

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.

Regular Board of Directors Meeting

April 14, 2022

1225 Gill Ave Madera, CA 93637

Meeting Link: https:

<https://maderacap.webex.com/maderacap/j.php?MTID=m876f6692b88957dc5300bb4a4d139117>

ACTION SUMMARY MINUTES

The Board of Directors Meeting was called to order at 5:34 p.m. by Chair Sheriff Tyson Pogue.

Members Present In-Person

Sheriff Tyson Pogue, Chair
Donald Holley
Richard Gutierrez
Martha Garcia
Diana Palmer
Aurora Flores

Members Present Virtually

Supervisor Leticia Gonzalez
Molly Hernandez
Sharon Diaz
David Hernandez,
Secretary/Treasurer

Members Absent

Alma Hernandez, HS PC
Representative
Vicki Bandy
Eric LiCalsi, Vice-Chair
Steve Montes
Debi Bray

Personnel Present In-Person

Mattie Mendez
Cristal Sanchez
Nancy Contreras-Bautista
Maritza Gomez-Zaragoza

Personnel Present Virtually

Irene Yang

Public – Other Present

None

A. PUBLIC COMMENT

None

B. ADOPTION OF THE AGENDA

ADDITIONS TO THE AGENDA: Items identified after posting of the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-thirds vote, or unanimous vote if quorum is less than full board, required for consideration. (Government Code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

ADOPTION OF THE AGENDA: Adoption of the agenda.

Motion: APPROVE AS PRESENTED

Moved By: Donald Holley, Seconded By: Martha Garcia

Vote: Carried Unanimously

C. TRAINING/ADVOCACY ISSUES

None

D. BOARD OF DIRECTOR'S CONSENT CALENDAR

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

- D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – March 10, 2022.
- D-2 Review and consider approving the Minutes of the Madera Migrant/Seasonal Head Start Policy Council Meeting – March 8, 2022.
- D-3 Review and consider approving the Minutes of the Madera/Mariposa Regional & Early Head Start Policy Council Committee Meeting – March 3, 2022.
- D-4 Review and consider approving the Minutes of the Fresno Migrant/Seasonal Head Start Policy Committee Meeting – March 9, 2022.
- D-5 Review and consider accepting the Bank of America Credit Card Statements:
 - February 2022
 - March 2022
- D-6 Review and consider accepting the American Express Credit Card Statement and All Other Credit Card Statements:
 - February 2022
- D-7 Review and consider approving the following **Madera/Mariposa Regional Head Start** Reports:
 - Monthly Enrollment Report – February 2022
 - In-Kind Report – February 2022
 - CACFP Program Report – February 2022
- D-8 Review and consider approving the following **Madera Early Head Start** Reports:
 - Monthly Enrollment Report – February 2022
 - In-Kind Report – February 2022
- D-9 Review and consider approving the following **Madera Migrant/Seasonal Head Start** Reports:

- Monthly Enrollment Report – February 2022
- In-Kind Report – February 2022
- CACFP Program Report – February 2022
- Program Information Report (PIR) – February 2022

- D-10 Review and consider approving the following **Fresno Migrant/Seasonal Head Start** reports:
- Monthly Enrollment Report – February 2022
 - In-Kind Report – February 2022
- D-11 Review and consider approving the 2020-2025 Goals and Objectives updates for the Fresno Migrant Seasonal Head Start Program.
- D-12 Review Fresno Migrant and Seasonal Head Start’s 2020-2021 Annual Report. (Informational Only)
- D-13 Review Fresno Migrant and Seasonal *Early* Head Start’s 2020-2021 Annual Report. (Informational Only)
- D-14 Review the Madera County Child Advocacy Center (CAC) Program Report for March 2022. (Informational Only)
- D-15 Review the Child Care Alternative Payment and Resource & Referral Program Report for March 2022. (Informational Only)
- D-16 Review the Community Services Report for March 2022. (Informational Only)
- D-17 Review the Homeless Engagement for Living Program (H.E.L.P) Center Report for March 2022. (Informational Only)

Motion: APPROVE AS PRESENTED

Moved By: Martha Garcia, Seconded By: Donald Holley

Vote: Carried Unanimously

E. DISCUSSION / ACTION ITEMS

E-1 Consider ratifying the submission of the Kaiser Permanente Housing for Health Grant 2022 application.

Mattie Mendez, Executive Director, presented regarding the submission of the Kaiser Permanente Housing for Health Grant 2022 application. Funding will be utilized to address the needs of individuals experiencing homelessness in conjunction with receiving services from the agency.

Motion: APPROVE AS PRESENTED

Moved By: Donald Holley, Seconded By: Diana Palmer

Vote: Carried Unanimously

E-2 Review and consider approving the Madera Mariposa Regional Head Start budget revision for the funding year 2021-2022.

Maritza Gomez-Zaragoza, Head Start Director, presented regarding the Madera Mariposa Regional Head Start budget revision for the funding year 2021-2022. Potential savings were identified under fringe benefits. Savings are proposed to be utilized to address facility needs.

Motion: APPROVE AS PRESENTED

Moved By: Donald Holley, Seconded By: Martha Garcia

Vote: Carried Unanimously

E-3 Review and consider approving the submission of Fresno Migrant Seasonal Head Starts Basic Grant application for funding period September 1, 2022 - August 31, 2023.

Maritza Gomez-Zaragoza, Head Start Director, presented regarding the submission of Fresno Migrant Seasonal Head Starts Basic Grant application for funding period September 1, 2022 - August 31, 2023, inclusive of the following 2022 – 2023 budgets: Basic Budget, Administrative Budget, Training and Technical Assistance Budget, and In-Kind Budget. Funding will serve 469 children and families. The children will receive 109 child service days beginning May 9, 2022. Center hours will depend on the needs of families with a total of 10 hours per day. Areas of services at seven rural Fresno County centers: Firebaugh, Five Points, Mendota, Orange Cove, Casa Castellanos in Parlier, Inez C. Rodriguez, located in Reedley and Selma.

Motion: APPROVE AS PRESENTED

Moved By: Donald Holley, Seconded By: Martha Garcia

Vote: Carried Unanimously

F. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS

- F-1 Finance Committee Report – None
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report – (March 2022)
- F-4 Financial Statements – (March 2022)
- F-5 Head Start Policy Council/Committee Reports
- F-6 Work Related Injury Report – (March 2022)
- F-7 CAPMC Board of Directors Attendance Report – (March 2022)
- F-8 Staffing Changes Report for March 2, 2022 – April 5, 2022

G. CLOSED SESSION

None

H. CORRESPONDENCE

H-1 Correspondence from Victim Services regarding upcoming events for the month of April.

I. ADJOURN

Chair Sheriff Tyson Pogue adjourned the Board of Directors meeting at 6:02 p.m.

Motion: APPROVE AS PRESENTED

Moved By: Donald Holley, Seconded By: David Hernandez

Vote: Carried Unanimously