



**Community Action Partnership of Madera County, Inc.
Board of Directors Meeting**

Thursday, March 11, 2021

**1225 Gill Avenue
Madera, CA 93637**

WebEx Meeting Information

Meeting number: 146 208 1692 | Password: CAPMC1225

Meeting Link: <https://maderacap.webex.com/maderacap/j.php?MTID=m876f6692b88957dc5300bb4a4d139117>

Join by phone: 1-844-992-4726 United States Toll Free

Access code: 146 208 1692

AGENDA

Supporting documents relating to the items on this agenda that are not listed as “Closed Session” are available for inspection during the normal business hours at Community Action Partnership of Madera County, 1225 Gill Avenue, Madera, CA 93637. Supporting documents relating to the items on the agenda that are not listed as “Closed Session” may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.

Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Cristal Sanchez

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

B-2 ADOPTION OF AGENDA: Adoption of agenda as presented or with approved additions.

C. TRAINING/ADVOCACY ISSUES

None

D. CONSENT ITEMS

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – February 11, 2021

D-2 Review and consider approving the Minutes of the Madera/Mariposa Regional & Early Head Start Policy Council Committee Meeting – February 4, 2021

D-3 Review and consider approving the Minutes of the Madera Migrant/Seasonal Head Start Policy Council Committee Meeting – February 9, 2021

D-4 Review and consider accepting the Bank of America Credit Card Statements:
• February 2021

D-5 Review and consider accepting the American Express Credit Card Statement and All Other Credit Card Statements:
• January 2021

D-6 Review and consider approving the following **Madera/Mariposa Regional Head Start** Reports:
• Monthly Enrollment Report – January 2021
• In-Kind Report – January 2021

D-7 Review and Consider approving the following **Madera Early Head Start** Reports:
• Monthly Enrollment Report – January 2021
• In-Kind Report – January 2021

- D-8 Review and Consider approving the following **Madera Migrant/Seasonal Head Start** Reports:
- Monthly Enrollment Report – January 2021
 - In-Kind Report – January 2021
 - CACFP Program Report – January 2021
 - Program Information Report (PIR) – January 2021
- D-9 Review and consider approving the following **Fresno Migrant Head Start** reports:
- Monthly Enrollment Report – January 2021
 - In-Kind Report – January 2021
- D-10 Review and consider approving the following **Fresno Migrant *Early* Head Start** reports:
- Monthly Enrollment Report – January 2021
 - In-Kind Report – January 2021
- D-11 Review and consider approving the 2020-2021 Madera/Mariposa Regional and Early Head Start (MMRHS) Self-Assessment Program Plans of Action and recommendations.
- D-12 Review and consider approving the 2019-2020 Regional Head Start/Fresno & Madera Migrant & Seasonal Head Start Fiscal Self-Assessment.
- D-13 Review the Madera County Child Advocacy Center (CAC) Program Report for February 2021 (Informational Only)
- D-14 Review the Child Care Alternative Payment and Resource & Referral Program Report for February 2021. (Informational Only)
- D-15 Review the Community Services Report for February 2021. (Informational Only)
- D-16 Review the Homeless Engagement for Living Program (H.E.L.P.) Center Report February 2021. (Informational Only)

E. DISCUSSION ITEMS

- E-1 Review and consider approving Daniel Seeto as the selected candidate to fill the Chief Financial Officer position.
- E-2 Review and consider approving the authorized signers and the bank accounts maintained at West America Bank and the closure of the Migrant Head Start Money Market account.

F. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS

- F-1 Finance Committee Report – None
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report – (February 2021)
- F-4 Financial Statements (February 2021) – Informational
- F-5 Head Start Policy Council/Committee Reports
- F-6 Work Related Injury Report – (February 2021)
- F-7 CAPMC Board of Directors Attendance Report – (February 2021)
- F-8 Staffing Changes Reports for: February 7, 2021 – March 2, 2021

G. CLOSED SESSION

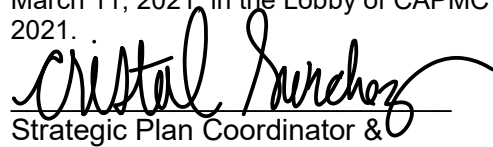
- G-1 Government Code Section 54956.9(d)(2), (d)(1)
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Public Records Act Request from The Fresno Bee
- G-2 Government Code Section 54957(a)
THREAT TO PUBLIC SERVICES OR FACILITIES

H. CORRESPONDENCE

- H-1 Correspondence dated February 19, 2021 from the Office of Head Start Regarding FY 2021 Head Start Funding Increase.
- H-2 Child Advocacy Center National Child Abuse Prevention Month (April 2021)
#WearBlue4Kids Flyer
- H-3 Victim Services Center Upcoming Events
- H-4 Victim Services Center 65-Hour Domestic Violence/Sexual Assault Training Flyer

I. ADJOURN

I, Cristal Sanchez, Strategic Plan Coordinator & Assistant to the Executive Director, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for March 11, 2021, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on March 5, 2021.



Strategic Plan Coordinator &
Assistant to the Executive Director