

2022/2023
Community Needs Assessment and
Community Action Plan

California Department of
Community Services and Development
Community Services Block Grant



Contents

Introduction	3
Purpose	3
Federal CSBG Programmatic Assurances and Certification	3
State Assurances and Certification	3
Compliance with CSBG Organizational Standards	3
What's New For 2022/2023?	4
Checklist	6
Cover Page and Certification	7
Public Hearing(s)	8
Part I: Community Needs Assessment	10
Community Needs Assessment Narrative	11
Community Needs Assessment Results	18
Part II: Community Action Plan	21
Vision and Mission Statement	21
Tripartite Board of Directors	22
Service Delivery System	23
Linkages and Funding Coordination	25
Monitoring	30
Data Analysis and Evaluation	31
Additional Information (Optional)	35
State Assurances and Certification	40
Organizational Standards	41
Appendices	43

Introduction

The Department of Community Services and Development (CSD) has developed the 2022/2023 Community Needs Assessment (CNA) and Community Action Plan (CAP) template for the Community Services Block Grant (CSBG) network. Each agency must submit a completed CAP, including a CNA to CSD on or before **June 30, 2021**. In an effort to reduce administrative burden during the Novel Coronavirus (COVID-19) pandemic, CSD has made changes to the CAP template. The changes are detailed below in the “What’s New for 2022/2023?” section. Provide all narrative responses in 12-point Arial font with 1.5 spacing. When the CNA and CAP are complete, they should not exceed 52 pages, excluding the appendices.

Purpose

Public Law 105-285 (the CSBG Act) and the California Government Code require that CSD secure a CAP, including a CNA from each agency. Section 676(b)(11) of the CSBG Act directs that receipt of a CAP is a condition to receive funding. Section 12747(a) of the California Government Code requires the CAP to assess poverty-related needs, available resources, feasible goals and strategies that yield program priorities consistent with standards of effectiveness established for the program. Although CSD may prescribe statewide priorities or strategies that shall be considered and addressed at the local level, each agency is authorized to set its own program priorities in conformance to its determination of local needs. The CAP supported by the CNA is a two-year plan that shows how agencies will deliver CSBG services. CSBG funds are by their nature designed to be flexible. They shall be used to support activities that increase the capacity of low-income families and individuals to become self-sufficient.

Federal CSBG Programmatic Assurances and Certification

The Federal CSBG Programmatic Assurances are found in section 676(b) of the CSBG Act. These assurances are an integral part of the information included in the CSBG State Plan. A list of the assurances that are applicable to CSBG agencies has been provided in the Federal Programmatic Assurances section of this template. CSBG agencies should review these assurances and certify that they are in compliance.

State Assurances and Certification

As required by the CSBG Act, states are required to submit a State Plan as a condition to receive funding. Information provided in agencies’ CAPs will be included in the CSBG State Plan. Alongside Organizational Standards, the state will be reporting on [State Accountability Measures](#) in order to ensure accountability and program performance improvement. A list of the applicable State Assurances and the agency certification for them are found in the State Assurances section of this template.

Compliance with CSBG Organizational Standards

As described in the Office of Community Services (OCS) [Information Memorandum \(IM\) #138 dated January 26, 2015](#), CSBG agencies will comply with implementation of the Organizational Standards. CSD has identified the Organizational Standards that are met through the completion of the CAP and

the CNA. A list of Organizational Standards that will be met upon completion of the CAP can be found in the Organizational Standards section of this template. Agencies are encouraged to utilize this list as a resource when reporting on the Organizational Standards annually.

What's New For 2022/2023?

Two-Part Layout. The 2022/2023 template has been divided into two parts:

Part I: Community Needs Assessment (CNA); and

Part II: Community Action Plan (CAP).

The CNA portion has sections for the needs assessment narrative and the results. Surveys and analysis documents may be attached as appendices. The CAP portion encompasses all the usual topics such as Vision and Mission Statement, Tripartite Board of Directors, Service Delivery System, Linkages, Monitoring, etc.

Revised Public Hearing Section. In addition to including the statute for the public hearing requirement, CSD has incorporated new guidelines for issuing the Notice of Public Hearing and the draft CAP, and documenting low-income testimony delivered at the public hearing. The Low-Income Testimony and Agency Response document will be required as an appendix. See the section on Public Hearing(s) for more details.

CNA Helpful Resources. Part I: Community Needs Assessment contains resources on conducting a needs assessment, influence of COVID-19 on the process, and updated links to state and national quantitative data sets.

Revised and Reduced Narrative Sections. Every effort has been made to reduce the administrative burden of conducting a CNA and preparing a CAP during an active pandemic. Although these tasks are fundamental to CSBG and should not be overlooked, CSD is aware of the reduced capacity and other circumstances under which many of the agencies are functioning. CSD has removed questions, utilized check boxes when possible, and made some questions optional. Many questions about the federal and state assurances have been removed. However, agencies are still required to certify that they are in compliance with the assurances. In the sections pertaining to the Tripartite Board of Directors and Linkages, for instance, agencies may indicate whether there are changes to the response in the 2020-2021 CAP or whether they would like CSD to accept the 2020-2021 CAP response without adaptations. Please keep in mind that these flexibilities are made because of the COVID-19 pandemic and may not be utilized in future years.

Additional Information. CSD has added a section to address disaster preparedness and agency capacity building. While this information is not directly mandated by statute, it is important to know agencies have disaster response plans in place and are making efforts to increase their own capacities. Responses to these questions are optional.

Federal and State Assurances Certification. Pertaining to the federal and state assurances, CSD removed questions where possible. If compliance to an assurance could be demonstrated without a narrative, the question was removed. However, agencies will still be required to certify that the Federal CSBG Programmatic Assurances and the State Assurances are being met. Agency certifications are found in those sections.

CSBG State Plan References. Information for the CSBG State Plan comes largely from CAPs submitted by agencies. To help agencies understand their roll in preparing the CSBG State Plan, CSD has indicated which questions contribute to the development of the annual CSBG State Plan.

Checklist

- Cover Page and Certification
- Public Hearing(s)

Part I: Community Needs Assessment

- Narrative
- Results

Part II: Community Action Plan

- Vision Statement
- Mission Statement
- Tripartite Board of Directors
- Service Delivery System
- Linkages and Funding Coordination
- Monitoring
- Data Analysis and Evaluation
- Additional Information (Optional)
- Federal CSBG Programmatic Assurances and Certification
- State Assurances and Certification
- Organizational Standards
- Appendices

COMMUNITY SERVICES BLOCK GRANT (CSBG)
2022/2023 Community Needs Assessment and Community Action Plan
Cover Page and Certification

Agency Name	Community Action Partnership of Madera County
Name of CAP Contact	Elizabeth Wisener
Title	Community Services Program Manager
Phone	(559) 675-9173 ext. 5742
Email	ewisener@maderacap.org

CNA Completed MM/DD/YYYY:
(Organizational Standard 3.1)

June 10, 2021

Board and Agency Certification

The undersigned hereby certifies that this agency complies with the Federal CSBG Programmatic and State Assurances as outlined in the CSBG Act and California Government Code, respectively for services provided under the Federal Fiscal Year 2022/2023 Community Action Plan. The undersigned further certifies the information in this Community Needs Assessment and the Community Action Plan is correct and has been authorized by the governing body of this organization. (Organizational Standard 3.5)

Tyson Pogue		
Board Chair (printed name)	Board Chair (signature)	Date
Mattie Mendez		
Executive Director (printed name)	Executive Director (signature)	Date

Certification of ROMA Trainer/Implementer (If applicable)

The undersigned hereby certifies that this agency's Community Action Plan and strategic plan documents the continuous use of the Results Oriented Management and Accountability (ROMA) system (assessment, planning, implementation, achievement of results, and evaluation).

Ana Ibañez		
NCRT/NCRI (printed name)	NCRT/NCRI (signature)	Date

CSD Use Only

Dates CAP (Parts I & II)		Accepted By
Received	Accepted	

Public Hearing(s)

California Government Code Section 12747(b)-(d)

State Statute Requirements

As required by California Government Code Section 12747(b)-(d), agencies are required to conduct a public hearing for the purpose of reviewing the draft CAP. All testimony presented by low-income individuals and families during the public hearing shall be identified in the final CAP. Agencies shall indicate whether or not the concerns expressed by low-income individuals and families have been addressed. If an agency determines that any of the concerns have not been addressed in the CAP, the agency shall include in its response document, information about the concerns and comment as to their validity.

Public Hearing Guidelines

Notice of Public Hearing

1. Notice of the hearing and comment period must be published at least 15 calendar days prior to the public hearing.
2. The notice may be published on the agency's website, Facebook page, social media channels, and/or in newspaper(s) of local distribution.
3. The notice must include information about the draft CAP; where members of the community may review, or how they may receive a copy of, the draft CAP; the dates of the comment period; where written comments may be sent; date, time, and location of the public hearing; and the agency contact information.
4. The comment period should be open for at least 15 calendar days prior to the hearing. Agencies may opt to extend the comment period for a selected number of days after the hearing.
5. The draft CAP must be made available for public review and inspection at least 30 days prior to the hearing. The draft CAP can be posted on the agency's website, Facebook page, social media channels, and distributed electronically or in paper format.
6. Attach a copy of the Notice(s) of Public Hearing as Appendix A to the final CAP.

Public Hearing

1. Agencies must conduct at least one public hearing on the draft CAP.
2. Public hearing(s) shall not be held outside of the service area(s).
3. Low-income testimony presented at the hearing or received during the comment period must be memorialized verbatim in the Low-Income Testimony and Agency's Response document and appended to the final CAP as Appendix B.
4. The Low-Income Testimony and Agency's Response document should include the name of low-income individual, his/her verbatim testimony, an indication of whether or not the need was addressed in the draft CAP, and the agency's response to the testimony if the concern was not addressed in the draft CAP.

Guidance for Public Hearings During COVID-19

The COVID-19 pandemic poses unique challenges to fulfilling the public hearing requirement. CSD asks that agencies adhere to state and county public health guidance to slow the spread of the virus and ensure public safety. The health and safety of agency staff and the communities you serve is paramount. If a public hearing cannot be conducted in person, CSD encourages agencies to utilize other formats or methods that will still adhere to the state and county public health guidance. If conducting a public hearing through other formats or methods is still not possible, agencies must contact their Field Representative at CSD at least 30 days prior to the submission of the CAP for additional guidance. Agencies will be required to provide documentation to support their constraints to meet the public hearing requirement.

Public Hearing Report

Date(s) of Public Hearing(s)	June 28, 2021
Location(s) of Public Hearing(s)	1225 Gill Avenue, Madera, CA 93637
Dates of the Comment Period(s)	May 28, 2021 through June 28, 2021
Where was the Notice of Public Hearing published? (agency website, newspaper, social media channels)	Agency website, Agency Facebook page
Date the Notice(s) of Public Hearing(s) was published	May 28, 2021
Number of Attendees at the Public Hearing(s) (Approximately)	

Part I: Community Needs Assessment

CSBG Act Section 676(b)(11)

California Government Code Section 12747(a)

Helpful Resources

In 2011, NASCSP published a [Community Action to Comprehensive Community Needs Assessment Tool](#) that supports planning and implementing a comprehensive CNA. The tool lays out design choices, planning steps, implementation practices, analysis, and presentation options.

The National Community Action Partnership has [resources](#) such as an online Community Needs Assessment Tool and information about conducting a needs assessment during the COVID-19 pandemic. The Partnership also has a [Data Hub](#) designed specifically for the community needs assessment process.

To provide a comprehensive “picture” of the community needs in your service area(s), agencies will collect and analyze both quantitative and qualitative data. Links to several national and state quantitative data sets are given below. Local and agency data also provide information about the needs of the community.

National and State Data Sets			
U.S. Census Bureau Poverty Data	U.S. Bureau of Labor Statistics Economic Data	U.S. Department of Housing and Urban Development Housing Data & Report	U.S. Department of Health and Human Services Data Portal
Baseline Census Data by County	National Low-Income Housing Coalition Housing Needs by State	National Center for Education Statistics IPEDS	
California Department of Finance Demographics	California Attorney General Access RSS Data	California Department of Public Health Various Data Sets	California Governor's Office Covid-19 Data
California Department of Education School Data via DataQuest		California Employment Development Department UI Data by County	

Community Needs Assessment Narrative

CSBG Act Sections 676(b)(3)(C), 676(b)(9)

Organizational Standards 1.1, 1.2, 2.2, 3.2, 3.3, 3.4

State Plan

1. How did the agency share the CAP, including the CNA, with the community, stakeholders, partner organizations? (Check all that apply.)

- The agency's website
- Posted on the agency's Facebook page
- Electronic reports were sent
- Printed copies were distributed
- Social media channels
- Other

2. Describe how your agency collected and included current data specific to poverty and its prevalence related to gender, age, and race/ethnicity for your service area. (Organizational Standard 3.2, State Plan)

CAPMC's Community Needs Assessment focus on demographics in relation to poverty and its prevalence related to gender, age, and race/ethnicity. Data is collected regularly throughout each program year but becomes more focused and expansive during the development of the Community Action Plan. When available, data from the U.S. Census' American Community Survey was used, specifically 5-year estimates. Additional data from California Department of Aging, Children Now, Feeding America and other sources were also used. Data is compiled and analyzed to understand the circumstances of those in poverty, and recommendations are provided for the prioritization of resources.

3. Describe the geographic location(s) that your agency is funded to serve. If applicable, include a description of the various pockets, high-need areas, or neighborhoods of poverty that are being served by your agency.

CAPMC's service area is Madera County, a small county located in the heart of California's agricultural center – the San Joaquin Valley. Fresno County borders on the south, Mariposa and Merced Counties to the north, and Mono County to the east. It is located approximately 20 miles from the Fresno Metropolitan Area, 166 miles from the San Francisco Bay Area, 240 miles from Los Angeles, and only 88 miles from our gem, Yosemite National Park. Madera County is known to be the geographic center of the State of California, stretching from the rich San Joaquin Valley to the Sierra Nevada Mountains.

The County is approximately one-half urban and one-half rural and is a major source of agricultural production. The City of Madera is designated as the only urban area, composing the largest portion of the population, with nearly 42%. The City of Chowchilla is approximately 11.8% of the population, and the balance is dispersed throughout the unincorporated areas, such as Madera Ranchos, Bass Lake, Berenda, Coarsegold, Fairmead, North Fork, Oakhurst, O’Neil, Raymond, and Hensley Lake.

4. Indicate from which sources your agency collected and analyzed quantitative data for the CNA. (Check all that apply.) (Organizational Standard 3.3)

Federal Government/National Data Sets

- Census Bureau
- Bureau of Labor Statistics
- Department of Housing & Urban Development
- Department of Health & Human Services
- National Low-Income Housing Coalition
- National Center for Education Statistics
- Other online data resources
- Other

California State Data Sets

- Employment Development Department
- Department of Education
- Department of Public Health
- Attorney General
- Department of Finance
- State Covid-19 Data
- Other

Surveys

- Clients
- Partners and other service providers
- General public
- Staff
- Board members
- Private sector
- Public sector
- Educational institutions

Local Data Sets

- Local crime statistics
- High school graduation rate
- School district school readiness
- Local employers
- Local labor market
- Childcare providers
- Public benefits usage
- County Public Health Department
- Other

Agency Data Sets

- Client demographics
- Service data
- CSBG Annual Report
- Client satisfaction data
- Other

5. If you selected “Other” in any of the data sets in Question 4, list the additional sources.

U.S. Department of Agriculture
 United States Drought Monitor
 California Association of County Veterans Service Officers, Inc.

California Department of Aging
 California Department of Social Services
 California Secretary of State
 Madera County Board of Supervisors
 Madera County Agricultural Commissioner
 Madera County Community Health Assessment
 Madera County Department of Social Services
 Madera County Superintendent of Schools
 Madera County Transportation Commission
 CAPMC Employee Climate Survey

6. Indicate the approaches your agency took to gather qualitative data for the CNA. (Check all that apply.) (Organizational Standard 3.3)

Surveys

- Clients
- Partners and other service providers
- General public
- Staff
- Board members
- Private sector
- Public sector
- Educational institutions

Focus Groups

- Local leaders
- Elected officials
- Partner organizations' leadership
- Board members
- New and potential partners
- Clients
- Staff

Interviews

- Local leaders
- Elected officials
- Partner organizations' leadership
- Board members
- New and potential partners
- Clients

Community Forums

Asset Mapping

Other

7. If you selected "Other" in Question 6, please list the additional approaches your agency took to gather qualitative data.

8. Describe your agency's analysis of the quantitative and qualitative data collected from low-income individuals and families. Include a description of the data collected. (Organizational Standards 1.1, 1.2, 3.3; State Plan)

Community Action Partnership of Madera County, Inc. completed a Community Needs Assessment over the period of January – April 2021 to gather data and compare to available resources in the community. Data collected in CAPMC's Community Needs Assessment is both quantitative and qualitative.

Quantitative data includes statistical, numerical, and demographic data from the local Needs

Survey and from reliable sources such as the U.S. Census Bureau, California Department of Education, and other organizations or government. This type of data is best used to describe counts of households, families, and individuals, and which ones may be experiencing symptoms of poverty including homelessness, hunger, unsafe living conditions, abuse, or neglect. Analysis of quantitative data is done by comparing local data to previous periods, neighboring counties, or state averages. Charts and graphs are used to display trends.

Qualitative data is comprised mainly of data collected from focus groups, anecdotal feedback, open-ended questions on surveys, and some local media stories. This type of data was collected by CAPMC from low-income individuals, key stakeholders, community partners, and the public through surveys, focus groups, and satisfaction surveys of clients. Analysis of this data was done by tabulating each response and noting each time a need was mentioned. Total “mentions” were tallied and a ranking order analysis was done for priority needs. In addition, analysis of the survey results was compared with analysis of the data obtained from focus groups and with data from partners and other service providers.

9. Summarize the data gathered from each sector of the community listed below and detail how your agency used the information to assess needs and resources in your agency's service area(s). Your agency must demonstrate that each sector was included in the needs assessment; A response for each sector is required. (CSBG Act Sections 676(b)(3)(C), 676(b)(9); Organizational Standard 2.2; State Plan)

A. Community-based organizations

Community Action Partnership of Madera County, Inc. (CAPMC) invited local community-based organizations (CBOs) to participate in the Needs Survey and focus groups, providing input from their perspective. All CBOs partnering with CAPMC were provided the survey to help identify the community needs faced by residents accessing their services. Additionally, representatives from such organizations are on the CAPMC Board of Directors, including one from the Madera Chamber of Commerce. Local CBOs are also invited to speak at the Board of Directors meetings, the Public Forum, and the Public Hearing.

CBOs are uniquely poised to provide useful information on service needs and resources including childcare supply, changes in requests during the COVID-19 Pandemic, and homelessness.

B. Faith-based organizations

Community Action Partnership of Madera County, Inc. (CAPMC) invited local faith-based organizations to participate in the Needs Survey and community forums, providing input from their perspective. The Madera Rescue Mission is a long-standing partner and contributed feedback related to its population. Faith-based organizations provide information about vulnerable populations that are difficult to gather data about, including those who are transient, homeless, hungry, and at-risk.

C. Private sector (local utility companies, charitable organizations, local food banks)

Community Action Partnership of Madera County, Inc. (CAPMC) invited local private sector organizations to participate in the Needs Survey and community forums, providing input from their perspective. In addition, individuals from the private sector make up a third of CAPMC's Board of Directors, including a representative from the legal field, and one with expertise in community affairs. Outreach to and inclusion of various private sector representatives was included in the needs assessment process, ensuring their participation in the survey and community forums. Madera County Food Bank is a longtime partner of CAPMC and representatives are regularly sought for feedback on food insecurity issues

D. Public sector (social services departments, state agencies)

Community Action Partnership of Madera County, Inc. (CAPMC) invited local public sector organizations to participate in the survey and community forums, providing input from their perspective. In addition, representatives from the public sector make up a third of CAPMC's Board of Directors, including representatives from Madera County Board of Supervisors, Madera County Department of Social Services, Madera County Sheriff, Madera City Council, and the City of Chowchilla.

Data from local public agencies such as the Madera County Economic Development Commission, as well as state and federal agencies such as the Department of Labor and the U.S. Census Bureau are utilized to support and validate the information included within the needs assessment process and final report.

E. Educational institutions (local school districts, colleges)

Community Action Partnership of Madera County, Inc. (CAPMC) invited local educational institutions to participate in the survey and community forums, providing

input from their perspective. In addition, a representative from Madera Unified School District is on the CAPMC's Board of Directors.

Educational institutions are also key stakeholders. Similar to the other sectors above, outreach to and inclusion of a variety of educational institution representatives was included in the needs assessment process, ensuring their participation in the survey and community forums.

County-level data from the California Department of Education was used in preparing the needs assessment, concerning graduation rates, and statistics about the percentage of students eligible for free and reduced lunch.

10. "Causes of poverty" are the negative factors that create or foster barriers to self-sufficiency and/or reduce access to resources in communities in which low-income individuals live. After review and analysis of the data, describe the causes of poverty in your agency's service area(s). (Organizational Standard 3.4, State Plan)

Factors that create or foster poverty in Madera County are a combination of location, inherited or adopted characteristics that have traditionally presented barriers to self-sufficiency.

Analysis of quantitative data and qualitative feedback, provided by stakeholders through the Community Needs Assessment (CNA) process, identified several factors that drive poverty. The ability to access basic needs and services is the most common factor, but can be explained more specifically:

Access to affordable housing. Madera County residents struggle to find housing options, in both the ability to secure affordable rental housing and to become homeowners. For example, a resident from the Shunammite Place shared that, although she is eligible for a Section 8 housing voucher, she cannot locate a vacant 1-bedroom apartment, which is what she is qualified for.

Access to healthy food options. Over 13% of Madera County residents could not afford to put adequate food on the table. The COVID-19 Pandemic has further exacerbated the issue of food insecurity. Madera County Food Bank served approximately 65,000 individuals per month, compared to their pre-pandemic numbers of 45,000

Unemployment, or insufficient wages. While Madera County's unemployment rate is cyclical due to seasonal fluctuations, the COVID-19 Pandemic brought unemployment rates of 17.5% in April. Some work in Madera County is part-time, seasonal, or low paying which does not meet the cost of

living in the area.

Access to quality, affordable childcare. Childcare can cost the same or above the cost of housing in Madera County, depending on the number and ages of children. Without reliable childcare, individuals cannot work, and without the subsidies available, some families find it more cost effective not to work, rather than paying for childcare.

11. "Conditions of poverty" are the negative environmental, safety, health and/or economic conditions that may reduce investment or growth in communities where low-income individuals live. After review and analysis of the data, describe the conditions of poverty in your agency's service area(s). (Organizational Standard 3.4, State Plan)

Conditions of poverty in the region range from community level to individual/family level and are often interconnected. Analysis of quantitative data and qualitative feedback provided by stakeholders through the Community Needs Assessment process identifies the following as key factors impacting poverty in the region's economically disadvantaged communities:

Access to health care, because of the cost, lack of transportation, or proximity.

The pervasive issue of homelessness in Madera County is growing, with 390 individuals at the last point-in-time count.

The lack of parks, and the desire to increased access to community spaces, parks, and outdoor spaces and have activities for children and families.

Additionally, economic issues such as the glaring difference between the poverty guidelines and self-sufficiency guidelines, which has led many social programs to accept families up to 200% of the federal poverty guidelines.

12. Describe your agency's approach or system for collecting, analyzing, and reporting customer satisfaction data to the governing board. (Organizational Standard 6.4, State Plan)

No change to the response in your agency's 2020-2021 CAP.

Adaptations to the response in your agency's 2020-2021 CAP are described below.

Community Needs Assessment Results

CSBG Act Section 676(b)(11)

California Government Code Section 12747(a)

Add Definition of Poverty

Table 1: Needs Table

Complete the table below. Insert a row if additional space is needed.

Needs Identified	Level	Integral to Agency Mission (Y/N)	Currently Addressing (Y/N)	Agency Priority (Y/N)
Increased ability to secure affordable rental housing and the ability to become a homeowner.	Community	Yes	Yes	Yes
Access to Health Care	Family	Yes	Yes	Yes
Employment	Community	Yes	Yes	Yes
Access to nutritious food	Community	Yes	Yes	Yes
Homeless Services	Community/ Family	Yes	Yes	Yes
Transportation	Community/ Family	Yes	Yes	No
Community Activity/Parks	Community	No	No	No
Financial Health	Family	Yes	Yes	Yes
Affordable Child Care	Family	Yes	Yes	Yes
Mental Health Services	Community	Yes	Yes	No

Needs Identified: List the needs identified in your most recent CNA.

Level: List the need level, i.e. community or family. Community Level: Does the issue impact the community, not just clients or potential clients of the agency? For example, a community level employment need is: There is a lack of good paying jobs in our community. Family Level: Does the need concern individuals/families who have identified things in their own life that are lacking? An example of a family level employment need would be: Individuals do not have good paying jobs.

Integral to Agency Mission: Indicate if the identified need aligns with your agency's mission.

Currently Addressing: Indicate if your agency(a) is already addressing the identified need.

Agency Priority: Indicate if the identified need will be addressed either directly or indirectly.

Table 2: Priority Ranking Table

Prioritize all needs identified as an agency priority in Table 1. Insert a row if additional space is needed.

Agency Priorities	Description of programs, services, activities	Indicator(s)/Service(s) Category (CNPI, FNPI, SRV)
1. Affordable Housing	Shunammite Place: Permanent supportive housing	FNPI
2. Access to Health Care	CAPMC does not provide health care services but assistance in obtaining Medi-Cal insurance is provided.	SRV 5a -941 SRV 5b – 799 SVR 5c – 438 SVR 5d – 807 SRV 5dd - 769
3. Employment	CAPMC offers volunteer opportunities and this often leads to employment.	SRV 1b – 9 SRV 1d - 8
4. Access to Nutritious Food	CAPMC assists clients in signing up for Cal-Fresh benefits and in helping clients access food supplies offered by Madera County Food Bank.	FNPI 5f – 340 SRV 5ii - 946
5. Homeless Services	Shunammite Place providers permanent supportive housing. Through the H.E.L.P. Center, CAPMC provides an array of services to support the homeless	SRV 4m – 142 SRV 4n – 38 SRV 4o – 85 SRV 4p - 30
6. Transportation	Homeless Program provides limited transportation for homeless individuals and families. Due to the pandemic, transportation services have halted.	N/A
7. Community Activities/Parks	While this was identified as one of the priority needs from the Community Needs Assessment, it is not explicitly addressed in the programs administered by CAPMC. This information has been forwarded to the City of Madera Parks & Recreation Department.	N/A
8. Financial Health	Shunammite Place residents receive Budget Development classes and Credit Repair classes within their Life Skills Coaching classes.	SRV 5ll - 37

9. Affordable Child Care	<p>Child Care Resource & Referral Program provides assistance in finding quality childcare.</p> <p>Alternative Payment Program provides qualifying individuals with vouchers to assist with the cost of childcare.</p> <p>Head Start provides preschool services to children ages 0-5, and to pregnant women.</p>	FNPI 2z – 1266 SRV 7f - 1266
10. Mental Health	While this was identified as one of the priority needs from the Community Needs Assessment, it is not explicitly addressed in the programs administered by CAPMC. Referrals are given to mental health services offered in Madera County.	N/A

Agency Priorities: Rank your agency priorities.

Description of programs, services, activities: Briefly describe the program, services or activities that your agency will provide to address the need. Identify the number of clients to be served or the number of units offered, including timeframes for each.

Indicator/Service Category (CNPI, FNPI, SRV): List the indicator(s) or service(s) that will be reported in annual report.

Part II: Community Action Plan

CSBG Act Section 676(b)(11)

California Government Code Sections 12745(e), 12747(a)

California Code of Regulations, Title 22, Division 11, Chapter 1, Sections 100651 and 100655

Vision and Mission Statement

1. Provide your agency's Vision Statement.

Community Action Partnership of Madera County will be recognized as a premier social service agency that eliminates the effects of poverty by helping people obtain the knowledge and skills to achieve self-reliance and economic stability...one life at a time.

2. Provide your agency's Mission Statement.

Helping people, changing lives, and making our community a better place to live by providing resources and services that inspire personal growth in independence.

Tripartite Board of Directors

CSBG Act Sections 676B(a); 676(b)(10)

California Code of Regulations, Title 22, Division 11, Chapter 1, Section 100605

State Plan

1. Describe how your Advisory or Governing Board is involved in the decision-making process and participates in the development, planning, implementation and evaluation of programs to serve low-income communities. (CSBG Act Section 676B(a))

- No change to the response in your agency's 2020-2021 CAP.
 Adaptations to the response in your agency's 2020-2021 CAP are described below.
-

2. Describe your agency's procedures under which a low-income individual, community organization, religious organization, or representative of low-income individuals that considers its organization or low-income individuals to be inadequately represented on your agency's board to petition for adequate representation. (CSBG Act Section 676(b)(10), State Plan)

- No change to the response in your agency's 2020-2021 CAP.
 Adaptations to the response in your agency's 2020-2021 CAP are described below.
-

3. Describe your Advisory or Governing Board's policy for filling board vacancies in accordance with established bylaws. Include the recruiting process, democratic selections process for low-income board members, and the timeframe established by your agency to fill vacancies. (State Plan)

- No change to the response in your agency's 2020-2021 CAP.
 Adaptations to the response in your agency's 2020-2021 CAP are described below.
-

Service Delivery System

CSBG Act Section 676(b)(3)(A)

State Plan

1. Describe your agency's service delivery system. Include a description of your client intake process or system and specify whether services are delivered via direct services or subcontractors, or a combination of both. (CSBG Act Section 676(b)(3)(A), State Plan)

Community Action Partnership of Madera County, Inc. uses a service delivery system that maximizes client access by providing intake at centralized locations. Each program offered by CAPMC has developed an intake process that meets its funding terms and conditions. Internal and external referrals are made to other programs as customers share their needs. Services are delivered via direct services except for the LIHEAP Weatherization services, which are provided by a sub-contracted agency. The COVID-19 Pandemic and local stay-at-home order forced the doors of CAPMC to be closed to physical clients. In the case of most programs, forms were deposited at the central office, reviewed by intake staff, and the client was called regarding their services.

2. List your agency's proposed programs/services/activities that will be funded by CSBG. Include a brief explanation as to why these were chosen and how they relate to the CNA. (CSBG Act Section 676(b)(3)(A), State Plan)

Under the scope of this application, CSBG funding will be utilized to assist families in need of transition. CAPMC commits to the Department of Community Services and Development that federal, state, and local categorical and program funding will be initially used to address the financial and service needs of families living in Madera County. CAPMC staff continues to link families in need with existing programs.

Shunammite Place Supportive Housing Program: Some of the CSBG funds are used to support the Shunammite Place Program. This includes program costs such as training that may not be covered with HUD funding. The Shunammite Place is one of the Department of Housing and Urban Development housing programs funded through the Fresno Madera Continuum of Care. The services provided by the Shunammite Place were identified as needs in the Community Needs Assessment, under the priorities of housing and homelessness.

Child Advocacy Center: Another program that is funded with CSBG dollars is the Child Advocacy Center. CSBG dollars are used to support the staffing of an advocate and the operations of the

program. This was selected for support because it was identified in the Community Needs Assessment under the priority of mental health.

Strengthening Families Program: Assists parents and families in improving parenting skills and family relationships at home. The program aims to enhance the confidence in parenting and deliver effective ways to strengthen family relationships. CSBG funds are also used to cover a small amount of the personnel cost of this program, which is funded through the Madera County Department of Social Services and Madera County Probation. The services the Strengthening Families provides were identified as part of the Community Needs Assessment.

Administration Staff: Although not necessarily a program, some CSBG funds support the salary of administration staff at CAPMC. These staff members provide the necessary infrastructure so that program staff can do their jobs well. This was selected for support because it was identified in the Community Needs Assessment under the priorities of homeless services and childcare.

In addition to meeting the CNA Priorities, all of these programs fit within CAPMC's Mission Statement, and without the contribution of CSBG funding, the programs would not be able to continue operating. Over the next two years, CAPMC plans to continue supporting these programs with CSBG dollars. In the event that these programs secure additional funding and no longer need the support of CSBG funding, CAPMC will utilize the results of the Community Needs Assessment to determine which priority will then be supported with the available CSBG dollars.

Linkages and Funding Coordination

CSBG Act Sections 676(b)(1)(B) and (C), (3)(C) and (D), 676(b)(4), (5), (6), and (9)

California Government Code Sections 12747, 12760

Organizational Standards 2.1, 2.4

State Plan

1. Describe how your agency coordinates funding with other providers in your service area. If there is a formalized coalition of social service providers in your service area, list the coalition(s) by name and methods used to coordinate services/funding. (CSBG Act Sections 676(b)(1)(C), 676(b)(3)(C); Organizational Standard 2.1; State Plan)

CAPMC coordinates its activities with other organizations by staff participation on various boards, committees, and advisory councils throughout Madera County. CAPMC provides information regarding its services to various other agencies such as Madera County Workforce Assistance Center (MCWAC), social services agencies, and city/county departments. By doing so, CAPMC can provide information on what services the agency offers, become knowledgeable of services that other agencies provide, and also help capture funding for other services. Knowing about the services that are provided in the area will help decrease the possibility of duplication of services.

In addition, CAPMC collaborates with local law enforcement, Child Protective Services, and other agencies to provide for the Child Advocacy Center's Child Forensic Interview Team's (CFIT) operations, which is accredited through the National Children's Alliance.

CAPMC is the lead agency representing Madera County on the Fresno Madera Continuum of Care (FMCoC), the Madera County Homeless Connection, and Housing the Homeless Group. The groups are comprised of local homeless service providers, and they collaborate to improve services offered to the homeless. The FMCoC has spent considerable effort developing a communitywide coordinated homeless access system. Coordination of funding and services is done through partnerships with Madera County Behavioral Health to fund Homeless Outreach Workers, which document homeless individuals. Another purpose of the FMCoC is to maximize current homeless funding and to pursue additional funding to serve the homeless population. CAPMC will continue to work with FMCoC to help bring more funding to this region.

2. Provide information on any memorandums of understanding and/or service agreements your agency has with other entities regarding coordination of services/funding. (Organizational Standard 2.1, State Plan)

Community Action Partnership of Madera County, Inc. has MOUs (Memorandums of Understanding) and partnerships with a host of County Departments, organizations, businesses, faith-based organizations, and nonprofit organizations. These have been established and executed for all of its programs and services.

CAPMC benefits from having a total of 119 MOUs and partnerships. The list is attached to this document in Appendix C.

3. Describe how services are targeted to low-income individuals and families and indicate how staff is involved, i.e. attend community meetings, provide information, make referrals, etc. Include how you ensure that funds are not used to duplicate services. (CSBG Act Section 676(b)(9), California Government Code Section 12760, State Plan)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

Due to the COVID-19 Pandemic, CAPMC has used tools such as WebEx and social media to relay information about its programs and/or events.

At the time that data was collected for the CSBG Annual Report, Community Action Partnership of Madera County, Inc. staff participated with 119 organizations, such as community groups, boards, coalitions, and consortiums.

4. Describe how your agency will leverage other funding sources and increase programmatic and/or organizational capacity. (California Government Code Section 12747, State Plan)

Community Action Partnership of Madera County, Inc. continuously explores ways to expand financial resources and programmatic offerings by generating new sources or leveraging existing ones. CAPMC's partnerships and MOU's with other agencies are examples of how CSBG funds are leveraged with other funding sources to provide the best array of resources to residents, without duplicating services with other providers. To minimize the impact of such cuts on programs and services, and to increase the impact of existing and new programs and services on the lives of low-income individuals and families in Madera County, CAPMC continually seeks new funding opportunities, and opportunities to partner with the private, public, community and faith-based sectors to leverage funds with CSBG funds.

5. Describe your agency's contingency plan for potential funding reductions. (California Government Code Section 12747, State Plan)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

6. Describe how your agency documents the number of volunteers and hours mobilized to support your activities. (Organizational Standard 2.4)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

7. Describe how your agency will address the needs of youth in low-income communities through youth development programs and promote increased community coordination and collaboration in meeting the needs of youth. (CSBG Act Section 676(b)(1)(B), State Plan)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

CAPMC plans to expand housing services to include housing for transitional age youth ages 18 to 24. CAPMC staff are in the process of coordinating with Madera Behavioral Health, Madera Rescue Mission, and the Juvenile Detention Center to develop a supportive housing program for our mutual clients. CAPMC has also collaborated with a local property management company who is going to allow CAPMC to lease the next available housing unit for the purpose of providing supportive housing for this age group. This program will help meet the needs of youth while also meet needs that were identified by the CNA regarding homelessness and lack of affordable housing.

8. Describe how your agency will promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs such as the establishment of violence-free zones, youth mediation, youth mentoring, life skills training, job creation, entrepreneurship programs, after after-school child care. (CSBG Act Section 676(b)(1)(B), State Plan)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

9. If your agency uses CSBG funding to provide employment and training services, describe the coordination of employment and training activities as defined in Section 3 of the Workforce and Innovation and Opportunity Act [29 U.S.C. 3102]. (CSBG Act Section 676(b)(5), State Plan)

CAPMC coordinates with primarily two agencies to address employment and training needs in the community:

Madera County Workforce Assistance Center (MCWAC) has a representative that actively supports Shunammite Place participants by conducting one-on-one orientations with new customers, handling case management and follow-ups with existing customers, and offers a variety of additional services to those interested in pursuing job training, certification programs, or higher education.

CAPMC also coordinates with California State University Fresno's (CSUF) social work program. Every year CSUF students are sent to CAPMC to do their internship. Each student needs to complete 450 hours to receive his or her Bachelors of Social Work. Many of the interns have become CAPMC employees.

10. Describe how your agency will provide emergency supplies and services, nutritious foods, and related services, as may be necessary, to counteract conditions of starvation and malnutrition among low-income individuals. (CSBG Act Section 676(b)(4), State Plan)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

11. Describe how your agency coordinates with other antipoverty programs in your area, including the emergency energy crisis intervention programs under title XVI (relating to low-income home energy assistance) that are conducted in the community. (CSBG Act Section 676(b)(6), State Plan)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

12. Describe how your agency will use funds to support innovative community and neighborhood-based initiatives, which may include fatherhood and other initiatives, with the goal of strengthening families and encouraging effective parenting. (CSBG Act Section 676(b)(3)(D), State Plan)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

Due to the COVID-19 Pandemic, the Strengthening Families Program changed its in-person classes to virtual classes to continue giving parents the tools necessary to strengthen familial bonds.

Monitoring

CSBG Act Section 678D(a)(1)(A) and (B)

1. Describe how your agency's monitoring activities are related to establishing and maintaining the integrity of the CSBG program. Include your process for maintaining high standards of program and fiscal performance.

CAPMC has implemented two (2) monitoring tools to assure that specific program and agency department objectives are achieved in a timely manner. The main two (2) tools to be utilized are:

- Fiscal Monitoring
- Monthly Activity Reports

Fiscal Monitoring: Each department has developed evaluation systems for monitoring program compliance. When problems and deficiencies are identified, corrective action plans are developed and submitted to the Executive Director, Board of Directors, and the various councils/committees. The Executive Director meets with the Program Manager, Chief Financial Officer, and Accountants regularly to ensure the fiscal monitoring of grants.

Monthly Activity Reports: Program Managers share monthly activity reports to the Executive Director for review and comment during a monthly Program Managers Meeting. At this meeting, Program Managers are requested to share program updates, funding status and alerts, schedule of upcoming monitoring visits, and any additional news related to the programmatic and funding source requirements.

By using these methods CAPMC can effectively monitor and evaluate its programs while keeping staff engaged and alert of the multiple services by the agency. Additionally, most programs are monitored on-site (or currently, virtually) by their funding source.

2. If your agency utilizes subcontractors, please describe your process for monitoring the subcontractors. Include the frequency, type of monitoring, i.e., onsite, desk review, or both, follow-up on corrective action, and issuance of formal monitoring reports.

CAPMC subcontracts its weatherization services. The program is monitored by following the guide for monitoring sub-recipients located in the Financial Procedures Manual. Monitor has been conducted through desk reviews since the pandemic and is used to ensure the integrity of the program. Desk reviews of the client files and monthly invoices are completed periodically. The summaries of desk review results are included in the annual monitoring report. A detailed listing of the areas monitored is included in the Community Services Procedures Manual.

Data Analysis and Evaluation

CSBG Act Section 676(b)(12)

Organizational Standards 4.2, 4.3

1. Describe your agency's method for evaluating the effectiveness of programs and services. Include information about the types of measurement tools, the data sources and collection procedures, and the frequency of data collection and reporting. (Organizational Standard 4.3)

To ensure that CAPMC follows all Office of Management and Budget (OMB) procedures, the following strategies have been implemented:

- A Certified Public Accountant completes CAPMC's annual audit on time, in accordance with Title 2 of the Code of Federal Regulations, Uniform Administrative Requirements, Cost Principles, and Audit Requirements and/or State audit threshold requirements.
- The governing board formally receives and accepts the annual audit.
- Strong internal controls are implemented through the Accounting & Fiscal Policies and Policies & Procedures Manual. The Board of Directors approved the Manual in January 2015 with continued updates to the Board as needed.
- All CAPMC managers have been trained on the new Office of Management and Budget Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (2CFR Part 200).

In addition, the following strategy measures program effectiveness from differing perspectives:

- Customer Satisfaction Surveys measure the level of satisfaction regarding service delivery and accessibility. These surveys are administered regularly, and data is reviewed by staff.

2. Applying the Results Oriented Management and Accountability (ROMA) cycle of assessment, planning, implementation, achievement of results, and evaluation, describe one change your agency made to improve low-income individuals' and families' capacity for self-sufficiency. (CSBG Act Section 676(b)(12), Organizational Standard 4.2)

- No change to the response in your agency's 2020-2021 CAP.
- Adaptations to the response in your agency's 2020-2021 CAP are described below.

Community Action Partnership of Madera County, Inc. offered Rental Assistance, upon following the full ROMA cycle of assessment as follows:

Assessment. Through various data sources, including anecdotal sources and unemployment figures, CAPMC confirmed that an area of need in Madera County for eviction prevention during

the COVID-19 Pandemic. After assessing the current local resources, CAPMC corroborated that the demand for services outweighed the resources available.

Planning. CAPMC identified a potential strategy in offering Rental Assistance, applied for and received Community Services Development Block Grant (CDBG) funding through the City of Madera in November 2020. As more requests for rental assistance came in from the Community, CAPMC applied for other grants to help meet the needs.

Implementation. As grants were awarded, CAPMC staff developed a prescreening tool that would help staff quickly assess the needs of the caller. The prescreen was forwarded to the appropriate staff member who was ready to assist the client through the application process. CAPMC also developed program eligibility determination guidelines and applications for each of the programs to help ensure clients met the requirements of the funding source that was used. Once the application documents were received, the staff person determined which program the client would meet the eligibility criteria. The rental assistance support gave families some additional time to get back to work so that they could maintain self-sufficiency on their own.

Achievement of Results.

In 2020, there were 167 households who remained in housing because CAPMC was able to provide rental assistance to help them catch up on up to 6 months of past-due rent. This would not have been possible if CAPMC had not applied for funding and then adapted the service offerings to help with this unmet need.

Evaluation.

One of the areas that was identified during the evaluation process was with regard to one of the contracts that only allowed CAPMC to serve census tracts that had the lowest incomes. The impact the pandemic had on families crossed all demographic data such as race, gender, ethnicities, and census tracts. Had CAPMC not received funding from other sources that did not place these stipulations on the program, CAPMC would have turned away many applicants who needed the assistance as much as those who lived in the designated census tracts. Going forward, CAPMC needs to maintain a diversity of funding to help ensure that all low-income residents in Madera County receive services.

3. Applying the full ROMA cycle, describe one change your agency facilitated to help revitalize the low-income communities in your agency's service area(s). (CSBG Act Section 676(b)(12), Organizational Standard 4.2) (Optional)

The Community Action Partnership of Madera County, Inc. opened the Homeless Engagement for Living Program (H.E.L.P.) Center in 2020. The full ROMA cycle of assessment is as follows:

Assessment. Through various data sources, including the 2020 Point-in-Time Count, CAPMC confirmed that the homelessness in Madera County is increasing. An analysis of available services to serve the homeless in Madera County, it was determined that Madera County lacked a centralized location where homeless could receive assistance in accessing the services that were available. In addition, community members became very vocal to elected officials about the problems that were happening in the community because of the lack of services. Some of the reported challenges included frequent fires in the Fresno River bed (a place where homeless people encamp) that were believed to be caused by homeless individuals, massive amounts of trash in areas where homeless encampments are, and reports of homeless people urinating behind business located on Yosemite Avenue. This project is also a part of CAPMC's Community Initiative of Addressing Homelessness in Madera County.

Planning. Planning consisted of working with community partners to help obtain funding to pay for the one-stop HELP Center, develop job descriptions that would be needed to maintain a staffing structure to operate the center. Community partners such as the County of Madera, Madera Behavioral Health, and a group that meets with the Madera County Probation Department to administer AB109 funding entered into contracts with CAPMC to help support the project. Systems were established to help move homeless clients from homelessness to housing and healthy living.

Implementation. In 2019, CAPMC's homeless services team consisted of 2 Homeless Outreach Worker and support of the Community Services Program Manager. With the additional funding that was received in 2020, CAPMC was able to hire 4 Housing Case Workers and a Housing Coordinator to oversee the program. As funding opportunities became available, CAPMC applied for additional grants to help meet this need. In January 2021 the Homeless Engagement for Living Program (H.E.L.P.) Center moved into a new office that is located at 800 E. Yosemite Avenue. It serves as a one-stop shop for individuals and families who need assistance with housing and help getting connected to other services in Madera County. The Help Center is located at 800 E.

Yosemite Avenue Madera, CA 93638 and is composed of 3 Street Outreach Workers, 4 Housing Case Workers, and a Housing Coordinator that will help determine housing options.

Achievement of Results. In 2020, funding to address homelessness increased from \$411,434 in 2019 to \$1,683,710 in 2020. Some of the outcomes were as follows: 659 outreach contacts were made, 51 moved into permanent housing, 66 were provided emergency shelter, 12 entered a substance abuse program, 199 mental health appointments were made, 12 were referred to the Veteran's Administration, 19 were reunited with family outside of the area, 9 were assisted with employment services, and 4 were housed through the rapid rehousing program.

Evaluation. Program outcomes were shared with CAPMC's Board of Directors through the Annual Report. The agency is proud of the process that was made in addressing homelessness in a short period of time. One of the areas for improvement that has been identified is the HELP Center lacks a computer software program that allows staff to track clients from the first contact made to the point the case is entered into the Fresno Madera Continuum of Care's Homeless Information System (HMIS). The HMIS system does not have the capacity to track the level of case management that is needed to track client's progress toward becoming self-sufficient. CAPMC will seek out options that may help to streamline case management services.

Additional Information (Optional)

Disaster Preparedness

1. Does your agency have a disaster plan in place that includes strategies on how to remain operational and continue providing services to low-income individuals and families during and following a disaster?

Yes

No

2. If so, when was the disaster plan last updated?

The most recent update to CAPMC's disaster preparedness was done March 24, 2020. Due to the COVID-19 pandemic, CAPMC established additional measures, COVID-19 Prevention and Screening, that would enhance health and safety practices, these additional measures are interactive, so all employees are expected to promote preventive measures, be alert of any symptoms, understand how Covid-19 spreads, and how to reduce risk of exposure.

CAPMC's COVID-19 Prevention and Screening Policy includes information on the following:

Daily on-site COVID-19 screening

Practice good hygiene

Meeting and traveling

Food handling

Stay home when sick

Administrative control and

Prompt identification and isolation of sick individuals

Head Start staff were also given Health Program Services Policies and Procedures, which explained what was needed to do to sanitize all classrooms in order to reduce exposure and the spread of any communicable disease, not only COVID-19.

3. Briefly describe your agency's main strategies to remain operational during and after a disaster.

CAPMC played a lead role in providing emergency services to the Community during one of the most challenging times of the century. While many other local agencies were closed during the pandemic, CAPMC remained open to serve the most vulnerable residents in Madera County. The CAPMC management team identified new methods of service delivery and all employees remained working throughout 2020. Although the office doors were closed to the public, clients were served via phone calls, mail, online, or modified in-person service. Programs that offer training practiced distance learning with their students. This past year was an example of how adaptable CAPMC is to rise to the challenges faced to implement the steps that are needed to continue the mission of "Helping People, Changing Lives...." We are proud to share that despite

the difficult circumstances; the residents of Madera County could count on us to continue helping to meet their needs.

Information technology equipment was quickly upgraded to allow for telecommuting and attending meetings via web-based meeting platforms. Outreach activities to share about CAPMC programs occurred by increasing visibility on social media platforms and advertisement in local news publications.

Staff were provided with personal protective equipment and we learned new ways of properly sanitizing the offices to help ensure the safety of all.

CAPMC also owes a debt of gratitude to the maintenance department for extra steps that were taken to provide a sanitized work environment for staff. They also took the time to install additional workstation protection equipment to help keep staff safe.

Agency Capacity Building

1. Although the CNA focused on Community and Family Level needs, if your agency identified Agency Level need(s) during the CNA process, list them here.

N/A

2. Describe the steps your agency is planning to take to address the Agency Level need(s).

N/A

Federal CSBG Programmatic Assurances and Certification

CSBG Act 676(b)

Use of CSBG Funds Supporting Local Activities

676(b)(1)(A): The state will assure “that funds made available through grant or allotment will be used – (A) to support activities that are designed to assist low-income families and individuals, including families and individuals receiving assistance under title IV of the Social Security Act, homeless families and individuals, migrant or seasonal farmworkers, and elderly low-income individuals and families, and a description of how such activities will enable the families and individuals--

- i. to remove obstacles and solve problems that block the achievement of self-sufficiency (particularly for families and individuals who are attempting to transition off a State program carried out underpart A of title IV of the Social Security Act);
 - ii. to secure and retain meaningful employment;
 - iii. to attain an adequate education with particular attention toward improving literacy skills of the low-income families in the community, which may include family literacy initiatives;
 - iv. to make better use of available income;
 - v. to obtain and maintain adequate housing and a suitable living environment;
 - vi. to obtain emergency assistance through loans, grants, or other means to meet immediate and urgent individual and family needs;
 - vii. to achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots
 - viii. partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to
-
- I. document best practices based on successful grassroots intervention in urban areas, to develop methodologies for wide-spread replication; and
 - II. strengthen and improve relationships with local law enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts;

Needs of Youth

676(b)(1)(B) The state will assure “that funds made available through grant or allotment will be used – (B) to address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as--

- I. programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs); and
- II. after-school childcare programs.

Coordination of Other Programs

676(b)(1)(C) The state will assure “that funds made available through grant or allotment will be used – (C) to make more effective use of, and to coordinate with, other programs related to the purposes of this subtitle (including state welfare reform efforts)

Eligible Entity Service Delivery System

676(b)(3)(A) Eligible entities will describe “the service delivery system, for services provided or coordinated with funds made available through grants made under 675C(a), targeted to low-income individuals and families in communities within the state;

Eligible Entity Linkages – Approach to Filling Service Gaps

676(b)(3)(B) Eligible entities will describe “how linkages will be developed to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations.”

Coordination of Eligible Entity Allocation 90 Percent Funds with Public/Private Resources

676(b)(3)(C) Eligible entities will describe how funds made available through grants made under 675C(a) will be coordinated with other public and private resources.”

Eligible Entity Innovative Community and Neighborhood Initiatives, Including Fatherhood/Parental Responsibility

676(b)(3)(D) Eligible entities will describe “how the local entity will use the funds [made available under 675C(a)] to support innovative community and neighborhood-based initiatives related to the purposes of this subtitle, which may include fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging parenting.”

Eligible Entity Emergency Food and Nutrition Services

676(b)(4) An assurance “that eligible entities in the state will provide, on an emergency basis, for the provision of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals.”

State and Eligible Entity Coordination/linkages and Workforce Innovation and Opportunity Act Employment and Training Activities

676(b)(5) An assurance “that the State and eligible entities in the State will coordinate, and establish linkages between, governmental and other social services programs to assure the effective delivery of such services, and [describe] how the State and the eligible entities will coordinate the provision of employment and training activities, as defined in section 3 of the Workforce Innovation and Opportunity Act, in the State and in communities with entities providing activities through statewide and local workforce development systems under such Act.”

State Coordination/Linkages and Low-income Home Energy Assistance

676(b)(6) “[A]n assurance that the State will ensure coordination between antipoverty programs in each community in the State, and ensure, where appropriate, that emergency energy crisis intervention programs under title XXVI (relating to low-income home energy assistance) are conducted in such community.”

Community Organizations

676(b)(9) An assurance “that the State and eligible entities in the state will, to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups, and community organizations.”

Eligible Entity Tripartite Board Representation

676(b)(10) “[T]he State will require each eligible entity in the State to establish procedures under which a low-income individual, community organization, or religious organization, or representative of low-income individuals that considers its organization, or low-income individuals, to be inadequately represented on the board (or other mechanism) of the eligible entity to petition for adequate representation.”

Eligible Entity Community Action Plans and Community Needs Assessments

676(b)(11) “[A]n assurance that the State will secure from each eligible entity in the State, as a condition to receipt of funding by the entity through a community service block grant made under this

subtitle for a program, a community action plan (which shall be submitted to the Secretary, at the request of the Secretary, with the State Plan) that includes a community needs assessment for the community serviced, which may be coordinated with the community needs assessment conducted for other programs.”

State and Eligible Entity Performance Measurement: ROMA or Alternate System

676(b)(12) “[A]n assurance that the State and all eligible entities in the State will, not later than fiscal year 2001, participate in the Results Oriented Management and Accountability System, another performance measure system for which the Secretary facilitated development pursuant to section 678E(b), or an alternative system for measuring performance and results that meets the requirements of that section, and [describe] outcome measures to be used to measure eligible entity performance in promoting self-sufficiency, family stability, and community revitalization.”

Fiscal Controls, Audits, and Withholding

678D(a)(1)(B) An assurance that cost and accounting standards of the Office of Management and Budget (OMB) are maintained.

- By checking this box and signing the Cover Page and Certification, the agency’s Executive Director and Board Chair are certifying that the agency meets the assurances set out above.**

State Assurances and Certification

California Government Code Sections 12747(a), 12760, 12768

[s\(a\)](#): Community action plans shall provide for the contingency of reduced federal funding.

[California Government Code § 12760](#): CSBG agencies funded under this article shall coordinate their plans and activities with other agencies funded under Articles 7 (commencing with Section 12765) and 8 (commencing with Section 12770) that serve any part of their communities, so that funds are not used to duplicate particular services to the same beneficiaries and plans and policies affecting all grantees under this chapter are shaped, to the extent possible, so as to be equitable and beneficial to all community agencies and the populations they serve.

For MSFW Agencies Only

[California Government Code § 12768](#): Migrant and Seasonal Farmworker (MSFW) entities funded by the department shall coordinate their plans and activities with other agencies funded by the department to avoid duplication of services and to maximize services for all eligible beneficiaries.

- By checking this box and signing the Cover Page and Certification, the agency's Executive Director and Board Chair are certifying the agency meets assurances set out above.**

Organizational Standards

MAXIMUM FEASIBLE PARTICIPATION

Category One: Consumer Input and Involvement

Standard 1.1 The organization/department demonstrates low-income individuals' participation in its activities.

Standard 1.2 The organization/department analyzes information collected directly from low-income individuals as part of the community assessment.

Category Two: Community Engagement

Standard 2.1 The organization/department has documented or demonstrated partnerships across the community, for specifically identified purposes; partnerships include other anti-poverty organizations in the area.

Standard 2.2 The organization/department utilizes information gathered from key sectors of the community in assessing needs and resources, during the community assessment process or other times. These sectors would include at minimum: community-based organizations, faith-based organizations, private sector, public sector, and educational institutions.

Standard 2.4 The organization/department documents the number of volunteers and hours mobilized in support of its activities.

Category Three: Community Assessment

Private Agency - Standard 3.1 Organization conducted a community assessment and issued a report within the past 3 years.

Public Agency - Standard 3.1 The department conducted or was engaged in a community assessment and issued a report within the past 3-year period, if no other report exists.

Standard 3.2 As part of the community assessment, the organization/department collects and includes current data specific to poverty and its prevalence related to gender, age, and race/ethnicity for their service area(s).

Standard 3.3 The organization/department collects and analyzes both qualitative and quantitative data on its geographic service area(s) in the community assessment.

Standard 3.4 The community assessment includes key findings on the causes and conditions of poverty and the needs of the communities assessed.

Standard 3.5 The governing board or tripartite board/advisory body formally accepts the completed community assessment.

VISION AND DIRECTION

Category Four: Organizational Leadership

Private Agency - Standard 4.1 The governing board has reviewed the organization's mission statement within the past 5 years and assured that:

- 1.The mission addresses poverty; and
- 2.The organization's programs and services are in alignment with the mission.

Public Agency - Standard 4.1 The tripartite board/advisory body has reviewed the department's mission statement within the past 5 years and assured that:

- 1.The mission addresses poverty; and
- 2.The CSBG programs and services are in alignment with the mission.

Standard 4.2 The organization's/department's Community Action Plan is outcome-based, anti-poverty focused, and ties directly to the community assessment.

Standard 4.3 The organization's/department's Community Action Plan and strategic plan document the continuous use of the full Results Oriented Management and Accountability (ROMA) cycle or comparable system (assessment, planning, implementation, achievement of results, and evaluation). In addition, the organization documents having used the services of a ROMA-certified trainer (or equivalent) to assist in implementation.

Category Six: Strategic Planning

Standard 6.4 Customer satisfaction data and customer input, collected as part of the community assessment, is included in the strategic planning process, or comparable planning process.

Appendices

Please complete the table below by entering the title of the document and its assigned appendix letter. Agencies must provide a copy of the Notice(s) of Public Hearing and the Low-Income Testimony and the Agency's Response document as appendices A and B, respectively. Other appendices such as need assessment surveys, maps, graphs, executive summaries, analytical summaries are encouraged. All appendices should be labeled as an appendix (e.g., Appendix A: Copy of the Notice of Public Hearing) and submitted with the CAP.

Document Title	Appendix Location
Copy of the Notice(s) of Public Hearing	A
Low-Income Testimony and Agency's Response	B
List of MOU's and Partnerships	C
Satisfaction Survey Results	D
Madera County Community Needs Assessment Focus Group Announcement	E
April 26, 2021 Community Survey Results	F
30-Day Review Announcement for CAP	G
COVID-19 Prevention and Screening	H
Health Program Services Policies and Procedures	I



Community Action Partnership of Madera County, Inc

30-DAY REVIEW OF ITS 2022-2023 COMMUNITY ACTION PLAN



TO REQUEST A COPY PLEASE CONTACT
ANA IBANEZ AT 559-675-5747 OR AT
AIBANEZ@MADERACAP.ORG.



Community Action Partnership of Madera County

Community Action Partnership of Madera County, Inc is commencing its 30-day review of its 2022-2023 Community Action Plan. The review period begins May 28, 2021, and ends June 28, 2021.

To request a copy, please contact Ana Ibañez at 559-675-5747 or at aibanez@maderacap.org. Comments may be submitted in the following area of your email.

In writing to aibanez@maderacap.org between May 28, 2021 to June 28, 2021, please reference Community Action Plan Comments in the subject area of your email.
In-person or via Webex at the Board of Directors meeting at 5:30pm on June 10, 2021, at Community Action Partnership of Madera County, 1225 Gill Avenue, Madera, CA.
In-person, at 7:30 at the June 28, 2021 Board of Directors or Executive Committee Public Hearing at Community Action Partnership of Madera County, Inc.
Please RSVP with Ana Ibañez at 559-675-5747 or by email at aibanez@maderacap.org for either meeting to receive the WebEx link. See [Less](#)

Edit

Like Comment Share

Comment as Community...

Low-Income Testimony and Agency Response

Are you A Community	Name (First)	Name (Last)	Where do you live	What are the top three needs in your life?	#2
Yes	Enrique	Medina	Madera	Getting back to normal after the Pandemic	Mental Health
Yes	Sandra	Mendez	Madera	Health	
Yes	Lorinda	Gonzales	Madera	Low Income Housing (studio's or 1 bedroom units)	For Covid-19
Yes			Chowchilla/ Fairr	The ability to take care of my families needs job, shelter and food	Safe community
Yes	Angela	Andeola	Madera	Low income housing for working individuals	Studios or 1 bedroom
Yes			Madera	MAKE TIME FOR ME	HELP MY FAMILY
	Sally	Munoz	Madera	transportation	Housing
			Madera	City Utility Bills Assistance (such as water, etc.)	Resources/ services
Yes			Madera	Safe neighborhood	better community
Yes	Juli	Gregson	Eastern Madera	Security	Job
			Chowchilla/ Fairr	Financial Stability	Housing
			Madera	Work	Food
			Madera	Stable Income	Health
			Madera	my home for my child	food for my family
	danielle	garcia	Madera	Money	Jobs
			Madera	Food	Shelter
	Leticia	Escalera	Madera	My family	My job
			Madera	transportation	food store
	Irene	Yang	Madera	Shelter	Food
	Esmeralda	Duran-Medina	Madera	paying for college	making surplus
	Jazmin	Aviles	Madera	Housing	Food
	Lori	Gonzales	Madera	Outdoor Activities	Activities for family
	Jimmy	Stevens	Chowchilla/ Fairr	housing	food
	Gina	Martin	Madera	income	permanent housing
	Wilhemina	Holden	Madera	shelter	medical care
	Mariugenia	Chavez	Madera	stability	support
	John	Camberos	Madera	car	food
	Linda	Bueno	Madera	home	car/transporation
	Maria	Moreno	Madera	Family Support	stable income
	Maria	Moreno	Madera	Family Support	stable income

No	Jozette	Carrillo	Chowchilla/ Fairrr	shelter	food
No	Maurice	McCullough	Madera	air	food
No			Chowchilla/ Fairrr	water	community
No	Marisol	Espinoza Lira	Madera	Family	Health
Yes	Daniel	Seeto	Madera	Family	Friends
Yes			Madera	Health	Employment
No	Leticia	Murillo	Madera	Roads to be fixed	Side walks
No	Jeannie	Stapleton	Madera Ranchos	Food	Housing
No	Julio	Marmolejo	Madera	Food	Shelter
No			Madera	money	home
Yes			Chowchilla/ Fairrr	Affordable housing	Better access
Yes	Martha	Bravo	Madera	Health	Work
No	Kelsey	Dibler	Chowchilla/ Fairrr	childcare	job
No	Sara	Garcia	Madera	Wealth	
No	Rebecca	Janzen	Madera	Purposeful work and compensation	Lawful work
Yes	Elizabeth		Madera	Medical Assistance	Housing
No	Patty	Almanza	Madera	love	stability
No	Micaela	Cortez	Madera	Get more knowledge on technology.	Free on line
No	evelyn	reyes	Madera	HEALTH INSURANCE	EMPLOYMENT
No			Chowchilla/ Fairrr	N/A	N/A
No	Elizabeth	Wisener	Madera	Housing	Employment
No	Lupe	Lopez	Madera	being healthy	having a home
No			Madera	financial stability	housing aff.
Yes	Denise	Carranco	Madera	Financial stability	healthy well
No	Marissa	Estrada	Chowchilla/ Fairrr	Work	Trustworth
Yes	Maria	Arreola	Madera	health insurance	financial sta
No	krube	alshaif	Madera	childcare	financial bu
Yes	ida	Romo	Madera	housing	
No	Mattie	Mendez	Madera	Locations to grow or purchase fresh fruits and vegetables	Reduce tax
No	julie	gowin	Chowchilla/ Fairrr	housing	shopping

No	monica	Garcia	Madera	Food	shelter
No	Anonymous	A	Madera	Good paying employment	affordable

#3	What services or resources are you needing that would make your life better?	#2	#3
	Ensuring all persons get vaccinated		
Family cohesion	more accessible businesses varied	more family	more health
Family Focus	In Patient Substance Abuse Program with a DETOX Center	Triage Center	Alternate Services
Accountability	None that I can think of right now.		
Bridge Housing	Housing for seniors	Housing for	SOAR work
FAMILY WHE	MORE CLOTHES STORE WITH AFFORDABLE PRICES LIKE ROSS	MENTAL HEALTH TRAININGS	
safe environment	easier access to clean and affordable public transportation	more knowledge	Housing services
Assistance for	Assistance with city utility bills	Independent living assistance	
accessible community	More community centers	More medication	cleaner neighborhoods
Mobility	Consistent power source (PGE shutoffs are challenging)	More public transportation	
Health Care	Money		
	Unsure at this moment.		
Family	Child Care	Billing Assistance	Home Assistance
safe area of	help with utilities	help with water bill	
Health	Money Management	Travel Brochure	Self Care
Love	Cheaper electricity	Cheaper rent	Transportation
good health	I'm okay for now, I don't think I need any services or resources		
schools	bus service madera to fresno	fresno to madera	
Transportation	Address the social and economical inequities	Have a sense of	Financial planning
NA	More scholarships for students in college funded by Madera businesses	More resources	NA
Childcare	Housing		
A Social Life	Housing/Shelter for my clients	Kaiser Health	Inpatient Treatment
hospital	housing	security	
transportation	education	more data	a car
transportation	safe home		
	transportation	hotspot for kids online	
shelter	job services	services for ex criminal	
food	counseling/services for children	housing	
stable housing	more training opportunities		
stable housing	more training opportunities		

transportation	low income housing		PG&E to be at a low cost
electricity	physical therapy		mental therapy
available resources	Convenient online services		
Job	Insurance affordability		More parks More police
Food	Publications that summarize and accurately reference complex regulatory guidance		
Faith Based	Parks and recreational areas		Mental health Faith based
Housing for	To feel safe with law enforcement patrolling our communities		More outreach from law enforcement
Health care	n/a		
Mother	Rapid Rehousing services are helpful- blessed to have us		More people Housing services
job	Assistance with child care for all types of family's income		More affordable rental
Affordable	Low income housing programs		Eligibility for Trade training
Stability	receive bonuses		paid vacations
vacation	affordable childcare		extra pay vacation
	School Support		
Peace	More / better law enforcement personnel (or training)		More courts Larger, major
Education	Free medical assistance for all		Housing Programs Provide free
support	maternity support		paying bills counseling
Friendlier	Free rehab centers.		City with outdoor Friendly public
HOUSING	Affordable housing		four day work days
N/A	Outreach to the homeless		Outreach to In person services
Healthy food	None		
having a job	good health insurance		
stability	access to low cost or free education services		
ill being	Better transportation serves for people living out in the rural areas of Madera county		
Food	Child care payment assistance for medium income		More convenient Community
retirement	senior citizens programs		
budgeting/ income	finding affordably childcare		
	none at this time		
Better road	Increase savings		Increase rental More time
restaurants	Restaurants- I always bypass Madera and go to Fresno for dining because there are more options of		Affordable More variety

transportat help paying bills	transportat activities for
community Employment opportunities	

Looking around the county, what do you see as the greatest need?	Are you familiar with CAPMC's
Getting the homeless population taken care of so they are not scattered throughout the city/county leaving behind just better resources for homeless not only housing but improvement in mental health and drug treatment options.	YES
Mobil Showers and Porta-Potty's for the Homeless. For those in the community who are voicing their complaints to call for More Pride in our communities from the residents that live in them.	YES
Curriculum activities for the youth to keep them from wrong influences. Dumpster's for the homeless communities. Community Homeless people, they are in a great need of places to live in.	YES
I do not live in Madera, I am from Kernan. From what I have seen is there are a lot of people who walk around the town. Additional advertising of the 311 service and promoting the resources available to Madera County residents.	YES
Clean up around parks, riverbeds. Street upkeeps such as potholes, street signs, crosswalks.	YES
Sidewalks in low income communities - many families are on foot. It is difficult to get to the store when you have a stroller.	YES
Affordable Animal Healthcare services (spay/neuter), Affordable Housing	YES
Counseling Services. Easy access to services/resources for Latinos.	YES
Help with the homeless people. Finding a place for them to be safely.	NO
-Homeless population growing. Roads need to be fixed not just patched!!! -Vacant buildings are an eye sore driving through Education for parents who need it on technology	YES
Assistance for homeless people so they can be cleared from the river. Clean out all the junk they leave behind and more provide services for the homeless, safety around parks	YES
large store to buy food	YES
Transportation - reasonable and affordable public transit to travel Green Space - reasonable sidewalks to take a neighborhood	YES
Housing or shelters, there's so many people looking for places to rent like houses or apartments and they end up renting	YES
Housing, employment, community resources.	YES
Madera County is in desperate need of an Inpatient drug/alcohol Treatment facility and it has to have a DETOX CENTER	YES
more hospitals	NO
more parks an activities for kids to help them stay away from bad activities.	YES
housing affordability	YES
More shelters for women with children.	YES
programs for ex felons programs for children to keep them occupied	YES
clean up the streets shelters for homeless	YES
More housing for low income families.	YES
More housing for low income families.	YES

shelter for homeless in chowchilla	YES
resources for others	NO
I do not live in Madera county, but affordable housing could be a great need	YES
Homes for the homeless, better recreational parks and more places to shop or eat and more police patrolling through	YES
Literacy, financial literacy, entrepreneurial opportunities so high-quality creators can invest here instead of being forced	YES
- Homelessness- Lack of safe, affordable, quality housing - Nutrition services and education - Lack of parks and outdoor	YES
we need the roads to be fixed and side walks to be developed in area's where children walk to and from school. houses	YES
The downtown area needs to be cleaned up	YES
Clean up of the trash in roads. More understanding and respectful officers.	YES
Homes at affordable price, assistance with the homeless, quicker help for mothers and children that need a place to stay	YES
In Chowchilla, there's lack of affordable housing or the available rentals are too expensive.	YES
work, food, rent	YES
Affordable childcare	YES
More homes for rent	YES
Affordable housing. Mental health facilities. Courthouse in Oakhurst area. Expanded / new / larger homeless shelter	YES
Stable shelter for the homeless and families in need. Low-income assistance programs that can offer on a daily basis	YES
homelessness	YES
Parks.	NO
Housing, more family resources centers, community activities, city family events. Fix roads, more parks, add large walkways	NO
In person resources: homelessness, mental health and community engagement.	YES
Housing Education Employment Financial education	YES
more housing, more retail stores so money can stay here in Madera and not having to go into Fresno	YES
Homeless shelters, easy access to foods, open wash rooms for the homeless, bathrooms for homeless with showers, showers	YES
Another or bigger , better hospital	YES
Behavioral health needs Homeless assistance Drug addiction programs Affordable and reliable internet services for families	YES
recreation areas Low income houses or apartments Hospitals	YES
employment, childcare, financial budgeting	YES
shelter for the ones on the street , food on the table for those needing to feed families	YES
A Triage Center for those with substance abuse disease can detox and receive assistance for rehab and/or housing	YES
Revitalization of the Downtown area. New interesting restaurants. New apartment complexes	YES

Greatest need would be anything to help low income families, whether it be places to get food for free or cheaper for	YES
affordable housing and events, beautify our city, roads, geriatric needs to be met	YES

CAPMC PARTNERSHIPS AND MOU'S

	#	NAME OF COMMITTEE/PARTNESHIP
A	1	Adult Abuse Prevention Council
G	2	Angelica Limon, Child Forensic Interviewer
G	3	Alliance for Community Transformations
L	4	Armando Anguiano, DDS
A	5	Boys Scouts of America
L	6	Brandon Smith, DDS
L	7	California Coalition Against Sexual Assault
D	8	California Department of Corrections and Rehabilitation - VSP
D	9	California Department of Corrections and Rehabilitation - CCWF
E	10	California Highway Patrol (CHP)
D	11	California Department of Education
H	12	California Head Start Association
L	13	California Partnership to End Domestic Violence
G	14	California Migrant and Seasonal Head Start Coalition (CMSHSC)
A	15	California Rural & Legal Assistance
G	16	Central California Coalition Against Domestic Violence
K	17	Central California Regional Health & Nutrition Cluster
G	18	Central Valley Forensic Nursing Specialists, Inc.
A	19	Central Valley Regional Center
G	20	Child Care Local Planning Council
G	21	Child Forensic Interview Team Steering Committee
C	22	Child Protective Services
G	23	Child Sexual Assault Team (CSART)
C	24	Chowchilla Police Department
G	25	City of Madera Neighborhood Outreach
A	26	Community Action Partnership of San Luis Obispo
G	27	Comprehensive Approaches to Raising Educational Standards Committee (CARES)
G	28	Corporation for Better Housing
G	29	COST
L	30	Darin M. Camarena Health Centers, Inc.
D	31	Department of Community Services and Development
C	32	Department Of Social Services-CalWorks, MediCal, Food Stamps
L	33	Dr. Cristian I. Panoff, DDS
G	34	Early Intervention Coalition/Task Force
G	35	Early Stars Program Participation
K	36	Family Health Services of Tulare County
G	37	Family Violence Response Team
H	38	Firebaugh-Las Deltas Unified School District (FLDUSD)
A	39	First 5 of Madera County
G	40	FMCOE Executive Committee
G	41	Fresno Child Development Consortium
C	42	Fresno County Library
H	43	Fresno County Superintendent of Schools
G	44	Fresno/Madera Asthma Coalition
G	45	Fresno/Madera Continuum of Care

CAPMC PARTNERSHIPS AND MOU'S

I	46	Fresno State Departemnt of Social Work Education
I	47	Fresno State Nursing Program
L	48	Greg A. Leslie, DDS
A	49	Haven Women's Center Stanislaus
G	50	Homeless Connections
A	51	Housing Authority of the City of Madera
G	52	Immunization Coalition
G	53	Interagency Children and Youth Services Council of Madera
I	54	K to College
H	55	Kerman Unified School District
G	56	Lideres Campesinas
A	57	LOVE, Inc.
H	58	Madera Adult Education
A	59	Madera Chamber of Commerce
G	60	Madera Coalition for Justice
K	61	Madera Community Hospital
G	62	Madera Comprehensive Couseling Services
C	63	Madera County Behavioral Health
G	64	Madera County Child Abuse Prevention Council
G	65	Madera County Child Death Review Team
C	66	Madera County Department of Social Services-Bridge Program
C	67	Madera County District Attorneys Office
A	68	Madera County First Five
I	69	Madera County of Education-UC Davis
C	70	Madera County Gang Task Force
G	71	Madera County Homeless Coalition
C	72	Madera County Public Health Department
G	73	Madera County Social Services Transportation Advisory Council
I	74	Madera County Superintendent of Schools Infant/Toddler
G	75	Madera County Tobacco Coalition (MCPH)
C	76	Madera County Workforce Investment Board
C	77	Madera County Workforce Investment Corp.
A	78	Madera Food Bank
H	79	Madera-Mariposa Special Education Local Plan Area (MMSELPA)
H	80	Madera-Mariposa Special Education Local Plan Area (SELPA)
C	81	Madera Police Department (MPD)
C	82	Madera Sheriff's Department (MSO)
H	83	Madera Unified School District (MUSD)
A	84	Manna House of Oakhurst
C	85	Mariposa County Health Department
C	86	Mariposa County Health Department Child Health Disability Prevention (CHDP) Program
A	87	Mariposa Crisis Center
A	88	Mariposa Safe Families
A	89	Marjaree Mason Center, Inc.
G	90	Maternal Wellness Coalition
H	91	Mendota Unified School District
A	92	Merced County Community Action Agency

CAPMC PARTNERSHIPS AND MOU'S

H	93	Merced County Office of Education-Migrant Education Department
A	94	Mountain/Mariposa Crisis Services
G	95	Live Well Madera County
G	96	National Community Action Foundation
A	97	National Children's Alliance
G	98	National Head Start Association
G	99	National Migrant & Seasonal Head Start Association (NMSHSA)
K	100	North Star Wellness Center
L	101	Northern California Network of Child Advocacy Center
G	102	Nuture to Nurture
K	103	Orchard Medical Center
H	104	Parlier Unified School District
H	105	R9 Head Start Association
K	106	Rosalinda Mauricio, DDS
G	107	Relay for Life Planning Committee
A	108	Resource & Referral/Alternative Payment Program
K	109	Said Yunes, MD
G	110	SALT (Social Agencies Linking Together)
G	111	Soroptimist International Madera
K	112	St. Anthony Family Dentistry
D	113	State CSBG Administrator (CSD)
A	114	Strengthening Families Program
K	115	United Health Center of San Joaquin Valley (CHDP)
K	116	United Health Center of San Joaquin Valley (WIC)
K	117	Valley Children's Hospital Scan Team
A	118	Victim Services
A	119	Workforce-Adult Training/Employment Program
		Total

- 23 A Non-Profits
- 0 B Faith Based
- 15 C Local Government
- 5 D State Government
- 1 E Federal Government
- 0 F For-Profit Business or Corporation
- 39 G Consortiums/Collaborations
- 12 H School Districts
- 5 I Institute of Post Secondary Ed/Training
- 0 J Financia/Banking Institute
- 11 K Health Service Organization
- 8 L Statewide Association or Collaboration

2019-LIHEAP Customer Satisfaction

When visiting your office, someone was there in person to greet me.

Response	Frequency	Percent	0	20	40	60	80	100	
Strongly Agree	163	82.3%							
Agree	31	15.7%							
Somewhat Agree	1	0.5%							
Somewhat Disagree	0	0.0%							
Disagree	0	0.0%							
Strongly Disagree	3	1.5%							

When visiting your office, the staff I dealt with was truly sincere about meeting my need(s).

Response	Frequency	Percent	0	20	40	60	80	100	
Strongly Agree	164	81.6%							
Agree	33	16.4%							
Somewhat Agree	1	0.5%							
Somewhat Disagree	0	0.0%							
Disagree	0	0.0%							
Strongly Disagree	3	1.5%							

When visiting your office, I was treated in a friendly manner.

Response	Frequency	Percent	0	20	40	60	80	100	
Strongly Agree	162	80.5%							
Agree	33	16.4%							
Somewhat Agree	3	1.5%							
Somewhat Disagree	0	0.0%							
Disagree	0	0.0%							
Strongly Disagree	3	1.5%							

When visiting your office, the staff was knowledgeable and able to answer my questions.

Response	Frequency	Percent	0	20	40	60	80	100	
Strongly Agree	167	83.1%							
Agree	30	14.9%							
Somewhat Agree	1	0.5%							
Somewhat Disagree	0	0.0%							
Disagree	0	0.0%							
Strongly Disagree	3	1.5%							

While visiting your office, I was treated with respect.

Response	Frequency	Percent	0	20	40	60	80	100	
Strongly Agree	171	85.1%							
Agree	26	12.9%							
Somewhat Agree	1	0.5%							
Somewhat Disagree	0	0.0%							
Disagree	0	0.0%							
Strongly Disagree	3	1.5%							

When calling your office during the last 30 days, I was able to reach someone without leaving a message.

Response	Frequency	Percent	0	20	40	60	80	100	
Strongly Agree	160	79.6%							
Agree	30	14.9%							
Somewhat Agree	6	3.0%							
Somewhat Disagree	0	0.0%							
Disagree	1	0.5%							
Strongly Disagree	4	2.0%							

If I left a message, the phone call was returned within 48 business hours.

Response	Frequency	Percent	0	20	40	60	80	100	
Strongly Agree	138	74.6%							
Agree	37	20.0%							
Somewhat Agree	5	2.7%							
Somewhat Disagree	1	0.5%							
Disagree	0	0.0%							
Strongly Disagree	4	2.2%							

I would refer CAPMC's services to others.

Response	Frequency	Percent	0	20	40	60	80	100	
Strongly Agree	172	86.9%							
Agree	23	11.6%							
Somewhat Agree	0	0.0%							
Somewhat Disagree	0	0.0%							
Disagree	0	0.0%							
Strongly Disagree	3	1.5%							

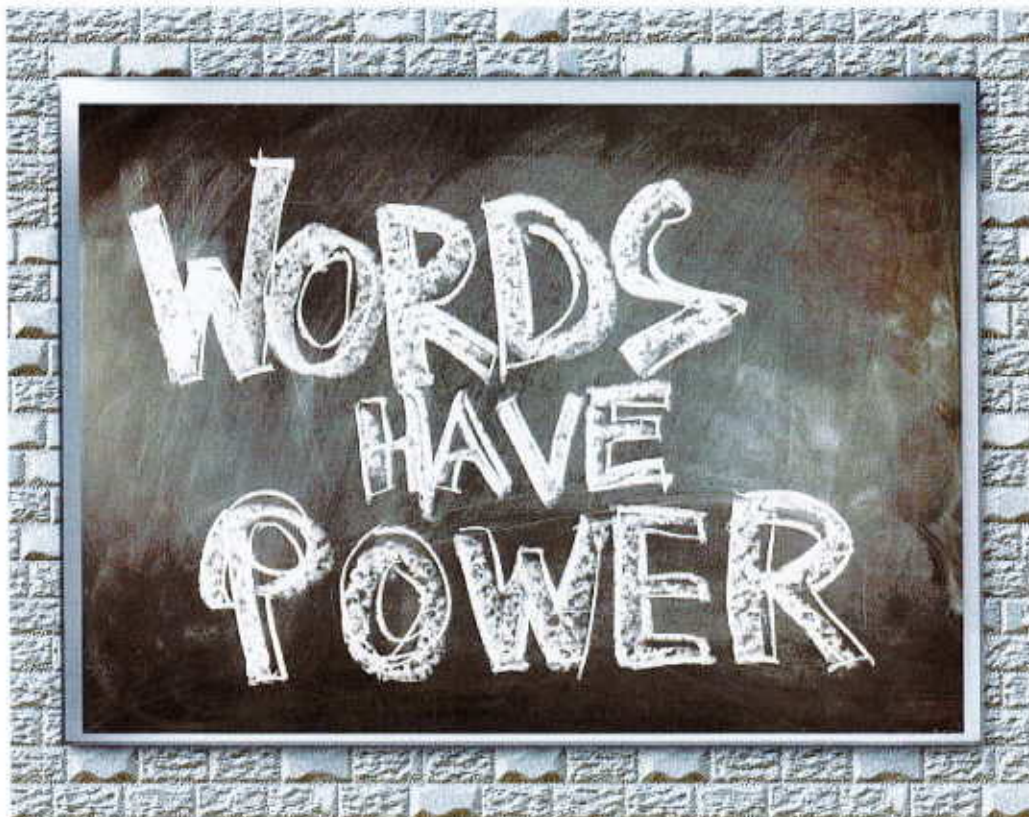
Madera County Community Needs Assessment Focus Groups

Please join us at any of the following meetings to provide us with your input about our community.

- Homeless Connections Meeting via WebEx April 14, 2021 @ 8:30 am
- Shunammite Place, 510 S. G Street April 23, 2021 @ 9:00 am
- Via WebEx April 23, 2021 @ 11:00 am

English - <https://bit.ly/3x0yqHM>

Spanish - <https://bit.ly/32k7qF4>



[Skip to navigation](#)

Select Language ▼



Helping People, Changing Lives

Victim Crisis Hotline: 1 (800) 355-8989

MAY 28, 2021 BY RICARDO CAMACHO

Community Action Plan Review

Community Action Partnership of Madera County, Inc is commencing its 30-day review of its 2022-2023 Community Action Plan. Review period begins May 28, 2021 and ends June 28, 2021.

To request a copy please contact Ana Ibañez at 559-675-5747 or at aibanez@maderacap.org.

Comments may be submitted in the following ways:

In writing to aibanez@maderacap.org between May 28, 2021 to June 28, 2021. Please reference Community Action Plan Comments in the subject area of your email.

In person or via webex at the Board of Directors meeting at 5:30pm on June 10, 2021 at Community Action Partnership of Madera County 1225 Gill Avenue, Madera, CA

In person, at 5:30 at the June 28, 2021 Board of Directors or Executive Committee Public Hearing at Community Action Partnership of Madera County, Inc.

Please RSVP with Ana Ibañez at 559-675-5747 or by email at aibanez@maderacap.org for either meeting to receive WebEx link.

📁 [UNCATEGORIZED](#)

Needs in Life	SHUNAMMITE		COMMUNITY	TOTAL
	SURVEYS	PLACE	PARTNERS	
Housing	77	8	2	87
Health	32	9		41
Employment	33	4	1	38
Food	36		1	37
Homeless Services	23	2	4	29
Transportation	19	7		26
Community Events and Activities/Parks	24			24
Financial Health	20			20
Child Care	16	1		17
Mental Health	14		3	17
Education/Schools	13	1	1	15
Bill Assistance	12			12
Shopping/Stores	7	3		10
Safe Community	9			9
Infrastructure Repair	9			9
Training	8			8
Community Buetifying	6			6
Insurance	4			4
community resources	4			4
Disabilities resources	4			4
Rehab/Recovery for Drug Abuse	3		1	4
Water	3			3
Resources for 12-17 Year Old At Risk Youth			3	3
Senior Resources	2			2

Applies to: Employees

POLICY

Issued: March 24, 2020

Revised: May 21, 2020

CAPMC is committed to provide employees a work environment that is safe, secure and reduces risks from the COVID-19 pandemic. In addition to the Universal Precautions, Infectious, and Communicable Diseases Policies described in the Agency Personnel Policies and Procedures, CAPMC wants to establish additional measures that will enhance health and safety features at the immediate work sites. In order to achieve the overall health and safety practices, these additional measures will be interactive, so employees are expected to promote preventive measures, be alert of symptoms, understand how COVID-19 spreads, and how to reduce risk of exposure.

WHY WE HAVE THE POLICY

Coronavirus Disease 2019 (COVID-19) is a respiratory disease caused by the SARS-CoV-2 virus. Symptoms typically include fever, cough and shortness of breath, or other non-respiratory symptoms. According to the Centers for Diseases Control (CDC), symptoms of COVID-19 may appear as few as 2 days or as long as 14 days after exposure. The virus is thought to spread mainly from person-to-person, including: between people who are in close contact within one another within about 6 feet, through respiratory droplets produced when an infected person coughs or sneezes. These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs. This policy will guide employees to help identify risk levels in workplace settings and to determine appropriate control measures and to follow COVID-19 screening process to minimize potential risk of exposures.

WATCH FOR SYMPTOMS

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear **2-14 days after exposure to the virus**. People with these symptoms may have COVID-19:

- Cough
- Shortness of breath or difficulty breathing
- Fever
- Chills
- Muscle pain
- Sore throat
- New loss of taste or smell

This list is not all possible symptoms. Other less common symptoms have been reported, including gastrointestinal symptoms like nausea, vomiting, or diarrhea.

Seek emergency medical care immediately when:

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Bluish lips or face

PROCEDURES

Preventive Measures:

Practicing good hygiene:

1. Stop handshaking, physical contacts. Use other noncontact methods of greeting.
2. Clean hands at the door and schedule regular hand washing reminders.
3. Create habit and reminders to avoid touching faces.
4. Cover coughs and sneezes with tissue and discard used tissue at trash receptacles.
5. Wear disposal gloves when handling items with frequent exchanges, such as cash.
6. Disinfect surfaces, such as doorknobs, tables, desks, chairs, handrails regularly.
7. Increase ventilation with available windows and air ventilation system.

Meeting and Traveling:

1. Use videoconferencing or teleconferencing for meetings.
2. If not possible, holding meetings in open, well-ventilated spaces, in social-distancing manners.
3. Avoid using other workers' phones, desks, offices, or work tools and equipment, when possible.
4. When booking and scheduling for clients, stagger customer flows to avoid crowding.
5. Cancel or postpone large meetings and gatherings or travels.
6. Assess the risks of business travel.

Food Handling:

1. Avoid food sharing.
2. Strengthen health screening for Food Service personnel and their close contacts.
3. Ensure Food Service personnel and their close contacts practice strict hygiene.

Stay Home when:

1. Feeling sick and unwell.
2. Having immunocompromising conditions / health risk factors / pregnancy
3. Having sick family members at home.

Administrative Control:

1. Instruct sick workers to stay at home.
2. Minimize contact among workers, clients, customers by replacing face-to-face meetings with virtual communications and implementing telework if feasible.
3. Establish alternated days or shifts that reduce the total number of employees in a facility at a given time, allowing them to distance from one another.

4. Share emergency communication plans.
5. Train employees who need to use personal protective equipment (PPE).

Prompt Identification and Isolation of Sick People:

1. Promptly identify and isolate potential infectious individual in protecting workers, customers, and others at a worksite.
2. Ask employees to self-monitor for signs and symptoms of COVID-19 if they suspect possible exposure.
3. Ask employees to stay home to quarantine for 7 days from the start of symptoms if yes to any of the screening questions.
4. Ask employees to contact their healthcare providers of their symptoms.

The Occupational Risk Pyramid shows the four exposure risk levels in the shape of a pyramid to represent probable distribution of risk. Most of our work will likely fall in the lower exposure risk (caution) or medium exposure risk levels. The Agency is taking risk management prudently by following the Madera County Department of Public Health Febrile Respiratory Illness Health Order. The Agency will use the local public health COVID-19 screening checklist on employees on a daily basis to screen for signs of respiratory illness accompanied by fever.

For more details and updates pertaining COVID-19, please visit www.maderacounty.com/publichealth, www.maderacounty.com/covid19, www.cdph.ca.gov, or www.cdc.gov.

Office of Human Resources
on behalf of the
Safety Committee



COVID-19 Screening for
Signs of Febrile Respiratory
Illness

Instructions for the Checklist:

1. Department Managers/Directors/designees will use the provided checklist to ask all departmental employees of listed questions.
2. If "No" to all listed questions, departmental employees can work.
3. If "Yes" to any of listed questions, departmental employees will be asked to stay at home and quarantine for 7 days from the start of symptoms.

Questions:

1. Have you been in contact with a confirmed case of COVID-19?
2. Are you feeling feverish?
3. Are you having chills?
4. Do you have a new or worsening cough?
5. Do you have a new or worsening shortness of breath?

Remind employee after the screening to:

- Wash their hands or use alcohol-based hand sanitizer often.
- Stop handshaking and physical contacts with other workers, clients, customers.
- Use physical distancing of 6 feet throughout the day.

EE ID #	Date	Q1		Q2		Q3		Q4		Q5		Notes
		Y	N	Y	N	Y	N	Y	N	Y	N	



COVID-19 Staff Daily Wellness Check

Location: _____

Staff Name: _____

At the beginning of each day, each staff member must complete the daily wellness check by responding to the screening questions and documenting current temperature. If you responded yes to any of the questions below, please contact your immediate supervisor at _____ before entering the building/classroom.

Do you currently have, or within the last 14 days have you had? Please circle Y (Yes) or N (No)

Date	Time	Fever	Cough	Loss of Taste/Smell	Shortness of Breath	Chills	Repeated Shaking with Chills	Muscle Pain	Headache	Any other symptoms, (if yes, indicate in comments)	I have a positive COVID-19 test to report	Temperature (Please Fill) (Should be lower than 100° F/37.77° C) Include after lunch	Comments witness initials
		Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N		
		Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N		
		Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N		
		Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N		
		Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N		
		Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N		
		Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N		
		Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N		
		Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N		
		Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N		
		Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N		
		Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N		
		Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N		
		Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N	Y N		

NOTE: *The completed forms will be filed in a locked file cabinet, to maintain confidentiality.



**HEALTH PROGRAM SERVICES
POLICIES AND PROCEDURES**

Policy Number: 47D.2	HSPPS: 1302.47(b)(2)(i) 1302.47(b)(6)	Page: 1 of 2
Effective Date: 11/7/2016, 5/2020		

Subject: Classroom Sanitation

Performance Objective: Classrooms and other center equipment will be maintained in a sanitary manner to enhance the health and safety of children participating in Head Start. The following procedure will be used to reduce exposure and spread of communicable diseases.

Operational Procedure:

1. Site Supervisor/Center Director will oversee and ensure that daily and weekly sanitation of the classroom will occur.
2. Immediate and more frequent sanitation should occur in the case of contagious illnesses at the center.
3. The CTM/Janitor is responsible for the general cleaning of classrooms and bathrooms prior to children entering the classroom each day, during and at the end of the day.
4. Concerns about inadequate cleaning by CTM/Janitor should be reported to the Site Supervisor, and Maintenance Supervisor.
5. All cleaning materials must be stored under locked key out of reach of children.
6. All cleaning bottles should be labeled with the name of the solution and the date that the solution was made. (added a new#)
7. Each cleaning material/chemical/solution should have a corresponding Safety Data Sheet which outlines the use, risks, solution mix, precautions; ect.
 - a. Each center should have a Safety Data Sheet Master Binder which includes all materials, chemicals, and solutions used at the center. The Safety Data Sheet binder should be updated as items are removed/added.
 - b. All cleaning supplies not previously approved should be removed from the facility.
8. Head Start staff will follow the cleaning guidelines listed below:
 - a. CLEAN means to remove visible soils by using a product suitable for the surface being cleaned.
 - b. DISINFECT means to kill germs by using a disinfectant cleaner, chlorine bleach solution (It must be made fresh daily) or other disinfectant.
 - c. For ROUTINE DISINFECTING: Use Betco pH7Q
9. Refer to the Cleaning Guidelines below for additional information.

CLEANING GUIDELINES

Classroom & Dining Area	Clean	Disinfect	Frequency	Comments	Who is Responsible
Small toys (that can go into mouth).	X	X	Daily	Use Betco pH7Q	Classroom staff and/or volunteers
Large Toys	X	x	Weekly	Use Betco pH7Q	Classroom staff and/or volunteers
Dress-Up clothes	X	x	Every other day	Can harbor eggs from head lice & should be laundered frequently.	Classroom staff and/or volunteers
Cribs	X	X	Every other day	Use Betco pH7Q	Classroom staff and/or volunteers
Cots	X	X	Every other day	Use Betco pH7Q	Classroom staff and/or volunteers
Countertops	X	x	Daily	Use Betco pH7Q	Janitors daily & weekly cleaning. Classroom staff and/or volunteers for more frequent clean-up needs.
Tabletops	X	X	Before & after food is served	Use Betco pH7Q	" "
Food Prep Areas	X	X	Before & after food is served	Use Betco pH7Q	" "
Floors	X	x	Daily & when soiled	Use Betco pH7Q, Virex	" "
Carpet	X	x	Daily, when obviously soiled	Vacuum, wipe up spills & then clean w/ Betco pH7Q	" "
Small Rugs	X	x	Daily & Weekly	Vacuum Laundry, Betco pH7Q	" "
Handwashing sinks	X	X	Daily & when soiled	Use Betco pH7Q	" "
Diaper Changing Table	X	X	After each use	Use Betco pH7Q	" "
Surrounding Counters	X	x	Daily & when soiled	Use Betco pH7Q	" "
Toilet Bowls	X	X	Daily	Use a toilet bowl cleaner, Betco pH7Q	" "
Seats	X	X	Daily or immediately if obviously soiled	Use Betco pH7Q	" "
Flushing Handle	X	X	" "	Betco pH7Q	" "
Door Knobs	X	X	" "	Betco pH7Q	" "
Floors	X	X	" "	Betco pH7Q	" "

Forms Needed: NA