WAGES	892,118.00	127,401.82	640,112.41	0.00	0.72	0.00	640,112.41	252,005.59
5020- ACCRUED VACATION PAY	0.00	7,944.10	39,883.33	0.00	0.00	0.00	39,883.33	(39,883.33)
5112- HEALTH INSURANCE	74,861.00	15,491.34	68,886.28	0.00	0.92	0.00	68,886.28	5,974.72
5114- WORKER'S COMPENSATION	35,204.00	5,381.10	22,270.58	0.00	0.63	0.00	22,270.58	12,933.42
5116- PENSION	62,322.00	5,964.85	31,065.25	0.00	0.50	0.00	31,065.25	31,256.75
5122- FICA	70,264.00	10,005.17	50,471.72	0.00	0.72	0.00	50,471.72	19,792.28
5124- SUI	9,121.00	4,538.36	9,212.90	0.00	1.01	0.00	9,212.90	(91.90)
5130- ACCRUED VACATION FICA	0.00	607.52	3,050.79	0.00	0.00	0.00	3,050.79	(3,050.79)
6110- OFFICE SUPPLIES	3,500.00	1,601.74	3,805.58	0.00	1.09	0.00	3,805.58	(305.58)
6121- FOOD	0.00	2,301.49	2,301.49	0.00	0.00	0.00	2,301.49	(2,301.49)
6122- KITCHEN SUPPLIES	0.00	1,507.34	1,507.34	0.00	0.00	0.00	1,507.34	(1,507.34)
6130- PROGRAM SUPPLIES	32,143.00	3,792.55	53,135.69	0.00	1.65	4,427.43	57,563.12	(25,420.12)
6132- MEDICAL & DENTAL SUPPLIES	20,000.00	454.25	524.15	0.00	0.03	0.00	524.15	19,475.85
6134- INSTRUCTIONAL SUPPLIES	0.00	5,134.76	8,813.86	0.00	0.00	0.00	8,813.86	(8,813.86)
6140- CUSTODIAL SUPPLIES	0.00	5,805.39	7,967.75	0.00	0.00	0.00	7,967.75	(7,967.75)
6142- LINEN/LAUNDRY	0.00	81.28	124.22	0.00	0.00	0.00	124.22	(124.22)
6180- EQUIPMENT RENTAL	0.00	3,914.21	6,079.28	0.00	0.00	0.00	6,079.28	(6,079.28)
6181- EQUIPMENT MAINTENANCE	0.00	2,410.66	4,726.30	0.00	0.00	0.00	4,726.30	(4,726.30)
6320- TELEPHONE	0.00	15,277.35	50,505.95	0.00	0.00	0.00	50,505.95	(50,505.95)
6410- RENT	0.00	(414.60)	24,266.89	0.00	0.00	0.00	24,266.89	(24,266.89)
6420- UTILITIES/ DISPOSAL	0.00	15,712.88	33,620.68	0.00	0.00	0.00	33,620.68	(33,620.68)
6432- BUILDING REPAIRS/ MAINTENANCE	0.00	(12,630.31)	0.00	0.00	0.00	0.00	0.00	0.00
6433- GROUNDS MAINTENANCE	0.00	6,464.73	12,815.91	0.00	0.00	0.00	12,815.91	(12,815.91)
6436- PEST CONTROL	0.00	613.87	1,377.38	0.00	0.00	0.00	1,377.38	(1,377.38)
6437- BURGLAR & FIRE ALARM	0.00	188.79	643.36	0.00	0.00	0.00	643.36	(643.36)
6440- PROPERTY INSURANCE	0.00	2,972.35	4,491.06	0.00	0.00	0.00	4,491.06	(4,491.06)
6520- CONSULTANTS	0.00	2,155.03	2,155.03	0.00	0.00	0.00	2,155.03	(2,155.03)
6522- CONSULTANT EXPENSES	0.00	337.89	337.89	0.00	0.00	0.00	337.89	(337.89)
6742- TRAINING - STAFF	5,500.00	0.00	0.00	0.00	0.00	0.00	0.00	5,500.00
6834- STUDENT ACTIVITY INSURANCE	0.00	297.30	520.51	0.00	0.00	0.00	520.51	(520.51)
7112- PARENT INVOLVEMENT	0.00	256.33	256.33	0.00	0.00	0.00	256.33	(256.33)
9010- INDIRECT COST ALLOCATION	107,151.00	21,263.57	96,403.29	0.00	0.90	0.00	96,403.29	10,747.71
Total Expenses	<u>1,312,184.00</u>	<u>256,833.11</u>	<u>1,181,333.20</u>	<u>0.00</u>	<u>0.90</u>	<u>4,427.43</u>	<u>1,185,760.63</u>	<u>126,423.37</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(4,427.43)</u>	<u>(4,427.43)</u>	<u>4,427.43</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 7/01/2022 to 4/30/2023

	<u>Grant Budget</u>	<u>Current Month Actual</u>	<u>YTD Actual April 30, 2023</u>	<u>YTD Budget April 30, 2023</u>	<u>% Spent</u>	<u>YTD Encumbrance</u>	<u>Actual Plus Encumbrance</u>	<u>Budget Balance</u>
Report Recap								
Ending Net Assets	0.00	0.00	0.00	0.00	0.00	(4,427.43)	(4,427.43)	4,427.43

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 7/01/2022 to 4/30/2023

	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
371 0 DSS STRENGTHENING FAMILIES								
Revenues								
4130- GRANT INCOME-AREA	277,136.00	28,114.15	159,563.16	0.00	(0.58)	0.00	159,563.16	117,572.84
Total Revenues	<u>277,136.00</u>	<u>28,114.15</u>	<u>159,563.16</u>	<u>0.00</u>	<u>(0.58)</u>	<u>0.00</u>	<u>159,563.16</u>	<u>117,572.84</u>
Expenses								
5010- SALARIES & WAGES	139,696.00	12,514.61	68,984.84	0.00	0.49	0.00	68,984.84	70,711.16
5020- ACCRUED VACATION PAY	0.00	515.87	3,677.10	0.00	0.00	0.00	3,677.10	(3,677.10)
5112- HEALTH INSURANCE	14,850.00	717.65	7,825.17	0.00	0.53	0.00	7,825.17	7,024.83
5114- WORKER'S COMPENSATION	5,218.00	510.11	2,707.97	0.00	0.52	0.00	2,707.97	2,510.03
5116- PENSION	6,938.00	514.75	3,618.49	0.00	0.52	0.00	3,618.49	3,319.51
5122- FICA	10,687.00	1,031.87	5,574.45	0.00	0.52	0.00	5,574.45	5,112.55
5124- SUI	1,536.00	302.37	1,088.78	0.00	0.71	0.00	1,088.78	447.22
5130- ACCRUED VACATION FICA	0.00	39.46	281.25	0.00	0.00	0.00	281.25	(281.25)
6110- OFFICE SUPPLIES	1,000.00	0.00	364.35	0.00	0.36	0.00	364.35	635.65
6112- DATA PROCESSING SUPPLIES	4,000.00	4,085.23	8,184.15	0.00	2.05	4,086.57	12,270.72	(8,270.72)
6121- FOOD	3,750.00	255.65	1,387.09	0.00	0.37	0.00	1,387.09	2,362.91
6122- KITCHEN SUPPLIES	500.00	0.00	8.63	0.00	0.02	0.00	8.63	491.37
6130- PROGRAM SUPPLIES	12,300.00	0.00	3,584.48	0.00	0.29	0.00	3,584.48	8,715.52
6140- CUSTODIAL SUPPLIES	400.00	0.00	14.75	0.00	0.04	0.00	14.75	385.25
6170- POSTAGE & SHIPPING	1,500.00	0.00	39.14	0.00	0.03	0.00	39.14	1,460.86
6180- EQUIPMENT RENTAL	1,875.00	97.48	1,226.93	0.00	0.65	0.00	1,226.93	648.07
6181- EQUIPMENT MAINTENANCE	1,500.00	49.98	723.40	0.00	0.48	0.00	723.40	776.60
6310- PRINTING & PUBLICATIONS	120.00	0.00	0.00	0.00	0.00	0.00	0.00	120.00
6312- ADVERTISING & PROMOTION	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
6320- TELEPHONE	8,400.00	607.78	5,942.05	0.00	0.71	0.00	5,942.05	2,457.95
6410- RENT	32,100.00	2,710.50	22,975.45	0.00	0.72	0.00	22,975.45	9,124.55
6420- UTILITIES/ DISPOSAL	300.00	15.35	454.83	0.00	1.52	0.00	454.83	(154.83)
6432- BUILDING REPAIRS/ MAINTENANCE	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
6436- PEST CONTROL	456.00	52.99	466.24	0.00	1.02	0.00	466.24	(10.24)
6437- BURGLAR & FIRE ALARM	546.00	98.64	520.93	0.00	0.95	0.00	520.93	25.07
6440- PROPERTY INSURANCE	829.00	78.69	688.95	0.00	0.83	0.00	688.95	140.05
6540- CUSTODIAL SERVICES	3,540.00	295.00	4,345.00	0.00	1.23	0.00	4,345.00	(805.00)
6555- MEDICAL SCREENING/DEAT/STAFF	180.00	365.00	670.00	0.00	3.72	0.00	670.00	(490.00)
6610- GAS & OIL	0.00	0.00	20.33	0.00	0.00	0.00	20.33	(20.33)
6712- STAFF TRAVEL-LOCAL	300.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
6742- TRAINING - STAFF	600.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00
6840- PROPERTY TAXES	0.00	0.00	33.77	0.00	0.00	0.00	33.77	(33.77)
6850- FEES & LICENSES	100.00	1.00	95.12	0.00	0.95	0.00	95.12	4.88
6852- FINGERPRINT	100.00	453.75	1,035.75	0.00	10.36	0.00	1,035.75	(935.75)
6875- EMPLOYEE HEALTH & WELFARE	100.00	19.35	113.81	0.00	1.14	0.00	113.81	(13.81)
9010- INDIRECT COST ALLOCATION	23,115.00	2,345.00	13,309.12	0.00	0.58	0.00	13,309.12	9,805.88
Total Expenses	<u>277,136.00</u>	<u>27,678.08</u>	<u>159,962.32</u>	<u>0.00</u>	<u>0.58</u>	<u>4,086.57</u>	<u>164,048.89</u>	<u>113,087.11</u>
Excess Revenue Over (Under) Expenditures	0.00	436.07	(399.16)	0.00	0.00	(4,086.57)	(4,485.73)	4,485.73

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 7/01/2022 to 4/30/2023

	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
371 0 DSS STRENGTHENING FAMILIES								
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	436.07	(399.16)	0.00	0.00	(4,086.57)	(4,485.73)	4,485.73

**Victims Services-Domestic Violence Program
October 1, 2022 to April 30, 2023**

533 0 SHELTER BASED DV SERVICES	<u>Grant Budget</u>	<u>Current Month Actual</u>	<u>YTD Actual April 30, 2023</u>	<u>YTD Budget April 30, 2023</u>	<u>% Spent</u>	<u>YTD Encumbrance</u>	<u>Actual Plus Encumbrance</u>	<u>Budget Balance</u>
<u>Revenues</u>								
4110- GRANT INCOME-FEDERAL	0.00	0.00	147,508.31	0.00	0.00	0.00	147,508.31	(147,508.31)
4120- GRANT INCOME-STATE	0.00	0.00	96,000.00	0.00	0.00	0.00	96,000.00	(96,000.00)
Total Revenues	0.00	0.00	243,508.31	0.00	0.00	0.00	243,508.31	(243,508.31)
<u>Expenses</u>								
5010- SALARIES & WAGES	0.00	31,675.39	163,139.03	0.00	0.00	0.00	163,139.03	(163,139.03)
5020- ACCRUED VACATION PAY	0.00	1,767.98	9,519.43	0.00	0.00	0.00	9,519.43	(9,519.43)
5112- HEALTH INSURANCE	0.00	2,879.80	17,913.03	0.00	0.00	0.00	17,913.03	(17,913.03)
5114- WORKER'S COMPENSATION	0.00	591.02	3,396.98	0.00	0.00	0.00	3,396.98	(3,396.98)
5116- PENSION	0.00	1,641.42	9,598.28	0.00	0.00	0.00	9,598.28	(9,598.28)
5122- FICA	0.00	2,500.90	13,399.78	0.00	0.00	0.00	13,399.78	(13,399.78)
5124- SUI	0.00	0.00	3,014.94	0.00	0.00	0.00	3,014.94	(3,014.94)
5130- ACCRUED VACATION FICA	0.00	66.09	(83.76)	0.00	0.00	0.00	(83.76)	83.76
6110- OFFICE SUPPLIES	0.00	7.03	200.58	0.00	0.00	29.22	229.80	(229.80)
6112- DATA PROCESSING SUPPLIES	0.00	201.91	4,930.38	0.00	0.00	931.51	5,861.89	(5,861.89)
6130- PROGRAM SUPPLIES	0.00	67.63	1,776.92	0.00	0.00	16.89	1,793.81	(1,793.81)
6140- CUSTODIAL SUPPLIES	0.00	0.00	106.80	0.00	0.00	0.00	106.80	(106.80)
6170- POSTAGE & SHIPPING	0.00	0.00	2.49	0.00	0.00	0.00	2.49	(2.49)
6180- EQUIPMENT RENTAL	0.00	85.44	835.67	0.00	0.00	0.00	835.67	(835.67)
6310- PRINTING & PUBLICATIONS	0.00	0.00	1,050.81	0.00	0.00	0.00	1,050.81	(1,050.81)
6312- ADVERTISING & PROMOTION	0.00	57.60	1,015.67	0.00	0.00	0.00	1,015.67	(1,015.67)
6320- TELEPHONE	0.00	1,064.79	7,559.48	0.00	0.00	0.00	7,559.48	(7,559.48)
6410- RENT	0.00	1,189.68	8,281.10	0.00	0.00	0.00	8,281.10	(8,281.10)
6420- UTILITIES/ DISPOSAL	0.00	1,008.45	7,898.79	0.00	0.00	0.00	7,898.79	(7,898.79)
6432- BUILDING REPAIRS/ MAINTENANCE	0.00	883.83	1,722.89	0.00	0.00	0.00	1,722.89	(1,722.89)
6433- GROUNDS MAINTENANCE	0.00	350.00	2,260.00	0.00	0.00	0.00	2,260.00	(2,260.00)
6436- PEST CONTROL	0.00	161.98	1,048.96	0.00	0.00	0.00	1,048.96	(1,048.96)
6437- BURGLAR & FIRE ALARM	0.00	256.78	1,236.14	0.00	0.00	0.00	1,236.14	(1,236.14)
6440- PROPERTY INSURANCE	0.00	274.51	1,921.57	0.00	0.00	0.00	1,921.57	(1,921.57)
6540- CUSTODIAL SERVICES	0.00	261.14	1,827.98	0.00	0.00	0.00	1,827.98	(1,827.98)
6555- MEDICAL SCREENING/DEAT/STAFF	0.00	180.00	180.00	0.00	0.00	0.00	180.00	(180.00)
6610- GAS & OIL	0.00	115.44	1,191.27	0.00	0.00	0.00	1,191.27	(1,191.27)
6620- VEHICLE INSURANCE	0.00	263.36	1,843.49	0.00	0.00	0.00	1,843.49	(1,843.49)
6640- VEHICLE REPAIR & MAINTENANCE	0.00	37.00	1,019.00	0.00	0.00	0.00	1,019.00	(1,019.00)

**Victims Services-Domestic Violence Program
October 1, 2022 to April 30, 2023**

	<u>Grant Budget</u>	<u>Current Month Actual</u>	<u>YTD Actual April 30, 2023</u>	<u>YTD Budget April 30, 2023</u>	<u>% Spent</u>	<u>YTD Encumbrance</u>	<u>Actual Plus Encumbrance</u>	<u>Budget Balance</u>
533 0 SHELTER BASED DV SERVICES								
6712- STAFF TRAVEL-LOCAL	0.00	46.51	46.51	0.00	0.00	0.00	46.51	(46.51)
6832- LIABILITY INSURANCE	0.00	4.02	287.49	0.00	0.00	0.00	287.49	(287.49)
6840- PROPERTY TAXES	0.00	0.00	1,714.37	0.00	0.00	0.00	1,714.37	(1,714.37)
6850- FEES & LICENSES	0.00	2.48	404.92	0.00	0.00	0.00	404.92	(404.92)
6852- FINGERPRINT	0.00	350.50	1,030.25	0.00	0.00	0.00	1,030.25	(1,030.25)
6875- EMPLOYEE HEALTH & WELFARE	0.00	49.16	355.17	0.00	0.00	(0.59)	354.58	(354.58)
7230- CLIENT FOOD	0.00	38.28	149.94	0.00	0.00	0.00	149.94	(149.94)
9010- INDIRECT COST ALLOCATION	0.00	0.00	20,310.96	0.00	0.00	0.00	20,310.96	(20,310.96)
Total Expenses	0.00	48,080.12	292,107.31	0.00	0.00	977.03	293,084.34	(293,084.34)
Excess Revenue Over (Under) Expenditures	0.00	(48,080.12)	(48,599.00)	0.00	0.00	(977.03)	(49,576.03)	49,576.03
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	(48,080.12)	(48,599.00)	0.00	0.00	(977.03)	(49,576.03)	49,576.03

LIHEAP ARPA 21V-5568 - Fund 270

August 1, 2021 to April 30, 2023

270 0 AMERICAN RESCUE PLAN ACT (ARPA)	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
<u>Revenues</u>								
4110- GRANT INCOME-FEDERAL	728,183.00	0.00	490,338.11	(70,000.00)	(0.67)	0.00	490,338.11	237,844.89
Total Revenues	728,183.00	0.00	490,338.11	(70,000.00)	(0.67)	0.00	490,338.11	237,844.89
<u>Expenses</u>								
5010- SALARIES & WAGES	175,938.00	0.00	142,776.65	0.00	0.81	0.00	142,776.65	33,161.35
5020- ACCRUED VACATION PAY	0.00	0.00	7,963.62	0.00	0.00	0.00	7,963.62	(7,963.62)
5112- HEALTH INSURANCE	8,762.00	0.00	15,669.73	0.00	1.79	0.00	15,669.73	(6,907.73)
5114- WORKER'S COMPENSATION	848.00	0.00	561.74	0.00	0.66	0.00	561.74	286.26
5116- PENSION	10,817.00	0.00	5,271.72	0.00	0.49	0.00	5,271.72	5,545.28
5122- FICA	13,673.00	0.00	11,091.56	0.00	0.81	0.00	11,091.56	2,581.44
5124- SUI	3,767.00	0.00	2,577.75	0.00	0.68	0.00	2,577.75	1,189.25
5130- ACCRUED VACATION FICA	0.00	0.00	246.09	0.00	0.00	0.00	246.09	(246.09)
6110- OFFICE SUPPLIES	3,653.00	0.37	5,177.08	0.00	1.42	0.00	5,177.08	(1,524.08)
6112- DATA PROCESSING SUPPLIES	15,000.00	0.00	20,374.29	0.00	1.36	83.48	20,457.77	(5,457.77)
6121- FOOD	0.00	0.00	202.36	0.00	0.00	0.00	202.36	(202.36)
6130- PROGRAM SUPPLIES	25,062.00	0.00	239.91	0.00	0.01	0.00	239.91	24,822.09
6142- LINEN/LAUNDRY	15.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00
6143- FURNISHINGS	0.00	0.00	220.83	0.00	0.00	0.00	220.83	(220.83)
6170- POSTAGE & SHIPPING	3,500.00	0.00	3,857.53	0.00	1.10	0.00	3,857.53	(357.53)
6180- EQUIPMENT RENTAL	3,000.00	0.00	7,683.09	0.00	2.56	0.00	7,683.09	(4,683.09)
6181- EQUIPMENT MAINTENANCE	4,600.00	0.00	865.36	0.00	0.19	0.00	865.36	3,734.64
6221- EQUIPMENT OVER > \$5000	37,487.00	0.00	32,268.03	0.00	0.86	0.00	32,268.03	5,218.97
6310- PRINTING & PUBLICATIONS	1,500.00	0.00	17.64	0.00	0.01	0.00	17.64	1,482.36
6312- ADVERTISING & PROMOTION	6,500.00	0.00	100.00	0.00	0.02	0.00	100.00	6,400.00
6320- TELEPHONE	9,500.00	0.00	978.85	0.00	0.10	0.00	978.85	8,521.15
6410- RENT	13,485.00	0.00	10,111.14	0.00	0.75	0.00	10,111.14	3,373.86
6420- UTILITIES/ DISPOSAL	5,200.00	0.00	1,771.75	0.00	0.34	0.00	1,771.75	3,428.25
6432- BUILDING REPAIRS/ MAINTENANCE	1,250.00	0.00	533.68	0.00	0.43	0.00	533.68	716.32
6440- PROPERTY INSURANCE	725.00	0.00	1,007.20	0.00	1.39	0.00	1,007.20	(282.20)
6524- CONTRACTS	46,989.00	0.00	145,989.00	0.00	3.11	0.00	145,989.00	(99,000.00)
6530- LEGAL	88.00	0.00	0.00	0.00	0.00	0.00	0.00	88.00
6555- MEDICAL SCREENING/DEAT/STAFF	120.00	0.00	105.00	0.00	0.88	0.00	105.00	15.00
6610- GAS & OIL	3,500.00	0.00	83.04	0.00	0.02	0.00	83.04	3,416.96
6620- VEHICLE INSURANCE	2,160.00	0.00	692.76	0.00	0.32	0.00	692.76	1,467.24

LIHEAP ARPA 21V-5568 - Fund 270

August 1, 2021 to April 30, 2023

	<u>Grant Budget</u>	<u>Current Month Actual</u>	<u>YTD Actual April 30, 2023</u>	<u>YTD Budget April 30, 2023</u>	<u>% Spent</u>	<u>YTD Encumbrance</u>	<u>Actual Plus Encumbrance</u>	<u>Budget Balance</u>
270 0 AMERICAN RESCUE PLAN ACT (ARPA)								
6630- VEHICLE LICENSE & FEES	650.00	0.00	0.00	0.00	0.00	0.00	0.00	650.00
6640- VEHICLE REPAIR & MAINTENANCE	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
6712- STAFF TRAVEL-LOCAL	250.00	0.00	7.02	0.00	0.03	0.00	7.02	242.98
6742- TRAINING - STAFF	3,170.00	0.00	0.00	0.00	0.00	766.74	766.74	2,403.26
6820- INTEREST EXPENSE	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
6840- PROPERTY TAXES	15.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00
6850- FEES & LICENSES	1,200.00	0.00	256.12	0.00	0.21	0.00	256.12	943.88
6852- FINGERPRINT	260.00	0.00	1.50	0.00	0.01	0.00	1.50	258.50
6875- EMPLOYEE HEALTH & WELFARE	200.00	0.78	389.09	0.00	1.95	0.00	389.09	(189.09)
7240- DIRECT BENEFITS	100,000.00	0.00	44,120.94	(70,000.00)	0.44	0.00	44,120.94	55,879.06
7250- FURNACE REPAIRS/REPLACEMENT	189,000.00	0.00	0.00	0.00	0.00	0.00	0.00	189,000.00
9010- INDIRECT COST ALLOCATION	34,798.00	0.00	27,127.19	0.00	0.78	0.00	27,127.19	7,670.81
Total Expenses	728,183.00	1.15	490,339.26	(70,000.00)	0.67	850.22	491,189.48	236,993.52
Excess Revenue Over (Under) Expenditures	0.00	(1.15)	(1.15)	0.00	0.00	(850.22)	(851.37)	851.37
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	(1.15)	(1.15)	0.00	0.00	(850.22)	(851.37)	851.37

**LIHEAP 23B-5019 - Fund 203
November 1, 2022 to April 30, 2023**

<u>203 0 HOME ENERGY ASSISTANCE PROGRAM</u>	<u>Grant Budget</u>	<u>Current Month Actual</u>	<u>YTD Actual April 30, 2023</u>	<u>YTD Budget April 30, 2023</u>	<u>% Spent</u>	<u>YTD Encumbrance</u>	<u>Actual Plus Encumbrance</u>	<u>Budget Balance</u>
Ending Net Assets	0.00	(40,702.23)	(40,702.23)	0.00	0.00	(448.51)	(41,150.74)	41,150.74

LIHEAP 22B-4019 - Fund 208
November 1, 2021 to April 30, 2023

	<u>Grant Budget</u>	<u>Current Month Actual</u>	<u>YTD Actual April 30, 2023</u>	<u>YTD Budget April 30, 2023</u>	<u>% Spent</u>	<u>YTD Encumbrance</u>	<u>Actual Plus Encumbrance</u>	<u>Budget Balance</u>
208 0 HOME ENERGY ASSIST. PROG.								
<u>Revenues</u>								
4110- GRANT INCOME-FEDERAL	819,064.00	289.61	621,857.62	0.00	(0.76)	0.00	621,857.62	197,206.38
Total Revenues	819,064.00	289.61	621,857.62	0.00	(0.76)	0.00	621,857.62	197,206.38
<u>Expenses</u>								
5010- SALARIES & WAGES	189,443.00	40.82	126,279.36	0.00	0.67	0.00	126,279.36	63,163.64
5020- ACCRUED VACATION PAY	0.00	2.49	6,773.99	0.00	0.00	0.00	6,773.99	(6,773.99)
5112- HEALTH INSURANCE	20,869.00	2.94	11,756.85	0.00	0.56	0.00	11,756.85	9,112.15
5114- WORKER'S COMPENSATION	841.00	0.16	557.02	0.00	0.66	0.00	557.02	283.98
5116- PENSION	10,868.00	2.05	6,194.62	0.00	0.57	0.00	6,194.62	4,673.38
5122- FICA	14,874.00	3.14	10,145.21	0.00	0.68	0.00	10,145.21	4,728.79
5124- SUI	2,069.00	0.00	0.00	0.00	0.00	0.00	0.00	2,069.00
5130- ACCRUED VACATION FICA	0.00	(0.02)	(14.98)	0.00	0.00	0.00	(14.98)	14.98
6110- OFFICE SUPPLIES	5,000.00	0.00	4,475.15	0.00	0.90	0.00	4,475.15	524.85
6112- DATA PROCESSING SUPPLIES	6,000.00	99.53	15,261.12	0.00	2.54	0.00	15,261.12	(9,261.12)
6130- PROGRAM SUPPLIES	6,225.95	0.00	0.00	0.00	0.00	0.00	0.00	6,225.95
6142- LINEN/LAUNDRY	20.00	0.00	18.50	0.00	0.93	0.00	18.50	1.50
6170- POSTAGE & SHIPPING	3,500.00	0.00	3,027.17	0.00	0.86	0.00	3,027.17	472.83
6180- EQUIPMENT RENTAL	1,600.00	21.12	6,901.55	0.00	4.31	0.00	6,901.55	(5,301.55)
6181- EQUIPMENT MAINTENANCE	300.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
6216- CAPITAL EXPENDITURES > \$1000	0.00	0.00	80,023.24	0.00	0.00	0.00	80,023.24	(80,023.24)
6310- PRINTING & PUBLICATIONS	5,000.00	0.00	2,379.67	0.00	0.48	0.00	2,379.67	2,620.33
6312- ADVERTISING & PROMOTION	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00
6320- TELEPHONE	11,000.00	0.40	1,069.65	0.00	0.10	0.00	1,069.65	9,930.35
6410- RENT	18,000.00	49.48	9,638.29	0.00	0.54	0.00	9,638.29	8,361.71
6420- UTILITIES/ DISPOSAL	10,000.00	3.05	1,826.72	0.00	0.18	0.00	1,826.72	8,173.28
6432- BUILDING REPAIRS/ MAINTENANCE	200.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
6436- PEST CONTROL	0.00	0.60	1.77	0.00	0.00	0.00	1.77	(1.77)
6437- BURGLAR & FIRE ALARM	0.00	0.00	2.92	0.00	0.00	0.00	2.92	(2.92)
6440- PROPERTY INSURANCE	1,575.00	0.00	165.31	0.00	0.10	0.00	165.31	1,409.69
6524- CONTRACTS	450,973.00	0.00	288,739.74	0.00	0.64	0.00	288,739.74	162,233.26
6530- LEGAL	50.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
6555- MEDICAL SCREENING/DEAT/STAFF	150.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
6610- GAS & OIL	2,500.00	0.00	71.38	0.00	0.03	0.00	71.38	2,428.62
6620- VEHICLE INSURANCE	0.00	0.00	2,211.60	0.00	0.00	0.00	2,211.60	(2,211.60)

LIHEAP 22B-4019 - Fund 208
November 1, 2021 to April 30, 2023

	<u>Grant Budget</u>	<u>Current Month Actual</u>	<u>YTD Actual April 30, 2023</u>	<u>YTD Budget April 30, 2023</u>	<u>% Spent</u>	<u>YTD Encumbrance</u>	<u>Actual Plus Encumbrance</u>	<u>Budget Balance</u>
208 0 HOME ENERGY ASSIST. PROG.								
6640- VEHICLE REPAIR & MAINTENANCE	1,500.00	0.00	215.24	0.00	0.14	0.00	215.24	1,284.76
6712- STAFF TRAVEL-LOCAL	500.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
6714- STAFF TRAVEL-OUT OF AREA	200.00	0.00	2,639.66	0.00	13.20	0.00	2,639.66	(2,439.66)
6722- PER DIEM - STAFF	0.00	0.00	164.00	0.00	0.00	0.00	164.00	(164.00)
6742- TRAINING - STAFF	5,002.00	0.00	834.99	0.00	0.17	1,991.13	2,826.12	2,175.88
6820- INTEREST EXPENSE	1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
6850- FEES & LICENSES	50.00	0.00	251.46	0.00	5.03	0.00	251.46	(201.46)
6852- FINGERPRINT	150.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
6875- EMPLOYEE HEALTH & WELFARE	150.00	39.96	136.03	0.00	0.91	0.00	136.03	13.97
7240- DIRECT BENEFITS	6,000.00	0.00	11,172.00	0.00	1.86	0.00	11,172.00	(5,172.00)
7250- FURNACE REPAIRS/REPLACEMENT	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
9010- INDIRECT COST ALLOCATION	31,453.05	24.16	28,938.66	0.00	0.92	0.00	28,938.66	2,514.39
Total Expenses	819,064.00	289.88	621,857.89	0.00	0.76	1,991.13	623,849.02	195,214.98
Excess Revenue Over (Under) Expenditures	0.00	(0.27)	(0.27)	0.00	0.00	(1,991.13)	(1,991.40)	1,991.40
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	(0.27)	(0.27)	0.00	0.00	(1,991.13)	(1,991.40)	1,991.40

**LIHWAP 21W-9010 - Fund 277
April 1, 2022 to April 30, 2023**

277 0 LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM (LIHWAP)	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	0.00	12,366.83	57,809.52	0.00	0.00	0.00	57,809.52	(57,809.52)
Total Revenues	0.00	12,366.83	57,809.52	0.00	0.00	0.00	57,809.52	(57,809.52)
Expenses								
5010- SALARIES & WAGES	0.00	8,426.30	35,358.42	0.00	0.00	0.00	35,358.42	(35,358.42)
5020- ACCRUED VACATION PAY	0.00	537.46	2,687.31	0.00	0.00	0.00	2,687.31	(2,687.31)
5112- HEALTH INSURANCE	0.00	493.33	3,221.89	0.00	0.00	0.00	3,221.89	(3,221.89)
5114- WORKER'S COMPENSATION	0.00	37.71	152.95	0.00	0.00	0.00	152.95	(152.95)
5116- PENSION	0.00	547.64	2,019.11	0.00	0.00	0.00	2,019.11	(2,019.11)
5122- FICA	0.00	714.67	2,906.78	0.00	0.00	0.00	2,906.78	(2,906.78)
5124- SUI	0.00	0.00	454.55	0.00	0.00	0.00	454.55	(454.55)
5130- ACCRUED VACATION FICA	0.00	6.43	27.44	0.00	0.00	0.00	27.44	(27.44)
6110- OFFICE SUPPLIES	0.00	8.55	48.96	0.00	0.00	0.00	48.96	(48.96)
6170- POSTAGE & SHIPPING	0.00	0.00	218.50	0.00	0.00	0.00	218.50	(218.50)
6180- EQUIPMENT RENTAL	0.00	27.51	343.77	0.00	0.00	0.00	343.77	(343.77)
6181- EQUIPMENT MAINTENANCE	0.00	0.00	1.48	0.00	0.00	0.00	1.48	(1.48)
6310- PRINTING & PUBLICATIONS	0.00	0.00	2,292.35	0.00	0.00	0.00	2,292.35	(2,292.35)
6320- TELEPHONE	0.00	23.96	234.45	0.00	0.00	0.00	234.45	(234.45)
6410- RENT	0.00	451.72	2,426.68	0.00	0.00	0.00	2,426.68	(2,426.68)
6420- UTILITIES/ DISPOSAL	0.00	68.58	487.32	0.00	0.00	0.00	487.32	(487.32)
6742- TRAINING - STAFF	0.00	0.00	0.00	0.00	0.00	296.50	296.50	(296.50)
6850- FEES & LICENSES	0.00	0.00	114.23	0.00	0.00	0.00	114.23	(114.23)
9010- INDIRECT COST ALLOCATION	0.00	1,031.52	4,821.88	0.00	0.00	0.00	4,821.88	(4,821.88)
Total Expenses	0.00	12,375.38	57,818.07	0.00	0.00	296.50	58,114.57	(58,114.57)
Excess Revenue Over (Under) Expenditures	0.00	(8.55)	(8.55)	0.00	0.00	(296.50)	(305.05)	305.05
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	(8.55)	(8.55)	0.00	0.00	(296.50)	(305.05)	305.05

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2022 to 4/30/2023

311 0 HEAD START-MADERA REGIONAL	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	4,485,054.00	387,918.61	3,457,574.32	4,100,915.06	(0.77)	0.00	3,457,574.32	1,027,479.68
4220- IN KIND CONTRIBUTIONS	1,065,680.00	243,287.60	2,050,232.12	968,596.00	(1.92)	0.00	2,050,232.12	(984,552.12)
Total Revenues	5,550,734.00	631,206.21	5,507,806.44	5,069,511.06	(0.99)	0.00	5,507,806.44	42,927.56
Expenses								
5010- SALARIES & WAGES	2,061,537.42	260,913.22	1,583,231.07	1,871,970.19	0.77	0.00	1,583,231.07	478,306.35
5020- ACCRUED VACATION PAY	161,834.97	16,247.99	94,473.27	146,853.38	0.58	0.00	94,473.27	67,361.70
5112- HEALTH INSURANCE	230,113.00	18,677.20	150,502.15	208,067.17	0.65	0.00	150,502.15	79,610.85
5114- WORKER'S COMPENSATION	87,878.00	8,591.17	52,061.34	79,793.28	0.59	0.00	52,061.34	35,816.66
5116- PENSION	161,333.00	12,824.65	80,712.67	146,447.07	0.50	0.00	80,712.67	80,620.33
5122- FICA	162,644.00	21,409.86	126,599.52	147,690.00	0.78	0.00	126,599.52	36,044.48
5124- SUI	29,968.00	744.88	22,118.68	23,906.00	0.74	0.00	22,118.68	7,849.32
5130- ACCRUED VACATION FICA	12,745.00	1,240.15	7,215.60	11,563.00	0.57	0.00	7,215.60	5,529.40
6110- OFFICE SUPPLIES	35,362.00	(4,098.70)	10,892.94	32,160.62	0.31	616.62	11,509.56	23,852.44
6112- DATA PROCESSING SUPPLIES	75,000.00	7,424.36	52,662.00	67,950.00	0.70	56,431.72	109,093.72	(34,093.72)
6121- FOOD	7,000.00	(4,568.39)	6,083.64	6,300.00	0.87	1,506.05	7,589.69	(589.69)
6122- KITCHEN SUPPLIES	5,000.00	9,451.45	12,459.06	2,000.00	2.49	0.00	12,459.06	(7,459.06)
6130- PROGRAM SUPPLIES	119,325.00	25,842.84	102,712.05	108,360.00	0.86	36,087.88	138,799.93	(19,474.93)
6132- MEDICAL & DENTAL SUPPLIES	5,000.00	(515.08)	1,295.41	4,500.00	0.26	0.00	1,295.41	3,704.59
6134- INSTRUCTIONAL SUPPLIES	30,000.00	(3,749.46)	12,137.68	27,167.00	0.40	307.88	12,445.56	17,554.44
6140- CUSTODIAL SUPPLIES	25,000.00	(12,696.51)	11,013.28	22,625.00	0.44	895.81	11,909.09	13,090.91
6142- LINEN/LAUNDRY	0.00	(184.13)	65.57	0.00	0.00	0.00	65.57	(65.57)
6150- UNIFORM RENTAL/PURCHASE	300.00	0.00	450.00	300.00	1.50	0.00	450.00	(150.00)
6170- POSTAGE & SHIPPING	900.00	0.00	454.30	825.00	0.50	0.00	454.30	445.70
6180- EQUIPMENT RENTAL	33,500.00	(7,199.18)	11,785.68	30,275.00	0.35	0.00	11,785.68	21,714.32
6181- EQUIPMENT MAINTENANCE	13,700.00	(4,372.84)	10,826.77	12,350.00	0.79	2,194.94	13,021.71	678.29
6221- EQUIPMENT OVER > \$5000	168,959.00	0.00	107,867.86	168,959.00	0.64	26,215.93	134,083.79	34,875.21
6310- PRINTING & PUBLICATIONS	5,000.00	188.87	6,102.78	5,000.00	1.22	0.00	6,102.78	(1,102.78)
6312- ADVERTISING & PROMOTION	200.00	0.00	20.00	200.00	0.10	0.00	20.00	180.00
6320- TELEPHONE	50,000.00	(73,247.07)	112,608.80	45,837.00	2.25	0.00	112,608.80	(62,608.80)
6410- RENT	174,602.00	11,166.18	162,284.22	159,852.00	0.93	0.00	162,284.22	12,317.78
6420- UTILITIES/ DISPOSAL	71,064.00	(31,621.04)	55,320.66	65,142.00	0.78	0.00	55,320.66	15,743.34
6432- BUILDING REPAIRS/ MAINTENANCE	222,343.61	93,215.11	213,602.42	214,557.61	0.96	36,928.91	250,531.33	(28,187.72)
6433- GROUNDS MAINTENANCE	30,252.00	9,061.59	34,251.83	27,731.00	1.13	56,765.22	91,017.05	(60,765.05)
6436- PEST CONTROL	5,292.00	(1,023.20)	4,547.20	4,851.00	0.86	0.00	4,547.20	744.80
6437- BURGLAR & FIRE ALARM	2,133.00	(367.94)	9,751.85	1,955.25	4.57	0.00	9,751.85	(7,618.85)
6440- PROPERTY INSURANCE	10,020.00	(5,535.29)	3,245.40	9,185.00	0.32	0.00	3,245.40	6,774.60
6520- CONSULTANTS	0.00	(1,955.75)	10,142.46	0.00	0.00	8,697.28	18,839.74	(18,839.74)
6522- CONSULTANT EXPENSES	0.00	(445.41)	585.67	0.00	0.00	0.00	585.67	(585.67)
6524- CONTRACTS	41,930.00	0.00	21,552.91	37,737.00	0.51	0.00	21,552.91	20,377.09
6530- LEGAL	6,000.00	93.75	718.75	6,000.00	0.12	0.00	718.75	5,281.25
6540- CUSTODIAL SERVICES	500.00	0.01	10,639.41	500.00	21.28	0.00	10,639.41	(10,139.41)
6555- MEDICAL SCREENING/DEAT/STAFF	1,500.00	480.00	2,290.00	1,375.00	1.53	0.00	2,290.00	(790.00)
6610- GAS & OIL	3,000.00	806.02	11,975.44	2,750.00	3.99	0.00	11,975.44	(8,975.44)

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2022 to 4/30/2023

	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
311 0 HEAD START-MADERA REGIONAL								
6620- VEHICLE INSURANCE	13,332.00	1,659.51	16,785.39	12,221.00	1.26	0.00	16,785.39	(3,453.39)
6640- VEHICLE REPAIR & MAINTENANCE	6,000.00	4,461.41	10,157.52	5,500.00	1.69	0.00	10,157.52	(4,157.52)
6712- STAFF TRAVEL-LOCAL	2,196.00	91.70	5,833.00	1,976.40	2.66	0.00	5,833.00	(3,637.00)
6714- STAFF TRAVEL-OUT OF AREA	9,500.00	0.00	61.92	9,500.00	0.01	0.00	61.92	9,438.08
6742- TRAINING - STAFF	5,000.00	(7,668.68)	0.00	5,000.00	0.00	0.00	0.00	5,000.00
6750- FIELD TRIPS	2,800.00	0.00	0.00	2,800.00	0.00	0.00	0.00	2,800.00
6832- LIABILITY INSURANCE	360.00	26.80	294.93	330.00	0.82	0.00	294.93	65.07
6834- STUDENT ACTIVITY INSURANCE	2,230.00	(706.67)	1,033.90	2,007.00	0.46	0.00	1,033.90	1,196.10
6840- PROPERTY TAXES	42.00	0.00	290.93	42.00	6.93	0.00	290.93	(248.93)
6850- FEES & LICENSES	10,462.00	1,554.66	18,316.54	9,591.00	1.75	0.00	18,316.54	(7,854.54)
6852- FINGERPRINT	774.00	276.25	2,299.50	774.00	2.97	0.00	2,299.50	(1,525.50)
6875- EMPLOYEE HEALTH & WELFARE COSTS	12,000.00	736.86	4,267.73	12,000.00	0.36	9,676.95	13,944.68	(1,944.68)
7111- PARENT MILEAGE	1,200.00	0.00	0.00	1,080.00	0.00	0.00	0.00	1,200.00
7112- PARENT INVOLVEMENT	4,920.00	(186.02)	385.89	4,428.00	0.08	139.88	525.77	4,394.23
7114- PC ALLOWANCE	3,300.00	30.00	1,188.67	2,970.00	0.36	0.00	1,188.67	2,111.33
8110- IN KIND SALARIES	59,969.00	125,495.05	711,978.07	54,505.00	11.87	0.00	711,978.07	(652,009.07)
8120- IN KIND RENT	318,251.00	19,676.55	216,512.05	289,259.00	0.68	0.00	216,512.05	101,738.95
8130- IN KIND - OTHER	687,460.00	98,116.00	1,121,742.00	624,832.00	1.63	0.00	1,121,742.00	(434,282.00)
9010- INDIRECT COST ALLOCATION	360,002.00	32,356.18	279,398.06	327,961.09	0.78	0.00	279,398.06	80,603.94
Total Expenses	<u>5,550,734.00</u>	<u>622,718.91</u>	<u>5,507,806.44</u>	<u>5,069,511.06</u>	<u>0.99</u>	<u>236,465.07</u>	<u>5,744,271.51</u>	<u>(193,537.51)</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>8,487.30</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(236,465.07)</u>	<u>(236,465.07)</u>	<u>236,465.07</u>
Beginning Net Assets - Unrestricted	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Board Designated	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Ending Net Assets	<u>0.00</u>	<u>8,487.30</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(236,465.07)</u>	<u>(236,465.07)</u>	<u>236,465.07</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2022 to 4/30/2023

	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
380 0 MADERA REGIONAL HS BLENDED								
Revenues								
4110- GRANT INCOME-FEDERAL	0.00	32,640.71	301,658.81	0.00	0.00	0.00	301,658.81	(301,658.81)
Total Revenues	0.00	32,640.71	301,658.81	0.00	0.00	0.00	301,658.81	(301,658.81)
Expenses								
5010- SALARIES & WAGES	0.00	(66,188.81)	99,583.25	0.00	0.00	0.00	99,583.25	(99,583.25)
5020- ACCRUED VACATION PAY	0.00	(3,830.78)	6,368.41	0.00	0.00	0.00	6,368.41	(6,368.41)
5112- HEALTH INSURANCE	0.00	(6,748.68)	13,023.42	0.00	0.00	0.00	13,023.42	(13,023.42)
5114- WORKER'S COMPENSATION	0.00	(3,265.84)	1,772.14	0.00	0.00	0.00	1,772.14	(1,772.14)
5116- PENSION	0.00	(2,799.09)	5,072.23	0.00	0.00	0.00	5,072.23	(5,072.23)
5122- FICA	0.00	(4,636.36)	7,931.69	0.00	0.00	0.00	7,931.69	(7,931.69)
5124- SUI	0.00	(4,332.13)	506.46	0.00	0.00	0.00	506.46	(506.46)
5130- ACCRUED VACATION FICA	0.00	(292.95)	487.29	0.00	0.00	0.00	487.29	(487.29)
6110- OFFICE SUPPLIES	0.00	2,497.58	2,637.14	0.00	0.00	0.00	2,637.14	(2,637.14)
6112- DATA PROCESSING SUPPLIES	0.00	10.36	619.76	0.00	0.00	0.00	619.76	(619.76)
6121- FOOD	0.00	2,299.53	2,301.49	0.00	0.00	0.00	2,301.49	(2,301.49)
6122- KITCHEN SUPPLIES	0.00	1,507.34	1,507.34	0.00	0.00	0.00	1,507.34	(1,507.34)
6130- PROGRAM SUPPLIES	0.00	0.00	3,936.03	0.00	0.00	0.00	3,936.03	(3,936.03)
6132- MEDICAL & DENTAL SUPPLIES	0.00	60.83	66.30	0.00	0.00	0.00	66.30	(66.30)
6134- INSTRUCTIONAL SUPPLIES	0.00	5,610.52	5,684.64	0.00	0.00	0.00	5,684.64	(5,684.64)
6140- CUSTODIAL SUPPLIES	0.00	6,891.12	7,060.26	0.00	0.00	0.00	7,060.26	(7,060.26)
6142- LINEN/LAUNDRY	0.00	102.85	106.21	0.00	0.00	0.00	106.21	(106.21)
6180- EQUIPMENT RENTAL	0.00	5,001.29	5,170.65	0.00	0.00	0.00	5,170.65	(5,170.65)
6181- EQUIPMENT MAINTENANCE	0.00	3,573.35	3,754.48	0.00	0.00	0.00	3,754.48	(3,754.48)
6320- TELEPHONE	0.00	32,854.39	35,721.42	0.00	0.00	0.00	35,721.42	(35,721.42)
6410- RENT	0.00	7,226.68	13,908.70	0.00	0.00	0.00	13,908.70	(13,908.70)
6420- UTILITIES/ DISPOSAL	0.00	24,205.53	26,289.67	0.00	0.00	0.00	26,289.67	(26,289.67)
6432- BUILDING REPAIRS/ MAINTENANCE	0.00	12,630.31	13,618.27	0.00	0.00	0.00	13,618.27	(13,618.27)
6433- GROUNDS MAINTENANCE	0.00	9,653.68	10,150.48	0.00	0.00	0.00	10,150.48	(10,150.48)
6436- PEST CONTROL	0.00	997.23	1,056.96	0.00	0.00	0.00	1,056.96	(1,056.96)
6437- BURGLAR & FIRE ALARM	0.00	417.03	452.59	0.00	0.00	0.00	452.59	(452.59)
6440- PROPERTY INSURANCE	0.00	3,734.90	3,853.70	0.00	0.00	0.00	3,853.70	(3,853.70)
6520- CONSULTANTS	0.00	1,805.72	2,155.02	0.00	0.00	0.00	2,155.02	(2,155.02)
6522- CONSULTANT EXPENSES	0.00	283.72	337.89	0.00	0.00	0.00	337.89	(337.89)
6712- STAFF TRAVEL-LOCAL	0.00	0.00	192.31	0.00	0.00	0.00	192.31	(192.31)
6742- TRAINING - STAFF	0.00	0.00	13.64	0.00	0.00	0.00	13.64	(13.64)
6834- STUDENT ACTIVITY INSURANCE	0.00	409.37	426.84	0.00	0.00	0.00	426.84	(426.84)
6840- PROPERTY TAXES	0.00	0.00	2.22	0.00	0.00	0.00	2.22	(2.22)
6850- FEES & LICENSES	0.00	0.00	175.96	0.00	0.00	0.00	175.96	(175.96)
7112- PARENT INVOLVEMENT	0.00	239.46	256.34	0.00	0.00	0.00	256.34	(256.34)
7114- PC ALLOWANCE	0.00	0.00	296.33	0.00	0.00	0.00	296.33	(296.33)
9010- INDIRECT COST ALLOCATION	0.00	2,722.56	25,161.28	0.00	0.00	0.00	25,161.28	(25,161.28)
Total Expenses	0.00	32,640.71	301,658.81	0.00	0.00	0.00	301,658.81	(301,658.81)
Excess Revenue Over (Under) Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2022 to 4/30/2023

	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
380 0 MADERA REGIONAL HS BLENDED								
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2022 to 4/30/2023

Report Recap	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	4,485,054.00	420,559.32	3,759,233.13	4,100,915.06	(0.84)	0.00	3,759,233.13	725,820.87
4220- IN KIND CONTRIBUTIONS	<u>1,065,680.00</u>	<u>243,287.60</u>	<u>2,050,232.12</u>	<u>968,596.00</u>	<u>(1.92)</u>	<u>0.00</u>	<u>2,050,232.12</u>	<u>(984,552.12)</u>
Total Revenues	<u>5,550,734.00</u>	<u>663,846.92</u>	<u>5,809,465.25</u>	<u>5,069,511.06</u>	<u>(1.05)</u>	<u>0.00</u>	<u>5,809,465.25</u>	<u>(258,731.25)</u>
Expenses								
5010- SALARIES & WAGES	2,061,537.42	194,724.41	1,682,814.32	1,871,970.19	0.82	0.00	1,682,814.32	378,723.10
5020- ACCRUED VACATION PAY	161,834.97	12,417.21	100,841.68	146,853.38	0.62	0.00	100,841.68	60,993.29
5112- HEALTH INSURANCE	230,113.00	11,928.52	163,525.57	208,067.17	0.71	0.00	163,525.57	66,587.43
5114- WORKER'S COMPENSATION	87,878.00	5,325.33	53,833.48	79,793.28	0.61	0.00	53,833.48	34,044.52
5116- PENSION	161,333.00	10,025.56	85,784.90	146,447.07	0.53	0.00	85,784.90	75,548.10
5122- FICA	162,644.00	16,773.50	134,531.21	147,690.00	0.83	0.00	134,531.21	28,112.79
5124- SUI	29,968.00	(3,587.25)	22,625.14	23,906.00	0.75	0.00	22,625.14	7,342.86
5130- ACCRUED VACATION FICA	12,745.00	947.20	7,702.89	11,563.00	0.60	0.00	7,702.89	5,042.11
6110- OFFICE SUPPLIES	35,362.00	(1,601.12)	13,530.08	32,160.62	0.38	616.62	14,146.70	21,215.30
6112- DATA PROCESSING SUPPLIES	75,000.00	7,434.72	53,281.76	67,950.00	0.71	56,431.72	109,713.48	(34,713.48)
6121- FOOD	7,000.00	(2,268.86)	8,385.13	6,300.00	1.20	1,506.05	9,891.18	(2,891.18)
6122- KITCHEN SUPPLIES	5,000.00	10,958.79	13,966.40	2,000.00	2.79	0.00	13,966.40	(8,966.40)
6130- PROGRAM SUPPLIES	119,325.00	25,842.84	106,648.08	108,360.00	0.89	36,087.88	142,735.96	(23,410.96)
6132- MEDICAL & DENTAL SUPPLIES	5,000.00	(454.25)	1,361.71	4,500.00	0.27	0.00	1,361.71	3,638.29
6134- INSTRUCTIONAL SUPPLIES	30,000.00	1,861.06	17,822.32	27,167.00	0.59	307.88	18,130.20	11,869.80
6140- CUSTODIAL SUPPLIES	25,000.00	(5,805.39)	18,073.54	22,625.00	0.72	895.81	18,969.35	6,030.65
6142- LINEN/LAUNDRY	0.00	(81.28)	171.78	0.00	0.00	0.00	171.78	(171.78)
6150- UNIFORM RENTAL/PURCHASE	300.00	0.00	450.00	300.00	1.50	0.00	450.00	(150.00)
6170- POSTAGE & SHIPPING	900.00	0.00	454.30	825.00	0.50	0.00	454.30	445.70
6180- EQUIPMENT RENTAL	33,500.00	(2,197.89)	16,956.33	30,275.00	0.51	0.00	16,956.33	16,543.67
6181- EQUIPMENT MAINTENANCE	13,700.00	(799.49)	14,581.25	12,350.00	1.06	2,194.94	16,776.19	(3,076.19)
6221- EQUIPMENT OVER > \$5000	168,959.00	0.00	107,867.86	168,959.00	0.64	26,215.93	134,083.79	34,875.21
6310- PRINTING & PUBLICATIONS	5,000.00	188.87	6,102.78	5,000.00	1.22	0.00	6,102.78	(1,102.78)
6312- ADVERTISING & PROMOTION	200.00	0.00	20.00	200.00	0.10	0.00	20.00	180.00
6320- TELEPHONE	50,000.00	(40,392.68)	148,330.22	45,837.00	2.97	0.00	148,330.22	(98,330.22)
6410- RENT	174,602.00	18,392.86	176,192.92	159,852.00	1.01	0.00	176,192.92	(1,590.92)
6420- UTILITIES/ DISPOSAL	71,064.00	(7,415.51)	81,610.33	65,142.00	1.15	0.00	81,610.33	(10,546.33)
6432- BUILDING REPAIRS/ MAINTENANCE	222,343.61	105,845.42	227,220.69	214,557.61	1.02	36,928.91	264,149.60	(41,805.99)
6433- GROUNDS MAINTENANCE	30,252.00	18,715.27	44,402.31	27,731.00	1.47	56,765.22	101,167.53	(70,915.53)
6436- PEST CONTROL	5,292.00	(25.97)	5,604.16	4,851.00	1.06	0.00	5,604.16	(312.16)
6437- BURGLAR & FIRE ALARM	2,133.00	49.09	10,204.44	1,955.25	4.78	0.00	10,204.44	(8,071.44)
6440- PROPERTY INSURANCE	10,020.00	(1,800.39)	7,099.10	9,185.00	0.71	0.00	7,099.10	2,920.90
6520- CONSULTANTS	0.00	(150.03)	12,297.48	0.00	0.00	8,697.28	20,994.76	(20,994.76)
6522- CONSULTANT EXPENSES	0.00	(161.69)	923.56	0.00	0.00	0.00	923.56	(923.56)
6524- CONTRACTS	41,930.00	0.00	21,552.91	37,737.00	0.51	0.00	21,552.91	20,377.09
6530- LEGAL	6,000.00	93.75	718.75	6,000.00	0.12	0.00	718.75	5,281.25
6540- CUSTODIAL SERVICES	500.00	0.01	10,639.41	500.00	21.28	0.00	10,639.41	(10,139.41)
6555- MEDICAL SCREENING/DEAT/STAFF	1,500.00	480.00	2,290.00	1,375.00	1.53	0.00	2,290.00	(790.00)
6610- GAS & OIL	3,000.00	806.02	11,975.44	2,750.00	3.99	0.00	11,975.44	(8,975.44)

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2022 to 4/30/2023

Report Recap	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
6620- VEHICLE INSURANCE	13,332.00	1,659.51	16,785.39	12,221.00	1.26	0.00	16,785.39	(3,453.39)
6640- VEHICLE REPAIR & MAINTENANCE	6,000.00	4,461.41	10,157.52	5,500.00	1.69	0.00	10,157.52	(4,157.52)
6712- STAFF TRAVEL-LOCAL	2,196.00	91.70	6,025.31	1,976.40	2.74	0.00	6,025.31	(3,829.31)
6714- STAFF TRAVEL-OUT OF AREA	9,500.00	0.00	61.92	9,500.00	0.01	0.00	61.92	9,438.08
6742- TRAINING - STAFF	5,000.00	(7,668.68)	13.64	5,000.00	0.00	0.00	13.64	4,986.36
6750- FIELD TRIPS	2,800.00	0.00	0.00	2,800.00	0.00	0.00	0.00	2,800.00
6832- LIABILITY INSURANCE	360.00	26.80	294.93	330.00	0.82	0.00	294.93	65.07
6834- STUDENT ACTIVITY INSURANCE	2,230.00	(297.30)	1,460.74	2,007.00	0.66	0.00	1,460.74	769.26
6840- PROPERTY TAXES	42.00	0.00	293.15	42.00	6.98	0.00	293.15	(251.15)
6850- FEES & LICENSES	10,462.00	1,554.66	18,492.50	9,591.00	1.77	0.00	18,492.50	(8,030.50)
6852- FINGERPRINT	774.00	276.25	2,299.50	774.00	2.97	0.00	2,299.50	(1,525.50)
6875- EMPLOYEE HEALTH & WELFARE COSTS	12,000.00	736.86	4,267.73	12,000.00	0.36	9,676.95	13,944.68	(1,944.68)
7111- PARENT MILEAGE	1,200.00	0.00	0.00	1,080.00	0.00	0.00	0.00	1,200.00
7112- PARENT INVOLVEMENT	4,920.00	53.44	642.23	4,428.00	0.13	139.88	782.11	4,137.89
7114- PC ALLOWANCE	3,300.00	30.00	1,485.00	2,970.00	0.45	0.00	1,485.00	1,815.00
8110- IN KIND SALARIES	59,969.00	125,495.05	711,978.07	54,505.00	11.87	0.00	711,978.07	(652,009.07)
8120- IN KIND RENT	318,251.00	19,676.55	216,512.05	289,259.00	0.68	0.00	216,512.05	101,738.95
8130- IN KIND - OTHER	687,460.00	98,116.00	1,121,742.00	624,832.00	1.63	0.00	1,121,742.00	(434,282.00)
9010- INDIRECT COST ALLOCATION	360,002.00	35,078.74	304,559.34	327,961.09	0.85	0.00	304,559.34	55,442.66
Total Expenses	5,550,734.00	655,359.62	5,809,465.25	5,069,511.06	1.05	236,465.07	6,045,930.32	(495,196.32)
Excess Revenue Over (Under) Expenditures	0.00	8,487.30	0.00	0.00	0.00	(236,465.07)	(236,465.07)	236,465.07
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	8,487.30	0.00	0.00	0.00	(236,465.07)	(236,465.07)	236,465.07

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2022 to 4/30/2023

309 0 EARLY HEAD START T&TA	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	13,373.00	1,922.26	11,254.54	13,373.00	(0.84)	0.00	11,254.54	2,118.46
Total Revenues	<u>13,373.00</u>	<u>1,922.26</u>	<u>11,254.54</u>	<u>13,373.00</u>	<u>(0.84)</u>	<u>0.00</u>	<u>11,254.54</u>	<u>2,118.46</u>
Expenses								
6110- OFFICE SUPPLIES	478.00	0.00	0.00	478.00	0.00	0.00	0.00	478.00
6121- FOOD	0.00	0.00	31.39	0.00	0.00	0.00	31.39	(31.39)
6520- CONSULTANTS	3,710.00	0.00	0.00	3,710.00	0.00	0.00	0.00	3,710.00
6714- STAFF TRAVEL-OUT OF AREA	7,050.00	0.00	1,449.20	7,050.00	0.21	0.00	1,449.20	5,600.80
6722- PER DIEM - STAFF	1,020.00	0.00	0.00	1,020.00	0.00	0.00	0.00	1,020.00
6742- TRAINING - STAFF	0.00	1,511.92	8,835.21	0.00	0.00	0.00	8,835.21	(8,835.21)
9010- INDIRECT COST ALLOCATION	1,115.00	160.34	938.74	1,115.00	0.84	0.00	938.74	176.26
Total Expenses	<u>13,373.00</u>	<u>1,672.26</u>	<u>11,254.54</u>	<u>13,373.00</u>	<u>0.84</u>	<u>0.00</u>	<u>11,254.54</u>	<u>2,118.46</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Unrestricted	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Board Designated	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Ending Net Assets	<u><u>0.00</u></u>	<u><u>250.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2022 to 4/30/2023

310 0 HEAD START-MADERA REG. T&TA	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	46,025.00	15,758.75	38,150.51	46,025.00	(0.83)	0.00	38,150.51	7,874.49
Total Revenues	<u>46,025.00</u>	<u>15,758.75</u>	<u>38,150.51</u>	<u>46,025.00</u>	<u>(0.83)</u>	<u>0.00</u>	<u>38,150.51</u>	<u>7,874.49</u>
Expenses								
6110- OFFICE SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00
6121- FOOD	0.00	0.00	2,200.07	0.00	0.00	0.00	2,200.07	(2,200.07)
6130- PROGRAM SUPPLIES	1,500.00	0.00	95.04	1,500.00	0.06	0.00	95.04	1,404.96
6310- PRINTING & PUBLICATIONS	3,014.00	0.00	0.00	3,014.00	0.00	0.00	0.00	3,014.00
6714- STAFF TRAVEL-OUT OF AREA	11,375.00	0.00	2,375.08	11,375.00	0.21	0.00	2,375.08	8,999.92
6722- PER DIEM - STAFF	2,202.00	0.00	235.00	2,202.00	0.11	0.00	235.00	1,967.00
6730- VOLUNTEER TRAVEL	0.00	0.00	772.69	0.00	0.00	0.00	772.69	(772.69)
6742- TRAINING - STAFF	22,595.00	13,695.32	28,541.51	22,595.00	1.26	0.00	28,541.51	(5,946.51)
6746- TRAINING - PARENT	0.00	749.00	749.00	0.00	0.00	0.00	749.00	(749.00)
9010- INDIRECT COST ALLOCATION	3,839.00	1,314.43	3,182.12	3,839.00	0.83	0.00	3,182.12	656.88
Total Expenses	<u>46,025.00</u>	<u>15,758.75</u>	<u>38,150.51</u>	<u>46,025.00</u>	<u>0.83</u>	<u>0.00</u>	<u>38,150.51</u>	<u>7,874.49</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2022 to 4/30/2023

312 0 EARLY HEAD START - MADERA	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	625,664.00	56,844.34	562,109.67	571,813.10	(0.90)	0.00	562,109.67	63,554.33
4220- IN KIND CONTRIBUTIONS	159,759.00	22,743.98	169,784.99	145,263.00	(1.06)	0.00	169,784.99	(10,025.99)
Total Revenues	785,423.00	79,588.32	731,894.66	717,076.10	(0.93)	0.00	731,894.66	53,528.34
Expenses								
5010- SALARIES & WAGES	311,309.08	29,643.22	291,226.40	283,267.56	0.94	0.00	291,226.40	20,082.68
5020- ACCRUED VACATION PAY	16,134.92	2,301.28	19,300.74	14,650.79	1.20	0.00	19,300.74	(3,165.82)
5112- HEALTH INSURANCE	27,620.00	2,587.23	28,420.56	25,319.00	1.03	0.00	28,420.56	(800.56)
5114- WORKER'S COMPENSATION	3,788.00	263.48	3,114.35	3,446.62	0.82	0.00	3,114.35	673.65
5116- PENSION	22,540.00	1,921.51	18,443.92	20,505.89	0.82	0.00	18,443.92	4,096.08
5122- FICA	24,639.00	2,563.03	23,824.26	22,419.24	0.97	0.00	23,824.26	814.74
5124- SUI	2,628.00	0.00	2,531.55	2,390.00	0.96	0.00	2,531.55	96.45
5130- ACCRUED VACATION FRINGE	1,276.00	176.02	1,469.53	1,160.00	1.15	0.00	1,469.53	(193.53)
6110- OFFICE SUPPLIES	4,800.00	547.82	4,603.58	4,400.00	0.96	34.70	4,638.28	161.72
6112- DATA PROCESSING SUPPLIES	13,866.00	228.69	3,190.92	12,710.00	0.23	1,071.36	4,262.28	9,603.72
6121- FOOD	0.00	98.57	908.76	0.00	0.00	0.00	908.76	(908.76)
6122- KITCHEN SUPPLIES	200.00	0.00	23.40	200.00	0.12	0.00	23.40	176.60
6130- PROGRAM SUPPLIES	26,015.00	626.42	2,920.48	23,613.00	0.11	525.00	3,445.48	22,569.52
6132- MEDICAL & DENTAL SUPPLIES	490.00	0.00	129.59	441.00	0.26	297.42	427.01	62.99
6134- INSTRUCTIONAL SUPPLIES	8,400.00	0.00	0.00	7,630.00	0.00	0.00	0.00	8,400.00
6140- CUSTODIAL SUPPLIES	360.00	0.00	272.78	330.00	0.76	0.00	272.78	87.22
6170- POSTAGE & SHIPPING	60.00	0.00	56.06	55.00	0.93	0.00	56.06	3.94
6180- EQUIPMENT RENTAL	1,776.00	810.37	6,407.12	1,628.00	3.61	0.00	6,407.12	(4,631.12)
6181- EQUIPMENT MAINTENANCE	2,400.00	0.16	63.04	2,200.00	0.03	0.00	63.04	2,336.96
6310- PRINTING & PUBLICATIONS	720.00	848.68	1,719.28	660.00	2.39	0.00	1,719.28	(999.28)
6320- TELEPHONE	27,000.00	1,544.37	17,342.01	24,750.00	0.64	0.00	17,342.01	9,657.99
6410- RENT	47,196.00	5,268.14	57,412.61	43,263.00	1.22	0.00	57,412.61	(10,216.61)
6420- UTILITIES/ DISPOSAL	5,004.00	461.81	11,742.81	4,587.00	2.35	0.00	11,742.81	(6,738.81)
6432- BUILDING REPAIRS/ MAINTENANCE	900.00	140.00	501.84	825.00	0.56	0.00	501.84	398.16
6436- PEST CONTROL	600.00	44.99	856.08	550.00	1.43	0.00	856.08	(256.08)
6437- BURGLAR & FIRE ALARM	216.00	10.40	4,600.11	198.00	21.30	0.00	4,600.11	(4,384.11)
6440- PROPERTY INSURANCE	2,400.00	249.57	2,450.15	2,200.00	1.02	0.00	2,450.15	(50.15)
6520- CONSULTANTS	0.00	0.00	1,457.04	0.00	0.00	3,243.84	4,700.88	(4,700.88)
6524- CONTRACTS	10,000.00	0.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00
6530- LEGAL	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00
6540- CUSTODIAL SERVICES	0.00	0.00	1,283.10	0.00	0.00	0.00	1,283.10	(1,283.10)
6610- GAS & OIL	0.00	26.39	503.69	0.00	0.00	0.00	503.69	(503.69)
6620- VEHICLE INSURANCE	1,908.00	214.56	2,067.21	1,749.00	1.08	0.00	2,067.21	(159.21)
6640- VEHICLE REPAIR & MAINTENANCE	1,500.00	902.43	3,283.02	1,350.00	2.19	0.00	3,283.02	(1,783.02)
6714- STAFF TRAVEL-OUT OF AREA	1,500.00	0.00	841.22	1,500.00	0.56	0.00	841.22	658.78
6742- TRAINING - STAFF	4,000.00	(1,511.92)	0.00	4,000.00	0.00	0.00	0.00	4,000.00
6834- STUDENT ACTIVITY INSURANCE	732.00	38.83	415.91	671.00	0.57	0.00	415.91	316.09
6840- PROPERTY TAXES	0.00	0.00	30.47	0.00	0.00	0.00	30.47	(30.47)
6850- FEES & LICENSES	300.00	0.00	1,018.57	270.00	3.40	0.00	1,018.57	(718.57)

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2022 to 4/30/2023

	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
312 0 EARLY HEAD START - MADERA								
6852- FINGERPRINT	0.00	0.00	3.00	0.00	0.00	0.00	3.00	(3.00)
6875- EMPLOYEE HEALTH & WELFARE	0.00	38.73	302.46	0.00	0.00	0.00	302.46	(302.46)
7112- PARENT INVOLVEMENT	0.00	142.54	336.64	0.00	0.00	0.00	336.64	(336.64)
7114- PC ALLOWANCE	200.00	0.00	150.00	180.00	0.75	0.00	150.00	50.00
8110- IN KIND SALARIES	158,104.00	22,743.98	169,784.99	143,758.00	1.07	0.00	169,784.99	(11,680.99)
8130- IN KIND - OTHER	1,655.00	0.00	0.00	1,505.00	0.00	0.00	0.00	1,655.00
9010- INDIRECT COST ALLOCATION	<u>52,186.00</u>	<u>4,741.37</u>	<u>46,885.41</u>	<u>47,694.00</u>	<u>0.90</u>	<u>0.00</u>	<u>46,885.41</u>	<u>5,300.59</u>
Total Expenses	<u>785,423.00</u>	<u>77,672.67</u>	<u>731,894.66</u>	<u>717,076.10</u>	<u>0.93</u>	<u>5,172.32</u>	<u>737,066.98</u>	<u>48,356.02</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>1,915.65</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(5,172.32)</u>	<u>(5,172.32)</u>	<u>5,172.32</u>
Beginning Net Assets - Unrestricted	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Board Designated	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Ending Net Assets	<u>0.00</u>	<u>1,915.65</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(5,172.32)</u>	<u>(5,172.32)</u>	<u>5,172.32</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2022 to 4/30/2023

356 0 REGIONAL QRIS FIRST5 CSPP	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4120- GRANT INCOME-STATE	93,112.00	0.00	93,112.00	0.00	(1.00)	0.00	93,112.00	0.00
Total Revenues	<u>93,112.00</u>	<u>0.00</u>	<u>93,112.00</u>	<u>0.00</u>	<u>(1.00)</u>	<u>0.00</u>	<u>93,112.00</u>	<u>0.00</u>
Expenses								
6130- PROGRAM SUPPLIES	85,346.00	0.00	0.00	0.00	0.00	0.00	0.00	85,346.00
9010- INDIRECT COST ALLOCATION	7,766.00	0.00	0.00	0.00	0.00	0.00	0.00	7,766.00
Total Expenses	<u>93,112.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>93,112.00</u>
Excess Revenue Over (Under) Expenditures	0.00	0.00	93,112.00	0.00	0.00	0.00	93,112.00	(93,112.00)
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	0.00	93,112.00	0.00	0.00	0.00	93,112.00	(93,112.00)

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2022 to 4/30/2023

Report Recap	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	685,062.00	74,525.35	611,514.72	631,211.10	(0.89)	0.00	611,514.72	73,547.28
4120- GRANT INCOME-STATE	93,112.00	0.00	93,112.00	0.00	(1.00)	0.00	93,112.00	0.00
4220- IN KIND CONTRIBUTIONS	159,759.00	22,743.98	169,784.99	145,263.00	(1.06)	0.00	169,784.99	(10,025.99)
Total Revenues	<u>937,933.00</u>	<u>97,269.33</u>	<u>874,411.71</u>	<u>776,474.10</u>	<u>(0.93)</u>	<u>0.00</u>	<u>874,411.71</u>	<u>63,521.29</u>
Expenses								
5010- SALARIES & WAGES	311,309.08	29,643.22	291,226.40	283,267.56	0.94	0.00	291,226.40	20,082.68
5020- ACCRUED VACATION PAY	16,134.92	2,301.28	19,300.74	14,650.79	1.20	0.00	19,300.74	(3,165.82)
5112- HEALTH INSURANCE	27,620.00	2,587.23	28,420.56	25,319.00	1.03	0.00	28,420.56	(800.56)
5114- WORKER'S COMPENSATION	3,788.00	263.48	3,114.35	3,446.62	0.82	0.00	3,114.35	673.65
5116- PENSION	22,540.00	1,921.51	18,443.92	20,505.89	0.82	0.00	18,443.92	4,096.08
5122- FICA	24,639.00	2,563.03	23,824.26	22,419.24	0.97	0.00	23,824.26	814.74
5124- SUI	2,628.00	0.00	2,531.55	2,390.00	0.96	0.00	2,531.55	96.45
5130- ACCRUED VACATION FRINGE	1,276.00	176.02	1,469.53	1,160.00	1.15	0.00	1,469.53	(193.53)
6110- OFFICE SUPPLIES	6,778.00	547.82	4,603.58	6,378.00	0.68	34.70	4,638.28	2,139.72
6112- DATA PROCESSING SUPPLIES	13,866.00	228.69	3,190.92	12,710.00	0.23	1,071.36	4,262.28	9,603.72
6121- FOOD	0.00	98.57	3,140.22	0.00	0.00	0.00	3,140.22	(3,140.22)
6122- KITCHEN SUPPLIES	200.00	0.00	23.40	200.00	0.12	0.00	23.40	176.60
6130- PROGRAM SUPPLIES	112,861.00	626.42	3,015.52	25,113.00	0.03	525.00	3,540.52	109,320.48
6132- MEDICAL & DENTAL SUPPLIES	490.00	0.00	129.59	441.00	0.26	297.42	427.01	62.99
6134- INSTRUCTIONAL SUPPLIES	8,400.00	0.00	0.00	7,630.00	0.00	0.00	0.00	8,400.00
6140- CUSTODIAL SUPPLIES	360.00	0.00	272.78	330.00	0.76	0.00	272.78	87.22
6170- POSTAGE & SHIPPING	60.00	0.00	56.06	55.00	0.93	0.00	56.06	3.94
6180- EQUIPMENT RENTAL	1,776.00	810.37	6,407.12	1,628.00	3.61	0.00	6,407.12	(4,631.12)
6181- EQUIPMENT MAINTENANCE	2,400.00	0.16	63.04	2,200.00	0.03	0.00	63.04	2,336.96
6310- PRINTING & PUBLICATIONS	3,734.00	848.68	1,719.28	3,674.00	0.46	0.00	1,719.28	2,014.72
6320- TELEPHONE	27,000.00	1,544.37	17,342.01	24,750.00	0.64	0.00	17,342.01	9,657.99
6410- RENT	47,196.00	5,268.14	57,412.61	43,263.00	1.22	0.00	57,412.61	(10,216.61)
6420- UTILITIES/ DISPOSAL	5,004.00	461.81	11,742.81	4,587.00	2.35	0.00	11,742.81	(6,738.81)
6432- BUILDING REPAIRS/ MAINTENANCE	900.00	140.00	501.84	825.00	0.56	0.00	501.84	398.16
6436- PEST CONTROL	600.00	44.99	856.08	550.00	1.43	0.00	856.08	(256.08)
6437- BURGLAR & FIRE ALARM	216.00	10.40	4,600.11	198.00	21.30	0.00	4,600.11	(4,384.11)
6440- PROPERTY INSURANCE	2,400.00	249.57	2,450.15	2,200.00	1.02	0.00	2,450.15	(50.15)
6520- CONSULTANTS	3,710.00	0.00	1,457.04	3,710.00	0.39	3,243.84	4,700.88	(990.88)
6524- CONTRACTS	10,000.00	0.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00
6530- LEGAL	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00
6540- CUSTODIAL SERVICES	0.00	0.00	1,283.10	0.00	0.00	0.00	1,283.10	(1,283.10)
6610- GAS & OIL	0.00	26.39	503.69	0.00	0.00	0.00	503.69	(503.69)
6620- VEHICLE INSURANCE	1,908.00	214.56	2,067.21	1,749.00	1.08	0.00	2,067.21	(159.21)
6640- VEHICLE REPAIR & MAINTENANCE	1,500.00	902.43	3,283.02	1,350.00	2.19	0.00	3,283.02	(1,783.02)
6714- STAFF TRAVEL-OUT OF AREA	19,925.00	0.00	4,665.50	19,925.00	0.23	0.00	4,665.50	15,259.50
6722- PER DIEM - STAFF	3,222.00	0.00	235.00	3,222.00	0.07	0.00	235.00	2,987.00
6730- VOLUNTEER TRAVEL	0.00	0.00	772.69	0.00	0.00	0.00	772.69	(772.69)
6742- TRAINING - STAFF	26,595.00	13,695.32	37,376.72	26,595.00	1.41	0.00	37,376.72	(10,781.72)

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 6/01/2022 to 4/30/2023

Report Recap	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
6746- TRAINING - PARENT	0.00	749.00	749.00	0.00	0.00	0.00	749.00	(749.00)
6834- STUDENT ACTIVITY INSURANCE	732.00	38.83	415.91	671.00	0.57	0.00	415.91	316.09
6840- PROPERTY TAXES	0.00	0.00	30.47	0.00	0.00	0.00	30.47	(30.47)
6850- FEES & LICENSES	300.00	0.00	1,018.57	270.00	3.40	0.00	1,018.57	(718.57)
6852- FINGERPRINT	0.00	0.00	3.00	0.00	0.00	0.00	3.00	(3.00)
6875- EMPLOYEE HEALTH & WELFARE	0.00	38.73	302.46	0.00	0.00	0.00	302.46	(302.46)
7112- PARENT INVOLVEMENT	0.00	142.54	336.64	0.00	0.00	0.00	336.64	(336.64)
7114- PC ALLOWANCE	200.00	0.00	150.00	180.00	0.75	0.00	150.00	50.00
8110- IN KIND SALARIES	158,104.00	22,743.98	169,784.99	143,758.00	1.07	0.00	169,784.99	(11,680.99)
8130- IN KIND - OTHER	1,655.00	0.00	0.00	1,505.00	0.00	0.00	0.00	1,655.00
9010- INDIRECT COST ALLOCATION	64,906.00	6,216.14	51,006.27	52,648.00	0.79	0.00	51,006.27	13,899.73
Total Expenses	937,933.00	95,103.68	781,299.71	776,474.10	0.83	5,172.32	786,472.03	151,460.97
Excess Revenue Over (Under) Expenditures	0.00	2,165.65	93,112.00	0.00	0.00	(5,172.32)	87,939.68	(87,939.68)
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	2,165.65	93,112.00	0.00	0.00	(5,172.32)	87,939.68	(87,939.68)

State Migrant Full-Day Program - Basic Program

For the Period Ending

4/30/2023

Start Date 7/1/2022

Current Mnth 10

83.33%

Account	Description	Budget	MTD	Current Actual YTD	Previous Actual YTD	YTD Budget	% Spent	Encumbered	Actual + Encumb	Budget Balance
REVENUES										
4120	GRANT INCOME-STATE	838,279	5,462.10	678,750.78	673,288.68	698,566	80.97%	-	678,750.78	159,528.22
4220	IN KIND CONTRIBUTIONS	-	-	-	-	-	-	-	-	-
4315	CHILD CRE REVENUE-STATE	-	-	-	-	-	-	-	-	-
4350	RENTAL INCOME	-	-	-	-	-	-	-	-	-
TOTAL REVENUES		838,279	5,462.10	678,750.78	673,288.68	698,566	80.97%	-	678,750.78	159,528.22
EXPENDITURES										
5010	SALARIES & WAGES	538,612	1,442.14	441,192.50	439,750.36	448,843	81.91%	-	441,192.50	97,419.50
5020	ACCRUED VACATION PAY	30,700	71.38	25,126.32	25,054.94	25,583	81.84%	-	25,126.32	5,573.68
5112	HEALTH INSURANCE	77,431	1,014.07	59,382.25	58,368.18	64,526	76.69%	-	59,382.25	18,048.75
5114	WORKER'S COMPENSATION	23,766	30.72	17,967.63	17,936.91	19,805	75.60%	-	17,967.63	5,798.37
5116	PENSION	28,210	35.48	21,337.67	21,302.19	23,508	75.64%	-	21,337.67	6,872.33
5122	FICA	46,668	111.61	35,318.53	35,206.92	38,890	75.68%	-	35,318.53	11,349.47
5124	SUI	7,780	76.08	7,683.06	7,606.98	6,483	98.75%	-	7,683.06	96.94
5130	ACCRUED VACATION FRINGE	2,510	5.50	1,897.75	1,892.25	2,092	75.61%	-	1,897.75	612.25
6110	OFFICE SUPPLIES	2,225	675.37	2,198.22	1,522.85	1,854	98.80%	-	2,198.22	26.78
6112	DATA PROCESSING SUPPLIES	-	-	-	-	-	-	-	-	-
6121	FOOD	-	-	-	-	-	-	-	-	-
6122	KITCHEN SUPPLIES	-	-	-	-	-	-	-	-	-
6130	PROGRAM SUPPLIES	2,936	-	2,934.61	2,934.61	2,447	99.95%	-	2,934.61	1.39
6132	MEDICAL & DENTAL SUPPLIES	-	-	-	-	-	-	-	-	-
6134	INSTRUCTIONAL SUPPLIES	-	-	-	-	-	-	-	-	-
6140	CUSTODIAL SUPPLIES	7,160	1,504.16	6,817.77	5,313.61	5,967	95.22%	-	6,817.77	342.23
6170	POSTAGE & SHIPPING	-	-	-	-	-	-	-	-	-
6180	EQUIPMENT RENTAL	-	-	-	-	-	-	-	-	-
6181	EQUIPMENT MAINTENANCE	-	-	-	-	-	-	-	-	-
6221	EQUIPMENT OVER > \$5000	-	-	-	-	-	-	-	-	-
6320	TELEPHONE	-	-	-	-	-	-	-	-	-
6420	UTILITIES/ DISPOSAL	-	-	-	-	-	-	-	-	-
6432	BUILDING REPAIRS/ MAINTENANCE	-	-	-	-	-	-	-	-	-
6433	GROUNDS MAINTENANCE	-	-	-	-	-	-	-	-	-
6436	PEST CONTROL	-	-	-	-	-	-	-	-	-
6540	CUSTODIAL SERVICES	-	-	-	-	-	-	-	-	-
6610	GAS & OIL	-	-	-	-	-	-	-	-	-
6620	VEHICLE INSURANCE	360	40.00	280.06	240.06	300	77.79%	-	280.06	79.94
6640	VEHICLE REPAIR & MAINTENANCE	-	-	-	-	-	-	-	-	-
6834	STUDENT ACTIVITY INSURANCE	-	-	-	-	-	-	-	-	-
9010	INDIRECT COST ALLOCATION	69,921	455.59	56,614.41	56,158.82	58,268	80.97%	-	56,614.41	13,306.59
Total Expenses		838,279	5,462.10	678,750.78	673,288.68	698,566	80.97%	-	678,750.78	159,528.22
									80.97%	

In Direct Calc. @ 9.1%	
56,614.41	
56,614.41	Total

**Madera Migrant Head Start
Budget to Actual**

For the Period Ending **4/30/2023**

Start Date 3/1/2023
Current Mnth 2.00
12%

Account	Description	Budget	Current PTD	Current Actual YTD	Previous Actual YTD	YTD Budget	% Spent	Encumbered	Actual + Encumb	Budget Balance
REVENUES										
4110	GRANT INCOME-	5,632,943	191,216.98	305,748.75	114,531.77	1,351,906.32	5%	39,831.88	345,580.63	5,287,362.37
4220	IN KIND CONTRIBUTIONS	409,729	9,251.00	18,502.00	9,251.00	98,334.96	5%	-	18,502.00	391,227.00
4390	MISCELLANEOUS	-	-	-	-	-	-	-	-	-
	TOTAL REVENUES	6,042,672	200,467.98	324,250.75	123,782.77	1,450,241.28	5%	39,831.88	364,082.63	5,678,589.37
EXPENDITURES										
5010	Salaries & Wages	3,019,367	110,225.63	147,177.19	36,951.56	724,648.08	5%	-	147,177.19	2,872,189.81
5020	Accrued Vacation Pay	180,000	5,916.96	8,145.35	2,228.39	43,200.00	5%	-	8,145.35	171,854.65
5112	Health Insurance	410,861	9,064.77	15,740.70	6,675.93	98,606.64	4%	-	15,740.70	395,120.30
5114	Worker's Compensation	99,252	2,198.23	2,859.66	661.43	23,820.48	3%	-	2,859.66	96,392.34
5116	Pension	163,170	5,971.88	8,105.40	2,133.52	39,160.80	5%	-	8,105.40	155,064.60
5122	FICA	231,251	8,919.73	11,712.82	2,793.09	55,500.24	5%	-	11,712.82	219,538.18
5124	SUI	36,045	39.35	69.78	30.43	8,650.80	0%	-	69.78	35,975.22
5130	Accrued Vacation Fringe	13,500	448.90	618.71	169.81	3,240.00	5%	-	618.71	12,881.29
6110	Office supplies	20,500	1,057.51	1,202.81	145.30	4,920.00	6%	237.29	1,440.10	19,059.90
6112	Data Processing Supplies	36,000	5,194.65	19,783.25	14,588.60	8,640.00	55%	31,461.09	51,244.34	(15,244.34)
6121	Food	6,750	-	11.38	11.38	1,620.00	0%	-	11.38	6,738.62
6122	Kitchen Supplies	1,313	-	-	-	315.12	0%	-	-	1,313.00
6130	Program Supplies	87,818	96.86	1,992.00	1,895.14	21,076.32	2%	1,120.49	3,112.49	84,705.51
6132	Medical & Dental Supplies	21,410	-	-	-	5,138.40	0%	-	-	21,410.00
6134	Instructional Supplies	23,375	-	-	-	5,610.00	0%	-	-	23,375.00
6140	Custodial Supplies	39,188	291.27	691.67	400.40	9,405.12	2%	1,051.61	1,743.28	37,444.72
6142	Linen / Laundry	-	-	-	-	-	-	-	-	-
6143	Furnishing	13,750	-	-	-	3,300.00	0%	-	-	13,750.00
6150	Uniform Rental / Purchases	156	-	150.00	150.00	37.44	96%	-	150.00	6.00
6170	Postage & Shipping	600	-	-	-	144.00	0%	-	-	600.00
6221	Equipment Over > \$5,000	-	-	-	-	-	-	-	-	-
6233	Land Improvements	-	-	-	-	-	-	-	-	-
6180	Equipment Rental	19,800	834.61	1,865.89	1,031.28	4,752.00	9%	-	1,865.89	17,934.11
6181	Equipment Maintenance	13,400	390.00	956.03	566.03	3,216.00	7%	1,297.00	2,253.03	11,146.97
6310	Printing & Publications	5,000	3,610.77	3,610.77	-	1,200.00	72%	-	3,610.77	1,389.23
6312	Advertising & Promotion	-	-	-	-	-	-	-	-	-
6320	Telephone	85,876	(15,232.90)	(9,434.62)	5,798.28	20,610.24	-11%	-	(9,434.62)	95,310.62
6410	Rent	208,760	17,285.56	34,571.12	17,285.56	50,102.40	17%	-	34,571.12	174,188.88
6420	Utilities / Disposal	116,800	6,507.73	8,692.85	2,185.12	28,032.00	7%	-	8,692.85	108,107.15
6432	Building Repairs / Maintenanc	77,000	2,390.15	5,340.16	2,950.01	18,480.00	7%	-	5,340.16	71,659.84
6433	Grounds Maintenance	16,800	1,200.00	2,400.00	1,200.00	4,032.00	14%	-	2,400.00	14,400.00
6436	Pest Control	6,048	323.61	703.09	379.48	1,451.52	12%	-	703.09	5,344.91
6437	Burglar & Fire Alarm	3,800	49.67	424.84	375.17	912.00	11%	-	424.84	3,375.16
6440	Property Insurance	22,980	3,787.34	3,787.34	-	5,515.20	16%	-	3,787.34	19,192.66
6520	Consultants	24,850	202.80	202.80	-	5,964.00	1%	4,664.40	4,867.20	19,982.80
6522	Consultants Expense	286	-	-	-	68.64	0%	-	-	286.00
6524	Contracts	-	-	-	-	-	-	-	-	-
6530	Legal	5,635	-	-	-	1,352.40	0%	-	-	5,635.00
6540	Custodial Services	47,700	-	1,196.00	1,196.00	11,448.00	3%	-	1,196.00	46,504.00
6555	Medical Screening / DEAT / Staff	1,825	-	-	-	438.00	0%	-	-	1,825.00
6562	Medical Exam	-	-	-	-	-	-	-	-	-
6564	Medical Follow-up	-	-	-	-	-	-	-	-	-
6566	Dental Exam	-	-	-	-	-	-	-	-	-
6568	Dental Follow-up	-	-	-	-	-	-	-	-	-

Account	Description	Budget	Current	Current	Previous	YTD Budget	% Spent	Encumbered	Actual + Encumb	Budget Balance
			PTD	Actual YTD	Actual YTD					
6610	Gas & Oil	12,000	1,470.90	1,547.07	76.17	2,880.00	13%	-	1,547.07	10,452.93
6620	Vehicle Insurance	28,374	1,883.84	3,783.91	1,900.07	6,809.76	13%	-	3,783.91	24,590.09
6630	Vehicle License & Fees	-	-	-	-	-	-	-	-	-
6640	Vehicle Repair & Maintenanc	12,440	8.00	1,036.95	1,028.95	2,985.60	8%	-	1,036.95	11,403.05
6712	Staff Travel-Local	925	-	-	-	222.00	0%	-	-	925.00
6714	Staff Travel-Out of Area	-	-	-	-	-	-	-	-	-
6722	Per Diem-Staff	-	-	-	-	-	-	-	-	-
6724	Per Diem-Parent	-	-	-	-	-	-	-	-	-
6730	Volunteer Travel	-	-	-	-	-	-	-	-	-
6742	Training - Staff	6,550	-	105.00	105.00	1,572.00	2%	-	105.00	6,445.00
6746	Training - Parent	-	-	-	-	-	-	-	-	-
6748	Education Reimbursement	-	-	-	-	-	-	-	-	-
6750	Field Trips	-	-	-	-	-	-	-	-	-
6810	Bank Charges	-	-	-	-	-	-	-	-	-
6820	Interest Expense	-	-	-	-	-	-	-	-	-
6832	Liability Insurance	605	38.87	77.74	38.87	145.20	13%	-	77.74	527.26
6834	Student Activity Insurance	2,790	-	-	-	669.60	0%	-	-	2,790.00
6840	Property Taxes	40	-	-	-	9.60	0%	-	-	40.00
6850	Fees & Licenses	9,700	17.67	17.67	-	2,328.00	0%	-	17.67	9,682.33
6852	Finger Printing	5,125	0.75	0.75	-	1,230.00	0%	-	0.75	5,124.25
6860	Depreciation Expense	-	-	-	-	-	-	-	-	-
6875	Employee Health & Welfare	17,336	735.73	763.47	27.74	4,160.64	4%	-	763.47	16,572.53
7110	Parent Activities	1,450	-	-	-	348.00	0%	-	-	1,450.00
7111	Parent Mileage	350	21.87	21.87	-	84.00	6%	-	21.87	328.13
7112	Parent Involvement	1,100	86.10	86.10	-	264.00	8%	-	86.10	1,013.90
7114	PPC Allowance	2,350	63.90	63.90	-	564.00	3%	-	63.90	2,286.10
7116	PPC Food Allowance	1,100	164.91	164.91	-	264.00	15%	-	164.91	935.09
8110	In-Kind Salaries	297,519	-	-	-	71,404.56	0%	-	-	297,519.00
8120	In-Kind Rent	112,210	9,251.00	18,502.00	9,251.00	26,930.40	16%	-	18,502.00	93,708.00
8130	In-Kind Other	-	-	-	-	-	-	-	-	-
9010	In-Direct Cost Allocation	469,842	15,949.36	25,502.42	9,553.06	112,762.08	5%	-	25,502.42	444,339.58
Total Expenses		6,042,672	200,467.98	324,250.75	123,782.77	1,450,241.28	5%	39,831.88	364,082.63	5,678,589.37
Excess Revenue Over		-	-	-	-	-	-	-	-	-
Total Expenses		6,042,672	200,467.98	324,250.75						
In-Kind		(409,729)	(9,251.00)	(18,502.00)						
Total Expenses w/o In Kind		5,632,943	191,216.98	305,748.75	114,531.77				345,580.63	5,287,362.37
									6.13%	

ADMINISTRATION BUDGET LIMIT	\$672,694
YEAR-TO DATE ADMIN EXP.	\$54,958
PERCENT OF TOTAL EXPENSES	0.78%
ADMINIISTRATION LIMIT IS 9.5%	

ID Cost Calc. @ 9.1%	25,502.42
	25,502.42

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2022 to 4/30/2023

	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
330 0 HEAD START-FRESNO MIGRANT T&TA								
Revenues								
4110- GRANT INCOME-FEDERAL	0.00	2,598.41	27,567.25	0.00	0.00	0.00	27,567.25	(27,567.25)
Total Revenues	<u>0.00</u>	<u>2,598.41</u>	<u>27,567.25</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,567.25</u>	<u>(27,567.25)</u>
Expenses								
6121- FOOD	0.00	782.49	782.49	0.00	0.00	0.00	782.49	(782.49)
6714- STAFF TRAVEL-OUT OF AREA	0.00	101.40	8,625.26	0.00	0.00	0.00	8,625.26	(8,625.26)
6742- TRAINING - STAFF	0.00	68.93	13,444.49	0.00	0.00	3,495.00	16,939.49	(16,939.49)
6851- CPR FEES	0.00	0.00	715.00	0.00	0.00	0.00	715.00	(715.00)
6875- EMPLOYEE HEALTH & WELFARE	0.00	662.15	1,700.63	0.00	0.00	0.00	1,700.63	(1,700.63)
9010- INDIRECT COST ALLOCATION	0.00	216.74	2,299.38	0.00	0.00	0.00	2,299.38	(2,299.38)
Total Expenses	<u>0.00</u>	<u>1,831.71</u>	<u>27,567.25</u>	<u>0.00</u>	<u>0.00</u>	<u>3,495.00</u>	<u>31,062.25</u>	<u>(31,062.25)</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>766.70</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(3,495.00)</u>	<u>(3,495.00)</u>	<u>3,495.00</u>
Beginning Net Assets - Unrestricted	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Board Designated	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Ending Net Assets	<u>0.00</u>	<u>766.70</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(3,495.00)</u>	<u>(3,495.00)</u>	<u>3,495.00</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2022 to 4/30/2023

331 0 HEAD START-FRESNO MIGRANT	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	4,803,310.00	200,646.05	2,462,738.73	2,292,314.59	(0.51)	0.00	2,462,738.73	2,340,571.27
4220- IN KIND CONTRIBUTIONS	666,273.00	0.00	405,571.97	307,488.00	(0.61)	0.00	405,571.97	260,701.03
Total Revenues	5,469,583.00	200,646.05	2,868,310.70	2,599,802.59	(0.52)	0.00	2,868,310.70	2,601,272.30
Expenses								
5010- SALARIES & WAGES	2,802,858.00	117,640.12	1,284,287.75	1,258,592.00	0.46	0.00	1,284,287.75	1,518,570.25
5020- ACCRUED VACATION PAY	179,760.00	6,391.46	79,843.27	80,719.53	0.44	0.00	79,843.27	99,916.73
5112- HEALTH INSURANCE	227,216.00	7,872.57	105,118.57	113,731.00	0.46	0.00	105,118.57	122,097.43
5114- WORKER'S COMPENSATION	112,519.00	2,343.65	45,125.56	50,525.00	0.40	0.00	45,125.56	67,393.44
5116- PENSION	185,105.00	5,872.27	83,266.58	80,935.00	0.45	0.00	83,266.58	101,838.42
5122- FICA	209,654.00	9,350.39	111,961.81	94,144.00	0.53	0.00	111,961.81	97,692.19
5124- SUI	41,928.00	2,148.63	10,728.45	17,317.07	0.26	0.00	10,728.45	31,199.55
5130- ACCRUED VACATION FICA	13,302.00	487.09	6,108.24	5,969.00	0.46	0.00	6,108.24	7,193.76
6110- OFFICE SUPPLIES	14,580.00	47.15	5,058.63	8,302.00	0.35	912.11	5,970.74	8,609.26
6112- DATA PROCESSING SUPPLIES	10,000.00	2,305.44	47,302.98	5,507.00	4.73	20,112.38	67,415.36	(57,415.36)
6121- FOOD	20,000.00	0.00	6,262.63	9,996.00	0.31	50.00	6,312.63	13,687.37
6122- KITCHEN SUPPLIES	1,050.00	0.00	3,934.41	0.00	3.75	372.09	4,306.50	(3,256.50)
6130- PROGRAM SUPPLIES	50,000.00	954.20	41,525.81	27,433.00	0.83	1,611.40	43,137.21	6,862.79
6132- MEDICAL & DENTAL SUPPLIES	175.00	0.00	0.00	0.00	0.00	0.00	0.00	175.00
6134- INSTRUCTIONAL SUPPLIES	1,050.00	0.00	6,833.56	525.00	6.51	0.00	6,833.56	(5,783.56)
6140- CUSTODIAL SUPPLIES	20,400.00	0.00	7,911.39	10,950.00	0.39	0.00	7,911.39	12,488.61
6150- UNIFORM RENTAL/PURCHASE	0.00	0.00	146.13	0.00	0.00	0.00	146.13	(146.13)
6170- POSTAGE & SHIPPING	1,500.00	22.33	258.68	1,000.00	0.17	0.00	258.68	1,241.32
6180- EQUIPMENT RENTAL	33,876.00	1,978.60	22,971.88	22,584.00	0.68	0.00	22,971.88	10,904.12
6181- EQUIPMENT MAINTENANCE	18,576.00	670.02	16,591.08	12,384.00	0.89	0.00	16,591.08	1,984.92
6310- PRINTING & PUBLICATIONS	5,010.00	5,430.77	16,944.45	2,505.00	3.38	599.37	17,543.82	(12,533.82)
6312- ADVERTISING & PROMOTION	240.00	0.00	0.00	120.00	0.00	0.00	0.00	240.00
6320- TELEPHONE	74,868.00	(17,248.82)	83,299.11	49,912.00	1.11	0.00	83,299.11	(8,431.11)
6410- RENT	102,175.00	7,156.16	59,061.09	68,119.00	0.58	0.00	59,061.09	43,113.91
6420- UTILITIES/ DISPOSAL	78,000.00	744.87	47,024.89	52,000.00	0.60	0.00	47,024.89	30,975.11
6432- BUILDING REPAIRS/ MAINTENANCE	32,000.00	0.00	43,660.20	21,344.00	1.36	0.00	43,660.20	(11,660.20)
6433- GROUNDS MAINTENANCE	21,000.00	1,076.87	31,151.72	14,000.00	1.48	0.00	31,151.72	(10,151.72)
6436- PEST CONTROL	6,600.00	575.14	4,838.56	4,400.00	0.73	0.00	4,838.56	1,761.44
6437- BURGLAR & FIRE ALARM	6,512.00	81.85	2,908.55	4,650.00	0.45	0.00	2,908.55	3,603.45
6440- PROPERTY INSURANCE	13,600.00	1,375.99	9,631.93	9,175.00	0.71	0.00	9,631.93	3,968.07
6520- CONSULTANTS	18,520.00	0.00	2,815.50	9,256.00	0.15	14,042.48	16,857.98	1,662.02
6522- CONSULTANT EXPENSES	378.00	0.00	49.78	189.00	0.13	0.00	49.78	328.22
6524- CONTRACTS	13,700.00	0.00	0.00	6,849.00	0.00	0.00	0.00	13,700.00
6530- LEGAL	6,000.00	0.00	625.00	3,000.00	0.10	0.00	625.00	5,375.00
6540- CUSTODIAL SERVICES	4,776.00	398.00	3,267.00	3,184.00	0.68	0.00	3,267.00	1,509.00
6555- MEDICAL SCREENING/DEAT/STAFF	1,000.00	0.00	1,085.00	200.00	1.09	0.00	1,085.00	(85.00)
6610- GAS & OIL	12,500.00	240.04	8,102.12	8,332.00	0.65	0.00	8,102.12	4,397.88
6620- VEHICLE INSURANCE	19,800.00	2,176.54	15,102.30	13,200.00	0.76	0.00	15,102.30	4,697.70
6640- VEHICLE REPAIR & MAINTENANCE	9,996.00	0.00	7,918.44	6,664.00	0.79	0.00	7,918.44	2,077.56

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2022 to 4/30/2023

	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
331 0 HEAD START-FRESNO MIGRANT								
6712- STAFF TRAVEL-LOCAL	3,930.00	0.00	4,419.04	1,965.00	1.12	0.00	4,419.04	(489.04)
6742- TRAINING - STAFF	0.00	2,345.00	2,578.74	0.00	0.00	0.00	2,578.74	(2,578.74)
6832- LIABILITY INSURANCE	432.00	37.52	300.16	288.00	0.69	0.00	300.16	131.84
6834- STUDENT ACTIVITY INSURANCE	1,140.00	0.00	761.84	570.00	0.67	0.00	761.84	378.16
6840- PROPERTY TAXES	5,800.00	0.00	(1,842.30)	5,800.00	(0.32)	0.00	(1,842.30)	7,642.30
6850- FEES & LICENSES	10,500.00	1,550.67	23,558.26	5,249.99	2.24	0.00	23,558.26	(13,058.26)
6851- CPR FEES	240.00	0.00	0.00	160.00	0.00	0.00	0.00	240.00
6852- FINGERPRINT	500.00	0.75	260.25	150.00	0.52	0.00	260.25	239.75
6875- EMPLOYEE HEALTH & WELFARE	8,475.00	1,870.92	4,353.35	8,475.00	0.51	0.00	4,353.35	4,121.65
7110- PARENT ACTIVITIES	700.00	0.00	0.00	280.00	0.00	0.00	0.00	700.00
7111- PARENT MILEAGE	126.00	0.00	0.00	63.00	0.00	0.00	0.00	126.00
7114- PC ALLOWANCE	0.00	0.00	210.00	0.00	0.00	0.00	210.00	(210.00)
7116- POLICY COUNCIL FOOD ALLOWANCE	600.00	0.00	0.00	400.00	0.00	0.00	0.00	600.00
8110- IN KIND SALARIES	451,921.00	0.00	301,217.72	208,564.00	0.67	0.00	301,217.72	150,703.28
8120- IN KIND RENT	210,665.00	0.00	104,354.25	97,223.00	0.50	0.00	104,354.25	106,310.75
8130- IN KIND - OTHER	3,687.00	0.00	0.00	1,701.00	0.00	0.00	0.00	3,687.00
9010- INDIRECT COST ALLOCATION	400,643.00	16,735.83	205,416.34	191,201.00	0.51	0.00	205,416.34	195,226.66
Total Expenses	<u>5,469,583.00</u>	<u>182,632.02</u>	<u>2,868,310.70</u>	<u>2,599,802.59</u>	<u>0.52</u>	<u>37,699.83</u>	<u>2,906,010.53</u>	<u>2,563,572.47</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>18,014.03</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(37,699.83)</u>	<u>(37,699.83)</u>	<u>37,699.83</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>18,014.03</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(37,699.83)</u>	<u>(37,699.83)</u>	<u>37,699.83</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2022 to 4/30/2023

	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
351 0 FRESNO COE 1-TIME FUND								
Revenues								
4120- GRANT INCOME-STATE	288,435.74	0.00	288,435.74	0.00	(1.00)	0.00	288,435.74	0.00
Total Revenues	<u>288,435.74</u>	<u>0.00</u>	<u>288,435.74</u>	<u>0.00</u>	<u>(1.00)</u>	<u>0.00</u>	<u>288,435.74</u>	<u>0.00</u>
Expenses								
6110- OFFICE SUPPLIES	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00
6130- PROGRAM SUPPLIES	249,377.40	0.00	0.00	0.00	0.00	0.00	0.00	249,377.40
9010- INDIRECT COST ALLOCATION	24,058.34	0.00	0.00	0.00	0.00	0.00	0.00	24,058.34
Total Expenses	<u>288,435.74</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>288,435.74</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>288,435.74</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>288,435.74</u>	<u>(288,435.74)</u>
Beginning Net Assets - Unrestricted	0.00	56,112.32	56,112.32	0.00	0.00	0.00	56,112.32	(56,112.32)
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>56,112.32</u>	<u>344,548.06</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>344,548.06</u>	<u>(344,548.06)</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2022 to 4/30/2023

	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
831 0 COVID-19 CARES - FRESNO MHS								
Revenues								
4110- GRANT INCOME-FEDERAL	141,154.00	0.00	141,154.00	0.00	(1.00)	0.00	141,154.00	0.00
Total Revenues	<u>141,154.00</u>	<u>0.00</u>	<u>141,154.00</u>	<u>0.00</u>	<u>(1.00)</u>	<u>0.00</u>	<u>141,154.00</u>	<u>0.00</u>
Expenses								
5010- SALARIES & WAGES	96,747.00	0.00	80,898.34	0.00	0.84	0.00	80,898.34	15,848.66
5020- ACCRUED VACATION PAY	6,512.00	0.00	4,204.83	0.00	0.65	0.00	4,204.83	2,307.17
5112- HEALTH INSURANCE	8,629.00	0.00	7,024.67	0.00	0.81	0.00	7,024.67	1,604.33
5114- WORKER'S COMPENSATION	3,849.00	0.00	3,137.88	0.00	0.82	0.00	3,137.88	711.12
5116- PENSION	5,858.00	0.00	5,308.62	0.00	0.91	0.00	5,308.62	549.38
5122- FICA	7,786.00	0.00	6,674.32	0.00	0.86	0.00	6,674.32	1,111.68
5124- SUI	0.00	0.00	546.40	0.00	0.00	0.00	546.40	(546.40)
5130- ACCRUED VACATION FRINGE	0.00	0.00	321.70	0.00	0.00	0.00	321.70	(321.70)
6130- PROGRAM SUPPLIES	0.00	0.00	21,250.63	0.00	0.00	0.00	21,250.63	(21,250.63)
6850- FEES & LICENSES	0.00	0.00	13.00	0.00	0.00	0.00	13.00	(13.00)
9010- INDIRECT COST ALLOCATION	11,773.00	0.00	11,773.61	0.00	1.00	0.00	11,773.61	(0.61)
Total Expenses	<u>141,154.00</u>	<u>0.00</u>	<u>141,154.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>141,154.00</u>	<u>0.00</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2022 to 4/30/2023

	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
838 0 COVID-19 ARP - FRESNO MHS								
Revenues								
4110- GRANT INCOME-FEDERAL	65,396.63	0.00	65,396.63	0.00	(1.00)	0.00	65,396.63	0.00
Total Revenues	<u>65,396.63</u>	<u>0.00</u>	<u>65,396.63</u>	<u>0.00</u>	<u>(1.00)</u>	<u>0.00</u>	<u>65,396.63</u>	<u>0.00</u>
Expenses								
5010- SALARIES & WAGES	25,950.03	0.00	12,357.23	0.00	0.48	0.00	12,357.23	13,592.80
5020- ACCRUED VACATION PAY	583.25	0.00	837.32	0.00	1.44	0.00	837.32	(254.07)
5112- HEALTH INSURANCE	2,121.41	0.00	3,061.62	0.00	1.44	0.00	3,061.62	(940.21)
5114- WORKER'S COMPENSATION	909.82	0.00	473.80	0.00	0.52	0.00	473.80	436.02
5116- PENSION	1,819.00	0.00	677.81	0.00	0.37	0.00	677.81	1,141.19
5122- FICA	1,956.61	0.00	886.26	0.00	0.45	0.00	886.26	1,070.35
5124- SUI	364.35	0.00	208.91	0.00	0.57	0.00	208.91	155.44
5130- ACCRUED VACATION FICA	44.61	0.00	56.18	0.00	1.26	0.00	56.18	(11.57)
6121- FOOD	0.00	0.00	2,317.97	0.00	0.00	0.00	2,317.97	(2,317.97)
6130- PROGRAM SUPPLIES	0.00	0.00	12,636.36	0.00	0.00	0.00	12,636.36	(12,636.36)
6221- EQUIPMENT OVER > \$5000	28,815.00	0.00	28,815.85	0.00	1.00	0.00	28,815.85	(0.85)
6850- FEES & LICENSES	0.00	0.00	16.13	0.00	0.00	0.00	16.13	(16.13)
9010- INDIRECT COST ALLOCATION	2,832.55	0.00	3,051.19	0.00	1.08	0.00	3,051.19	(218.64)
Total Expenses	<u>65,396.63</u>	<u>0.00</u>	<u>65,396.63</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>65,396.63</u>	<u>0.00</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2022 to 4/30/2023

Report Recap	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	5,009,860.63	203,244.46	2,696,856.61	2,292,314.59	(0.54)	0.00	2,696,856.61	2,313,004.02
4120- GRANT INCOME-STATE	288,435.74	0.00	288,435.74	0.00	(1.00)	0.00	288,435.74	0.00
4220- IN KIND CONTRIBUTIONS	666,273.00	0.00	405,571.97	307,488.00	(0.61)	0.00	405,571.97	260,701.03
Total Revenues	<u>5,964,569.37</u>	<u>203,244.46</u>	<u>3,390,864.32</u>	<u>2,599,802.59</u>	<u>(0.57)</u>	<u>0.00</u>	<u>3,390,864.32</u>	<u>2,573,705.05</u>
Expenses								
5010- SALARIES & WAGES	2,925,555.03	117,640.12	1,377,543.32	1,258,592.00	0.47	0.00	1,377,543.32	1,548,011.71
5020- ACCRUED VACATION PAY	186,855.25	6,391.46	84,885.42	80,719.53	0.45	0.00	84,885.42	101,969.83
5112- HEALTH INSURANCE	237,966.41	7,872.57	115,204.86	113,731.00	0.48	0.00	115,204.86	122,761.55
5114- WORKER'S COMPENSATION	117,277.82	2,343.65	48,737.24	50,525.00	0.42	0.00	48,737.24	68,540.58
5116- PENSION	192,782.00	5,872.27	89,253.01	80,935.00	0.46	0.00	89,253.01	103,528.99
5122- FICA	219,396.61	9,350.39	119,522.39	94,144.00	0.54	0.00	119,522.39	99,874.22
5124- SUI	42,292.35	2,148.63	11,483.76	17,317.07	0.27	0.00	11,483.76	30,808.59
5130- ACCRUED VACATION FICA	13,346.61	487.09	6,486.12	5,969.00	0.49	0.00	6,486.12	6,860.49
6110- OFFICE SUPPLIES	29,580.00	47.15	5,058.63	8,302.00	0.17	912.11	5,970.74	23,609.26
6112- DATA PROCESSING SUPPLIES	10,000.00	2,305.44	47,302.98	5,507.00	4.73	20,112.38	67,415.36	(57,415.36)
6121- FOOD	20,000.00	782.49	9,363.09	9,996.00	0.47	50.00	9,413.09	10,586.91
6122- KITCHEN SUPPLIES	1,050.00	0.00	3,934.41	0.00	3.75	372.09	4,306.50	(3,256.50)
6130- PROGRAM SUPPLIES	299,377.40	954.20	75,412.80	27,433.00	0.25	1,611.40	77,024.20	222,353.20
6132- MEDICAL & DENTAL SUPPLIES	175.00	0.00	0.00	0.00	0.00	0.00	0.00	175.00
6134- INSTRUTIONAL SUPPLIES	1,050.00	0.00	6,833.56	525.00	6.51	0.00	6,833.56	(5,783.56)
6140- CUSTODIAL SUPPLIES	20,400.00	0.00	7,911.39	10,950.00	0.39	0.00	7,911.39	12,488.61
6150- UNIFORM RENTAL/PURCHASE	0.00	0.00	146.13	0.00	0.00	0.00	146.13	(146.13)
6170- POSTAGE & SHIPPING	1,500.00	22.33	258.68	1,000.00	0.17	0.00	258.68	1,241.32
6180- EQUIPMENT RENTAL	33,876.00	1,978.60	22,971.88	22,584.00	0.68	0.00	22,971.88	10,904.12
6181- EQUIPMENT MAINTENANCE	18,576.00	670.02	16,591.08	12,384.00	0.89	0.00	16,591.08	1,984.92
6221- EQUIPMENT OVER > \$5000	28,815.00	0.00	28,815.85	0.00	1.00	0.00	28,815.85	(0.85)
6310- PRINTING & PUBLICATIONS	5,010.00	5,430.77	16,944.45	2,505.00	3.38	599.37	17,543.82	(12,533.82)
6312- ADVERTISING & PROMOTION	240.00	0.00	0.00	120.00	0.00	0.00	0.00	240.00
6320- TELEPHONE	74,868.00	(17,248.82)	83,299.11	49,912.00	1.11	0.00	83,299.11	(8,431.11)
6410- RENT	102,175.00	7,156.16	59,061.09	68,119.00	0.58	0.00	59,061.09	43,113.91
6420- UTILITIES/ DISPOSAL	78,000.00	744.87	47,024.89	52,000.00	0.60	0.00	47,024.89	30,975.11
6432- BUILDING REPAIRS/ MAINTENANCE	32,000.00	0.00	43,660.20	21,344.00	1.36	0.00	43,660.20	(11,660.20)
6433- GROUNDS MAINTENANCE	21,000.00	1,076.87	31,151.72	14,000.00	1.48	0.00	31,151.72	(10,151.72)
6436- PEST CONTROL	6,600.00	575.14	4,838.56	4,400.00	0.73	0.00	4,838.56	1,761.44
6437- BURGLAR & FIRE ALARM	6,512.00	81.85	2,908.55	4,650.00	0.45	0.00	2,908.55	3,603.45
6440- PROPERTY INSURANCE	13,600.00	1,375.99	9,631.93	9,175.00	0.71	0.00	9,631.93	3,968.07
6520- CONSULTANTS	18,520.00	0.00	2,815.50	9,256.00	0.15	14,042.48	16,857.98	1,662.02
6522- CONSULTANT EXPENSES	378.00	0.00	49.78	189.00	0.13	0.00	49.78	328.22
6524- CONTRACTS	13,700.00	0.00	0.00	6,849.00	0.00	0.00	0.00	13,700.00
6530- LEGAL	6,000.00	0.00	625.00	3,000.00	0.10	0.00	625.00	5,375.00
6540- CUSTODIAL SERVICES	4,776.00	398.00	3,267.00	3,184.00	0.68	0.00	3,267.00	1,509.00
6555- MEDICAL SCREENING/DEAT/STAFF	1,000.00	0.00	1,085.00	200.00	1.09	0.00	1,085.00	(85.00)
6610- GAS & OIL	12,500.00	240.04	8,102.12	8,332.00	0.65	0.00	8,102.12	4,397.88

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2022 to 4/30/2023

Report Recap	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
6620- VEHICLE INSURANCE	19,800.00	2,176.54	15,102.30	13,200.00	0.76	0.00	15,102.30	4,697.70
6640- VEHICLE REPAIR & MAINTENANCE	9,996.00	0.00	7,918.44	6,664.00	0.79	0.00	7,918.44	2,077.56
6712- STAFF TRAVEL-LOCAL	3,930.00	0.00	4,419.04	1,965.00	1.12	0.00	4,419.04	(489.04)
6714- STAFF TRAVEL-OUT OF AREA	0.00	101.40	8,625.26	0.00	0.00	0.00	8,625.26	(8,625.26)
6742- TRAINING - STAFF	0.00	2,413.93	16,023.23	0.00	0.00	3,495.00	19,518.23	(19,518.23)
6832- LIABILITY INSURANCE	432.00	37.52	300.16	288.00	0.69	0.00	300.16	131.84
6834- STUDENT ACTIVITY INSURANCE	1,140.00	0.00	761.84	570.00	0.67	0.00	761.84	378.16
6840- PROPERTY TAXES	5,800.00	0.00	(1,842.30)	5,800.00	(0.32)	0.00	(1,842.30)	7,642.30
6850- FEES & LICENSES	10,500.00	1,550.67	23,587.39	5,249.99	2.25	0.00	23,587.39	(13,087.39)
6851- CPR FEES	240.00	0.00	715.00	160.00	2.98	0.00	715.00	(475.00)
6852- FINGERPRINT	500.00	0.75	260.25	150.00	0.52	0.00	260.25	239.75
6875- EMPLOYEE HEALTH & WELFARE	8,475.00	2,533.07	6,053.98	8,475.00	0.71	0.00	6,053.98	2,421.02
7110- PARENT ACTIVITIES	700.00	0.00	0.00	280.00	0.00	0.00	0.00	700.00
7111- PARENT MILEAGE	126.00	0.00	0.00	63.00	0.00	0.00	0.00	126.00
7114- PC ALLOWANCE	0.00	0.00	210.00	0.00	0.00	0.00	210.00	(210.00)
7116- POLICY COUNCIL FOOD ALLOWANCE	600.00	0.00	0.00	400.00	0.00	0.00	0.00	600.00
8110- IN KIND SALARIES	451,921.00	0.00	301,217.72	208,564.00	0.67	0.00	301,217.72	150,703.28
8120- IN KIND RENT	210,665.00	0.00	104,354.25	97,223.00	0.50	0.00	104,354.25	106,310.75
8130- IN KIND - OTHER	3,687.00	0.00	0.00	1,701.00	0.00	0.00	0.00	3,687.00
9010- INDIRECT COST ALLOCATION	439,306.89	16,952.57	222,540.52	191,201.00	0.51	0.00	222,540.52	216,766.37
Total Expenses	5,964,569.37	184,463.73	3,102,428.58	2,599,802.59	0.52	41,194.83	3,143,623.41	2,820,945.96
Excess Revenue Over (Under) Expenditures	0.00	18,780.73	288,435.74	0.00	0.00	(41,194.83)	247,240.91	(247,240.91)
Beginning Net Assets - Unrestricted	0.00	56,112.32	56,112.32	0.00	0.00	0.00	56,112.32	(56,112.32)
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	0.00	74,893.05	344,548.06	0.00	0.00	(41,194.83)	303,353.23	(303,353.23)

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2022 to 4/30/2023

	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
330 0 HEAD START-FRESNO MIGRANT T&TA								
Revenues								
4110- GRANT INCOME-FEDERAL	0.00	2,598.41	27,567.25	0.00	0.00	0.00	27,567.25	(27,567.25)
Total Revenues	<u>0.00</u>	<u>2,598.41</u>	<u>27,567.25</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,567.25</u>	<u>(27,567.25)</u>
Expenses								
6121- FOOD	0.00	782.49	782.49	0.00	0.00	0.00	782.49	(782.49)
6714- STAFF TRAVEL-OUT OF AREA	0.00	101.40	8,625.26	0.00	0.00	0.00	8,625.26	(8,625.26)
6742- TRAINING - STAFF	0.00	68.93	13,444.49	0.00	0.00	3,495.00	16,939.49	(16,939.49)
6851- CPR FEES	0.00	0.00	715.00	0.00	0.00	0.00	715.00	(715.00)
6875- EMPLOYEE HEALTH & WELFARE	0.00	662.15	1,700.63	0.00	0.00	0.00	1,700.63	(1,700.63)
9010- INDIRECT COST ALLOCATION	0.00	216.74	2,299.38	0.00	0.00	0.00	2,299.38	(2,299.38)
Total Expenses	<u>0.00</u>	<u>1,831.71</u>	<u>27,567.25</u>	<u>0.00</u>	<u>0.00</u>	<u>3,495.00</u>	<u>31,062.25</u>	<u>(31,062.25)</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>766.70</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(3,495.00)</u>	<u>(3,495.00)</u>	<u>3,495.00</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u><u>0.00</u></u>	<u><u>766.70</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>(3,495.00)</u></u>	<u><u>(3,495.00)</u></u>	<u><u>3,495.00</u></u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2022 to 4/30/2023

331 0 HEAD START-FRESNO MIGRANT	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	4,803,310.00	200,646.05	2,462,738.73	2,292,314.59	(0.51)	0.00	2,462,738.73	2,340,571.27
4220- IN KIND CONTRIBUTIONS	666,273.00	0.00	405,571.97	307,488.00	(0.61)	0.00	405,571.97	260,701.03
Total Revenues	5,469,583.00	200,646.05	2,868,310.70	2,599,802.59	(0.52)	0.00	2,868,310.70	2,601,272.30
Expenses								
5010- SALARIES & WAGES	2,802,858.00	117,640.12	1,284,287.75	1,258,592.00	0.46	0.00	1,284,287.75	1,518,570.25
5020- ACCRUED VACATION PAY	179,760.00	6,391.46	79,843.27	80,719.53	0.44	0.00	79,843.27	99,916.73
5112- HEALTH INSURANCE	227,216.00	7,872.57	105,118.57	113,731.00	0.46	0.00	105,118.57	122,097.43
5114- WORKER'S COMPENSATION	112,519.00	2,343.65	45,125.56	50,525.00	0.40	0.00	45,125.56	67,393.44
5116- PENSION	185,105.00	5,872.27	83,266.58	80,935.00	0.45	0.00	83,266.58	101,838.42
5122- FICA	209,654.00	9,350.39	111,961.81	94,144.00	0.53	0.00	111,961.81	97,692.19
5124- SUI	41,928.00	2,148.63	10,728.45	17,317.07	0.26	0.00	10,728.45	31,199.55
5130- ACCRUED VACATION FICA	13,302.00	487.09	6,108.24	5,969.00	0.46	0.00	6,108.24	7,193.76
6110- OFFICE SUPPLIES	14,580.00	47.15	5,058.63	8,302.00	0.35	912.11	5,970.74	8,609.26
6112- DATA PROCESSING SUPPLIES	10,000.00	2,305.44	47,302.98	5,507.00	4.73	20,112.38	67,415.36	(57,415.36)
6121- FOOD	20,000.00	0.00	6,262.63	9,996.00	0.31	50.00	6,312.63	13,687.37
6122- KITCHEN SUPPLIES	1,050.00	0.00	3,934.41	0.00	3.75	372.09	4,306.50	(3,256.50)
6130- PROGRAM SUPPLIES	50,000.00	954.20	41,525.81	27,433.00	0.83	1,611.40	43,137.21	6,862.79
6132- MEDICAL & DENTAL SUPPLIES	175.00	0.00	0.00	0.00	0.00	0.00	0.00	175.00
6134- INSTRUCTIONAL SUPPLIES	1,050.00	0.00	6,833.56	525.00	6.51	0.00	6,833.56	(5,783.56)
6140- CUSTODIAL SUPPLIES	20,400.00	0.00	7,911.39	10,950.00	0.39	0.00	7,911.39	12,488.61
6150- UNIFORM RENTAL/PURCHASE	0.00	0.00	146.13	0.00	0.00	0.00	146.13	(146.13)
6170- POSTAGE & SHIPPING	1,500.00	22.33	258.68	1,000.00	0.17	0.00	258.68	1,241.32
6180- EQUIPMENT RENTAL	33,876.00	1,978.60	22,971.88	22,584.00	0.68	0.00	22,971.88	10,904.12
6181- EQUIPMENT MAINTENANCE	18,576.00	670.02	16,591.08	12,384.00	0.89	0.00	16,591.08	1,984.92
6310- PRINTING & PUBLICATIONS	5,010.00	5,430.77	16,944.45	2,505.00	3.38	599.37	17,543.82	(12,533.82)
6312- ADVERTISING & PROMOTION	240.00	0.00	0.00	120.00	0.00	0.00	0.00	240.00
6320- TELEPHONE	74,868.00	(17,248.82)	83,299.11	49,912.00	1.11	0.00	83,299.11	(8,431.11)
6410- RENT	102,175.00	7,156.16	59,061.09	68,119.00	0.58	0.00	59,061.09	43,113.91
6420- UTILITIES/ DISPOSAL	78,000.00	744.87	47,024.89	52,000.00	0.60	0.00	47,024.89	30,975.11
6432- BUILDING REPAIRS/ MAINTENANCE	32,000.00	0.00	43,660.20	21,344.00	1.36	0.00	43,660.20	(11,660.20)
6433- GROUNDS MAINTENANCE	21,000.00	1,076.87	31,151.72	14,000.00	1.48	0.00	31,151.72	(10,151.72)
6436- PEST CONTROL	6,600.00	575.14	4,838.56	4,400.00	0.73	0.00	4,838.56	1,761.44
6437- BURGLAR & FIRE ALARM	6,512.00	81.85	2,908.55	4,650.00	0.45	0.00	2,908.55	3,603.45
6440- PROPERTY INSURANCE	13,600.00	1,375.99	9,631.93	9,175.00	0.71	0.00	9,631.93	3,968.07
6520- CONSULTANTS	18,520.00	0.00	2,815.50	9,256.00	0.15	14,042.48	16,857.98	1,662.02
6522- CONSULTANT EXPENSES	378.00	0.00	49.78	189.00	0.13	0.00	49.78	328.22
6524- CONTRACTS	13,700.00	0.00	0.00	6,849.00	0.00	0.00	0.00	13,700.00
6530- LEGAL	6,000.00	0.00	625.00	3,000.00	0.10	0.00	625.00	5,375.00
6540- CUSTODIAL SERVICES	4,776.00	398.00	3,267.00	3,184.00	0.68	0.00	3,267.00	1,509.00
6555- MEDICAL SCREENING/DEAT/STAFF	1,000.00	0.00	1,085.00	200.00	1.09	0.00	1,085.00	(85.00)
6610- GAS & OIL	12,500.00	240.04	8,102.12	8,332.00	0.65	0.00	8,102.12	4,397.88
6620- VEHICLE INSURANCE	19,800.00	2,176.54	15,102.30	13,200.00	0.76	0.00	15,102.30	4,697.70
6640- VEHICLE REPAIR & MAINTENANCE	9,996.00	0.00	7,918.44	6,664.00	0.79	0.00	7,918.44	2,077.56

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2022 to 4/30/2023

	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
331 0 HEAD START-FRESNO MIGRANT								
6712- STAFF TRAVEL-LOCAL	3,930.00	0.00	4,419.04	1,965.00	1.12	0.00	4,419.04	(489.04)
6742- TRAINING - STAFF	0.00	2,345.00	2,578.74	0.00	0.00	0.00	2,578.74	(2,578.74)
6832- LIABILITY INSURANCE	432.00	37.52	300.16	288.00	0.69	0.00	300.16	131.84
6834- STUDENT ACTIVITY INSURANCE	1,140.00	0.00	761.84	570.00	0.67	0.00	761.84	378.16
6840- PROPERTY TAXES	5,800.00	0.00	(1,842.30)	5,800.00	(0.32)	0.00	(1,842.30)	7,642.30
6850- FEES & LICENSES	10,500.00	1,550.67	23,558.26	5,249.99	2.24	0.00	23,558.26	(13,058.26)
6851- CPR FEES	240.00	0.00	0.00	160.00	0.00	0.00	0.00	240.00
6852- FINGERPRINT	500.00	0.75	260.25	150.00	0.52	0.00	260.25	239.75
6875- EMPLOYEE HEALTH & WELFARE	8,475.00	1,870.92	4,353.35	8,475.00	0.51	0.00	4,353.35	4,121.65
7110- PARENT ACTIVITIES	700.00	0.00	0.00	280.00	0.00	0.00	0.00	700.00
7111- PARENT MILEAGE	126.00	0.00	0.00	63.00	0.00	0.00	0.00	126.00
7114- PC ALLOWANCE	0.00	0.00	210.00	0.00	0.00	0.00	210.00	(210.00)
7116- POLICY COUNCIL FOOD ALLOWANCE	600.00	0.00	0.00	400.00	0.00	0.00	0.00	600.00
8110- IN KIND SALARIES	451,921.00	0.00	301,217.72	208,564.00	0.67	0.00	301,217.72	150,703.28
8120- IN KIND RENT	210,665.00	0.00	104,354.25	97,223.00	0.50	0.00	104,354.25	106,310.75
8130- IN KIND - OTHER	3,687.00	0.00	0.00	1,701.00	0.00	0.00	0.00	3,687.00
9010- INDIRECT COST ALLOCATION	400,643.00	16,735.83	205,416.34	191,201.00	0.51	0.00	205,416.34	195,226.66
Total Expenses	<u>5,469,583.00</u>	<u>182,632.02</u>	<u>2,868,310.70</u>	<u>2,599,802.59</u>	<u>0.52</u>	<u>37,699.83</u>	<u>2,906,010.53</u>	<u>2,563,572.47</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>18,014.03</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(37,699.83)</u>	<u>(37,699.83)</u>	<u>37,699.83</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>18,014.03</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(37,699.83)</u>	<u>(37,699.83)</u>	<u>37,699.83</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2022 to 4/30/2023

	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
351 0 FRESNO COE 1-TIME FUND								
Revenues								
4120- GRANT INCOME-STATE	288,435.74	0.00	288,435.74	0.00	(1.00)	0.00	288,435.74	0.00
Total Revenues	<u>288,435.74</u>	<u>0.00</u>	<u>288,435.74</u>	<u>0.00</u>	<u>(1.00)</u>	<u>0.00</u>	<u>288,435.74</u>	<u>0.00</u>
Expenses								
6110- OFFICE SUPPLIES	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00
6130- PROGRAM SUPPLIES	249,377.40	0.00	0.00	0.00	0.00	0.00	0.00	249,377.40
9010- INDIRECT COST ALLOCATION	24,058.34	0.00	0.00	0.00	0.00	0.00	0.00	24,058.34
Total Expenses	<u>288,435.74</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>288,435.74</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>288,435.74</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>288,435.74</u>	<u>(288,435.74)</u>
Beginning Net Assets - Unrestricted	0.00	56,112.32	56,112.32	0.00	0.00	0.00	56,112.32	(56,112.32)
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>56,112.32</u>	<u>344,548.06</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>344,548.06</u>	<u>(344,548.06)</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2022 to 4/30/2023

	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
831 0 COVID-19 CARES - FRESNO MHS								
Revenues								
4110- GRANT INCOME-FEDERAL	141,154.00	0.00	141,154.00	0.00	(1.00)	0.00	141,154.00	0.00
Total Revenues	<u>141,154.00</u>	<u>0.00</u>	<u>141,154.00</u>	<u>0.00</u>	<u>(1.00)</u>	<u>0.00</u>	<u>141,154.00</u>	<u>0.00</u>
Expenses								
5010- SALARIES & WAGES	96,747.00	0.00	80,898.34	0.00	0.84	0.00	80,898.34	15,848.66
5020- ACCRUED VACATION PAY	6,512.00	0.00	4,204.83	0.00	0.65	0.00	4,204.83	2,307.17
5112- HEALTH INSURANCE	8,629.00	0.00	7,024.67	0.00	0.81	0.00	7,024.67	1,604.33
5114- WORKER'S COMPENSATION	3,849.00	0.00	3,137.88	0.00	0.82	0.00	3,137.88	711.12
5116- PENSION	5,858.00	0.00	5,308.62	0.00	0.91	0.00	5,308.62	549.38
5122- FICA	7,786.00	0.00	6,674.32	0.00	0.86	0.00	6,674.32	1,111.68
5124- SUI	0.00	0.00	546.40	0.00	0.00	0.00	546.40	(546.40)
5130- ACCRUED VACATION FRINGE	0.00	0.00	321.70	0.00	0.00	0.00	321.70	(321.70)
6130- PROGRAM SUPPLIES	0.00	0.00	21,250.63	0.00	0.00	0.00	21,250.63	(21,250.63)
6850- FEES & LICENSES	0.00	0.00	13.00	0.00	0.00	0.00	13.00	(13.00)
9010- INDIRECT COST ALLOCATION	11,773.00	0.00	11,773.61	0.00	1.00	0.00	11,773.61	(0.61)
Total Expenses	<u>141,154.00</u>	<u>0.00</u>	<u>141,154.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>141,154.00</u>	<u>0.00</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2022 to 4/30/2023

	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
838 0 COVID-19 ARP - FRESNO MHS								
Revenues								
4110- GRANT INCOME-FEDERAL	65,396.63	0.00	65,396.63	0.00	(1.00)	0.00	65,396.63	0.00
Total Revenues	<u>65,396.63</u>	<u>0.00</u>	<u>65,396.63</u>	<u>0.00</u>	<u>(1.00)</u>	<u>0.00</u>	<u>65,396.63</u>	<u>0.00</u>
Expenses								
5010- SALARIES & WAGES	25,950.03	0.00	12,357.23	0.00	0.48	0.00	12,357.23	13,592.80
5020- ACCRUED VACATION PAY	583.25	0.00	837.32	0.00	1.44	0.00	837.32	(254.07)
5112- HEALTH INSURANCE	2,121.41	0.00	3,061.62	0.00	1.44	0.00	3,061.62	(940.21)
5114- WORKER'S COMPENSATION	909.82	0.00	473.80	0.00	0.52	0.00	473.80	436.02
5116- PENSION	1,819.00	0.00	677.81	0.00	0.37	0.00	677.81	1,141.19
5122- FICA	1,956.61	0.00	886.26	0.00	0.45	0.00	886.26	1,070.35
5124- SUI	364.35	0.00	208.91	0.00	0.57	0.00	208.91	155.44
5130- ACCRUED VACATION FICA	44.61	0.00	56.18	0.00	1.26	0.00	56.18	(11.57)
6121- FOOD	0.00	0.00	2,317.97	0.00	0.00	0.00	2,317.97	(2,317.97)
6130- PROGRAM SUPPLIES	0.00	0.00	12,636.36	0.00	0.00	0.00	12,636.36	(12,636.36)
6221- EQUIPMENT OVER > \$5000	28,815.00	0.00	28,815.85	0.00	1.00	0.00	28,815.85	(0.85)
6850- FEES & LICENSES	0.00	0.00	16.13	0.00	0.00	0.00	16.13	(16.13)
9010- INDIRECT COST ALLOCATION	2,832.55	0.00	3,051.19	0.00	1.08	0.00	3,051.19	(218.64)
Total Expenses	<u>65,396.63</u>	<u>0.00</u>	<u>65,396.63</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>65,396.63</u>	<u>0.00</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Beginning Net Assets - Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Net Assets - Board Designated	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Net Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2022 to 4/30/2023

Report Recap	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
Revenues								
4110- GRANT INCOME-FEDERAL	5,009,860.63	203,244.46	2,696,856.61	2,292,314.59	(0.54)	0.00	2,696,856.61	2,313,004.02
4120- GRANT INCOME-STATE	288,435.74	0.00	288,435.74	0.00	(1.00)	0.00	288,435.74	0.00
4220- IN KIND CONTRIBUTIONS	666,273.00	0.00	405,571.97	307,488.00	(0.61)	0.00	405,571.97	260,701.03
Total Revenues	<u>5,964,569.37</u>	<u>203,244.46</u>	<u>3,390,864.32</u>	<u>2,599,802.59</u>	<u>(0.57)</u>	<u>0.00</u>	<u>3,390,864.32</u>	<u>2,573,705.05</u>
Expenses								
5010- SALARIES & WAGES	2,925,555.03	117,640.12	1,377,543.32	1,258,592.00	0.47	0.00	1,377,543.32	1,548,011.71
5020- ACCRUED VACATION PAY	186,855.25	6,391.46	84,885.42	80,719.53	0.45	0.00	84,885.42	101,969.83
5112- HEALTH INSURANCE	237,966.41	7,872.57	115,204.86	113,731.00	0.48	0.00	115,204.86	122,761.55
5114- WORKER'S COMPENSATION	117,277.82	2,343.65	48,737.24	50,525.00	0.42	0.00	48,737.24	68,540.58
5116- PENSION	192,782.00	5,872.27	89,253.01	80,935.00	0.46	0.00	89,253.01	103,528.99
5122- FICA	219,396.61	9,350.39	119,522.39	94,144.00	0.54	0.00	119,522.39	99,874.22
5124- SUI	42,292.35	2,148.63	11,483.76	17,317.07	0.27	0.00	11,483.76	30,808.59
5130- ACCRUED VACATION FICA	13,346.61	487.09	6,486.12	5,969.00	0.49	0.00	6,486.12	6,860.49
6110- OFFICE SUPPLIES	29,580.00	47.15	5,058.63	8,302.00	0.17	912.11	5,970.74	23,609.26
6112- DATA PROCESSING SUPPLIES	10,000.00	2,305.44	47,302.98	5,507.00	4.73	20,112.38	67,415.36	(57,415.36)
6121- FOOD	20,000.00	782.49	9,363.09	9,996.00	0.47	50.00	9,413.09	10,586.91
6122- KITCHEN SUPPLIES	1,050.00	0.00	3,934.41	0.00	3.75	372.09	4,306.50	(3,256.50)
6130- PROGRAM SUPPLIES	299,377.40	954.20	75,412.80	27,433.00	0.25	1,611.40	77,024.20	222,353.20
6132- MEDICAL & DENTAL SUPPLIES	175.00	0.00	0.00	0.00	0.00	0.00	0.00	175.00
6134- INSTRUTIONAL SUPPLIES	1,050.00	0.00	6,833.56	525.00	6.51	0.00	6,833.56	(5,783.56)
6140- CUSTODIAL SUPPLIES	20,400.00	0.00	7,911.39	10,950.00	0.39	0.00	7,911.39	12,488.61
6150- UNIFORM RENTAL/PURCHASE	0.00	0.00	146.13	0.00	0.00	0.00	146.13	(146.13)
6170- POSTAGE & SHIPPING	1,500.00	22.33	258.68	1,000.00	0.17	0.00	258.68	1,241.32
6180- EQUIPMENT RENTAL	33,876.00	1,978.60	22,971.88	22,584.00	0.68	0.00	22,971.88	10,904.12
6181- EQUIPMENT MAINTENANCE	18,576.00	670.02	16,591.08	12,384.00	0.89	0.00	16,591.08	1,984.92
6221- EQUIPMENT OVER > \$5000	28,815.00	0.00	28,815.85	0.00	1.00	0.00	28,815.85	(0.85)
6310- PRINTING & PUBLICATIONS	5,010.00	5,430.77	16,944.45	2,505.00	3.38	599.37	17,543.82	(12,533.82)
6312- ADVERTISING & PROMOTION	240.00	0.00	0.00	120.00	0.00	0.00	0.00	240.00
6320- TELEPHONE	74,868.00	(17,248.82)	83,299.11	49,912.00	1.11	0.00	83,299.11	(8,431.11)
6410- RENT	102,175.00	7,156.16	59,061.09	68,119.00	0.58	0.00	59,061.09	43,113.91
6420- UTILITIES/ DISPOSAL	78,000.00	744.87	47,024.89	52,000.00	0.60	0.00	47,024.89	30,975.11
6432- BUILDING REPAIRS/ MAINTENANCE	32,000.00	0.00	43,660.20	21,344.00	1.36	0.00	43,660.20	(11,660.20)
6433- GROUNDS MAINTENANCE	21,000.00	1,076.87	31,151.72	14,000.00	1.48	0.00	31,151.72	(10,151.72)
6436- PEST CONTROL	6,600.00	575.14	4,838.56	4,400.00	0.73	0.00	4,838.56	1,761.44
6437- BURGLAR & FIRE ALARM	6,512.00	81.85	2,908.55	4,650.00	0.45	0.00	2,908.55	3,603.45
6440- PROPERTY INSURANCE	13,600.00	1,375.99	9,631.93	9,175.00	0.71	0.00	9,631.93	3,968.07
6520- CONSULTANTS	18,520.00	0.00	2,815.50	9,256.00	0.15	14,042.48	16,857.98	1,662.02
6522- CONSULTANT EXPENSES	378.00	0.00	49.78	189.00	0.13	0.00	49.78	328.22
6524- CONTRACTS	13,700.00	0.00	0.00	6,849.00	0.00	0.00	0.00	13,700.00
6530- LEGAL	6,000.00	0.00	625.00	3,000.00	0.10	0.00	625.00	5,375.00
6540- CUSTODIAL SERVICES	4,776.00	398.00	3,267.00	3,184.00	0.68	0.00	3,267.00	1,509.00
6555- MEDICAL SCREENING/DEAT/STAFF	1,000.00	0.00	1,085.00	200.00	1.09	0.00	1,085.00	(85.00)
6610- GAS & OIL	12,500.00	240.04	8,102.12	8,332.00	0.65	0.00	8,102.12	4,397.88

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Revenue & Expense with Encumbrances

From 9/01/2022 to 4/30/2023

Report Recap	Grant Budget	Current Month Actual	YTD Actual April 30, 2023	YTD Budget April 30, 2023	% Spent	YTD Encumbrance	Actual Plus Encumbrance	Budget Balance
6620- VEHICLE INSURANCE	19,800.00	2,176.54	15,102.30	13,200.00	0.76	0.00	15,102.30	4,697.70
6640- VEHICLE REPAIR & MAINTENANCE	9,996.00	0.00	7,918.44	6,664.00	0.79	0.00	7,918.44	2,077.56
6712- STAFF TRAVEL-LOCAL	3,930.00	0.00	4,419.04	1,965.00	1.12	0.00	4,419.04	(489.04)
6714- STAFF TRAVEL-OUT OF AREA	0.00	101.40	8,625.26	0.00	0.00	0.00	8,625.26	(8,625.26)
6742- TRAINING - STAFF	0.00	2,413.93	16,023.23	0.00	0.00	3,495.00	19,518.23	(19,518.23)
6832- LIABILITY INSURANCE	432.00	37.52	300.16	288.00	0.69	0.00	300.16	131.84
6834- STUDENT ACTIVITY INSURANCE	1,140.00	0.00	761.84	570.00	0.67	0.00	761.84	378.16
6840- PROPERTY TAXES	5,800.00	0.00	(1,842.30)	5,800.00	(0.32)	0.00	(1,842.30)	7,642.30
6850- FEES & LICENSES	10,500.00	1,550.67	23,587.39	5,249.99	2.25	0.00	23,587.39	(13,087.39)
6851- CPR FEES	240.00	0.00	715.00	160.00	2.98	0.00	715.00	(475.00)
6852- FINGERPRINT	500.00	0.75	260.25	150.00	0.52	0.00	260.25	239.75
6875- EMPLOYEE HEALTH & WELFARE	8,475.00	2,533.07	6,053.98	8,475.00	0.71	0.00	6,053.98	2,421.02
7110- PARENT ACTIVITIES	700.00	0.00	0.00	280.00	0.00	0.00	0.00	700.00
7111- PARENT MILEAGE	126.00	0.00	0.00	63.00	0.00	0.00	0.00	126.00
7114- PC ALLOWANCE	0.00	0.00	210.00	0.00	0.00	0.00	210.00	(210.00)
7116- POLICY COUNCIL FOOD ALLOWANCE	600.00	0.00	0.00	400.00	0.00	0.00	0.00	600.00
8110- IN KIND SALARIES	451,921.00	0.00	301,217.72	208,564.00	0.67	0.00	301,217.72	150,703.28
8120- IN KIND RENT	210,665.00	0.00	104,354.25	97,223.00	0.50	0.00	104,354.25	106,310.75
8130- IN KIND - OTHER	3,687.00	0.00	0.00	1,701.00	0.00	0.00	0.00	3,687.00
9010- INDIRECT COST ALLOCATION	<u>439,306.89</u>	<u>16,952.57</u>	<u>222,540.52</u>	<u>191,201.00</u>	<u>0.51</u>	<u>0.00</u>	<u>222,540.52</u>	<u>216,766.37</u>
Total Expenses	<u>5,964,569.37</u>	<u>184,463.73</u>	<u>3,102,428.58</u>	<u>2,599,802.59</u>	<u>0.52</u>	<u>41,194.83</u>	<u>3,143,623.41</u>	<u>2,820,945.96</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>18,780.73</u>	<u>288,435.74</u>	<u>0.00</u>	<u>0.00</u>	<u>(41,194.83)</u>	<u>247,240.91</u>	<u>(247,240.91)</u>
Beginning Net Assets - Unrestricted	<u>0.00</u>	<u>56,112.32</u>	<u>56,112.32</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>56,112.32</u>	<u>(56,112.32)</u>
Beginning Net Assets - Board Designated	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Ending Net Assets	<u>0.00</u>	<u>74,893.05</u>	<u>344,548.06</u>	<u>0.00</u>	<u>0.00</u>	<u>(41,194.83)</u>	<u>303,353.23</u>	<u>(303,353.23)</u>

Fresno Migrant Head Start
Budget to Actual (331 Basic)
Period Ending April-23

Account Description	Grant Budget	Current	Current Mth	Prior Mth	Current vs Budget	YTD	% Spent	Encumbered	YTD Actual +	Budget Balance
		Period	YTD	YTD	YTD	Budget			Encumbered	
REVENUES										
4110 GRANT INCOME-FEDERAL	4,803,310.00	200,646.05	2,462,738.73	2,262,092.68	170,424.14	2,292,314.59	51.27%	41,130.51	2,503,869.24	(2,299,440.76)
4130 GRANT INCOME-AREA		0.00			-		0.00%	0.00	0.00	0.00
4210 DONATIONS		0.00			-		0.00%	0.00	0.00	0.00
4220 IN KIND CONTRIBUTIONS	666,273.00	14,906.83	420,479.72	405,572.89	112,991.72	307,488.00	63.11%	0.00	420,479.72	(245,793.28)
4330- SALE OF ASSETS		0.00			-		0.00%	0.00	0.00	0.00
4390 MISC INCOME		0.00			-		0.00%	0.00	0.00	0.00
TOTAL REVENUES	5,469,583.00	215,552.88	2,868,310.70	2,667,665.57	283,415.86	2,599,802.59	52.44%	41,130.51	2,924,348.96	(2,545,234.04)
5010 SALARIES & WAGES	6A 2,802,858.00	117,640.12	1,284,287.75	1,166,647.63	25,695.75	1,258,592.00	45.82%		1,284,287.75	(1,518,570.25)
5012- DIRECTOR'S SALARY	6A	0.00			-		0.00%		0.00	0.00
5019- SALARIES & WAGES C19	6A	0.00			-		0.00%		0.00	0.00
5020 ACCRUED VACATION PAY	6A 179,760.00	6,391.46	79,843.27	73,451.81	(876.26)	80,719.53	44.42%		79,843.27	(99,916.73)
5112 HEALTH INSURANCE	6B 227,216.00	7,872.57	105,118.57	97,246.00	(8,612.43)	113,731.00	46.26%		105,118.57	(122,097.43)
5114 WORKER'S COMPENSATION	6B 112,519.00	2,343.65	45,125.56	42,781.91	(5,399.44)	50,525.00	40.10%		45,125.56	(67,393.44)
5115- Worker's Compensation C19	6B	0.00			-		0.00%		0.00	0.00
5116 PENSION	6B 185,105.00	5,872.27	83,266.58	77,394.31	2,331.58	80,935.00	44.98%		83,266.58	(101,838.42)
5117- Pension C19	6B	0.00			-		0.00%		0.00	0.00
5121- FICA C19	6B	0.00			-		0.00%		0.00	0.00
5122 FICA	6B 209,654.00	9,350.39	111,961.81	102,611.42	17,817.81	94,144.00	53.40%		111,961.81	(97,692.19)
5124 SUI	6B 41,928.00	2,148.63	10,728.45	8,579.82	(6,588.62)	17,317.07	25.59%		10,728.45	(31,199.55)
5125- DIRECTOR'S FRINGE	6B	0.00			-		0.00%		0.00	0.00
5130 ACCRUED VACATION FRINGE	6B 13,302.00	487.09	6,108.24	5,621.15	139.24	5,969.00	45.92%		6,108.24	(7,193.76)
6714 STAFF TRAVEL-OUT OF AREA	6C	0.00			-		0.00%		0.00	0.00
6722 PER DIEM - STAFF	6C	0.00			-		0.00%		0.00	0.00
6221 EQUIPMENT OVER > \$5000	6D	0.00			-		0.00%		0.00	0.00
6110 OFFICE SUPPLIES	6E 14,580.00	1,188.06	5,058.63	3,870.57	(3,243.37)	8,302.00	34.70%	912.11	5,970.74	(8,609.26)
6112 DATA PROCESSING SUPPLIES	6E 10,000.00	2,485.19	47,302.98	44,817.79	41,795.98	5,507.00	473.03%	20,112.38	67,415.36	57,415.36
6121 FOOD	6E 20,000.00	3,744.41	6,262.63	2,518.22	(3,733.37)	9,996.00	31.31%	50.00	6,312.63	(13,687.37)
6122 KITCHEN SUPPLIES	6E 1,050.00	3,934.41	3,934.41	0.00	3,934.41	0.00	374.71%	372.09	4,306.50	3,256.50
6130 PROGRAM SUPPLIES	6E 50,000.00	1,323.43	41,525.81	40,202.38	14,092.81	27,433.00	83.05%	1,611.40	43,137.21	(6,862.79)
6134 INSTRUCTIONAL SUPPLIES	6E 1,050.00	0.00	6,833.56	6,833.56	6,308.56	525.00	650.82%		6,833.56	5,783.56
6140 CUSTODIAL SUPPLIES	6E 20,400.00	151.17	7,911.39	7,760.22	(3,038.61)	10,950.00	38.78%		7,911.39	(12,488.61)
6142 LINEN/LAUNDRY	6E	0.00			-		0.00%		0.00	0.00
6170 POSTAGE & SHIPPING	6E 1,500.00	22.33	258.68	236.35	(741.32)	1,000.00	17.25%		258.68	(1,241.32)
6132 MEDICAL & DENTAL SUPPLIES	6H 175.00	0.00	0.00	0.00	-	0.00	0.00%		0.00	(175.00)
6150 UNIFORM RENTAL/PURCHASE	6H	0.00	146.13	146.13	146.13	0.00	0.00%		146.13	146.13
6180 EQUIPMENT RENTAL	6H 33,876.00	2,174.67	22,971.88	20,797.21	387.88	22,584.00	67.81%		22,971.88	(10,904.12)
6181 EQUIPMENT MAINTENANCE	6H 18,576.00	660.09	16,591.08	15,930.99	4,207.08	12,384.00	89.31%		16,591.08	(1,984.92)
6212 EQUIPMENT PURCHASES < \$500	6H	0.00			-		0.00%		0.00	0.00
6214 EQUIPMENT OVER > 500	6H	0.00			-		0.00%		0.00	0.00
6216 EQUIPMENT OVER > \$1000	6H	0.00			-		0.00%		0.00	0.00
6231 BUILDING RENOVATION	6H	0.00			-		0.00%		0.00	0.00
6232 BUILDING IMPROVEMENTS	6H	0.00			-		0.00%		0.00	0.00
6310 PRINTING & PUBLICATIONS	6H 5,010.00	5,430.77	16,944.45	11,513.68	14,439.45	2,505.00	338.21%	599.37	17,543.82	12,533.82
6312 ADVERTISING & PROMOTION	6H 240.00	0.00	0.00	0.00	(120.00)	120.00	0.00%		0.00	(240.00)
6320 TELEPHONE	6H 74,868.00	(17,248.82)	83,299.11	100,547.93	33,387.11	49,912.00	111.26%		83,299.11	8,431.11
6410 RENT	6H 102,175.00	7,156.16	59,061.09	51,904.93	(9,057.91)	68,119.00	57.80%		59,061.09	(43,113.91)
6420 UTILITIES/ DISPOSAL	6H 78,000.00	4,030.56	47,024.89	42,994.33	(4,975.11)	52,000.00	60.29%		47,024.89	(30,975.11)
6432 BUILDING REPAIRS/ MAINT	6H 32,000.00	78.38	43,660.20	43,581.82	22,316.20	21,344.00	136.44%		43,660.20	11,660.20
6433 GROUNDS MAINTENANCE	6H 21,000.00	1,289.75	31,151.72	29,861.97	17,151.72	14,000.00	148.34%		31,151.72	10,151.72
6436 PEST CONTROL	6H 6,600.00	570.96	4,838.56	4,267.60	438.56	4,400.00	73.31%		4,838.56	(1,761.44)
6437 BURGLAR & FIRE ALARM	6H 6,512.00	81.85	2,908.55	2,826.70	(1,741.45)	4,650.00	44.66%		2,908.55	(3,603.45)
6440 PROPERTY INSURANCE	6H 13,600.00	2,751.98	9,631.93	6,879.95	456.93	9,175.00	70.82%		9,631.93	(3,968.07)
6520 CONSULTANTS	6H 18,520.00	175.76	2,815.50	2,639.74	(6,440.50)	9,256.00	15.20%	14,042.48	16,857.98	(1,662.02)
6522 CONSULTANT EXPENSES	6H 378.00	0.00	49.78	49.78	(139.22)	189.00	13.17%		49.78	(328.22)
6524 CONTRACTS	6H 13,700.00	0.00	0.00	0.00	(6,849.00)	6,849.00	0.00%		0.00	(13,700.00)
6530 LEGAL	6H 6,000.00	0.00	625.00	625.00	(2,375.00)	3,000.00	10.42%		625.00	(5,375.00)

Fresno Migrant Head Start
 Budget to Actual (331 Basic)
 Period Ending April-23

Account Description	Grant Budget	Current Period	Current Mth YTD	Prior Mth YTD	Current vs Budget YTD	YTD Budget	% Spent	Encumbered	YTD Actual + Encumbered	Budget Balance	
6540 CUSTODIAL SERVICES	6H	4,776.00	398.00	3,267.00	2,869.00	83.00	3,184.00	68.40%	3,267.00	(1,509.00)	
6555 MEDICAL SCREENING/DEAT/S	6H	1,000.00	0.00	1,085.00	1,085.00	885.00	200.00	108.50%	1,085.00	85.00	
6562 MEDICAL EXAM	6H		0.00			-		0.00%	0.00	0.00	
6564 MEDICAL FOLLOW-UP	6H		0.00			-		0.00%	0.00	0.00	
6566 DENTAL EXAM	6H		0.00			-		0.00%	0.00	0.00	
6568 DENTAL FOLLOW-UP	6H		0.00			-		0.00%	0.00	0.00	
6610 GAS & OIL	6H	12,500.00	607.39	8,102.12	7,494.73	(229.88)	8,332.00	64.82%	8,102.12	(4,397.88)	
6620 VEHICLE INSURANCE	6H	19,800.00	2,176.54	15,102.30	12,925.76	1,902.30	13,200.00	76.27%	15,102.30	(4,697.70)	
6630 VEHICLE LICENSE AND FEES	6H		7,918.44	7,918.44		1,254.44	6,664.00	0.00%	7,918.44	7,918.44	
6640 VEHICLE REPAIR & MAINTENANCE	6H	9,996.00	(7,852.43)		7,852.43	-		0.00%	0.00	(9,996.00)	
6712 STAFF TRAVEL-LOCAL	6H	3,930.00	22.79	4,419.04	4,396.25	2,454.04	1,965.00	112.44%	4,419.04	489.04	
6724 PER DIEM - PARENT	6H		0.00			-		0.00%	0.00	0.00	
6730 VOLUNTEER TRAVEL	6H		0.00			-		0.00%	0.00	0.00	
6742 TRAINING - STAFF	6H		2,345.00	2,578.74	233.74	2,578.74	0.00	0.00%	2,578.74	2,578.74	
6744 TRAINING - VOLUNTEER	6H		0.00			-		0.00%	0.00	0.00	
6745 TRAINING - PARTICIPANTS/CLIENTS	6H		0.00			-		0.00%	0.00	0.00	
6746 TRAINING - PARENT	6H		0.00			-		0.00%	0.00	0.00	
6748 EDUCATION REIMBURSEMENT	6H		0.00			-		0.00%	0.00	0.00	
6750 FIELD TRIPS	6H		0.00			-		0.00%	0.00	0.00	
6820 INTEREST EXPENSE	6H		0.00			-		0.00%	0.00	0.00	
6832 LIABILITY INSURANCE	6H	432.00	37.52	300.16	262.64	12.16	288.00	69.48%	300.16	(131.84)	
6834 STUDENT ACTIVITY INSURAN	6H	1,140.00	0.00	761.84	761.84	191.84	570.00	66.83%	761.84	(378.16)	
6840 PROPERTY TAXES	6H	5,800.00	0.00	(1,842.30)	(1,842.30)	(7,642.30)	5,800.00	-31.76%	(1,842.30)	(7,642.30)	
6850 FEES & LICENSES	6H	10,500.00	4,278.01	23,558.26	19,280.25	18,308.27	5,249.99	224.36%	23,558.26	13,058.26	
6851 CPR FEES	6H	240.00	0.00	0.00	0.00	(160.00)	160.00	0.00%	0.00	(240.00)	
6852 FINGER PRINTING	6H	500.00	0.75	260.25	259.50	110.25	150.00	52.05%	260.25	(239.75)	
6860 DEPRECIATION EXPENSE	6H		0.00			-		0.00%	0.00	0.00	
6870 EMPLOYEE RECOGNITION	6H		0.00			-		0.00%	0.00	0.00	
6875- EMPLOYEE HEALTH & WELFARE	6H	8,475.00	1,870.92	4,353.35	2,482.43	(4,121.65)	8,475.00	51.37%	4,353.35	(4,121.65)	
6892 CASH SHORT/OVER	6H		0.00			-		0.00%	0.00	0.00	
7110 PARENT ACTIVITIES	6H	700.00	0.00	0.00	0.00	(280.00)	280.00	0.00%	0.00	(700.00)	
7111- PARENT MILEAGE	6H	126.00	0.00	0.00	0.00	(63.00)	63.00	0.00%	0.00	(126.00)	
7112 PARENT INVOLVEMENT	6H		0.00			-		0.00%	0.00	0.00	
7114 PC ALLOWANCE	6H		0.00	210.00	210.00	210.00	0.00	0.00%	210.00	210.00	
7116 PC FOOD	6H	600.00	0.00	0.00	0.00	(400.00)	400.00	0.00%	0.00	(600.00)	
8110 INKIND SALARIES		451,921.00	(0.92)	301,217.72	301,218.64	92,653.72	208,564.00	66.65%	301,217.72	(150,703.28)	
8120 INKIND RENT		210,665.00	14,907.75	119,262.00	104,354.25	22,039.00	97,223.00	56.61%	119,262.00	(91,403.00)	
8130 INKIND OTHER		3,687.00	0.00	-	0.00	(1,701.00)	1,701.00	0.00%	0.00	(3,687.00)	
9010 INDIRECT EXPENSE	6J	400,643.00	16,735.83	205,416.34	188,680.51	14,215.34	191,201.00	51.27%	3,430.68	208,847.02	
TOTAL EXPENSES		5,469,583.00	215,552.88	2,868,310.70	2,667,665.57	283,415.86	2,599,802.59	52.44%	41,130.51	2,924,348.96	(2,545,234.04)
CHANGE IN NET ASSETS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

TOTAL YTD	2,667,665.57	9.1%
INDIRECT EXP	2,073,412.17	
Prior Mth	2,073,412.17	
Curr Mth	2,242,414.64	
INDIRECT EXP	188,680.51	0.00
	204,059.73	1,356.61

Administrative	
YTD Expense	2,490,305.98
YTD Inkind	420,479.72
	<u>2,910,785.70</u>
YTD Admin	245,600.00
YTD %	8.44%

Madera Regional Head Start
Budget to Actual
As of April 30th, 2023

Account	Grant	Current	Current Mth	Prior Mth	Current vs Budget	YTD				
Description	Budget	Period	YTD	YTD	YTD	Budget	% Spent	YTD Encumbered	Actual + Encumbered	Balance
Revenues										
4110- GRANT INCOME-FEDERAL	\$ 4,485,054.00	461,047.68	3,759,233.13	3,298,185.45	(341,681.93)	4,100,915.06	90%	257,983.39	4,017,216.52	467,837.48
4210- DONATIONS	-	-	-	-	-	-	0%	-	-	-
4220- IN KIND CONTRIBUTIONS	\$1,831,672.00	673,297.50	2,050,272.12	1,376,974.62	1,081,676.12	968,596.00	112%	-	2,050,272.12	(218,600.12)
4330- SALE OF ASSETS	-	-	-	-	-	-	0%	-	-	-
4350- RENTAL INCOME	-	-	-	-	-	-	0%	-	-	-
4390- MISC INCOME	-	-	-	-	-	-	0%	-	-	-
Total Revenues	6,316,726.00	1,134,345.18	5,809,465.25	4,675,160.07	739,994.19	5,069,511.06	92%	257,983.39	6,067,488.64	249,237.36
5010 SALARIES & WAGES	2,061,537.42	194,724.41	1,682,814.32	1,488,089.91	(189,155.87)	1,871,970.19	82%	-	1,682,814.32	378,723.10
5019- SALARIES & WAGES C19	-	-	-	-	-	-	0%	-	-	-
5020 ACCRUED VACATION PAY	161,834.97	12,417.21	100,841.68	88,424.47	(46,011.70)	146,853.38	62%	-	100,841.68	60,993.29
5112 HEALTH INSURANCE	230,113.00	12,209.42	163,525.57	151,316.15	(44,541.60)	208,067.17	71%	-	163,525.57	66,587.43
5114 WORKER'S COMPENSATION	87,878.00	5,325.33	53,833.48	48,508.15	(25,959.80)	79,793.28	61%	-	53,833.48	34,044.52
5115- Worker's Compensation C19	-	-	-	-	-	-	0%	-	-	-
5116 PENSION	161,333.00	10,025.56	85,784.90	75,759.34	(60,662.17)	146,447.07	53%	-	85,784.90	75,548.10
5117- Pension C19	-	-	-	-	-	-	0%	-	-	-
5121- FICA C19	-	-	-	-	-	-	0%	-	-	-
5122 FICA	162,644.00	16,773.50	134,531.21	117,757.71	(13,158.79)	147,690.00	83%	-	134,531.21	28,112.79
5123- SUI C19	-	-	-	-	-	-	0%	-	-	-
5124 SUI	29,968.00	(3,587.25)	22,625.14	26,212.39	(1,280.86)	23,906.00	75%	-	22,625.14	7,342.86
5130 ACCRUED VACATION FRINGE	12,745.00	947.20	7,702.89	6,755.69	(3,860.11)	11,563.00	60%	-	7,702.89	5,042.11
6110 OFFICE SUPPLIES	35,362.00	1,881.06	13,530.08	11,649.02	(18,630.54)	32,160.62	40%	616.62	14,146.70	21,215.30
6112 DATA PROCESSING	75,000.00	8,442.90	53,281.76	44,838.86	(14,668.24)	67,950.00	146%	56,431.72	109,713.48	(34,713.48)
6121 FOOD	7,000.00	3,200.89	8,385.13	5,184.24	2,085.13	6,300.00	141%	1,506.05	9,891.18	(2,891.18)
6122 KITCHEN SUPPLIES	5,000.00	13,966.40	13,966.40	-	11,966.40	2,000.00	279%	-	13,966.40	(8,966.40)
6130 PROGRAM SUPPLIES	119,325.00	33,526.55	106,648.08	73,121.53	(1,711.92)	108,360.00	120%	36,087.88	142,735.96	(23,410.96)
6132 MEDICAL & DENTAL SUPPLIES	5,000.00	(454.25)	1,361.71	1,815.96	(3,138.29)	4,500.00	27%	-	1,361.71	3,638.29
6134 INSTRUCTIONAL SUPPLIES	30,000.00	1,926.86	17,822.32	15,895.46	(9,344.68)	27,167.00	60%	307.88	18,130.20	11,869.80
6140 CUSTODIAL SUPPLIES	25,000.00	(2,455.81)	18,073.54	20,529.35	(4,551.46)	22,625.00	76%	895.81	18,969.35	6,030.65
6142 LINEN/LAUNDRY	-	(81.28)	171.78	253.06	171.78	-	0%	-	171.78	(171.78)
6150 UNIFORM RENTAL/PURCHASE	300.00	-	450.00	450.00	150.00	300.00	150%	-	450.00	(150.00)
6170 POSTAGE & SHIPPING	900.00	-	454.30	454.30	(370.70)	825.00	50%	-	454.30	445.70
6180 EQUIPMENT RENTAL	33,500.00	(1,507.41)	16,956.33	18,463.74	(13,318.67)	30,275.00	51%	-	16,956.33	16,543.67
6181 EQUIPMENT MAINTENANCE	13,700.00	452.89	14,581.25	14,128.36	2,231.25	12,350.00	122%	2,194.94	16,776.19	(3,076.19)
6221 EQUIPMENT OVER >\$5000	168,959.00	-	107,867.86	107,867.86	(61,091.14)	168,959.00	79%	26,215.93	134,083.79	34,875.21
6231- BUILDING RENOVATION	-	-	-	-	-	-	0%	-	-	-
6310 PRINTING & PUBLICATIONS	5,000.00	188.87	6,102.78	5,913.91	1,102.78	5,000.00	122%	-	6,102.78	(1,102.78)
6312 ADVERTISING & PROMOTION	200.00	-	20.00	20.00	(180.00)	200.00	10%	-	20.00	180.00
6320 TELEPHONE	50,000.00	(40,382.17)	148,330.22	188,712.39	102,493.22	45,837.00	297%	-	148,330.22	(98,330.22)
6410 RENT	174,602.00	18,392.86	176,192.92	157,800.06	16,340.92	159,852.00	101%	-	176,192.92	(1,590.92)
6420 UTILITIES/ DISPOSAL	71,064.00	(1,518.13)	81,610.33	83,128.46	16,468.33	65,142.00	115%	-	81,610.33	(10,546.33)
6432 BUILDING REPAIRS/ MAINTEN	222,343.61	111,138.65	227,220.69	116,082.04	12,663.08	214,557.61	119%	36,928.91	264,149.60	(41,805.99)
6433 GROUNDS MAINTENANCE	30,252.00	18,988.42	44,402.31	25,413.89	16,671.31	27,731.00	334%	56,765.22	101,167.53	(70,915.53)
6435 BUILDING IMPROVEMENTS	-	-	-	-	-	-	0%	-	-	-
6436 PEST CONTROL	5,292.00	(25.97)	5,604.16	5,630.13	753.16	4,851.00	106%	-	5,604.16	(312.16)
6437 BURGLAR & FIRE ALARM	2,133.00	49.09	10,204.44	10,155.35	8,249.19	1,955.25	478%	-	10,204.44	(8,071.44)
6440 PROPERTY INSURANCE	10,020.00	(628.43)	7,099.10	7,727.53	(2,085.90)	9,185.00	71%	-	7,099.10	2,920.90
6520 CONSULTANTS	-	93.33	12,297.48	12,204.15	12,297.48	-	0%	8,697.28	20,994.76	(20,994.76)
6522 CONSULTANT EXPENSES	-	(161.69)	923.56	1,085.25	923.56	-	0%	-	923.56	(923.56)
6524 CONTRACTS	41,930.00	-	21,552.91	21,552.91	(16,184.09)	37,737.00	51%	-	21,552.91	20,377.09
6530 LEGAL	6,000.00	93.75	718.75	625.00	(5,281.25)	6,000.00	12%	-	718.75	5,281.25
6540 CUSTODIAL SERVICES	500.00	2,263.00	10,639.41	8,376.41	10,139.41	500.00	2128%	-	10,639.41	(10,139.41)
6555 MEDICAL SCREENING/DEAT/ST	1,500.00	480.00	2,290.00	1,810.00	915.00	1,375.00	153%	-	2,290.00	(790.00)
6562 MEDICAL EXAM	-	-	-	-	-	-	0%	-	-	-
6564 MEDICAL FOLLOW-UP	-	-	-	-	-	-	0%	-	-	-
6566 DENTAL EXAM	-	-	-	-	-	-	0%	-	-	-

Madera Regional Head Start
Budget to Actual
As of April 30th, 2023

Account	Grant	Current	Current Mth	Prior Mth	Current vs Budget	YTD				
Description	Budget	Period	YTD	YTD	YTD	Budget	% Spent	YTD Encumbered	Actual + Encumbered	Balance
6568 DENTAL FOLLOW-UP		-			-		0%		-	-
6610 GAS & OIL	3,000.00	2,107.32	11,975.44	9,868.12	9,225.44	2,750.00	399%	-	11,975.44	(8,975.44)
6620 VEHICLE INSURANCE	13,332.00	1,659.51	16,785.39	15,125.88	4,564.39	12,221.00	126%	-	16,785.39	(3,453.39)
6640 VEHICLE REPAIR & MAINTENA	6,000.00	4,831.29	10,157.52	5,326.23	4,657.52	5,500.00	169%	-	10,157.52	(4,157.52)
6712 STAFF TRAVEL-LOCAL	2,196.00	637.32	6,025.31	5,387.99	4,048.91	1,976.40	274%	-	6,025.31	(3,829.31)
6714 STAFF TRAVEL-OUT OF AREA	\$9,500.00	-	61.92	61.92	(9,438.08)	9,500.00	1%	-	61.92	9,438.08
6722 PER DIEM - STAFF		-			-		0%		-	-
6724 PER DIEM - PARENT		-			-		0%		-	-
6730 VOLUNTEER TRAVEL		-			-		0%		-	-
6742 TRAINING - STAFF	5,000.00	(7,668.68)	13.64	7,682.32	(4,986.36)	5,000.00	0%	-	13.64	4,986.36
6744 TRAINING VOLUNTEERS		-			-		0%		-	-
6746 TRAINING PARENTS		-			-		0%		-	-
6748 EDUCATION REIMBURSEMENT		-			-		0%		-	-
6750 FIELD TRIPS	2,800.00	-	-	-	(2,800.00)	2,800.00	0%	-	-	2,800.00
6810 BANK CHARGES		-			-		0%		-	-
6820 INTEREST CHARGES		-			-		0%		-	-
6832 LIABILITY INSURANCE	360.00	26.80	294.93	268.13	(35.07)	330.00	82%	-	294.93	65.07
6834 STUDENT ACTIVITY INSURANC	2,230.00	(297.30)	1,460.74	1,758.04	(546.26)	2,007.00	66%	-	1,460.74	769.26
6840 PROPERTY TAXES	42.00	-	293.15	293.15	251.15	42.00	698%	-	293.15	(251.15)
6850 FEES & LICENSES	10,462.00	3,471.39	18,492.50	15,021.11	8,901.50	9,591.00	177%	-	18,492.50	(8,030.50)
6851 CPR FEES		-			-		0%		-	-
6852 FINGER PRINTING	774.00	276.25	2,299.50	2,023.25	1,525.50	774.00	297%	-	2,299.50	(1,525.50)
6860 DEPRECIATION EXPENSE		-			-		0%		-	-
6870 EMPLOYEE RECOGNITION		-			-		0%		-	-
6875- EMPLOYEE HEALTH & WELFARE COSTS	12,000.00	736.86	4,267.73	3,530.87	(7,732.27)	12,000.00	116%	9,676.95	13,944.68	(1,944.68)
6880 VOLUNTEER RECONGNITION		-			-		0%		-	-
6892 CASH SHORT / OVER		-			-		0%		-	-
7110 PARENT ACTIVITIES		-			-		0%		-	-
7111 PARENT MILEAGE	1,200.00	-	-	-	(1,080.00)	1,080.00	0%	-	-	1,200.00
7112 PARENT INVOLVEMENT	4,920.00	75.30	642.23	566.93	(3,785.77)	4,428.00	16%	139.88	782.11	4,137.89
7114 PPC ALLOWANCE	3,300.00	30.00	1,485.00	1,455.00	(1,485.00)	2,970.00	45%	-	1,485.00	1,815.00
7115 PPC FOOD ALLOWANCE		-			-		0%		-	-
7116 POLICY COUN. FOOD ALLOWAN		-			-		0%		-	-
8110 IN KIND SALARIES	\$720,800.00	262,544.40	712,018.07	449,473.67	657,513.07	54,505.00	99%	-	712,018.07	8,781.93
8120 IN KIND RENT	\$318,251.00	39,203.10	216,512.05	177,308.95	(72,746.95)	289,259.00	68%	-	216,512.05	101,738.95
8130 IN KIND - STATE	792,621.00	371,550.00	1,121,742.00	750,192.00	496,910.00	624,832.00	142%	-	1,121,742.00	(329,121.00)
9010 INDIRECT COST ALLOCATION	360,002.00	38,455.86	304,559.34	266,103.48	(23,401.75)	327,961.09	91%	21,518.32	326,077.66	33,924.34
Total Expenses	6,316,726.00	1,134,345.18	5,809,465.25	4,675,160.07	739,994.19	5,069,511.06	96%	257,983.39	6,067,488.64	249,237.36
Excess Revenue Over (Under) Expenditures	-	-	-	-	-	-	-	-	-	-
		422,591.82	3,346,765.93	2,924,214.11						\$498,406.28
		38,455.86	304,555.70	266,103.48		9.10%				8.52%

ADMINISTRATIVE EXPENSES	\$498,406.28
PERCENT ADMINISTRATIVE	8.52%
LIMIT IS 15%	

YTD Contract % 97.74%

CAPMC
Work Related Injuries Report - May 2023
BOARD OF DIRECTORS

Recordable Injuries

Position/Program	Injury Location	Type of Injury	DOI	TOI	Description	Loss Days	Outcomes
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Medcor: Self Treat First Aid

Position/Program	Injury Location	Type of Injury	DOI	TOI	Description	Loss Days	Outcomes
Teacher	Chowchilla	Scrape	5/19/2023	9:45 AM	EE was walking by a closet door that had a clipboard hanging down on it. EE scraped her left forearm.	0	5/19/23: EE called Medcor and did first aid/self-treat.
Associate Teacher	Firebaugh	Strain	5/25/2023	8:44 AM	EE was helping a child in the restroom. When EE lift the child, she felt pain in lower back.	0	5/25/23: EE called Medcor and did first aid/self-treat.

Claims

Position/Program	Injury Location	Type of Injury	DOI	TOI	Description	Loss Days	Outcomes
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Up To Date Injuries: January 2023 to December 2023

- | | | | |
|-----------------------|----------------------|--------------------------|------------|
| (3) Hand Injuries | () Feet Injuries | () Chest Injuries | |
| (3) Back Injuries | () Eye Injuries | () Neck Injuries | (1) Bottom |
| (1) Knee Injuries | (2) Leg Injuries | (1) Head Injuries | () Hip |
| (2) Arm Injuries | (1) Wrist Injuries | () Ankle Injuries | |
| () Elbow Injuries | () Burn Injuries | () Respiratory Injuries | |
| () Shoulder Injuries | () Abdomen Injuries | () Face Injuries | |

DOI: DATE OF INJURY

TOI: TIME OF INJURY



BOARD OF DIRECTORS 2023 ATTENDANCE

Director	Area Represented	January	February	March	April	May	June	July	August	September	October	November	December
Public Officials													
Deborah Martinez A: Sharon Diaz	Department of Social Services	P	P		X	X							
David Hernandez <i>Vice-Chairperson</i>	Madera Unified School District	P	X		P	P							
Leticia Gonzalez A: Robert Poythress	Madera County Board of Supervisors	P	P		X	P							
Steve Montes A: Artemio Villegas	Madera City Council	P	P		P	P							
Jeff Troost	Chowchilla City Council	P	P		P	X							
Private Sector Officials													
Debi Bray	Madera Chamber of Commerce	P	P	MEETING CANCELED	P	P							
Trainice Lee Trainice Lee <i>(Effective October 2022)</i>	Head Start Policy Council	P	P		P	P							
Donald Holley	Community Affairs	P	P		P	P							
Eric LiCalsi <i>Chairperson</i>	Attorney at Law	P	P		X	P							
Vicki Bandy	Early Childhood Education & Development	X	X		X	X							
Low-Income Target Area Officials													
Martha Garcia A: Joann Lorange	Central Madera/Alpha	P	P		X	P							
Tyson Pogue <i>Secretary/Treasurer</i>	Eastern Madera County	X	P		P	P							
Richard Gutierrez	Eastside/Parksdale	P	P		P	P							
Molly Hernandez	Fairmead/Chowchilla	P	P		P	X							
Aurora Flores A: Octavio Pineda	Monroe/Washington	P	P		X	P							
<i>Total Directors</i>		13/15	13/15	0/0	9/15								

P = Primary Present | A = Alternate Present | X = Absent

STAFFING CHANGES
May 3, 2023 - May 31, 2023
BOARD OF DIRECTORS

NON-HEAD START DEPARTMENTS					
NEW HIRES					
Identification Number	Position	Location	Effective Date	Hours	Justification
61403	Advocate II/Victim Services	Yosemite - Victim Services	5/23/2023	80	Open Position
61404	Shelter/Resident Support Aide	Yosemite - Victim Services	5/23/2023	48	Open Position
61405	Advocate II/Victim Services	Yosemite - Victim Services	5/30/2023	80	Open Position
SUBSTITUTES					
Identification Number	Position	Location	Effective Date	Hours	Justification
VOLUNTARY RESIGNATIONS					
Identification Number	Position	Location	Effective Date	Hours	Justification
03512	Speciality Advocate/Victim Services	Yosemite - Victim Services	5/30/2023	80	Resignation
TERMINATION					
Identification Number	Position	Location	Effective Date	Hours	Justification
HEAD START DEPARTMENTS					
NEW HIRES					
Identification Number	Position	Location	Effective Date	Hours	Justification
61402	Program Technician	Pine - Madera Head Start	5/19/2023	80	Open Position
61406	Instructional Aide I/Janitor	Mis Angelitos - Madera Migrant Head Start	5/31/2023	80	Open Position
61407	Instructional Aide II/Janitor	Cottonwood - Madera Regional Head Start	5/31/2023	80	Open Position
61408	Advocate III	Eastside - Madera Regional Head Start	5/31/2023	80	Open Position
61409	Advocate III	Sierra Vista - Madera Migrant Head Start	5/31/2023	80	Open Position
61410	Food Service Worker I	Pomona - Madera Migrant Head Start	5/31/2023	80	Open Position
61411	Instructional Aide I/Janitor	Sierra Vista - Madera Migrant Head Start	5/31/2023	80	Open Position
SUBSTITUTES					
Identification Number	Position	Location	Effective Date	Hours	Justification
VOLUNTARY RESIGNATIONS					
Identification Number	Position	Location	Effective Date	Hours	Justification
60956	Site Supervisor / Teacher	Eastside - Madera Regional Head Start	5/26/2023	80	Resignation
60961	Instructional Aide II/Janitor	Parlier - Fresno Migrant Head Start	5/15/2023	80	Resignation
TERMINATION					
Identification Number	Position	Location	Effective Date	Hours	Justification
61389	Childcare Program Assistant	Gill - Madera Regional Head Start	5/22/2023	80	Failed to complete probationary period.

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-IM-HS-23-02	2. Issuance Date: 05/23/2023
	3. Originating Office: Office of Head Start	
	4. Key Words: Head Start; Eligibility; TANF; Tribal; AIAN; American Indian Alaska Native; Public Assistance	

INFORMATION MEMORANDUM

TO: American Indian and Alaska Native Head Start Agencies

Subject: American Indian and Alaska Native (AIAN) Head Start Eligibility Through Tribal TANF

Information:

The Office of Head Start (OHS) administers AIAN Head Start programs in partnership with Tribes. Through a nation-to-nation relationship, OHS regularly engages with Tribes to understand the special circumstances of AIAN Head Start programs and to support Tribal sovereignty. Through regular consultation, Tribal leaders and Tribal Head Start program administrators have indicated that Tribes should exercise appropriate discretion in determining which children should be eligible and prioritized for Head Start services. OHS affirms that Tribes — to the maximum extent possible under the Head Start Act — should determine eligibility for Head Start and which children would most benefit from Head Start services. This information memorandum (IM) explains how AIAN programs can maximize the use of an existing eligibility criterion to enroll additional Tribal children, which expands tribal control and decision making in determining which children to serve in Head Start.

Specifically, this IM reminds AIAN Head Start programs that if families are eligible for benefits and services funded by tribal TANF, then they also meet categorical eligibility requirements for Head Start. Congress established Head Start eligibility criteria in Section 645(a)(1)(B)(i) of the Head Start Act to include families with incomes at or below the federal poverty level and families eligible for public assistance. Families eligible for public assistance are categorically eligible for Head Start services. Categorical eligibility allowances consider family circumstances rather than income to determine eligibility for Head Start. Children experiencing homelessness, children in foster care, and families who receive, or are eligible to receive, public assistance in the form of Supplemental Security Income, Supplemental Nutrition Assistance Program, and TANF are eligible for Head Start services solely on the basis of these circumstances. While the guidance in this IM does not create new policy, OHS believes prior guidance issued on TANF eligibility has not explicitly addressed tribal TANF benefits and services in addition to cash assistance as a means for Head Start eligibility.

As Tribal governments have flexibility in establishing tribal TANF eligibility and because they administer AIAN Head Start programs, they are uniquely positioned to leverage TANF as a means for categorical eligibility under public assistance. The Administration for Children and Families (ACF) reminds tribes administering tribal TANF and AIAN Head Start they have the ability to identify tribal members and other individuals who are eligible for tribal TANF (including all TANF benefits and services, not just cash assistance) as being eligible for AIAN Head Start program enrollment. Note that this approach does not guarantee a tribal TANF participant's enrollment in a Head Start program, as programs must adhere to their recruitment and selection criteria to ensure they prioritize enrollment for those who may benefit most from Head Start services.

Overview of AIAN Head Start Eligibility and the Need for Policy Guidance

AIAN Head Start programs are operated by tribal governments, tribal colleges, or tribal agencies. The eligible population for Head Start includes pregnant women¹ and families with a child from birth through age 5. The Head Start Act allows up to 49% of an AIAN Head Start program's enrollment to be comprised of enrollees in the over-income eligibility criterion if 1) all eligible pregnant women or children who wish to be enrolled from Indian and non-Indian families living within the approved service area are served, and 2) the tribe has resources within its grant to enroll pregnant women or children whose family incomes exceed low-income guidelines or who are not otherwise eligible. A minimum of 51% of the AIAN program enrollment must be comprised of income-eligible families, children experiencing homelessness, children in foster care, or families who receive, or are eligible to receive, public assistance. Families who receive, or are eligible to receive, tribal TANF, would count toward the minimum 51% of income-eligible families irrespective of their actual income. Understanding tribal TANF eligibility and its relationship to Head Start eligibility creates a flexibility for tribes to make decisions about Head Start enrollment for AIAN Head Start grant recipients.

Overview of Tribal TANF

Tribal TANF gives federally recognized Indian tribes the ability to apply for and receive funding to operate their own TANF programs. When Congress established the TANF program in the Personal Responsibility and Work Opportunity Act, Public Law 104-193, it recognized that tribes are in the best position to design TANF programs for the populations they serve. As of 2022, there are 75 approved tribal TANF programs which serve over 280 federally recognized Tribes and Alaska Native Villages.

Tribes receive federal funding as a block grant to design and operate tribal TANF programs and may use their TANF funds in any manner reasonably calculated to accomplish the following four purposes of TANF:

1. Provide assistance to needy families so that children can be cared for in their own homes or in the homes of relatives.
2. End the dependency of needy parents by promoting job preparation, work, and marriage.

¹ The term "pregnant women" is inclusive of pregnant transgender or nonbinary people per [ACF-IM-HS-22-02](#).

3. Prevent and reduce the incidences of out-of-wedlock pregnancies.
4. Encourage the formation and maintenance of two-parent families.

Tribal TANF may provide direct cash assistance for families in need. Because TANF cash assistance provides payments to individual families, it is the easiest to document and therefore the type of TANF assistance most often considered for Head Start eligibility. However, the tribal TANF block grants fund many other services that promote one or more purposes of TANF. Tribal TANF funds provide support for a broad range of benefits and services in addition to cash assistance, including but not limited to workforce training, counseling, case management, transportation, adolescent pregnancy prevention, and healthy marriage education. Families with a child from birth through age 5, or pregnant women who are eligible for any tribal TANF benefits and services also can be eligible for Head Start due to being eligible for TANF public assistance.

Tribes have great flexibility in Tribal TANF program design and implementation, including defining elements of their program such as eligibility, service area and service population (e.g., all Indian families in the service area or only enrolled members of the tribe), and the nature of the benefits and services provided. TANF benefits and services that fulfill purposes one and two outlined above are limited to “needy” families, and Tribes have broad discretion in establishing the standards for determining which families are needy. Moreover, the benefits and services associated with TANF purposes three and four are not limited to those who are needy. The flexibility inherent in tribal TANF for establishing eligibility criteria is particularly relevant for this policy guidance and its implications for determining eligibility for AIAN Head Start.

Implementation of Policy Guidance

Tribal governments must adhere to Head Start requirements for determining, verifying, and documenting eligibility when implementing this policy guidance. Head Start Program Performance Standard (HSPPS) [45 CFR §1302.12\(i\)\(2\)](#) requires documentation from either the State, local, or Tribal public assistance agency that shows the family either receives public assistance or is eligible to receive public assistance. Because Head Start requires documentation of eligibility for public assistance, Tribes must determine the process for establishing documentation that works best for their unique population. AIAN programs must also adhere to the age requirements in 1302.12(b) and maintain criteria for prioritizing enrollment for children would most benefit from Head Start services.

Any approach adopted by tribes must also align with the eligibility for tribal TANF as stated in the tribal TANF plan. Tribal governments should review their Tribal TANF plan to determine who is currently eligible for TANF benefits and services and may amend the plan if necessary to reflect the Tribe’s decisions about who should be eligible for TANF benefits or services. For instance, if the current tribal TANF plan does not currently include all families of a child from birth through age 5 as eligible, and tribes wish to expand eligibility to all such families, the tribe may submit a TANF plan amendment. Once the tribal TANF plan has been approved, the tribe has discretion on the process they use to document eligibility for tribal TANF and on how they communicate that eligibility to AIAN Head Start programs and families. Additional details regarding documentation and communication to AIAN families are provided in subsequent paragraphs.

ACF suggests some approaches to consider that include, but are not limited to:

- **Utilizing the tribal TANF plan as documentation.** If the current tribal TANF plan has defined its eligibility criteria to include all families with a child from birth through age 5 as eligible for TANF cash assistance, benefits, or services, this means these families are considered eligible for public assistance, and therefore, eligible for Head Start services. Since the Tribal TANF plan is issued by the tribal public assistance agency, a Head Start program could include a copy of this tribal TANF plan, or the specific section that indicates a child's eligibility, in each enrolled child's file to satisfy Head Start eligibility documentation. Or the tribe could develop a one-page statement confirming the Tribe's determination that all tribal members are eligible for TANF benefits or services, and therefore meet eligibility requirements for Head Start services, and that statement could be included in each enrolled child's file.
- **Issuing a letter to communicate eligibility to AIAN families and use as documentation.** Tribes have the discretion to determine what the process of issuing a letter may look like. We offer several approaches for consideration:
 - Tribal TANF offices might consider issuing a letter to all families who receive or are eligible to receive tribal TANF benefits or services to notify families that they are eligible for Head Start services.
 - Tribal TANF offices might consider issuing a letter directly to all AIAN Head Start programs stating that all families with children under the age of 5. are eligible for tribal TANF benefits or services and therefore, eligible for Head Start services.
 - Tribes could have a template of a letter onsite at the Head Start program and could fill it in during the intake process, including the name of the child whose family is receiving or eligible for TANF benefits or services. After the template is filled out with the child's name, the AIAN program would then take the letter to the tribal TANF office for signature.
 - Tribes might consider encouraging families in the tribe's tribal TANF service population to individually seek their own documentation from their tribal TANF office stating they receive, or are eligible for tribal TANF benefits or services, and as such, they are eligible for Head Start services.

If a tribe decides to issue a letter, regardless of the process they choose, the letter must include the beneficiary's name, the tribe's name, and confirmation that the beneficiary receives or is eligible to receive tribal TANF benefits or services per the tribal TANF plan. The letter must be issued by the State, local, or tribal public assistance agency. Including a copy of this letter in each enrolled child's file would satisfy Head Start eligibility documentation requirements. Utilizing the tribal TANF plan to extend Head Start eligibility to AIAN families reduces the burden of families navigating multiple federal program eligibility processes and supports better alignment and coordination across federal programs.

Supporting Tribal Sovereignty and Responding to Tribal Consultation

This policy guidance honors tribal sovereignty by explaining additional options to determine which tribal members most benefit from Head Start services. In government-to-government

tribal consultation with HHS officials, Tribal leaders have requested categorical eligibility for tribal members. While categorical eligibility for tribal members would require statutory change, this guidance seeks to maximize existing statutory authority to make progress toward that goal.

The goal of this IM is to support tribes in maximizing enrollment of tribal families in AIAN Head Start programs. Region XI AIAN programs provide essential services to address the unique needs of tribal children and families including language and culture preservation.

Programs should contact their Region XI office with questions about this IM.

Thank you for your work on behalf of Head Start children and families.

Sincerely,

/ Khari M. Garvin /

Khari M. Garvin
Director
Office of Head Start