



**Community Action Partnership of Madera County, Inc.
Regular Madera/ Regional and Early Head Start
Policy Council Meeting**

**Thursday,
November 7, 2024
5:30 p.m.**

**Head Start Conference Room
675 S. Pine St. Suite#101
Madera, CA 93637**

AGENDA

Supporting documents relating to the items on this agenda that are not listed as "Closed Session" are available for inspection during normal business hours at Community Action Partnership of Madera County, 1225 Gill Avenue, Madera, CA 93637. Supporting documents relating to the items on this agenda that are not listed as "Closed Session" may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County during normal business hours. Please visit Community Action Partnership of Madera County for updates.

CALL TO ORDER POLICY COUNCIL MEMBERS

ROLL CALL – Maribel Aguirre

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Policy Council on items of interest to the public that are within the subject matter jurisdiction of our Agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to the public comment at this time.

B. TRAINING –CLASS

1225 Gill Avenue • Madera, CA 93637 • www.maderacap.org

Administration / Community Services (559) 673-9173 • Fax (559) 673-3223

Child Care Alternative Payment and Resource & Referral Program (559) 661-0779 • Fax (559) 661-0764

Head Start Child Development Services (559) 673-0012 • Fax (559) 661-8459

Fresno Migrant Head Start • 4610 W. Jacquelyn Ave • Fresno, CA 93722 • (559) 277-8641 • Fax (559) 277-2640

Victim Services Center • 812 W. Yosemite Avenue, Suite 101 • Madera, CA 93637 • (559) 661-1000 / (800) 355-8989 • Fax (559) 661-8389

C. ADOPTION OF THE AGENDA

C-1 ADDITIONS TO THE AGENDA: Items identified after posting of the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Policy Council meeting. Two-thirds vote, or unanimous vote if quorum is less than full board, required for consideration. (Government Code 54954.2(g) (2) Any items added to the agenda will be heard following all Discussion/Action Items (Section F)

C-2 ADOPTION OF AGENDA: Adoption of agenda as presented or with approved Additions

D. ADJOURN TO CLOSED SESSION - NONE

E. APPROVAL OF MINUTES

E-1 Minutes for Madera/Mariposa Regional and Early Head Start Policy Council Meeting – October 3, 2024.

F. DISCUSSION ITEMS/ACTION ITEMS

F-1 First reading of the 2024-2025 By-Laws for the Madera/Mariposa Regional & Early Head Start Policy Council.

Informational White

F-2 Madera/Mariposa Regional Head Start and Early Head Start Program Information Report for 2023-2024.

Informational Yellow

F-3 Review and consider approving the 2024-2025 Madera/Mariposa Regional and Early Head Start Annual Self-Assessment Procedure.

Action Ivory

G. ADMINISTRATIVE REPORTS

G-1 Staffing Changes (October 2024)
- Distribute during meeting

White

G-2 Bank of America Business Card Monthly Credit Card Statement and all other Credit Card Expenses (October 2024)

G-3 Budget Status Reports (September 2024)

G-4 In-Kind Report (September 2024)

G-5 Program Enrollment & Attendance Report (October 2024)

G-6 CACFP Monthly Report (September 2024)

**Pink
Green
Yellow
White
Ivory**

H. POLICY COUNCIL MEMBER REPORTS

H-1 Center Report- Verbal

H-2 Board of Directors Report- Verbal

H-3 Active Supervision- Verbal

Agency Mission: Helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence.

Agency Vision: CAPMC will be recognized as a premier social service agency that eliminates the effects of poverty by helping people obtain the knowledge and skills to achieve self-reliance and economic stability...one life at a time.

I. CORRESPONDENCE

I-1 Program Instruction from the Office of Head Start regarding *Final Rule on Supporting the Head Start Workforce and Consistent Quality Programming – Technical Updates*; Issuance Date: 10/31/2024

J. FUTURE AGENDA ITEMS

J-1 Approval of the 2024-2025 Bylaws

J-2 2024-2025 Community Assessment Update

J-3 2024-2025 Goals & Objectives Update

J-4 Training – Child Outcomes

K. ADJOURNMENT



**Community Action Partnership of Madera County, Inc.
Junta Regular del Consejo de Políticas de Head Start Regional y Early
de Madera/Mariposa**

**Jueves,
7 de noviembre de 2024
5:30 p.m.**

**Sala de Conferencia de Head Start
675 S. Pine St. Suite #101
Madera, CA 93637**

ORDEN DEL DIA

Los documentos relacionados a los artículos en este orden del día que no están anotados como "Sesión cerrada" están disponibles para inspección durante horas de oficina normales en Community Action Partnership del Condado de Madera, 1225 Gill Avenue, Madera, CA 93637. Los documentos relacionados a los artículos en este orden del día que no están anotados como "Sesión cerrada" puede ser sometido después del anuncio del orden del día y están disponibles en Community Action Partnership del Condado de Madera durante horas de oficina normales. Por favor de visitar a Community Action Partnership del Condado de Madera para actualización.

LLAMAR A ORDEN LOS MIEMBROS DEL CONSEJO DE POLITICAS

PASAR LISTA – Maribel Aguirre

A. COMENTARIO PUBLICO

Los primeros diez minutos de la reunión están reservados para los miembros del público para dirigirse al Consejo de Políticas sobre temas de interés para el público que este dentro de la autoridad de la agencia. Los oradores serán limitados a tres minutos. Se llama la atención que el Consejo esta prohibido por la ley de tomar medidas sobre cuestiones que no se examinan en el orden del día, y ninguna conclusión adversa debe ser concluida si el Consejo no responde a los comentarios del público en este momento.

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- B. CAPACITACION – CLASS: Sistema de Puntaje de Evaluación del Salón**
- C. ADOPCION DE LA AGENDA**
C-1 ADICIONES A LA AGENDA: Temas identificados después de anunciar la Agenda por los que tengan que tomar acción inmediata y no puedan esperar hasta la próxima reunión regular programada. Se necesitan dos tercios del voto o voto unánime si el quórum es menos de los miembros completos, para consideración. (Clave del Gobierno 54954.2 (g) (2) Cualquier tema agregado a la Agenda serán escuchado después de los Temas de Acción/Temas de Discusión.
- C-2 ADOPCION DE LA AGENDA:** La adopción de la Agenda como esta presentada o con las adiciones aprobadas
- D. CLAUSURAR A SESION CERRADA –NINGUNO**
- E. APROBACION DE ACTAS**
E-1 Actas de la Junta Regular del Consejo de Políticas de Head Start Regional y Early de Madera/Mariposa – 3 de octubre de 2024.
- F. TEMAS DE ACCION/TEMAS DE DISCUSION**
F-1 Primera lectura de los Estatutos 2024-2025 para el Consejo de Política Regional y Early Head Start Madera / Mariposa.
- Informacional Blanco**
- F-2** Madera/Mariposa Regional Head Start Reporte de Información del Programa 2023-2024.
- Informacional Blanco**
- F-3** Revisar y considerar aprobar el procedimiento para la realización de Autoevaluación de Head Start Regional y Early de Madera / Mariposa 2024-2025.
- Acción Marfil**
- G. REPORTES ADMINISTRATIVOS**
G-1 Cambio de Personal (octubre 2024)
- Distribuir durante la junta **Blanco**
- G-2** Estado de Cuenta de la Tarjeta de Crédito de Banco de América de la Agencia y otras tarjetas de crédito (octubre 2024) **Rosa**
- G-3** Reporte del Presupuesto (septiembre 2024) **Verde**
- G-4** Reporte de In-Kind (septiembre 2024) **Amarillo**
- G-5** Reporte de inscripción en el programa y informe de la asistencia (octubre 2024) **Blanco**
- G-6** Reporte Mensual de CACFP (septiembre 2024) **Marfil**

Agency Mission: Helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence.

Agency Vision: CAPMC will be recognized as a premier social service agency that eliminates the effects of poverty by helping people obtain the knowledge and skills to achieve self-reliance and economic stability...one life at a time.

H. REPORTES DE MIEMBROS DEL CONSEJO DE POLITICAS

H-1 Reporte de los Centros- Verbal

H-2 Reporte de la Mesa Directiva- Verbal

H-3 Reporte de Supervisión Activa- Verbal

I. CORRESPONDENCIA

I-1 Notificación de Instrucción del Programa de la Oficina Head Start sobre Norma definitiva sobre el apoyo a la fuerza laboral de Head Start y la Programación de Calidad Consistente: Actualizaciones Técnicas; Fecha de Emisión: 10/31/2024

J. FUTUROS TEMAS DE LA AGENDA

J-1 Aprobación de los estatutos 2024-2025

J-2 Actualización de la evaluación comunitaria 2024-2025

J-3 Actualización de objetivos y metas 2024-2025

J-4 Capacitación: Resultados de los niños

K. CLAUSURAMIENTO

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COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY
Madera Regional & Early Head Start Policy Council Committee Meeting
Thursday, October 3, 2024
MINUTES

The Madera Regional & Early Head Start Policy Council Committee meeting was called to order by Otilia Vasquez at 5:33 p.m.

Committee Members Present

Alexandra Parkill
Monica Juarez
Ana Rodriguez
Jasmin Lucas
Griselda Solorio
Otilia Vasquez
Michelle Manning
Arianna Ruiz

Committee Members Absent

Connie Hernandez-Gomez
Martha Garcia

Personnel Present

Maritza Gomez-Zaragoza, Program Director
Jissel Rodriguez, Executive Administrative Assistant
Maribel Aguirre, Parent and Governance Specialist
Julie Doll, Disabilities/Mental Health Content Area Specialist

ROLL CALL

A. PUBLIC COMMENT

Ms. Aguirre mentioned the monthly enrollment was placed in front of you.

B. TRAINING – Conscious Discipline & Teaching Pyramid Model Program Wide Expectations – Ms. Doll asked parents if they have seen the safe place in the classroom.

C. ADOPTION OF THE AGENDA

C-2 Otilia Vasquez asked for the motion to approve the agenda as presented. Motion made by Irene Gomez, seconded by Griselda Solorio to approve the agenda as presented. Motion carried unanimously.

D. ADJOURN TO CLOSED SESSION – None

E. APPROVAL OF MINUTES

E-1 Minutes Madera Regular Regional Head Start Policy Council Meeting – September 1, 2024. Motion made by Irene Gomez, seconded motion by Griselda Solorio. Motion carried unanimously.

F. DISCUSSION / ACTION ITEMS

F-1 Review and consider approving the Impasse Procedure between the Community Action Partnership of Madera County Board of Directors and the Madera/Mariposa Regional & Early Head Start Policy Council – Ms. Gomez-Zaragoza mentioned the procedure is in place in case both Board of Directors and Policy Council do not agree on an action item. Otilia Vasquez requested the motion to approve the Impasse Procedure between the Community Action Partnership of Madera County Board of Directors and the

Madera/Mariposa Regional & Early Head Start Policy Council. Irene Gomez made the first motion, seconded by Jasmin Lucas.

F-2 Review and consider approving the Suspension and Expulsion for the Madera/Mariposa Regional and Early Head Start Program – Ms. Gomez-Zaragoza mentioned the procedure goes over all the steps we will take to avoid Suspension and Expulsion. We will also work with the family with any support we could provide to the family.

Otilia Vasquez requested the motion to approve the Suspension and Expulsion for the Madera/Mariposa Regional and Early Head Start Program. Jasmin Lucas made the first motion, seconded by Irene Gomez.

F-3 Review and consider approving the California State Preschool 2024-2025 Program Philosophy, Goals and Parent Handbook – Ms. Aguirre the parent handbook is now a QR code for an easier access for parents. She went over the different information the handbook contains.

Otilia Vasquez requested the motion to approve the member of the Policy Council to serve on the Community Action Partnership of Madera County Board of Directors. Jasmin Lucas made the first motion, seconded by Arianna Ruiz.

F-4 Review and consider approving the Madera/Mariposa Regional and Early Head Start No Fee Policy per Head Start Performance Standards – Ms. Gomez-Zaragoza mentioned that our No Fee Policy means the program is free. No one should be asking for payment for the program.

Otilia Vasquez requested the motion to approve the Madera/Mariposa Regional and Early Head Start No Fee Policy per Head Start Performance Standards. Jasmin Lucas made the first motion, seconded by Ana Rodriguez.

G. ADMINISTRATIVE REPORTS

G-1 Staffing Changes (August 2024) – Ms. Aguirre went over the staffing changes.

G-2 Bank of America Business Card Monthly Credit Card Statement and all other Credit Card Expenses (August & September 2024) – Ms. Aguirre reviewed the credit card expenses. No questions were asked.

G-3 Budget Status Reports (August 2024) – Ms. Aguirre reviewed the current budget.

G-4 In-Kind Report (August 2024) – Ms. Aguirre reviewed the in-kind percentages for the Regional and Early programs.

G-5 Program Enrollment & Attendance Report (August 2024) – Ms. Aguirre went over the enrollment and attendance report for the Early program.

G-6 CACFP Monthly Report (August 2024) – Ms. Aguirre reviewed CACFP and noted that the reimbursement for august.

H. POLICY COMMITTEE MEMBER REPORTS

H-1- Center Report – Otilia (MT) – the children attending the old timer's parade.

H-2- BOD report – All items presented at the last meeting were approved. All items presented today will be presented at the next board meeting.

H-3 Active Supervision – Ms. Gómez-Zaragoza we ask that when entering the center you make sure that the gates are closed.

I. CORRESPONDENCE

I-1 Information Memorandum notice from the Office of Head Start regarding, *Fiscal Year 2025 Monitoring Process for Head Start and Early Head Start*; Issuance Date: 06/27/2024

I-2 Program Instruction notice from the Office of Head Start regarding, *Final Rule on Supporting the Head Start Workforce and Consistent Quality Programming*; Issuance Date: 08/21/2024

J. FUTURE AGENDA ITEMS

J-1 First reading of the 2024-2025 Bylaws

J-2 2023-2024 Program Information Report (PIR)

J-3 Self-Assessment Process

J-4 CLASS Training

K. ADJOURNMENT

Otilia Vasquez asked for a motion to adjourn the meeting at 6:34 p.m. Motion made by Griselda Solorio, seconded by Jasmin Lucas. Motion carried unanimously.

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY
 Reunión del Comité de Política Regional de Head Start Madera/Mariposa
 Jueves, 3 de octubre del 2024
ACTAS

La reunión del Comité de Política de Madera/Mariposa Regional y Early Head Start fue llamada al orden por Otilia Vasquez a las 5:33 pm.

Miembros del Comité presentes

Alexandra Parkill
 Monica Juarez
 Ana Rodriguez
 Jasmin Lucas
 Griselda Solorio
 Otilia Vasquez
 Michelle Manning
 Arianna Ruiz

Miembros del Comité ausentes

Connie Hernandez-Gomez
 Martha Garcia

PERSONAL PRESENTE

Maritza Gomez-Zaragoza, Directora del Programa
 Jissel Rodriguez, Asistente Administrativa Ejecutiva
 Maribel Aguirre, Especialista en padres y gobernanza
 Julie Doll, Especialista en el área de contenido sobre discapacidades y salud mental

OTROS

A. COMENTARIO PUBLICO

La Sra. Aguirre mencionó que la inscripción mensual fue puesta frente a usted.

B. CAPACITACION –

Expectativas para todo el programa del modelo de pirámide de enseñanza y disciplina consciente; la Sra. Doll preguntó a los padres si habían visto el lugar seguro en el aula.

C. ADOPCION DE LA AGENDA

C-2 Otilia Vásquez pidió la moción para aprobar la agenda tal como se presentó. Moción hecha por Irene Gómez, secundada por Griselda Solorio para aprobar la agenda tal como se presentó. Moción aprobada por unanimidad.

D. SE LEVANTO LA SESION CERRADA -

Ninguno

E. APROBACIÓN DE LAS ACTAS

E-1 Acta de la reunión regular del Consejo de políticas de Head Start de la región de Madera, 1 de septiembre de 2024. Moción presentada por Irene Gómez, secundada por Griselda Solorio. La moción se aprobó por unanimidad.

F. TEMAS DE ACCION/TEMAS DE DISCUSION

F-1 Revisar y considerar la aprobación del Procedimiento de Impasse entre la Junta Directiva de la Asociación de Acción Comunitaria del Condado de Madera y el Consejo de Políticas Regional y de Early Head Start de Madera/Mariposa. La Sra. Gómez-Zaragoza mencionó que el procedimiento está en marcha en

caso de que tanto la Junta Directiva como el Consejo de Políticas no lleguen a un acuerdo sobre un tema de acción.

Otilia Vásquez solicitó la moción para aprobar el Procedimiento de Impasse entre la Junta Directiva de la Asociación de Acción Comunitaria del Condado de Madera y el Consejo de Políticas Regional y de Early Head Start de Madera/Mariposa. Irene Gómez hizo la primera moción, secundada por Jasmin Lucas.

F-2 Revisar y considerar aprobar la Suspensión y Expulsión para el Programa Regional de Madera/Mariposa y Early Head Start – La Sra. Gómez-Zaragoza mencionó que el procedimiento repasa todos los pasos que tomaremos para evitar la Suspensión y Expulsión. También trabajaremos con la familia con cualquier apoyo que podamos brindarle.

Otilia Vásquez solicitó la moción para aprobar la Suspensión y Expulsión para el Programa Regional de Madera/Mariposa y Early Head Start. Jasmin Lucas hizo la primera moción, secundada por Irene Gómez.

F-3 Revisar y considerar la aprobación de la filosofía, los objetivos y el manual para padres del programa preescolar estatal de California 2024-2025. La Sra. Aguirre dijo que el manual para padres ahora es un código QR para que los padres puedan acceder a él más fácilmente. Repasó la información que contiene el manual.

Otilia Vásquez solicitó la moción para aprobar al miembro del Consejo de Políticas para que preste servicio en la Junta Directiva de la Asociación de Acción Comunitaria del Condado de Madera. Jasmin Lucas hizo la primera moción, secundada por Arianna Ruiz.

F-4 Revisar y considerar la aprobación de la Política de no pago de cuotas para el programa regional de Madera/Mariposa y Early Head Start según los estándares de desempeño de Head Start. La Sra. Gómez-Zaragoza mencionó que nuestra Política de no pago de cuotas significa que el programa es gratuito. Nadie debería pedir un pago por el programa.

Otilia Vásquez solicitó la moción para aprobar la Política de no pago de cuotas para el programa regional de Madera/Mariposa y Early Head Start según los estándares de desempeño de Head Start. Jasmin Lucas hizo la primera moción, secundada por Ana Rodríguez.

G. REPORTES ADMINISTRATIVOS

G-1 Cambios del Personal (agosto 2024) – La Sra. Aguirre repasó los cambios de personal.

G-2 Estado de Cuenta de la Tarjeta de Crédito de Banco de América – de la Agencia y otras tarjetas de crédito: (agosto y septiembre 2024) – La Sra. Aguirre repaso los cargos de los meses. No hubo preguntas sobre los cargos.

G-3 Reporte del Presupuesto - (agosto 2024) – La Sra. Aguirre revisó que el presupuesto actual.

G-4 Reporte de In-Kind (agosto 2024) – La Sra. Aguirre revisó los porcentajes en especie para los programas Regional y Temprano.

G-5 Reporte de inscripción en el programa e informe de la asistencia (agosto 2024) – La Sra. Aguirre repasó el informe de inscripción y asistencia.

G-6 Reporte Mensual de CACFP (agosto 2024) – La Sra. Aguirre revisó el CACFP y señaló que el reembolso de agosto.

H. REPORTES DE LOS MIEMBROS DEL COMITÉ DE POLIZA

H-1 Informe del Centro – Otilia (MT) – los niños que asisten al desfile de veteranos.

H-2 Reportes de la Mesa Directiva – Todos los artículos presentados hoy serán presentados en la próxima reunión de la junta.

H-3 Supervisión activa – Sra. Gómez-Zaragoza le rogamos que al entrar al centro se asegure de que las puertas estén cerradas.

I. CORRESPONDENCIA

I-1 Notificación de Memorando Informativo de la Oficina Head Start sobre Proceso de supervisión del año fiscal 2025 para los destinatarios de Head Start y Early Head Start; fecha de emisión: 06/27/2024

I-2 Notificación de Instrucción del Programa de la Oficina Head Start sobre Proceso de seguimiento del año fiscal 2025 para beneficiarios de Head Start y Early Head Start; Fecha de emisión: 08/21/2024

J. ARTÍCULOS DE LA AGENDA FUTURA

J-1 Primera lectura de los estatutos 2024-2025

J-2 (PIR) Reporte Informativo del Programa 2023-2024

J-3 Procedimiento de Autoevaluación 2024-2025

J-4 Capacitación de CLASS

K. CLAUSURAMIENTO

Otilia Vasquez solicitó una moción para levantar la sesión a las 6:34 p.m. Moción hecha por Arianna Ruiz, secundada por Jasmin Lucas. La moción fue aprobada por unanimidad.



Report to the Policy Council

Agenda Item Number: F-1

Policy Council Meeting for: November 7, 2024

Author: Maribel Aguirre

DATE: October 18, 2024

TO: Madera/Mariposa Regional & Early Head Start Policy Council

FROM: Maribel Aguirre, Parent and Program Governance Specialist

SUBJECT: First reading of the 2024-2025 Madera/Mariposa Regional & Early Head Start (MMRHS) Policy Council By-Laws

I. RECOMMENDATIONS:

First reading of the 2024-2025 By-Laws for the Madera/Mariposa Regional & Early Head Start Policy Council

II. SUMMARY:

The By-Laws are one set of rules that govern the Policy Council. By-Laws are reviewed yearly. Any proposed changes will be made at the time of review. The Council is allowed 30 days for review and is expected to suggest any changes or recommendation if there are any.

III. DISCUSSION:

- The format has been updated to correspond to the agency's Board of Directors Bylaws and comply with new Head Start Performance Standards.
- During the Policy Council meeting, there will be time to address any questions members may have.
- Council members will be provided with 30 days to review the changes; any requests for changes will be approved during the December meeting.
- The Agency Attorney, Russ Ryan, provided guidance to update the 2024-2025 bylaws to ensure compliance with the Brown Act.

IV. FINANCING: None



Reporte al Consejo de Políticas

Número de Agenda: F-1

Junta del Consejo de Políticas para: 7 de noviembre de 2024

Autora: Maribel Aguirre

FECHA: 18 de octubre de 2024

PARA: Consejo de Políticas de Head Start Regional de Madera/Mariposa

DE: Maribel Aguirre, Especialista de Padres y Gobernanza

TEMA: Primera lectura/revisión de los Estatutos 2024-2025 del Consejo de Políticas de Head Start Regional y Early de Madera/Mariposa

I. RECOMENDACION

Primera lectura de los Estatutos 2024-2025 para el Consejo de Política Regional y Early Head Start Madera / Mariposa

II. RESUMEN

Los estatutos son las reglas que gobierna al Consejo de Políticas. Los Estatutos son revisados anualmente. Cualquier cambio propuesto será hecho al tiempo de revisión. El Consejo se le permite 30 días para la revisión y se espera que sugieran cualquier cambio o recomendación si los hay.

III. DISCUSION

- El formato ha sido cambiado para corresponder con los Estatutos de la Mesa Directiva.
- Durante la reunión del Consejo, habrá tiempo para hacer preguntas y clarificar dudas de los miembros.
- Miembros del Consejo tienen 30 días para revisar los cambios; la aprobación será tomada en la junta de diciembre.
- El abogado de la agencia, Russ Ryan, brindó orientación para actualizar los estatutos de 2024-2025 para garantizar el cumplimiento de la Ley Brown.

IV FINANCIACION: Ninguno



Report to the Policy Council

Agenda Item Number: F-2

Policy Council Meeting for: November 7, 2024

Author: Maritza Gomez-Zaragoza

DATE: October 18, 2024

TO: Madera/Mariposa Regional and Early Head Start Policy Council

FROM: Maritza Gomez-Zaragoza, Program Director

SUBJECT: Madera/Mariposa Regional Head Start and Early Head Start Program Information Report for 2023-2024

I. RECOMMENDATIONS

Informational only

II. SUMMARY

The Office of Head Start Program Information Report (PIR) is an annual report required of all Head Start programs in the country, and serves as one source of data for tracking program performance. The Office of Head Start utilizes the PIR indicators to assess strengths and challenges and to target technical assistance to those areas needing improvement. This information is also made available to federal legislators and the public. Per the Head Start Act 642(d)(2)(I), the Policy Council must be presented the PIR annually.

III. DISCUSSION

The program completed the PIR report for 2023-2024 based on the data gather. Below are some demographics of the children and families served in the Madera/Mariposa Regional and Early Head Start.

1. Regional Head Start

Based on the data collected by staff, Community Action Partnership of Madera County (CAPMC) Madera/Mariposa Regional Head Start (MMRHS) program served 266 children of the 228 funded enrollment.

	CAPMC Regional Head Start
Children with health insurance	100%
Children with a medical home	100%
Children with a dental home	82.57%
Children with up-to-date immunizations or all possible immunizations	100%
Children with an Individualized Education Program (IEP)	15%
Families who received at least one family service	85%

2. Attached is the PIR report in its entirety for 2023-2024.

3. **Early Head Start**

Community Action Partnership of Madera County's (CAPMC) Madera Head Start program served 60 children and 14 pregnant women, exceeding the funded enrollment of 42 children and 2 pregnant women.

	CAPMC Early Head Start
Children and Pregnant Individual with health insurance	100%
Children and Pregnant Individual with a medical home	100%
Children with a dental home	100%
Children with up-to-date immunizations or all possible immunizations	100%
Individualized Family Service Plan (IFSP)	17%
Families who received at least one family service	98%

4. Attached is the PIR report in its entirety for 2023-2024.

IV. **FINANCING:** Not applicable.



Reporte al Consejo de Políticas

Número de Agenda: F-2

Junta del Consejo de Políticas para: 7 de noviembre del 2024

Autora: Maritza Gomez-Zaragoza

FECHA: 18 de octubre 2024

PARA: El Consejo de Políticas de Head Start Regional y Early de Madera/Mariposa

DE: Maritza Gomez-Zaragoza, Directora del Programa

TEMA: Madera/Mariposa Regional Head Start Reporte de Información del Programa 2023-2024.

I. RECOMENDACIONES:
Información Solamente

II. RESUMEN

La Oficina de Head Start Informe de Datos Actualizados (PIR) es un informe anual que se requiere de todos los programas de Head Start en el país, y sirve como una fuente de datos para el seguimiento del rendimiento del programa. La Oficina de Head Start utiliza el PIR indicadores para evaluar las fortalezas y desafíos, y para orientar la asistencia técnica a las áreas que necesitan mejorar. Esta información también se pondrá a disposición de los legisladores federales y el público. Por la Ley de Head Start 642 (d) (2) (I), el Consejo de Política se debe presentar el PIR cada año.

III. DISCUSIÓN

El programa completó el informe PIR para 2023-2024 basándose en los datos recopilados. A continuación, se muestran algunos datos demográficos de los niños y familias atendidos en Madera/Mariposa Regional y Early Head Start.

1. Head Start Regional

Según los datos recopilados por el personal, el programa de Head Start Regional de Madera / Mariposa de la Asociación de Acción Comunitaria del Condado de Madera (CAPMC) atendió a 266 niños de las 228 inscripciones financiadas.

	CAPMC Regional Head Start
Niños con seguro médico	100%
Niños con médico	100%
Niños con dentista	82.57%
Niños que estaban al corriente con las vacunas o todas las vacunas posibles.	100%
Programa de Educación Individualizada (IEP)	15%
Familias que recibieron por lo menos un servicio	85%

3.

2. Se adjunta el informe PIR en su totalidad para 2023-2024.

3. Early Head Start

El programa Early Head Start de Asociación de Acción Comunitaria del Condado de Madera (CAPMC) atendió a 60 niños y 14 mujeres embarazadas, superando la matrícula financiada de 42 niños y 2 mujeres embarazadas.

	CAPMC Early Head Start
Niños y Personas embarazadas con seguro médico	100%
Niños y Personas embarazadas con un hogar médico (Doctor)	100%
Niños con un hogar dental (Dentista)	100%
Niños que estaban al corriente con las vacunas o todas las vacunas posibles.	100%
Plan de Servicios Familiares Individualizados (IFSP)	17%
Familias que recibieron por lo menos un servicio de familia	98%

IV. FINANCIACION: No aplicable.



2023-2024 HEAD START PROGRAM INFORMATION REPORT

09CH011519-000 Community Action Partnership of Madera County

A. PROGRAM INFORMATION

GENERAL INFORMATION

Grant Number	09CH011519
Program Number	000
Program Type	Head Start
Program Name	Community Action Partnership of Madera County
Program Address	1225 Gill Ave
Program City, State, Zip Code (5+4)	Madera, CA, 93637-5234
Program Phone Number	(559) 507 8020
Head Start or Early Head Start Director Name	Ms. Maritza Gomez-Zaragoza
Head Start or Early Head Start Director Email	mgomez@maderacap.org
Agency Email	mmendez@maderacap.org
Agency Web Site Address	http://www.maderacap.org
Name and Title of Approving Official	Mr. Eric LiCalsi, Chairperson
Unique Entity Identifier (UEI)	V9D5YUNVFNA4
Agency Type	Community Action Agency (CAA)
Agency Description	Grantee that directly operates program(s) and has no delegates

FUNDED ENROLLMENT

Funded enrollment by funding source

	# of children
A.1 Funded Enrollment:	228
a. Head Start/Early Head Start Funded Enrollment, as identified on the NOA that captures the greatest part of the program year	228
b. Funded Enrollment from non-federal sources, i.e., state, local, private	0

Funded enrollment by program option

	# of slots
A.2 Center-based option	
a. Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	153
1. Of these, the number that are available for the full-working-day	0
2. Of these, the number that are available for the full-calendar-year	0
3. Of these, the number that are available for the full-working-day and full-calendar-year	0
b. Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	75
1. Of these, the number that are available for 3.5 hours per day for 128 days	75
2. Of these, the number that are available for a full working day	0
A.3 Home-based option	0
A.4 Family child care option	0
A.5 Locally designed option	0

Funded slots at child care partner

	# of slots
A.7 Total number of slots in the center-based or locally designed option	228
a. Of these, the total number of slots at a child care partner	0
A.8 Total funded enrollment at child care partners (includes center-based, locally designed, and family child care program options)	0

CLASSES IN CENTER-BASED

	# of classes
A.9 Total number of center-based classes operated	13
a. Of these, the number of double session classes	4

CUMULATIVE ENROLLMENT

Children by age

	# of children
A.10 Children by age:	
a. Under 1 year	0
b. 1 year old	0
c. 2 years old	16
d. 3 years old	134
e. 4 years old	116
f. 5 years and older	0
g. Total cumulative enrollment of children	266

Total cumulative enrollment

	# of children
A.12 Total cumulative enrollment	266

Primary type of documentation used for determining eligibility

	# of children
A.13 Report each enrollee only once by primary type of eligibility:	
a. Income at or below 100% of federal poverty line	58
b. Public assistance*	170
1. TANF documentation	66
2. SSI documentation	2
3. SNAP documentation	102
c. Foster care	13
d. Homeless	1
e. Eligibility based on other type of need, but not counted in A.13.a through d	18
f. Incomes between 100% and 130% of the federal poverty line, but not counted in A.13.a through e	6

A.14 If the program serves enrollees under A.13.f, specify how the program has demonstrated that all children in their area that would be eligible under A.13.a to A.13.d are being served.

Program selects children based on approved selection criteria.

Prior enrollment

	# of children
A.15 Enrolled in Head Start or Early Head Start for:	
a. The second year	63
b. Three or more years	2

Transition and turnover

	# of children
A.16 Total number of preschool children who left the program any time after classes or home visits began and did not re-enroll	72
a. Of the preschool children who left the program during the program year, the number of preschool children who were enrolled less than 45 days	21
	# of preschool children
A.17 Of the number of preschool children enrolled in Head Start at the end of the current enrollment year, the number projected to be entering kindergarten in the following school year	85

Attendance

	# of children
A.22 The total number of children cumulatively enrolled in the center-based or family child care program option	266
a. Of these children, the number of children that were chronically absent	184
1. Of the children chronically absent, the number that stayed enrolled until the end of enrollment	123

A.23 Comments on children that were chronically absent:

Some of the children had medical conditions that prevented them to fully participate in the program. Some families had transportation issues due to weather.

Child care subsidy

	# of children
A.24 The number of enrolled children for whom the program and/or its partners received a child care subsidy during the program year	0

Ethnicity and race

# of children	
(1) Hispanic or Latino origin	(2) Non-Hispanic or Non-Latino origin

A.25 Race and ethnicity			
a. American Indian or Alaska Native		4	12
b. Asian		0	2
c. Black or African American		1	11
d. Native Hawaiian or other Pacific Islander		0	0
e. White		24	42
f. Bi-racial/Multi-racial		14	1
g. Other		153	2
Explain:	Mexican		

of children /
pregnant women

h. Unspecified ethnicity or race			0
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Primary language of family at home

	# of children
A.26 Primary language of family at home:	
a. English	187
1. Of these, the number of children acquiring/learning another language in addition to English	52
b. Spanish	77
c. Native Central American, South American & Mexican Languages (e.g., Mixteco, Quichean.)	0
d. Caribbean Languages (e.g., Haitian-Creole, Patois)	0
e. Middle Eastern & South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	2
f. East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	0
g. Native North American/Alaska Native Languages	0
h. Pacific Island Languages (e.g., Palauan, Fijian)	0
i. European & Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
j. African Languages (e.g., Swahili, Wolof)	0
k. American Sign Language	0
l. Other (e.g., American Sign Language)	0
m. Unspecified (language is not known or parents declined identifying the home language)	0

Dual language learners

	# of children
A.27 Total number of Dual Language Learners	131

Transportation

	# of children
A.28 Number of children for whom transportation is provided to and from classes	0

RECORD KEEPING

Management Information Systems

A.29 List the management information system(s) your program uses to support tracking, maintaining, and using data on enrollees, program services, families, and program staff.

Name/title

ChildPlus

B. PROGRAM STAFF & QUALIFICATIONS

TOTAL STAFF

Staff by type

	(1) # of Head Start or Early Head Start staff	(2) # of contracted staff
B.1 Total number of staff members, regardless of the funding source for their salary or number of hours worked	86	0
a. Of these, the number who are current or former Head Start or Early Head Start parents	20	0

TOTAL VOLUNTEERS

Volunteers by type

	# of volunteers
B.2 Number of persons providing any volunteer services to the program during the program year	195
a. Of these, the number who are current or former Head Start or Early Head Start parents	195

EDUCATION AND CHILD DEVELOPMENT STAFF

Preschool classroom and assistant teachers (HS and Migrant programs)

	(1) # of classroom teachers	(2) # of assistant teachers
B.3 Total number of preschool education and child development staff by position	12	12

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
a. An advanced degree in:		
1. Early childhood education		
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children	1	0

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
b. A baccalaureate degree in one of the following:		
1. Early childhood education		
2. Any field and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children or	7	1
3. Any field and is part of the Teach for America program and passed a rigorous early childhood content exam		

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
c. An associate degree in:		
1. Early childhood education		
2. A field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children	4	7

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
d. A Child Development Associate (CDA) credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements	0	4
1. Of these, a CDA credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	0	0

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
e. None of the qualifications listed in B.3.a through B.3.d	0	0

Preschool classroom teachers program enrollment

	# of classroom teachers
B.4 Total number of preschool classroom teachers that do not meet qualifications listed in B.3.a or B.3.b	4
a. Of these preschool classroom teachers, the number enrolled in a degree program that would meet the qualifications described in B.3.a or B.3.b	4

Preschool classroom assistant teachers program enrollment

	# of assistant teachers
B.5 Total number of preschool assistant teachers that do not have any qualifications listed in B.3.a through B.3.d	0
a. Of these preschool assistant teachers, the number enrolled in a degree, certification, credential, or licensure program that would meet one of the qualifications listed in B.3.a through B.3.d.	0

Home visitors and family child care provider staff qualifications

	# of home visitors
B.8 Total number of home visitors	0
a. Of these, the number of home visitors that have a home-based CDA credential or comparable credential, or equivalent coursework as part of an associate's, baccalaureate, or advanced degree	0
1. Of these, the number of home visitors that hold a baccalaureate or advanced degree	0
b. Of these, the number of home visitors that do not meet one of the qualifications described in B.8.a.	0
1. Of the home visitors in B.8.b, the number enrolled in a degree or credential program that would meet a qualification described in B.8.a.	0
	# of family child care providers
B.9 Total number of family child care providers	0
a. Of these, the number of family child care providers that have a Family Child Care CDA credential or state equivalent, or an associate, baccalaureate, or advanced degree in child development or early childhood education	0
1. Of these, the number of family child care providers that hold a baccalaureate or advanced degree in child development or early childhood education	0
b. Of these, the number of family child care providers that do not meet one of the qualifications described in B.9.a.	0
1. Of the family child care providers in B.9.b, the number enrolled in a degree or credential program that would meet a qualification described in B.9.a.	0
	# of child development specialists
B.10 Total number of child development specialists that support family child care providers	0
a. Of these, the number of child development specialists that have a baccalaureate degree in child development, early childhood education, or a related field	0
b. Of these, the number of child development specialists that do not meet one of the qualifications described in B.10.a.	0
1. Of the child development specialists in B.10.b, the number enrolled in a degree or credential program that would meet a qualification described in B.10.a.	0

Ethnicity and race

	# of non-supervisory education and child development staff	
	(1) Hispanic or Latino origin	(2) Non-Hispanic or Non-Latino origin
B.13 Race and Ethnicity		
a. American Indian or Alaska Native	0	0
b. Asian	0	0
c. Black or African American	0	1
d. Native Hawaiian or other Pacific Islander	0	0
e. White	0	5
f. Biracial/Multi-racial	0	0
g. Other	18	0

Explain:	Mexican
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	# of non-supervisory education and child development staff
h. Unspecified ethnicity or race	0

Language

	# of non-supervisory education and child development staff
B.14 The number who are proficient in a language(s) other than English.	17
a. Of these, the number who are proficient in more than one language other than English	0

B.15 Language groups in which staff are proficient:	# of non-supervisory education and child development staff
a. Spanish	17
b. Native Central American, South American, and Mexican Languages (e.g., Mixteco, Quichean.)	0
c. Caribbean Languages (e.g., Haitian-Creole, Patois)	0
d. Middle Eastern and South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	0
e. East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	0
f. Native North American/Alaska Native Languages	0
g. Pacific Island Languages (e.g., Palauan, Fijian)	0
h. European and Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
i. African Languages (e.g., Swahili, Wolof)	0
j. American Sign Language	0
k. Other	0
l. Unspecified (language is not known or staff declined identifying the language)	0

STAFF TURNOVER

All staff turnover

	(1) # of Head Start or Early Head Start staff	(2) # of contracted staff
B.16 Total number of staff who left during the program year (including turnover that occurred while the program was not in session, e.g., summer months)	8	0
a. Of these, the number who were replaced	6	0

Education and child development staff turnover

	<i># of staff</i>
B.17 The number of classroom teachers, preschool assistant teachers, family child care providers, and home visitors who left during the program year (including turnover that occurred while classes and home visits were not in session, e.g., during summer months)	3
a. Of these, the number who were replaced	2
b. Of these, the number who left while classes and home visits were in session	3
c. Of these, the number that were classroom teachers who left the program	1

	<i># of staff</i>
B.18 Of the number of education and child development staff that left, the number that left for the following primary reason:	
a. Higher compensation	0
1. Of these, the number that moved to state pre-k or other early childhood program	0
b. Retirement or relocation	0
c. Involuntary separation	0
d. Other (e.g., change in job field, reason not provided)	3
1. Specify: <input type="text" value="Family/childcare matters"/>	
B.19 Number of vacancies during the program year that remained unfilled for a period of 3 months or longer	0

C. CHILD AND HEALTH SERVICES

HEALTH SERVICES

Health insurance – children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.1 Number of all children with health insurance	266	266
a. Of these, the number enrolled in Medicaid and/or CHIP	258	258
b. Of these, the number enrolled in state-only funded insurance (e.g., medically indigent insurance), private insurance, or other health insurance	8	8
C.2 Number of children with no health insurance	0	0

Accessible health care - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.5 Number of children with an ongoing source of continuous, accessible health care provided by a health care professional that maintains the child's ongoing health record and is not primarily a source of emergency or urgent care	254	266
a. Of these, the number of children that have accessible health care through a federally qualified Health Center, Indian Health Service, Tribal and/or Urban Indian Health Program facility	82	82

Medical services – children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.7 Number of children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care	266	266
C.8. Number of children diagnosed with any chronic condition by a health care professional, regardless of when the condition was first diagnosed		# of children 22
a. Of these, the number who received medical treatment for their diagnosed chronic health condition		22
b. Specify the primary reason that children with any chronic condition diagnosed by a health care professional did not receive medical treatment:		# of children
1. No medical treatment needed		0
2. No health insurance		0
3. Parents did not keep/make appointment		0
4. Children left the program before their appointment date		0
5. Appointment is scheduled for future date		0
6. Other		0

C.9 Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed:	# of children
a. Autism spectrum disorder (ASD)	0
b. Attention deficit hyperactivity disorder (ADHD)	0
c. Asthma	6
d. Seizures	0
e. Life-threatening allergies (e.g., food allergies, bee stings, and medication allergies that may result in systemic anaphylaxis)	3
f. Hearing Problems	0
g. Vision Problems	15
h. Blood lead level test with elevated lead levels >5 g/dL	0
i. Diabetes	0

Body Mass Index (BMI) – children (HS and Migrant programs)

	# of children at enrollment
C.10 Number of children who are in the following weight categories according to the 2000 CDC BMI-for-age growth charts	
a. Underweight (BMI less than 5th percentile for child's age and sex)	13
b. Healthy weight (at or above 5th percentile and below 85th percentile for child's age and sex)	160
c. Overweight (BMI at or above 85th percentile and below 95th percentile for child's age and sex)	35
d. Obese (BMI at or above 95th percentile for child's age and sex)	49

Immunization services - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.11 Number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age	253	264
C.12 Number of children who have been determined by a health care professional to have received all immunizations possible at this time but who have not received all immunizations appropriate for their age	13	2
C.13 Number of children who meet their state's guidelines for an exemption from immunizations	0	0

ORAL HEALTH

Accessible dental care - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.18 Number of children with continuous, accessible oral care provided by an oral health care professional which includes access to oral health preventive care and oral treatment	174	246

	# of children
C.19 Number of children who received oral health preventive care during the program year	217
C.20 Number of all children who have completed a professional oral examination during the program year	205
a. Of these, the number of children diagnosed as needing oral treatment during the program year	6
1. Of these, the number of children who received oral treatment during the program year	6
b. Specify the primary reason that children who needed dental treatment did not receive it:	# of children
1. Health insurance doesn't cover oral treatment	0
2. No oral care available in local area	0
3. Medicaid not accepted by dentist	0
4. Dentists in the area do not treat 3- to 5-year-old children	0
5. Dentists in the area do not treat children below age 3	0
6. Parents did not keep/make appointment	0
7. Children left the program before their appointment date	0
8. Appointment is scheduled for future date	0
9. No transportation	0
10. Other	0

Mental health consultation

	# of staff
C.21 Total number of classroom teachers, home visitors, and family child care providers	12
a. Indicate the number of classroom teachers, home visitors, and family child care providers who received assistance from a mental health consultant through observation and consultation	6

DISABILITIES SERVICES

IDEA eligibility determination

	# of children
C.22 The total number of children referred for an evaluation to determine eligibility under the Individuals with Disabilities Education Act (IDEA) during the program year	28
a. Of these, the number who received an evaluation to determine IDEA eligibility	14
1. Of the children that received an evaluation, the number that were diagnosed with a disability under IDEA	14
2. Of the children that received an evaluation, the number that were not diagnosed with a disability under IDEA	0
1. Of these children, the number for which the program is still providing or facilitating individualized services and supports such as an individual learning plan or supports described under Section 504 of the Rehabilitation Act.	0
b. Of these, the number who did not receive an evaluation to determine IDEA eligibility	14
C.23 Specify the primary reason that children referred for an evaluation to determine IDEA eligibility did not receive it:	# of children
a. The responsible agency assigned child to Response to Intervention (RTI)	0
b. Parent(s) refused evaluation	1
c. Evaluation is pending and not yet completed by responsible agency	12
d. Other	1

1. Specify:	Child dropped before assessment was scheduled.
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Preschool disabilities services (HS and Migrant programs)

	# of children
C.24 Number of children enrolled in the program who had an Individualized Education Program (IEP), at any time during the program year, indicating they were determined eligible by the LEA to receive special education and related services under the IDEA	41
a. Of these, the number who were determined eligible to receive special education and related services:	# of children
1. Prior to this program year	26
2. During this program year	15
b. Of these, the number who have not received special education and related services	0

Preschool primary disabilities (HS and Migrant programs)

	(1) # of children determined to have this disability	(2) # of children receiving special services
C.26 Diagnosed primary disability:		
a. Health impairment (i.e., meeting IDEA definition of "other health impairment")	1	1
b. Emotional disturbance	0	0
c. Speech or language impairments	30	30
d. Intellectual disabilities	0	0
e. Hearing impairment, including deafness	0	0
f. Orthopedic impairment	0	0
g. Visual impairment, including blindness	0	0
h. Specific learning disability	0	0
i. Autism	10	10
j. Traumatic brain injury	0	0
k. Non-categorical/developmental delay	0	0
l. Multiple disabilities (excluding deaf-blind)	0	0
m. Deaf-blind	0	0

EDUCATION AND DEVELOPMENT TOOLS/APPROACHES

Screening

	# of children
C.27 Number of all newly enrolled children since last year's PIR was reported	201
C.28 Number of all newly enrolled children who completed required screenings within 45 days for developmental, sensory, and behavioral concerns since last year's PIR was reported	191
a. Of these, the number identified as needing follow-up assessment or formal evaluation to determine if the child has a disability	21
C.29 The instrument(s) used by the program for developmental screening	
<i>Name/title</i>	
ASQ (all editions)	

Assessment

C.30 Approach or tool(s) used by the program to support ongoing child assessment
<i>Name/title</i>
DRDP: Desired Results Developmental Profile (all editions)

Curriculum

C.31 Curriculum used by the program:
a. For center-based services
<i>Name/title</i>
Creative Curriculum (PreSchool)
e. For building on the parents' knowledge and skill (i.e., parenting curriculum)
<i>Name/title</i>
Ready Rosie

Classroom and home visit observation tools

	<i>Yes (Y) / No (N)</i>
C.32 Does the program routinely use classroom or home visit observation tools to assess quality?	Yes

C.33 If yes, classroom and home visit observation tool(s) used by the program:
a. Center-based settings
<i>Name/title</i>
Classroom Assessment Scoring System (CLASS: Infant, Toddler, or Pre-K)

FAMILY AND COMMUNITY PARTNERSHIPS

Number of families

	<i># of families at enrollment</i>
C.34 Total number of families:	250
a. Of these, the number of two-parent families	145
b. Of these, the number of single-parent families	105
C.35 Of the total number of families, the number in which the parent/guardian figures are best described as:	
a. Parent(s) (e.g., biological, adoptive, stepparents)	239
1. Of these, the number of families with a mother only (biological, adoptive, stepmother)	96
2. Of these, the number of families with a father only (biological, adoptive, stepfather)	3
b. Grandparents	2
c. Relative(s) other than grandparents	0
d. Foster parent(s) not including relatives	9
e. Other	0

Parent/guardian education

	# of families at enrollment
C.36 Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s):	
a. An advanced degree or baccalaureate degree	11
b. An associate degree, vocational school, or some college	55
c. A high school graduate or GED	139
d. Less than high school graduate	45

Employment, Job Training, and School

	# of families at enrollment
C.37 Total number of families in which:	
a. At least one parent/guardian is employed, in job training, or in school at enrollment	177
1. Of these families, the number in which one or more parent/guardian is employed	174
2. Of these families, the number in which one or more parent/guardian is in job training (e.g., job training program, professional certificate, apprenticeship, or occupational license)	7
3. Of these families, the number in which one or more parent/guardian is in school (e.g., GED, associate degree, baccalaureate, or advanced degree)	7
b. Neither/No parent/guardian is employed, in job training, or in school at enrollment (e.g., unemployed, retired, or disabled)	73

	# of families at end of enrollment
C.38 Total number of families in which:	
a. At least one parent/guardian is employed, in job training, or in school at end of enrollment	177
1. Of these families, the number of families that were also counted in C.37.a (as having been employed, in job training, or in school at enrollment)	177
2. Of these families, the number of families that were also counted in C.37.b (as having not been employed, in job training, or in school at enrollment)	0
b. Neither/No parent/guardian is employed, in job training, or in school at end of enrollment (e.g., unemployed, retired, or disabled)	73
1. Of these families, the number of families that were also counted in C.37.a	0
2. Of these families, the number of families that were also counted in C.37.b	73

	# of families at enrollment
C.39 Total number of families in which:	
a. At least one parent/guardian is a member of the United States military on active duty	1
b. At least one parent/guardian is a veteran of the United States military	0

Federal or other assistance

	# of families at enrollment	# of families at end of enrollment
C.40 Total number of families receiving any cash benefits or other services under the Federal Temporary Assistance to Needy Families (TANF) Program	64	64
C.41 Total number of families receiving Supplemental Security Income (SSI)	2	2
C.42 Total number of families receiving services under the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	163	163
C.43 Total number of families receiving benefits under the Supplemental Nutrition Assistance Program (SNAP), formerly referred to as Food Stamps	176	176

Family services

	# of families
C.44 The number of families that received the following program service to promote family outcomes:	
a. Emergency/crisis intervention (e.g., meeting immediate needs for food, clothing, or shelter)	65
b. Housing assistance (e.g., subsidies, utilities, repairs)	14
c. Asset building services (e.g., financial education, debt counseling)	33
d. Mental health services	23
e. Substance misuse prevention	1
f. Substance misuse treatment	1
g. English as a Second Language (ESL) training	12
h. Assistance in enrolling into an education or job training program	80
i. Research-based parenting curriculum	197
j. Involvement in discussing their child's screening and assessment results and their child's progress	198
k. Supporting transitions between programs (i.e., EHS to HS, HS to kindergarten)	140
l. Education on preventive medical and oral health	96
m. Education on health and developmental consequences of tobacco product use	104
n. Education on nutrition	89
o. Education on postpartum care (e.g., breastfeeding support)	6
p. Education on relationship/marriage	26
q. Assistance to families of incarcerated individuals	2
C.45 Of these, the number of families who were counted in at least one of the services listed above	225

Father engagement

	# of father/ father figures
C.46 Number of fathers/father figures who were engaged in the following activities during this program year:	
a. Family assessment	18
b. Family goal setting	14
c. Involvement in child's Head Start child development experiences (e.g., home visits, parent-teacher conferences, etc.)	59
d. Head Start program governance, such as participation in the Policy Council or policy committees	2

	# of father/ father figures
e. Parenting education workshops	70

Homelessness services

	# of families
C.47 Total number of families experiencing homelessness that were served during the enrollment year	3

	# of children
C.48 Total number of children experiencing homelessness that were served during the enrollment year	3

	# of families
C.49 Total number of families experiencing homelessness that acquired housing during the enrollment year	0

Foster care and child welfare

	# of children
C.50 Total number of enrolled children who were in foster care at any point during the program year	12

C.51 Total number of enrolled children who were referred to Head Start/Early Head Start services by a child welfare agency	3
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D. GRANT LEVEL QUESTIONS

INTENSIVE COACHING

	<i># of education and child development staff</i>
D.1 The number of education and child development staff (i.e., teachers, preschool assistant teachers, home visitors, family child care providers) that received intensive coaching	14
	<i># of coaches</i>
D.2 The number of individuals that provided intensive coaching, whether by staff, consultants, or through partnership	1

MANAGEMENT STAFF SALARIES

	<i>(3) Number of Management Staff in this Position</i>
D.3 Management staff:	
a. Executive Director	0
b. Head Start and/or Early Head Start Director	0
c. Education Manager/Coordinator	0
d. Health Services Manager/Coordinator	0
e. Family & Community Partnerships Manager/Coordinator	0
f. Disability Services Manager/Coordinator	0
g. Fiscal Officer	0

FAMILY SERVICES STAFF QUALIFICATIONS

	<i># of family services staff</i>
D.5 Total number of family services staff:	9
a. Of these, the number that have a credential, certification, associate, baccalaureate, or advanced degree in social work, human services, family services, counseling, or a related field	9
b. Of these, the number that do not meet one of the qualifications described in D.5.a	0
1. Of the family services staff in D.5.b, the number enrolled in a degree or credential program that would meet a qualification described in D.5.a.	0
2. Of the family services staff in D.5.b, the number hired before November 7, 2016	0

FORMAL AGREEMENTS FOR COLLABORATION

	<i># of partners or agencies</i>
D.6 Total number of child care partners in which a formal agreement was in effect	1
D.7 Total number of LEAs in the service area	1
a. Of these, the total number of LEAs in which a formal agreement was in effect to coordinate services for children with disabilities	1
b. Of these, the total number of LEAs in which a formal agreement was in effect to coordinate transition services	1
D.8 Total number of Part C agencies in the service area	1
a. Of these, the total number of Part C agencies in which a formal agreement was in effect to coordinate services for children with disabilities	1

REPORTING INFORMATION

PIR Report Status	Started
Last Update Date	08/16/2024



Report to the Policy Council

Agenda Item Number: F-3

Policy Council Meeting for: November 7, 2024

Author: Maritza Gomez-Zaragoza

DATE: October 18, 2024

TO: Madera/Mariposa Regional and Early Head Start Policy Council

FROM: Maritza Gomez-Zaragoza, Program Director

SUBJECT: Madera / Mariposa Regional and Early Head Start Self-Assessment Procedure, Process, and Planning 2024-2025

RECOMMENDATIONS:

Review and consider approving the 2024-2025 Madera/Mariposa Regional and Early Head Start Annual Self-Assessment Procedure.

SUMMARY:

In accordance with Head Start Performance Standards, a yearly self-assessment must be conducted. The assessment assists staff to determine if the systems are in place help the program comply with the 2007 Head Start Act and Performance Standards. Developed checklist that reflect compliance with OHS Program Performance Standards will be utilized to conduct the self-assessment.

DISCUSSION:

The following process will take place in order to ensure the program is still in compliance with Head Start Performance Standards.

- Review of all children's files for compliance in all service areas - Education, Health, Nutrition, Family, Disability/Mental Health and ERSEA
- Monitoring/review of ChildPlus data
- In-person visits to some of the sites (following safety measures)
- Utilize checklist developed based on Office of Head Start monitoring protocol virtual.

Once all information is gathered it will be used to identify possible trends, areas for strengths and areas for improvement. A report will be presented to the Policy Council and Board of Directors by January 2025 detailing the result of the program's self-assessment.

FINANCING: None



Reporte al Consejo de Políticas

Número de Agenda: F-3

Junta del Consejo de Políticas para: 7 de noviembre del 2024

Autora: Maritza Gomez-Zaragoza

FECHA: 18 de octubre del 2024

PARA: El Consejo de Políticas de Head Start Regional y Early de Madera/
Mariposa

DE: Maritza Gomez-Zaragoza, Directora del Programa

TEMA: Procedimiento, proceso y planificación de Autoevaluación de Head Start
Regional y Early de Madera/Mariposa 2024-2025

I. RECOMENDACIONES

Revisar y considerar aprobar el procedimiento para la realización de Autoevaluación de Head Start Regional y Early de Madera / Mariposa 2024-2025

II. RESUMEN

De acuerdo a las Normas de Desempeño de Head Start, una Auto-Evaluación anual debe ser realizada. La Auto Evaluación ayudara al personal determinar si se están implementando los sistemas que están en lugar a cumplir con las Normas de Desempeño de la ley de Head Start 2007. Para realizar la autoevaluación se utilizará una lista de verificación desarrollada que refleje el cumplimiento de los Estándares de desempeño del programa de OHS.

III. DISCUSIÓN

El siguiente proceso se llevará a cabo para garantizar que el programa siga cumpliendo con los Estándares de rendimiento de Head Start.

- Revisión de todos los archivos de los niños para verificar el cumplimiento en todas las áreas de servicio: educación, salud, nutrición, familia, discapacidad / salud mental y ERSEA
- Seguimiento / revisión de los datos de ChildPlus
- Visitas en persona a algunos de los centros (siguiendo medidas de seguridad)
- Se utilizarán la lista de verificación desarrollada en base al protocolo de monitoreo virtual de Office of Head Start.

Una vez que se recopile toda la información, se utilizará para identificar posibles tendencias, áreas de fortalezas y áreas de mejora.

Se presentará un informe detallado de los resultados de la autoevaluación del programa al Consejo de Políticas y a la Mesa Directiva para enero de 2025.

IV. FINANCIACION: Ninguno

MBNA America Business Card
Credit Card Charges
October / octubre 2024 Statement
Maritza Gomez / Regional Head Start

Date of Transaction	Purchase Order #	Name of Vendor	Description	Amount	Account Charged	Receipt
09/04/2024	NA	Hilton	Hotel reservation hold	-\$168.13	310.0-6714-3.1-000-00 50%	No
09/04/2024	NA	Hilton	Hotel reservation hold	-\$168.13	310.0-6714-3.1-000-00 50%	No
09/06/2024	NA	Ihop	RHS PC Meal	\$206.52	311.0-7116-3.1-000-00	Yes
09/10/2024	26620	SJCOE - Edjoin	Job Recruitment website fees	\$350.00	311.0-6312-3.1-000-00	Yes
09/13/2024	NA	Ilikai Hotel	Hotel reservation hold – Family Engagement Conf.	\$152.76	310.0-6742-3.1-000-00	No
09/13/2024	NA	Ilikai Hotel	Hotel reservation hold - Family Engagement Conf.	\$152.76	310.0-6742-3.1-000-00	No
09/13/2024	NA	Ilikai Hotel	Hotel reservation hold - Family Engagement Conf.	\$152.76	310.0-6742-3.1-000-00	No
09/17/2024	NA	Barnes Welding Supply	Propane refill for forklift	\$13.71	311.0-6044-3.1-000-00 31%	Yes
09/17/2024	NA	Office Depot	Office items	\$95.41	331.0-6110-3.3-000-00	Yes
09/17/2024	NA	Office Depot	Printer Ink	\$42.84	311.0-6112-3.1-000-00 35%	Yes
09/19/2024	NA	Zoom	Video Conferencing system	\$7.99	311.0-6130-3.1-000-00 50%	Yes
09/23/2024	NA	Lyft	Transportation from airport to hotel (Fall Leadership conf.)	\$15.48	311.0-6130-3.1-000-00 50%	Yes
09/23/2024	NA	Amazon	Pocketalk – translation device	\$113.99	311.0-6130-3.1-000-00 35%	
09/23/2024	NA	Lyft	Transportation from airport to hotel (Fall Leadership conf.)	\$6.87	311.0-6130-3.1-000-00 50%	Yes
09/27/2024	NA	Dollar General	Diapers for Mis Tesoros	\$13.00	311.0-6432-3.1-016-00	Yes
09/28/2024	NA	Lyft	Transportation from airport to hotel (Fall Leadership conf.)	\$9.99	311.0-6130-3.1-000-00 50%	Yes
10/01/2024	NA	EveryChild	Enrolling Families Webinar for state program	\$199.50	380.0-6714-3.1-000-00 50%	Yes
10/02/2024	26866	Passion Planner	Planners for Office Staff	\$249.82	311.0-6130-3.1-000-00 (\$223.62) 312.0-6130-3.1-000-00 (\$26.20)	Yes
10/03/2024	NA	Vcnngage.com	Monthly subscription for flyer software	\$24.50	311.0-6130-3.1-000-00 30% (\$7.35) 312.0-6130-3.1-000-00 5% (\$1.23)	No
10/04/2024	NA	Me n Eds	RHS PC Meal	\$8.58	311.0-7116-3.1-000-00	Yes
TOTAL				\$1,480.22		

Comments: I certify that the items and charges above are true and correct and that the charges inquired have been for business purposes only. Receipts are attached (if available).

Maritza Gomez, Head Start Director

Date

Madera Regional Head Start
Budget to Actual
September 30, 2024

Account	Description	Grant	Budget	Period	Current	Current Mth		Prior Mth		Current vs Budget		Budget	% Spent	YTD		Actual + Encumbered	Balance
						YTD	YTD	YTD	YTD	YTD	YTD			Encumbered	Encumbered		
	Revenues																
	4110- GRANT INCOME-FEDERAL	\$	4,499,507	574,750.56		1,433,251.53	858,500.97	1,433,251.53	1,433,251.53			281,432.70	38%	281,432.70	1,714,684.23	2,784,822.77	
	4210- DONATIONS	\$	1,136,383	72,880.13		153,934.10	81,043.97	153,934.10	153,934.10				0%		153,934.10	982,448.90	
	4220- IN KIND CONTRIBUTIONS	\$											0%				
	4330- SALE OF ASSETS	\$											0%				
	4350- RENTAL INCOME	\$											0%				
	4390- MISC INCOME	\$											0%				
	Total Revenues	\$	5,635,890	647,630.69		1,587,185.63	897,882.39	1,587,185.63	1,587,185.63		281,432.70	28%	281,432.70	1,869,618.33	3,787,271.87		
	5010 SALARIES & WAGES	\$	1,993,828	284,568.82		728,477.17	443,908.35	728,477.17	728,477.17				37%		728,477.17	1,265,350.83	
	5019- SALARIES & WAGES C19	\$											0%				
	5020 ACCRUED VACATION PAY	\$	154,380	28,435.23		54,652.53	26,217.30	54,652.53	54,652.53				35%		54,652.53	99,727.47	
	5112 HEALTH INSURANCE	\$	333,462	31,210.52		77,270.04	46,059.52	77,270.04	77,270.04				23%		77,270.04	256,191.96	
	5114 WORKER'S COMPENSATION	\$	66,592	7,957.91		19,612.35	11,654.44	19,612.35	19,612.35				29%		19,612.35	46,979.65	
	5115- Worker's Compensation C19	\$											0%				
	5116 PENSION	\$	111,290	12,732.03		32,810.65	20,078.82	32,810.65	32,810.65				29%		32,810.65	78,479.35	
	5117- Pension C19	\$											0%				
	5121- FICA C19	\$	159,095	21,421.18		55,580.87	34,159.69	55,580.87	55,580.87				35%		55,580.87	103,514.13	
	5122 FICA	\$											0%				
	5123- SUI C19	\$	34,782	365.47		1,343.73	978.26	1,343.73	1,343.73				4%		1,343.73	33,438.27	
	5124 SUI	\$	12,319	2,158.27		4,162.77	2,004.50	4,162.77	4,162.77				34%		4,162.77	8,156.23	
	5130 ACCRUED VACATION FRINGE	\$											0%				
	6110 OFFICE SUPPLIES	\$	61,800	2,445.11		3,923.75	1,478.64	3,923.75	3,923.75			1,625.07	29%	1,625.07	5,548.82	13,351.18	
	6112 DATA PROCESSING	\$	5,000	7,377.91		18,996.14	11,618.23	18,996.14	18,996.14			153.47	31%	153.47	19,149.61	42,650.39	
	6121 FOOD	\$	5,000										0%		5,000.00	5,000.00	
	6122 KITCHEN SUPPLIES	\$	5,000										0%			4,914.42	
	6130 PROGRAM SUPPLIES	\$	74,000	35,779.83		44,332.75	8,552.92	44,332.75	44,332.75			85.58	2%	85.58	85.58	4,914.42	
	6132 MEDICAL & DENTAL SUPPLIES	\$	500	188.70		3,809.73	3,621.03	3,809.73	3,809.73			28,124.30	99%	28,124.30	73,457.95	542.95	
	6134 INSTRUCTIONAL SUPPLIES	\$	19,500	66.48		132.21	65.73	132.21	132.21			2,164.64	1195%	2,164.64	5,974.37	(5,474.37)	
	6140 CUSTODIAL SUPPLIES	\$	24,000	229.06		1,175.21	946.15	1,175.21	1,175.21			2,243.05	12%	2,243.05	2,375.26	17,124.74	
	6142 LINEN/LAUNDRY	\$	140										5%		1,175.21	22,824.79	
	6150 UNIFORM RENTAL/PURCHASE	\$	450										0%		140.00	140.00	
	6170 POSTAGE & SHIPPING	\$	600	63.99		126.34	62.35	126.34	126.34				21%		126.34	450.00	
	6180 EQUIPMENT RENTAL	\$	25,956	1,286.18		6,525.73	5,239.55	6,525.73	6,525.73				25%		473.66	473.66	
	6181 EQUIPMENT MAINTENANCE	\$	20,580	2,276.03		4,790.19	2,514.16	4,790.19	4,790.19				23%		4,790.19	19,430.27	
	6221 EQUIPMENT OVER >\$5000	\$	185,000									176,381.79	95%	176,381.79	176,381.79	8,618.21	
	6231- BUILDING RENOVATION	\$											0%				
	6310 PRINTING & PUBLICATIONS	\$	15,000			6,707.34	6,707.34	6,707.34	6,707.34				45%		6,707.34	8,292.66	
	6312 ADVERTISING & PROMOTION	\$	200										175%		350.00	(150.00)	
	6320 TELEPHONE	\$	165,828	14,606.66		50,796.14	36,188.48	50,796.14	50,796.14				31%		50,796.14	115,031.86	
	6410 RENT	\$	204,058	20,340.01		76,291.04	55,951.03	76,291.04	76,291.04				37%		76,291.04	127,766.96	
	6420 UTILITIES/ DISPOSAL	\$	107,436	24,145.97		39,705.29	15,558.32	39,705.29	39,705.29				37%		39,705.29	67,730.71	
	6432 BUILDING REPAIRS/ MAINTEN	\$	38,880	4,601.04		12,919.09	8,318.05	12,919.09	12,919.09			10,549.00	60%	10,549.00	23,468.09	15,411.91	
	6433 GROUNDS MAINTENANCE	\$	31,212	3,138.58		10,134.73	6,996.15	10,134.73	10,134.73				45%		13,984.73	17,227.27	
	6435 BUILDING IMPROVEMENTS	\$											0%				
	6436 PEST CONTROL	\$	7,188	704.72		2,916.91	2,212.19	2,916.91	2,916.91				41%		2,916.91	4,271.09	
	6437 BURGLAR & FIRE ALARM	\$	3,915	211.69		558.22	345.53	558.22	558.22				58%		2,253.22	1,661.78	
	6440 PROPERTY INSURANCE	\$	32,915	1,192.84		4,771.36	3,578.52	4,771.36	4,771.36				14%		4,771.36	28,143.64	
	6520 CONSULTANTS	\$				253.50	253.50	253.50	253.50				0%		19,421.50	(19,421.50)	
	6522 CONSULTANT EXPENSES	\$											0%				
	6524 CONTRACTS	\$	49,000										0%			49,000.00	
	6530- LEGAL	\$	5,000	1,100.00		4,303.40	3,203.40	4,303.40	4,303.40				86%		4,303.40	696.60	
	6540 CUSTODIAL SERVICES	\$	10,836	590.01		3,765.01	2,775.00	3,765.01	3,765.01				34%		3,765.01	7,070.99	
	6555 MEDICAL SCREENING/DEAT/ST	\$	2,400			390.00	390.00	390.00	390.00				16%		390.00	2,010.00	
	6562 MEDICAL EXAM	\$											0%				

Madera Regional Head Start
Budget to Actual
September 30, 2024

Account	Grant	Current	Period	Current Mth		Prior Mth		Current vs Budget		YTD	Budget	% Spent	YTD	Encumbered	Actual + Encumbered	Balance
				YTD	YTD	YTD	YTD	YTD								
6564 MEDICAL FOLLOW-UP	\$ -											0%				
6566 DENTAL EXAM	\$ -											0%				
6610 GAS & OIL	\$ 12,000	1,079.67		3,959.37	2,879.70	3,959.37	3,959.37	8,040.63				0%		3,959.37	8,040.63	
6620 VEHICLE INSURANCE	\$ 27,000	1,782.30		7,129.35	5,347.05	7,129.35	7,129.35	19,870.65				26%		7,129.35	19,870.65	
6640 VEHICLE REPAIR & MAINTENA	\$ 9,000	608.32		4,070.57	4,070.57	4,070.57	4,070.57	4,321.11				52%		4,070.57	4,321.11	
6712 STAFF TRAVEL-LOCAL	\$ 6,500	208.16		1,062.96	803.80	1,062.96	1,062.96	5,437.04				16%		1,062.96	5,437.04	
6714 STAFF TRAVEL-OUT OF AREA	\$ 16,580			37.60	37.60	37.60	37.60	16,542.40				0%		37.60	16,542.40	
6722 PER DIEM - STAFF	\$ -											0%				
6724 PER DIEM - PARENT	\$ -											0%				
6730 VOLUNTEER TRAVEL	\$ -											0%				
6742 TRAINING - STAFF	\$ 12,000			3,112.00	3,112.00	3,112.00	3,112.00	8,888.00				26%		3,112.00	8,888.00	
6744 TRAINING VOLUNTEERS	\$ 5,000							5,000.00				0%			5,000.00	
6746 TRAINING PARENTS	\$ -											0%				
6748 EDUCATION REIMBURSEMENT	\$ 10,500							10,500.00				0%			10,500.00	
6750 FIELD TRIPS	\$ -											0%				
6810 BANK CHARGES	\$ -											0%				
6820 INTEREST CHARGES	\$ -											0%				
6832 LIABILITY INSURANCE	\$ 336			28.06	28.06	28.06	28.06	307.94				8%		28.06	307.94	
6834 STUDENT ACTIVITY INSURANC	\$ 2,084			237.05	237.05	237.05	237.05	1,846.95				11%		237.05	1,846.95	
6840 PROPERTY TAXES	\$ 293			141.85	141.85	141.85	141.85	151.15				48%		141.85	151.15	
6850 FEES & LICENSES	\$ 31,000			6,722.17	6,722.17	6,722.17	6,722.17	14,036.95				55%	10,240.88	16,963.05	14,036.95	
6851 CPR FEES	\$ -											0%				
6852 FINGER PRINTING	\$ 3,200	75.50		224.25	148.75	224.25	224.25	2,975.75				7%		224.25	2,975.75	
6860 DEPRECIATION EXPENSE	\$ -											0%				
6870 EMPLOYEE RECOGNITION	\$ -											0%				
6875- EMPLOYEE HEALTH & WELFARE COSTS	\$ 20,000	21.11		1,121.00	1,099.89	1,121.00	1,121.00	18,551.30				7%	327.70	1,448.70	18,551.30	
6880 VOLUNTEER RECOGNITION	\$ -											0%				
6892 CASH SHORT / OVER	\$ -											0%				
7110 PARENT ACTIVITIES	\$ 500	22.12		137.76	115.64	137.76	137.76	362.24				28%		137.76	362.24	
7111 PARENT MILEAGE	\$ 1,400	240.00		615.00	375.00	615.00	615.00	1,400.00				0%		615.00	1,400.00	
7112 PARENT INVOLVEMENT	\$ 1,200							585.00				51%			585.00	
7114 PPC ALLOWANCE	\$ -											0%				
7115 PPC FOOD ALLOWANCE	\$ -											0%				
7116 POLICY COUN. FOOD ALLOWAN	\$ -											0%				
8110 IN KIND SALARIES	\$ 136,819	53,118.58		133.20	133.20	133.20	133.20	(133.20)				0%		133.20	(133.20)	
8120 IN KIND RENT	\$ 318,251	19,676.55		75,062.90	21,944.32	75,062.90	75,062.90	61,756.10				56%		75,062.90	61,756.10	
8130 IN KIND - STATE	\$ 681,313	95.00		78,706.20	59,029.65	78,706.20	78,706.20	239,544.80				25%		78,706.20	239,544.80	
9010 INDIRECT COST ALLOCATION	\$ 359,872	61,067.14		132,676.83	71,609.69	132,676.83	132,676.83	681,148.00				43%	23,474.22	156,151.05	681,148.00	
Total Expenses	\$ 5,635,890	647,640.69		1,587,185.63	897,882.39	1,587,185.63	1,587,185.63	3,767,271.67				33%	281,432.70	1,868,618.33	3,767,271.67	

Excess Revenue Over (Under) Expenditures	\$	513,683.42	1,300,574.70	745,228.73				\$176,227.75
ADMINISTRATIVE EXPENSES								10.92%
PERCENT ADMINISTRATIVE								
LIMIT IS 15%								

YTD Contract % 38.11%

IN-KIND MONTHLY SUMMARY REPORT

Month

September

Year

2024-25

CATEGORY	BUDGET	PREVIOUS TOTAL	CURRENT TOTAL	Y-T-D TOTAL	REMAINING IN-KIND NEEDED
NON-FEDERAL CASH					
Volunteer Services/Servicios Voluntarios	136,819.00	17,859.10	53,118.58	70,977.68	65,841.32
A. Professional Services/Servicios Profesionales	-	0.00	176.00	176.00	(176.00)
B. Center Volunteers/Voluntarios en el Centro	134,118.00	17,830.78	52,942.58	70,773.36	63,344.64
C. Other/Policy Council/Otro/Comité de Póliza	2,701.00	28.32		28.32	2,672.68
Donated Food/Comida Donada	-	0.00		-	-
Donated Supplies/Materiales Donado	4,697.00	0.00	95.00	95.00	4,602.00
Donated Equipment	-	0.00		-	-
Donated Bus Storage	-	0.00		-	-
Donated Space/Sitio Donado	318,251.00	39,353.10	19,676.55	59,029.65	259,221.35
Transportation/ Transportación	-	0.00		-	
TOTAL IN-KIND	459,767.00	57,212.20	72,890.13	130,102.33	329,664.67
State Fund 319	\$676,616	100,350.00	119,167.00	219,517.00	457,099.00
Grand Total	1,136,383.00	157,562.20	192,057.13	349,619.33	786,763.67

B. Contracted In-Kind \$ 349,619.33

C. Percent Y-T-D In-Kind 30.77%

IN-KIND MONTHLY SUMMARY REPORT

Month **September** **Year** **2024**

CATEGORY	BUDGET	PREVIOUS TOTAL	CURRENT TOTAL	Y-T-D TOTAL	REMAINING IN-KIND NEEDED
NON-FEDERAL CASH					
Volunteer Services/Servicios Voluntarios	208,787.00	53,507.40	30,726.23	84,233.63	124,553.37
A. Professional Services/Servicios Profesionales	-	0.00	-	-	-
B. Center Volunteers/Voluntarios en el Centro	206,086.00	53,507.40	30,726.23	84,233.63	121,852.37
C. Other/Policy Council/Otro/Comité de Póliza	2,701.00	0.00	-	-	2,701.00
Donated Food/Comida Donada	-	0.00	-	-	-
Donated Supplies/Materiales Donado	451.00	0.00	-	-	451.00
Donated Equipment	-	0.00	-	-	-
Donated Bus Storage	-	0.00	-	-	-
Donated Space/Sitio Donado	-	0.00	-	-	-
Transportation/ Transportación	-	0.00	-	-	-
TOTAL IN-KIND	209,238.00	53,507.40	30,726.23	84,233.63	125,004.37
	0.00	0.00	-	-	-
Grand Total	209,238.00	53,507.40	30,726.23	84,233.63	125,004.37

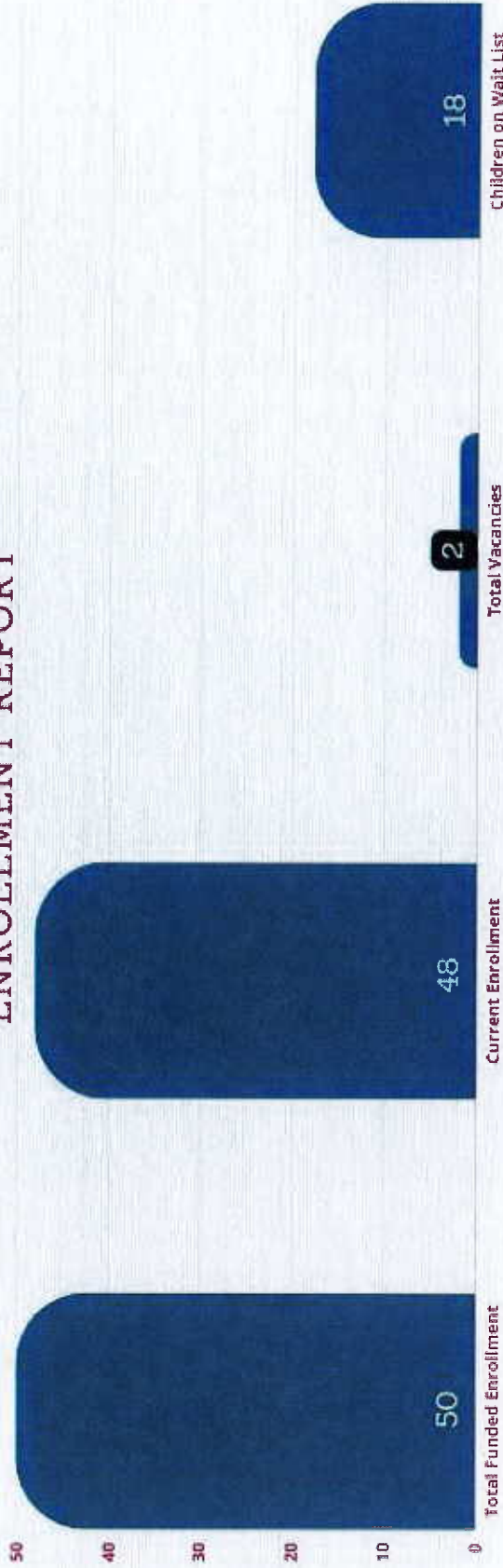
B. Contracted In-Kind \$ 84,233.63

C. Percent Y-T-D In-Kind 40.26%



Madera Early Head Start Monthly Enrollment Report October 2024

ENROLLMENT REPORT



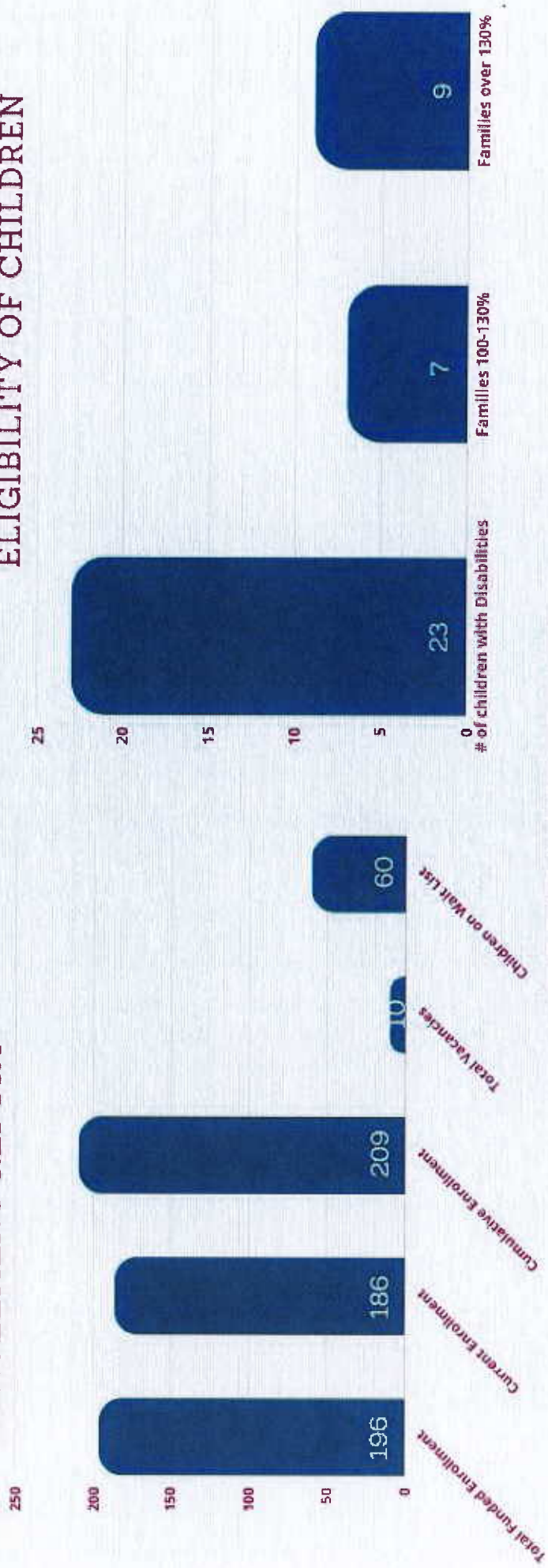
DISABILITIES & ELIGIBILITY OF CHILDREN





Madera Regional Head Start Monthly Enrollment Report October 2024

ENROLLMENT REPORT



ATTENDANCE REPORT



August September October November December January February March April May

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY
 REGIONAL HEAD START including BLENDED CSPP STATE PROGRAM
 INCOME CALCULATIONS
 September-2024

FREE MEALS	185		132
REDUCED	0		0
BASE	0		0
TOTAL	185		132

PERCENTAGES:

FREE	100.0000%		100.0000%
REDUCED	0.0000%		0.0000%
BASE	0.0000%		0.0000%
TOTAL	100.0000%		100.0000%

MEAL	#		%		RATE	
BREAKFAST:	2,318	X	100.0000%	X	\$2.3700	= \$5,493.66
LUNCH:	2,736	X	100.0000%	X	\$4.4300	= \$12,120.48
SUPPLEMENTS:	195	X	100.0000%	X	\$1.2100	= \$235.95

	5,249	TOTAL FEDERAL REIMBURSEMENT	\$17,850.09
CASH IN LIEU:		LUNCHES X \$0.3000	\$820.80
TOTAL REIMBURSEMENT			\$18,670.89

STATE REIMBURSEMENTS: MEAL DESCRIPTION	MEALS		STATE RATE		% ALLOC	TOTAL STATE EARNINGS
TOTAL BREAKFAST	2,318	X	\$0.2137	X	100%	\$495.36
TOTAL LUNCHES	2,736	X	\$0.2137	X	100%	\$584.68
TOTAL:						\$1,080.04

TOTAL OF FEDERAL & STATE REIMBURSEMENTS:	\$19,750.93
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	Breakfast	Lunch	Snack	Total
RHS	304	2,736	195	3,235
CSPP	2,014	-	-	2,014
	2,318	2,736	195	5,249

	RHS	CSPP	Total
TOTAL FEDERAL REIMBURSEMENT:	\$13,076.91	\$4,773.18	\$17,850.09
CASH IN LIEU:	\$820.80	\$0.00	\$820.80
TOTAL STATE REIMBURSEMENTS:	\$495.36	\$584.68	\$1,080.04
	\$14,393.07	\$5,357.86	\$19,750.93

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-OHS-PI-24-06	2. Issuance Date: 10/31/2024
	3. Originating Office: Office of Head Start	
	4. Key Words: Head Start Workforce; Wages; Benefits; Mental Health; Quality Improvement	

PROGRAM INSTRUCTION

TO: All Head Start Preschool and Early Head Start Grant Recipients

SUBJECT: Final Rule on Supporting the Head Start Workforce and Consistent Quality Programming – Technical Updates

INFORMATION:

On August 21, 2024, the Administration for Children and Families (ACF) published a final rule in the Federal Register, [Supporting the Head Start Workforce and Consistent Quality Programming](#). The rule updates the Head Start Program Performance Standards (the Performance Standards) to increase support and stability for the Head Start workforce. The changes also improve the quality of services Head Start programs provide to children and families.

This Program Instruction (PI) notes a few technical updates to [ACF-OHS-PI-24-05](#), which summarizes the final rule and outlines changes to the Performance Standards. These technical updates are minor corrections for typographic errors or omissions that do not substantively change the policies described in the final rule.

First, this PI clarifies that the final rule effective date was incorrectly listed as the date of publication, August 21, 2024. The effective date should have been October 21, 2024, to comply with the 60-day delay required by the Congressional Review Act.

The notification regarding the effective date does not change any of the compliance dates specified in the rule. Grant recipients may still implement new flexibilities starting from the date of publication, August 21, 2024. This includes the provision that allows programs to adjust a family's gross income to account for excessive housing costs for the purposes of determining eligibility for Head Start services ([45 CFR §1302.12\(i\)\(1\)\(ii\)](#)), as well as those related to qualification requirements for mental health consultants ([45 CFR §1302.91\(e\)\(8\)\(ii\)](#)) and the annual update to the community assessment ([45 CFR §1302.11\(b\)\(5\)](#)). Programs were able to start using this flexibility from the beginning of the current 2024–2025 program year and this remains unchanged.

This PI also notes two other technical updates to the regulatory text. The final rule inadvertently included an incorrect citation in the requirements for family partnership services, and left out the August 1, 2028, compliance date for staff benefit requirements. A formal correction for both of these issues was published in the [Federal Register](#) on October 31, 2024.

OHS will continue to provide [direction, guidance, and resources](#) that support Head Start programs to understand and implement changes to the Performance Standards.

Thank you for the work you do on behalf of children and families.

Sincerely,

/ Khari M. Garvin /

Khari M. Garvin
Director
Office of Head Start