



**Community Action Partnership of Madera County, Inc.
Junta del Comité Regular de Políticas de Head Start Migrante/Temporal de Fresno**

**Miercoles
13 de noviembre de 2024
5:30PM**

**Head Start Conference Room
1225 Gill Ave.
Madera, CA 93637**

AGENDA

Los documentos relacionados a los artículos en este orden del día que no están anotados como "Sesión cerrada" están disponibles para inspección durante horas de oficina normales en el programa Head Start Temporal Migrante de Fresno 1225 Gill Ave., Madera, CA 93637. Los documentos relacionados a los artículos en este orden del día que no están anotados como "Sesión cerrada" puede ser sometido después del anuncio del orden del día y están disponibles en el programa Head Start Temporal Migrante de Fresno durante horas de oficina normales. Por favor de visitar el programa Head Start Temporal Migrante de Fresno para actualización.

LLAMAR A ORDEN LOS MIEMBROS DEL COMMITTE DE POLITICA

PASAR LISTA – Maribel Aguirre

A. COMENTARIO PUBLICO

Los primeros diez minutos de la reunión están reservados para los miembros del público para dirigirse al Comité de Póliza sobre temas de interés para el público que este dentro de la autoridad de la agencia. Los oradores serán limitados a tres minutos. Se llama la atención que el Comité está prohibido por la ley de tomar medidas sobre cuestiones que no se examinan en el orden del día, y ninguna conclusión adversa debe ser concluida si el Comité no responde a los comentarios del público en este momento.

B. CAPACITACION: Ninguna

1225 Gill Avenue • Madera, CA 93637 • www.maderacap.org

Administration / Community Services (559) 673-9173 • Fax (559) 673-3223

Child Care Alternative Payment and Resource & Referral Program (559) 661-0779 • Fax (559) 661-0764

Head Start Child Development Services (559) 673-0012 • Fax (559) 661-8459

Fresno Migrant Head Start • 4610 W. Jacquelyn Ave • Fresno, CA 93722 • (559) 277-8641 • Fax (559) 277-2640

Victim Services Center • 812 W. Yosemite Avenue, Suite 101 • Madera, CA 93637 • (559) 661-1000 / (800) 355-8989 • Fax (559) 661-8389

C. ADOPCION DE LA AGENDA

C-1 Adiciones a la Agenda: Temas identificados después de anunciar la Agenda por los que tengan que tomar acción inmediata y no puedan esperar hasta la próxima reunión regular programada. Se necesitan dos tercios del voto o voto unánime si el quórum es menos de los miembros completos, para consideración. (Clave del Gobierno 54954.2(g)(2)) Cualquier tema agregado a la Agenda serán escuchado después de los Temas de Acción/Temas de Discusión.

C-2 Adopción de la Agenda: La adopción de la Agenda como esta presentada o con las adiciones aprobadas

D. CLAUSURAR A SESION CERRADA - Ninguna

E. APROBACION DE ACTAS

E-1 Actas de la Junta regular del Comité de Políticas de Head Start Migrante/ Temporal de Fresno del 9 de octubre de 2024

F. TEMAS DE ACCION/TEMAS DE DISCUSION

F-1 Reporte de Información del Programa (PIR) de Head Start Migrante Temporal de Fresno 2023-2024.

Informacional

Blanco

G. REPORTES ADMINISTRATIVOS

G-1 Cambios de personal (octubre 2024)

- **Distribuir durante la junta**

Blanco

G-2 Estado de cuenta de la tarjeta de crédito (octubre 2024)

Rosa

G-3 Informes de estado del presupuesto (septiembre 2024)

Verde

G-4 Reporte de In-Kind (septiembre 2024)

Amarillo

G-5 Reporte de inscripción en el programa y informe de la asistencia (octubre 2024)

Blanco

G-6 Reporte Mensual de CACFP (septiembre 2024)

Marfil

H. INFORMES DE LOS MIEMBROS DEL COMITÉ DE POLÍTICAS

H-1 Informe del centro- Verbal

H-2 Reporte de la Mesa Directiva- Verbal

H-3 Reporte de Supervisión Activa, Retos y Mejores Prácticas – Verbal

I. CORRESPONDENCIA

I-1 Memorando de Información aviso de la Oficina de Head Start con respecto a la Guía para las instalaciones; Fecha de emisión: 10/21/2024

I-2 Instrucción del Programa aviso de la Oficina de Head Start con respecto a la Disposición final sobre el apoyo a la fuerza laboral y a una programación uniforme y de calidad de Head Start: actualizaciones técnicas; Fecha de emisión: 10/31/2024

VISION: Ayudar a personas, cambiando vidas y hacer nuestra comunidad un mejor lugar para vivir proporcionando recursos y servicios que inspiran el crecimiento y la independencia personal.

NUUESTRA VISION: CAPMC será reconocida como una agencia de servicio sociales que elimina los efectos de la pobreza ayudando a personas a obtener el conocimiento y las habilidades para lograr independencia y estabilidad económica...una vida a la vez

J. FUTUROS TEMAS DE LA AGENDA

J-1 Revisar y aprobar las metas y los objetivos para 2020-2025 Actualización del quinto año

J-2 Capacitación: Resultados de desarrollo de los niños

K. CLAUSURAMIENTO

VISION: Ayudar a personas, cambiando vidas y hacer nuestra comunidad un mejor lugar para vivir proporcionando recursos y servicios que inspiran el crecimiento y la independencia personal.

NUESTRA VISION: CAPMC será reconocida como una agencia de servicio sociales que elimina los efectos de la pobreza ayudando a personas a obtener el conocimiento y las habilidades para lograr independencia y estabilidad económica...una vida a la vez



**Community Action Partnership of Madera County, Inc.
Fresno Migrant/Seasonal Head Start Regular Policy Committee Meeting**

**Wednesday,
November 13, 2024
5:30PM**

**Head Start Conference
1225 Gill Ave.
Madera, CA 93637**

AGENDA

Supporting documents relating to the items on this agenda that are not listed as "Closed Session" are available for inspection during normal business hours at Fresno Migrant / Seasonal Head Start, 1225 Gill Ave., Madera, CA 93637. Supporting documents relating to the items on this agenda that are not listed as "Closed Session" may be submitted after the posting of the agenda and are available at Fresno Migrant / Seasonal Head Start during normal business hours. Please visit Fresno Migrant / Seasonal Head Start for updates.

CALL TO ORDER POLICY COMMITTEE MEMBERS

ROLL CALL - Maribel Aguirre

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Policy Committee on items of interest to the public that are within the subject matter jurisdiction of our Agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Committee is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Committee does not respond to the public comment at this time.

B. TRAINING: None

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C. ADOPTION OF THE AGENDA

C-1 ADDITIONS TO THE AGENDA: Items identified after posting of the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Policy Committee meeting. Two-thirds vote, or unanimous vote if quorum is less than full board, required for consideration. (Government Code 54954.2(g)(2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section F).

C-2 ADOPTION OF AGENDA: Adoption of agenda as presented or with approved Additions

D. ADJOURN TO CLOSED SESSION – None

E. APPROVAL OF MINUTES –

E-1 Review and Approve the Fresno Migrant/ Seasonal Head Start Policy Committee Meeting Minutes for October 9, 2024

F. DISCUSSION ITEMS/ACTION ITEMS

F-1 Fresno Migrant & Seasonal Head Start 2023-2024 Program Information Report

Informational

White

G. ADMINISTRATIVE REPORTS

G-1 Staffing Changes (October 2024)

- **Distribute during the meeting**

G-2 Credit Card Statement (October 2024)

G-3 Budget Status Reports (September 2024)

G-4 In-Kind Report (September 2024)

G-5 Program Enrollment & Attendance Report (October 2024)

G-6 CACFP Monthly Report (September 2024)

White

Pink

Green

Yellow

White

Ivory

H. POLICY COMMITTEE MEMBER REPORTS

H-1 Center Report- Verbal

H-2 Board of Directors Report- Verbal

H-3 Active Supervision, Challenges and Best Practices Report – Verbal

I. CORRESPONDENCE

I-1 Information Memorandum from the Office of Head Start regarding *Facilities Guidance*; Issuance Date: 10/21/2024

I-2 Program Instruction from the Office of Head Start regarding *Final Rule on Supporting the Head Start Workforce and Consistent Quality Programming – Technical Updates*; Issuance Date: 10/31/2024

J. FUTURE AGENDA ITEMS

J-1 Review & Approve 2020-2025 Goals and Objectives Year five Update

J-2 Training: Child Outcomes 2023-2024

K. ADJOURNMENT

Agency Mission: Helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence.

Agency Vision: CAPMC will be recognized as a premier social service agency that eliminates the effects of poverty by helping people obtain the knowledge and skills to achieve self-reliance and economic stability...one life at a time.

Community Action Partnership of Madera County
 Reunión Del Comité de Política de Head Start de Fresno Migrante/Temporal
 Miércoles, 9 de octubre del 2024

ACTAS

La reunión del Comité Ejecutiva de Política de Head Start de Fresno Migrante/ Temporal fue llamada al orden por Rosalia Ceja las 5:35 p.m.

Miembros del Comité Presentes

Karina Garcia
 Anna Lisa Ayon
 Jhoana Casillas Reynosa
 Rosalia Ceja
 Guillermo Garcia

Miembros del Comité Ausentes

Aurora Flores
 Marianayelly Angeles
 Patricia Garcia

Personal Presente

Maritza Gomez-Zaragoza, Directora del Programa Head Start
 Maribel Aguirre, Especialista en Padres y Gobernanza
 Jissel Rodriguez, Asistente Administrativa Ejecutiva
 Maria Garcia, Especialista en el área de contenido sobre discapacidades y salud mental

A. COMENTARIO PUBLICO

Para el punto de acción 1 se envió un documento revisado al Defensor de Familia para que lo entregara a los padres del PC.

B. CAPACITACION

Modelo de Piramide de Ensenanza y Disciplina Consiente: la Sra. Garcia explicó a los miembros que la Disciplina consciente es una variedad de técnicas de calma que los padres y maestros pueden implementar con sus hijos. La Disciplina consciente aplica una variedad de técnicas de respiración y frases clave para calmar a los niños. La Sra. Garcia preguntó si todos recibieron una carta con las expectativas de un padre y de los niños. Al ingresar al aula, los padres deben ver diferentes letreros con las expectativas del niño en las aulas según lo indicado en la carta.

C. ADOPCION DE LA AGENDA

C-1 Rosalia Ceja pidió una moción para aprobar la agenda tal como fue presentada. Moción hecha por Karina Garcia, moción secundada por Guillermo Garcia para aprobar la agenda como fue presentada. La moción fue aprobada por unanimidad.

D. SESIÓN CERRADA

D-1 **SESION CERRADA** – Ninguno

E. APROBACIÓN DE LAS ACTAS

E-1 – Rosalia Ceja solicitó una moción para aprobar el acta de la reunión del 11 de septiembre de 2024. Se hizo una corrección a la lista de miembros presentes. Guillermo García estuvo presente en la reunión. La primera moción fue hecha por Karina García, secundada por Jhoana Casillas Reynosa para aprobar el acta de la reunión. La moción fue aprobada por unanimidad.

F. TEMAS DE ACCION/TEMAS DE DISCUSION

F-1 Revisar y considerar la aprobación de los resultados de la autoevaluación del programa Head Start para migrantes de temporada de Fresno 2023-2024: la Sra. Gómez-Zaragoza repasó las autoevaluaciones. Revisó las fortalezas y los puntos destacados, así como los hallazgos y el plan de acción.

Rosalía Ceja solicitó una moción para aprobar los resultados de la autoevaluación del programa Head Start para migrantes de temporada de Fresno 2023-2024. Guillermo García hizo la primera moción, secundada por Karina García. La moción se aprobó por unanimidad.

G. REPORTES ADMINISTRATIVOS

G-1 Cambios de personal (septiembre 2024) – La Sra. Aguirre repasó los cambios de personal.

G-2 Estado de Cuenta de la Tarjeta de Crédito de Banco de América – de la Agencia y otras tarjetas de crédito: (septiembre 2024) – La Sra. Aguirre revisó los cargos del mes. No hubo preguntas sobre los cargos.

G-3 Reporte del Presupuesto (agosto 2024) – La Sra. Aguirre revisó el presupuesto.

G-4 Reporte de In-Kind (agosto 2024) – La Sra. Aguirre revisó el porcentaje de in-kind.

G-5 Reporte de inscripción en el programa e informe de la asistencia (septiembre 2024) – La Sra. Aguirre repasó la inscripción para los programas de MHS y la asistencia.

G-6 Reporte Mensual de CACFP (agosto 2024) – La Sra. Aguirre repasó el CACFP.

H. REPORTES DE LOS MIEMBROS DEL COMITÉ DE POLIZA

H-1 Reportes del centro – Guillermo (Selma): Están haciendo algunas reparaciones en el centro, algo que le alegra mucho ver.

H-2 Reportes de la Mesa Directiva – Todo lo presentado hoy será llevado a la Junta Directiva.

H-3 Reporte de Supervisión Activa, Retos y Mejores Prácticas – La Sra. Gómez-Zaragoza repasó la supervisión activa en la que se está capacitando a los maestros. También mencionó que la pizarra que hay en el aula debe estar acorde con la cantidad de niños que hay en el aula.

I. CORRESPONDENCIA

I-1 INSTRUCCIÓN DEL PROGRAMA aviso de la Oficina de Head Start sobre, Nuevas disposiciones de elegibilidad para programas para indios americanos y nativos de Alaska; Fecha de emisión: 5/13/24

I-2 INSTRUCCIÓN DEL PROGRAMA aviso de la Oficina de Head Start sobre, Norma final sobre apoyo a la fuerza laboral de Head Start y programación de calidad constante; Fecha de emisión: 8/21/24

J. FUTUROS TEMAS DE AGENDA

J-1 Revisar y aprobar las metas y los objetivos para 2020-2025 Actualización del quinto año

J-2 Revisar y aceptar el informe de información del programa básico 2023-2024: números PIR.

J-3 Capacitación: Resultados de desarrollo de los niños

K. CLAUSURAMIENTO

Rosalía Ceja pidió una moción para levantar la sesión. Moción hecha por Karina García para levantar la reunión a las 6:36 p.m. de la tarde, secundado por Guillermo García. Moción aprobada por unanimidad.

E-1

Community Action Partnership of Madera County
Fresno Migrant/Seasonal Head Start Policy Council Meeting
Wednesday, October 9, 2024

Minutes

The Fresno Migrant/Seasonal Policy Committee called to order at 5:35 p.m. by Rosalia Ceja.

Committee Members Present

Karina Garcia
Anna Lisa Ayon
Jhoana Casillas Reynosa
Rosalia Ceja
Guillermo Garcia

Committee Members Absent

Aurora Flores
Marianayelly Angeles
Patricia Garcia

Personnel Present

Maru Sanchez, Deputy Director of Direct Services
Maribel Aguirre, Parent and Governance Specialist
Jissel Rodriguez, Executive Administrative Assistant
Maria Garcia, Disabilities/Mental Health Content Area Specialist

Others

None

A. Public Comment

For action item 1 a revised document was sent out to the Family Advocate to be given to PC parents.

B. Training

Conscious Discipline & Teaching Pyramid Model – Ms. Garcia explained to the members that Conscious Discipline is a variety of calming techniques that parents and teachers can implement with their children. Conscious Discipline applies a variety of breathing techniques and key phrases to calm children. Ms. Garcia asked if everyone received a letter with expectations for a parent and the children. Upon entering the classroom, parents should see different signs with the child's expectations in the classrooms as stated in the letter.

C. Adoption of the Agenda

C-2 Rosalia Ceja asked for a motion to approve the agenda as presented. Motion made by Karina Garcia, seconded motion by Guillermo Garcia to approve the agenda as presented. The motion approved unanimously.

D. Adjourn to Closed Session - None

E. Approval of Minutes

E-1 – Rosalia Ceja requested a motion to approve the minutes of the meeting on September 11, 2024. A correction was made to the list of present members. Guillermo Garcia was present for the meeting. The first motion was made by Karina Garcia, seconded by Jhoana Casillas Reynosa to approve the minutes of the meeting. The motion approved unanimously.

F. Discussion / Action Items –

F-1 Review and consider approving the 2023-2024 Fresno Migrant Seasonal Head Start Self-Assessment Results - Ms. Gomez-Zaragoza went over the Self-Assessments. She reviewed the strengths and highlights as well as the findings and the plan of action.

Rosalia Ceja requested a motion to approve the 2023-2024 Fresno Migrant Seasonal Head Start Self-Assessment Results. Guillermo Garcia made the first motion, seconded by Karina Garcia. Motion carried unanimously.

G. Administrative Reports

G-1 Staff Changes (September 2024) – Ms. Aguirre went over the staffing changes.

G-2 Bank of America Credit Card Account Statement – Agency and other credit cards: (September 2024) – Ms. Aguirre reviewed the charges for the month. There were no questions about the charges.

G-3 Budget Report (August 2024) – Ms. Aguirre reviewed the budget.

G-4 In-kind Report (August 2024) – Ms. Aguirre reviewed the In-kind percentage.

G-5 Report of enrollment in the program and attendance report (September 2024) – Ms. Aguirre went over the enrollment for the FMHS programs and the attendance.

G-6 CACFP Monthly Report (August 2024) – Ms. Aguirre reviewed CACFPs.

H. Policy Committee Members Reports

H-1 Center Reports – Guillermo (Selma): There are some repairs going on at the center. Which he is happy to see.

H-2 Board of Directors Report – Everything presented today will be taken to the Board of Directors.

H-3 Active Supervision, Challenges and Best Practices Report – Ms. Gomez-Zaragoza went over the active supervision the teachers are being training on. She also mentioned the whiteboard that is in the classroom should match the amount of children in the classroom.

I. Correspondence

J. Future Agenda Items

J-1 2020-2025 Goals and Objectives Year Five Update

J-2 Basic 2023-2024 Program Information Report – PIR numbers

J-3 Training: Child Outcomes 2023-2024

K. Adjournment

Rosalia Ceja requested a motion to adjourn the session. Motion made by Karina Garcia to adjourn the meeting at 6:36 p.m., in the afternoon, seconded by Guillermo Garcia. Motion approved unanimously.



Reporte al Comité de Políticas

Tema de Agenda: F-1

Reunión del Comité de Políticas para: 13 de noviembre de 2024

Autora: Maritza Gomez-Zaragoza

FECHA: 24 de octubre de 2024

PARA: Comité de Políticas de Head Start Migrante/Temporal de Fresno

DE: Maritza Gomez-Zaragoza, Directora del Programa de Head Start

TEMA: Reporte de Información del Programa (PIR) de Head Start Migrante Temporal de Fresno 2023-2024

I. RECOMENDACIÓN:
Información Solamente

II. RESUMEN:
El reporte de información del programa de la Oficina de Head Start (PIR) es un informe anual obligatorio de todos los programas Head Start del país. Sirve como fuente de datos para rastrear el desempeño de los programas. La Oficina de Head Start utiliza los indicadores PIR para evaluar las fortalezas del programa y sus desafíos. A su vez, brinda asistencia técnica a aquellas áreas que necesitan mejoras. Según la Ley 642 (d) (2) (I) de Head Start, el PIR debe presentarse anualmente al Consejo de Políticas y la Junta de Directores y ponerse a disposición de los legisladores federales y el público.

III. DISCUSION:

1. El programa Fresno Migrant & Seasonal Head Start (FMSHS) atendió a 372 niños, no cumpliendo con la inscripción financiada de 469. A continuación, se destacan algunos datos demográficos clave de los niños y las familias atendidos:
 - El 100% de los niños inscritos tienen seguro médico al final del año.
 - El 100% de los niños están al día con un programa de atención primaria y preventiva de la salud apropiada para su edad.
 - El 99 % de los niños están al día con todas sus vacunas.
 - El 84 % de los niños matriculados en edad preescolar recibieron atención dental preventiva.
 - El 99 % de las familias recibieron al menos una referencia/servicios durante el año del programa.
2. Se adjunta el PIR en su totalidad para 2023-2024

IV. FINANCIACION:
Ninguno



Report to the Policy Committee

Agenda Item Number: F-1

Policy Committee Meeting for: November 13, 2024

Author: Maritza Gomez-Zaragoza

DATE: October 24, 2024

TO: Fresno Migrant Seasonal Head Start Policy Committee

FROM: Maritza Gomez-Zaragoza, Head Start Program Director

SUBJECT: Fresno Migrant & Seasonal Head Start 2023-2024 Program Information Report

I. RECOMMENDATION:

Informational Only

II. SUMMARY:

The Office of Head Start Program Information Report (PIR) is an annual report mandated of all Head Start programs in the country. It serves as a source of data to track the programs performance. The Office of Head Start utilizes the PIR indicators to assess strengths of the program as well as its challenges. In turn, it provides technical assistance to those areas needing improvement. Per Head Start Act 642(d)(2)(I), the PIR must be presented annually to the Policy Council and Board of Directors and made available to federal legislators and the public.

III. DISCUSSION:

1. Fresno Migrant & Seasonal Head Start (FMSHS) program served 372 children, The program did not meet the funded enrollment of 469. Highlighted below are some key demographics of the children and families served:

- 100% of enrolled children have health insurance at end of year.
- 100% of children are up-to-date on a schedule of age-appropriate preventive and primary health care.
- 99% of children have been determined to be up-to-date on all immunizations.
- 84% of preschool enrolled children received preventative dental care.
- 99% of families received at least one referral/services during the program year.

2. Attached is the PIR in its entirety for 2023-2024.

IV. FINANCING:

None



2023-2024 MIGRANT HEAD START PROGRAM INFORMATION REPORT
 90CM009851-001 Community Action Partnership of Madera County, Inc.

A. PROGRAM INFORMATION

GENERAL INFORMATION

Grant Number	90CM009851
Program Number	001
Program Type	Migrant Head Start
Program Name	Community Action Partnership of Madera County, Inc.
Program Address	4610 W Jacquelyn Ave, Fresno Migrant and Seasonal Head Start
Program City, State, Zip Code (5+4)	Fresno, CA, 93722-6433
Program Phone Number	(559) 507 8020
Head Start or Early Head Start Director Name	Ms. Maritza Gomez-Zaragoza
Head Start or Early Head Start Director Email	mgomez@maderacap.org
Agency Email	mmendez@maderacap.org
Agency Web Site Address	http://www.maderacap.org
Name and Title of Approving Official	Mr. Eric LiCalsi
Unique Entity Identifier (UEI)	V9D5YUNVFNA4
Agency Type	Community Action Agency (CAA)
Agency Description	Delegate agency

FUNDED ENROLLMENT

Funded enrollment by funding source

	<i># of children / pregnant women</i>
A.1 Funded Enrollment:	469
a. Head Start/Early Head Start Funded Enrollment, as identified on the NOA that captures the greatest part of the program year	469
b. Funded Enrollment from non-federal sources, i.e., state, local, private	0
c. Funded Enrollment from the MIECHV Grant Program using the Early Head Start home visiting model	0

Funded enrollment by program option

	<i># of slots</i>
A.2 Center-based option	
a. Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	469
1. Of these, the number that are available for the full-working-day	0
2. Of these, the number that are available for the full-calendar-year	0
3. Of these, the number that are available for the full-working-day and full-calendar-year	0
b. Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	0
1. Of these, the number that are available for 3.5 hours per day for 128 days	0
2. Of these, the number that are available for a full working day	0
A.3 Home-based option	0
A.4 Family child care option	0
A.5 Locally designed option	0

	# of pregnant women slots
A.6 Pregnant women slots	0

Funded slots at child care partner

	# of slots
A.7 Total number of slots in the center-based or locally designed option	469
a. Of these, the total number of slots at a child care partner	0
A.8 Total funded enrollment at child care partners (includes center-based, locally designed, and family child care program options)	0

CLASSES IN CENTER-BASED

	# of classes
A.9 Total number of center-based classes operated	30
a. Of these, the number of double session classes	0

CUMULATIVE ENROLLMENT

Children by age

	# of children
A.10 Children by age:	
a. Under 1 year	63
b. 1 year old	79
c. 2 years old	84
d. 3 years old	90
e. 4 years old	56
f. 5 years and older	0
g. Total cumulative enrollment of children	372

Pregnant women (EHS programs)

	# of pregnant women
A.11 Cumulative enrollment of pregnant women	0

Total cumulative enrollment

	# of children / pregnant women
A.12 Total cumulative enrollment	372

Primary type of documentation used for determining eligibility

	# of children / pregnant women
A.13 Report each enrollee only once by primary type of eligibility:	
a. Income at or below 100% of federal poverty line	127
b. Public assistance*	166
1. TANF documentation	8
2. SSI documentation	1
3. SNAP documentation	157
c. Foster care	0
d. Homeless	0
e. Eligibility based on other type of need, but not counted in A.13.a through d	37

	# of children / pregnant women
f. Incomes between 100% and 130% of the federal poverty line, but not counted in A.13.a through e	42

A.14 If the program serves enrollees under A.13.f, specify how the program has demonstrated that all children in their area that would be eligible under A.13.a to A.13.d are being served.
Program selects children based on approved selection criteria.

Prior enrollment

	# of children
A.15 Enrolled in Head Start or Early Head Start for:	
a. The second year	111
b. Three or more years	93

Transition and turnover

	# of children
A.21 Total number of children who left the program any time after classes or home visits began and did not re-enroll	128
a. Of the children who left the program during the program year, the number of children who were enrolled less than 45 days	44
b. Of the children who left the program during the program year, the number of preschool children who aged out, i.e., left the program in order to attend kindergarten	43

Attendance

	# of children
A.22 The total number of children cumulatively enrolled in the center-based or family child care program option	372
a. Of these children, the number of children that were chronically absent	238
1. Of the children chronically absent, the number that stayed enrolled until the end of enrollment	97

A.23 Comments on children that were chronically absent:	
Some children had medical conditions that prevented them to fully participate in the program. Resources and support were provided to parents.	

Child care subsidy

	# of children
A.24 The number of enrolled children for whom the program and/or its partners received a child care subsidy during the program year	0

Ethnicity and race

	# of children / pregnant women	
	(1) Hispanic or Latino origin	(2) Non-Hispanic or Non-Latino origin
A.25 Race and ethnicity		
a. American Indian or Alaska Native	0	0
b. Asian	0	0
c. Black or African American	0	0
d. Native Hawaiian or other Pacific Islander	0	0
e. White	0	0
f. Bi-racial/Multi-racial	0	0
g. Other	371	1
Explain:	Mexican	

	# of children / pregnant women
h. Unspecified ethnicity or race	0

Primary language of family at home

	# of children
A.26 Primary language of family at home:	
a. English	68
1. Of these, the number of children acquiring/learning another language in addition to English	35
b. Spanish	304
c. Native Central American, South American & Mexican Languages (e.g., Mixteco, Quichean.)	0
d. Caribbean Languages (e.g., Haitian-Creole, Patois)	0
e. Middle Eastern & South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	0
f. East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	0
g. Native North American/Alaska Native Languages	0
h. Pacific Island Languages (e.g., Palauan, Fijian)	0
i. European & Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
j. African Languages (e.g., Swahili, Wolof)	0
k. American Sign Language	0
l. Other (e.g., American Sign Language)	0

m. Unspecified (language is not known or parents declined identifying the home language)	0
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Dual language learners

	# of children
A.27 Total number of Dual Language Learners	339

Transportation

	# of children
A.28 Number of children for whom transportation is provided to and from classes	0

RECORD KEEPING

Management Information Systems

A.29 List the management information system(s) your program uses to support tracking, maintaining, and using data on enrollees, program services, families, and program staff.

Name/title
ChildPlus

B. PROGRAM STAFF & QUALIFICATIONS

TOTAL STAFF

Staff by type

	(1) # of Head Start or Early Head Start staff	(2) # of contracted staff
B.1 Total number of staff members, regardless of the funding source for their salary or number of hours worked	101	0
a. Of these, the number who are current or former Head Start or Early Head Start parents	19	0

TOTAL VOLUNTEERS

Volunteers by type

	# of volunteers
B.2 Number of persons providing any volunteer services to the program during the program year	140
a. Of these, the number who are current or former Head Start or Early Head Start parents	140

EDUCATION AND CHILD DEVELOPMENT STAFF

Preschool classroom and assistant teachers (HS and Migrant programs)

	(1) # of classroom teachers	(2) # of assistant teachers
B.3 Total number of preschool education and child development staff by position	8	8

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
a. An advanced degree in:		
1. Early childhood education		
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children	0	0

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
b. A baccalaureate degree in one of the following:		
1. Early childhood education		
2. Any field and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children or	2	0
3. Any field and is part of the Teach for America program and passed a rigorous early childhood content exam		

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
c. An associate degree in:		
1. Early childhood education		
2. A field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children	6	5

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
d. A Child Development Associate (CDA) credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements	0	3
1. Of these, a CDA credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	0	0

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
e. None of the qualifications listed in B.3.a through B.3.d	0	0

Preschool classroom teachers program enrollment

	# of classroom teachers
B.4 Total number of preschool classroom teachers that do not meet qualifications listed in B.3.a or B.3.b	6
a. Of these preschool classroom teachers, the number enrolled in a degree program that would meet the qualifications described in B.3.a or B.3.b	2

Preschool classroom assistant teachers program enrollment

	# of assistant teachers
B.5 Total number of preschool assistant teachers that do not have any qualifications listed in B.3.a through B.3.d	0
a. Of these preschool assistant teachers, the number enrolled in a degree, certification, credential, or licensure program that would meet one of the qualifications listed in B.3.a through B.3.d.	0

Infant and toddler classroom teachers (EHS and Migrant programs)

	# of classroom teachers
B.6 Total number of infant and toddler classroom teachers	23

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
a. An advanced degree in:	
1. Early childhood education with a focus on infant and toddler development or	
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching infants and/or toddlers	0

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
b. A baccalaureate degree in:	
1. Early childhood education with a focus on infant and toddler development or	
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching infants and/or toddlers	2

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
c. An associate degree in:	
1. Early childhood education with a focus on infant and toddler development or	
2. A field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching infants and/or toddlers	15

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
d. A Child Development Associate (CDA) credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements	6
1. Of these, a CDA credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	0

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
e. None of the qualifications listed in B.6.a through B.6.d	0

	# of classroom teachers
B.7 Total number of infant and toddler classroom teachers that do not have any qualifications listed in B.6.a through B.6.d	0
a. Of these infant and toddler classroom teachers, the number enrolled in a degree, certification, credential, or licensure program that would meet one of the qualifications listed in B.6.a through B.6.d.	0

Home visitors and family child care provider staff qualifications

	# of home visitors
B.8 Total number of home visitors	0
a. Of these, the number of home visitors that have a home-based CDA credential or comparable credential, or equivalent coursework as part of an associate's, baccalaureate, or advanced degree	0
1. Of these, the number of home visitors that hold a baccalaureate or advanced degree	0
b. Of these, the number of home visitors that do not meet one of the qualifications described in B.8.a.	0

	<i># of home visitors</i>
1. Of the home visitors in B.8.b, the number enrolled in a degree or credential program that would meet a qualification described in B.8.a.	0

	<i># of family child care providers</i>
B.9 Total number of family child care providers	0
a. Of these, the number of family child care providers that have a Family Child Care CDA credential or state equivalent, or an associate, baccalaureate, or advanced degree in child development or early childhood education	0
1. Of these, the number of family child care providers that hold a baccalaureate or advanced degree in child development or early childhood education	0
b. Of these, the number of family child care providers that do not meet one of the qualifications described in B.9.a.	0
1. Of the family child care providers in B.9.b, the number enrolled in a degree or credential program that would meet a qualification described in B.9.a.	0

	<i># of child development specialists</i>
B.10 Total number of child development specialists that support family child care providers	0
a. Of these, the number of child development specialists that have a baccalaureate degree in child development, early childhood education, or a related field	0
b. Of these, the number of child development specialists that do not meet one of the qualifications described in B.10.a.	0
1. Of the child development specialists in B.10.b, the number enrolled in a degree or credential program that would meet a qualification described in B.10.a.	0

Ethnicity and race

	<i># of non-supervisory education and child development staff</i>	
	<i>(1) Hispanic or Latino origin</i>	<i>(2) Non-Hispanic or Non-Latino origin</i>
B.13 Race and Ethnicity		
a. American Indian or Alaska Native	0	0
b. Asian	0	0
c. Black or African American	0	0
d. Native Hawaiian or other Pacific Islander	0	0
e. White	0	0
f. Biracial/Multi-racial	0	0
g. Other	39	0
Explain: Mexican		

	<i># of non-supervisory education and child development staff</i>
h. Unspecified ethnicity or race	0

Language

<i># of non-supervisory education and child development staff</i>

	# of non-supervisory education and child development staff
B.14 The number who are proficient in a language(s) other than English.	39
a. Of these, the number who are proficient in more than one language other than English	0

B.15 Language groups in which staff are proficient:	# of non-supervisory education and child development staff
a. Spanish	39
b. Native Central American, South American, and Mexican Languages (e.g., Mixteco, Quichean.)	0
c. Caribbean Languages (e.g., Haitian-Creole, Patois)	0
d. Middle Eastern and South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	0
e. East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	0
f. Native North American/Alaska Native Languages	0
g. Pacific Island Languages (e.g., Palauan, Fijian)	0
h. European and Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
i. African Languages (e.g., Swahili, Wolof)	0
j. American Sign Language	0
k. Other	0
l. Unspecified (language is not known or staff declined identifying the language)	0

STAFF TURNOVER

All staff turnover

	(1) # of Head Start or Early Head Start staff	(2) # of contracted staff
B.16 Total number of staff who left during the program year (including turnover that occurred while the program was not in session, e.g., summer months)	9	0
a. Of these, the number who were replaced	5	0

Education and child development staff turnover

	# of staff
B.17 The number of classroom teachers, preschool assistant teachers, family child care providers, and home visitors who left during the program year (including turnover that occurred while classes and home visits were not in session, e.g., during summer months)	1
a. Of these, the number who were replaced	1
b. Of these, the number who left while classes and home visits were in session	0
c. Of these, the number that were classroom teachers who left the program	1

	# of staff
B.18 Of the number of education and child development staff that left, the number that left for the following primary reason:	
a. Higher compensation	0
1. Of these, the number that moved to state pre-k or other early childhood program	0
b. Retirement or relocation	1
c. Involuntary separation	0
d. Other (e.g., change in job field, reason not provided)	0
B.19 Number of vacancies during the program year that remained unfilled for a period of 3 months or longer	0

C. CHILD AND HEALTH SERVICES

HEALTH SERVICES

Health insurance – children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.1 Number of all children with health insurance	372	372
a. Of these, the number enrolled in Medicaid and/or CHIP	369	370
b. Of these, the number enrolled in state-only funded insurance (e.g., medically indigent insurance), private insurance, or other health insurance	3	2
C.2 Number of children with no health insurance	0	0

Health insurance - pregnant women (EHS programs)

	(1) # of pregnant women at enrollment	(2) # of pregnant women at end of enrollment
C.3 Number of pregnant women with at least one type of health insurance	0	0
a. Of these, the number enrolled in Medicaid	0	0
b. Of these, the number enrolled in state-only funded insurance (e.g., medically indigent insurance), private insurance, or other health insurance	0	0
C.4 Number of pregnant women with no health insurance	0	0

Accessible health care - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.5 Number of children with an ongoing source of continuous, accessible health care provided by a health care professional that maintains the child's ongoing health record and is not primarily a source of emergency or urgent care	372	372
a. Of these, the number of children that have accessible health care through a federally qualified Health Center, Indian Health Service, Tribal and/or Urban Indian Health Program facility	196	196

Accessible health care - pregnant women (EHS Programs)

	(1) # of pregnant women at enrollment	(2) # of pregnant women at end of enrollment
C.6 Number of pregnant women with an ongoing source of continuous, accessible health care provided by a health care professional that maintains their ongoing health record and is not primarily a source of emergency or urgent care	0	0

Medical services – children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.7 Number of children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care	280	328

	# of children
C.8. Number of children diagnosed with any chronic condition by a health care professional, regardless of when the condition was first diagnosed	17
a. Of these, the number who received medical treatment for their diagnosed chronic health condition	17

b. Specify the primary reason that children with any chronic condition diagnosed by a health care professional did not receive medical treatment:	# of children
1. No medical treatment needed	0
2. No health insurance	0
3. Parents did not keep/make appointment	0
4. Children left the program before their appointment date	0
5. Appointment is scheduled for future date	0
6. Other	0

C.9 Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed:	# of children
a. Autism spectrum disorder (ASD)	0
b. Attention deficit hyperactivity disorder (ADHD)	0
c. Asthma	7
d. Seizures	0
e. Life-threatening allergies (e.g., food allergies, bee stings, and medication allergies that may result in systemic anaphylaxis)	1
f. Hearing Problems	0
g. Vision Problems	7
h. Blood lead level test with elevated lead levels >5 g/dL	4
i. Diabetes	0

Body Mass Index (BMI) – children (HS and Migrant programs)

	# of children at enrollment
C.10 Number of children who are in the following weight categories according to the 2000 CDC BMI-for-age growth charts	
a. Underweight (BMI less than 5th percentile for child's age and sex)	6
b. Healthy weight (at or above 5th percentile and below 85th percentile for child's age and sex)	90
c. Overweight (BMI at or above 85th percentile and below 95th percentile for child's age and sex)	21
d. Obese (BMI at or above 95th percentile for child's age and sex)	25

Immunization services - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.11 Number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age	367	368
C.12 Number of children who have been determined by a health care professional to have received all immunizations possible at this time but who have not received all immunizations appropriate for their age	5	4
C.13 Number of children who meet their state's guidelines for an exemption from immunizations	0	0

Medical and wellbeing services – pregnant women (EHS programs)

	# of pregnant women
C.14 Indicate the number of pregnant women who received the following services while enrolled in EHS:	
a. Prenatal health care	0
b. Postpartum health care	0
c. Scheduled a newborn visit within two weeks after the infant's birth	0
d. A professional oral health assessment, examination, and/or treatment	0
e. Mental health interventions and follow up	0
f. Education on fetal development	0
g. Education on the benefits of breastfeeding	0
h. Education on the importance of nutrition	0
i. Education on infant care and safe sleep practices	0
j. Education on the risks of alcohol, drugs, and/or smoking	0
k. Facilitating access to substance abuse treatment (i.e., alcohol, drugs, and/or smoking)	0

Prenatal health – pregnant women (EHS programs)

	# of pregnant women
C.15 Trimester of pregnancy in which the pregnant women served were enrolled:	
a. 1st trimester (0-3 months)	0
b. 2nd trimester (3-6 months)	0
c. 3rd trimester (6-9 months)	0
C.16 Of the total served, the number whose pregnancies were identified as medically high risk by a physician or health care provider	0

Newborn visit - pregnant women(EHS programs)

	# of pregnant women
C.17 Indicate the number of pregnant women that received a newborn visit	
a. Within two weeks after the infant's birth	0
b. Between two to six weeks after the infant's birth	0
c. After six weeks following the infant's birth	0

ORAL HEALTH

Accessible dental care - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.18 Number of children with continuous, accessible oral care provided by an oral health care professional which includes access to oral health preventive care and oral treatment	137	207

	# of children
C.19 Number of children who received oral health preventive care during the program year	313
C.20 Number of all children who have completed a professional oral examination during the program year	207
a. Of these, the number of children diagnosed as needing oral treatment during the program year	40
1. Of these, the number of children who received oral treatment during the program year	11
b. Specify the primary reason that children who needed dental treatment did not receive it:	# of children
1. Health insurance doesn't cover oral treatment	0
2. No oral care available in local area	0
3. Medicaid not accepted by dentist	0
4. Dentists in the area do not treat 3- to 5-year-old children	0
5. Dentists in the area do not treat children below age 3	0
6. Parents did not keep/make appointment	0
7. Children left the program before their appointment date	5
8. Appointment is scheduled for future date	24
9. No transportation	0
10. Other	0

Mental health consultation

	# of staff
C.21 Total number of classroom teachers, home visitors, and family child care providers	31
a. Indicate the number of classroom teachers, home visitors, and family child care providers who received assistance from a mental health consultant through observation and consultation	8

DISABILITIES SERVICES

IDEA eligibility determination

	# of children
C.22 The total number of children referred for an evaluation to determine eligibility under the Individuals with Disabilities Education Act (IDEA) during the program year	31
a. Of these, the number who received an evaluation to determine IDEA eligibility	6
1. Of the children that received an evaluation, the number that were diagnosed with a disability under IDEA	4
2. Of the children that received an evaluation, the number that were not diagnosed with a disability under IDEA	2
1. Of these children, the number for which the program is still providing or facilitating individualized services and supports such as an individual learning plan or supports described under Section 504 of the Rehabilitation Act.	0

	# of children
b. Of these, the number who did not receive an evaluation to determine IDEA eligibility	25
	# of children
C.23 Specify the primary reason that children referred for an evaluation to determine IDEA eligibility did not receive it:	
a. The responsible agency assigned child to Response to Intervention (RTI)	0
b. Parent(s) refused evaluation	2
c. Evaluation is pending and not yet completed by responsible agency	23
d. Other	0

Preschool disabilities services (HS and Migrant programs)

	# of children
C.24 Number of children enrolled in the program who had an Individualized Education Program (IEP), at any time during the program year, indicating they were determined eligible by the LEA to receive special education and related services under the IDEA	21
a. Of these, the number who were determined eligible to receive special education and related services:	# of children
1. Prior to this program year	9
2. During this program year	12
b. Of these, the number who have not received special education and related services	0

Infant and toddler Part C early intervention services (EHS and Migrant programs)

	# of children
C.25 Number of children enrolled in the program who had an Individualized Family Service Plan (IFSP), at any time during the program year, indicating they were determined eligible by the Part C Agency to receive early intervention services under the IDEA	34
a. Of these, the number who were determined eligible to receive early intervention services:	# of children
1. Prior to this program year	25
2. During this enrollment year	9
b. Of these, the number who have not received early intervention services under IDEA	0

Preschool primary disabilities (HS and Migrant programs)

	(1) # of children determined to have this disability	(2) # of children receiving special services
C.26 Diagnosed primary disability:		
a. Health impairment (i.e., meeting IDEA definition of "other health impairment")	0	0
b. Emotional disturbance	0	0
c. Speech or language impairments	16	16
d. Intellectual disabilities	0	0
e. Hearing impairment, including deafness	0	0
f. Orthopedic impairment	0	0
g. Visual impairment, including blindness	0	0
h. Specific learning disability	0	0
i. Autism	5	5
j. Traumatic brain injury	0	0
k. Non-categorical/developmental delay	0	0
l. Multiple disabilities (excluding deaf-blind)	0	0

	(1) # of children determined to have this disability	(2) # of children receiving special services
m. Deaf-blind	0	0

EDUCATION AND DEVELOPMENT TOOLS/APPROACHES

Screening

	# of children
C.27 Number of all newly enrolled children since last year's PIR was reported	174
C.28 Number of all newly enrolled children who completed required screenings within 45 days for developmental, sensory, and behavioral concerns since last year's PIR was reported	169
a. Of these, the number identified as needing follow-up assessment or formal evaluation to determine if the child has a disability	0

C.29 The instrument(s) used by the program for developmental screening
<i>Name/title</i>
ASQ (all editions)

Assessment

C.30 Approach or tool(s) used by the program to support ongoing child assessment
<i>Name/title</i>
DRDP: Desired Results Developmental Profile (all editions)

Curriculum

C.31 Curriculum used by the program:
a. For center-based services
<i>Name/title</i>
Frog Street Infant
Creative Curriculum (PreSchool)
Frog Street Toddler
e. For building on the parents' knowledge and skill (i.e., parenting curriculum)
<i>Name/title</i>
Ready Rosie

Classroom and home visit observation tools

	Yes (Y) / No (N)
C.32 Does the program routinely use classroom or home visit observation tools to assess quality?	Yes

C.33 If yes, classroom and home visit observation tool(s) used by the program:
a. Center-based settings
<i>Name/title</i>
Classroom Assessment Scoring System (CLASS: Infant, Toddler, or Pre-K)

FAMILY AND COMMUNITY PARTNERSHIPS

Number of families

	# of families at enrollment
C.34 Total number of families:	306
a. Of these, the number of two-parent families	200
b. Of these, the number of single-parent families	106
C.35 Of the total number of families, the number in which the parent/guardian figures are best described as:	
a. Parent(s) (e.g., biological, adoptive, stepparents)	306
1. Of these, the number of families with a mother only (biological, adoptive, stepmother)	105
2. Of these, the number of families with a father only (biological, adoptive, stepfather)	1
b. Grandparents	0
c. Relative(s) other than grandparents	0
d. Foster parent(s) not including relatives	0
e. Other	0

Parent/guardian education

	# of families at enrollment
C.36 Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s):	
a. An advanced degree or baccalaureate degree	11
b. An associate degree, vocational school, or some college	35
c. A high school graduate or GED	153
d. Less than high school graduate	107

Employment, Job Training, and School

	# of families at enrollment
C.37 Total number of families in which:	
a. At least one parent/guardian is employed, in job training, or in school at enrollment	268
1. Of these families, the number in which one or more parent/guardian is employed	268
2. Of these families, the number in which one or more parent/guardian is in job training (e.g., job training program, professional certificate, apprenticeship, or occupational license)	0
3. Of these families, the number in which one or more parent/guardian is in school (e.g., GED, associate degree, baccalaureate, or advanced degree)	0
b. Neither/No parent/guardian is employed, in job training, or in school at enrollment (e.g., unemployed, retired, or disabled)	38

	# of families at end of enrollment
C.38 Total number of families in which:	
a. At least one parent/guardian is employed, in job training, or in school at end of enrollment	288
1. Of these families, the number of families that were also counted in C.37.a (as having been employed, in job training, or in school at enrollment)	252
2. Of these families, the number of families that were also counted in C.37.b (as having not been employed, in job training, or in school at enrollment)	36
b. Neither/No parent/guardian is employed, in job training, or in school at end of enrollment (e.g., unemployed, retired, or disabled)	2
1. Of these families, the number of families that were also counted in C.37.a	2
2. Of these families, the number of families that were also counted in C.37.b	0

	# of families at enrollment
C.39 Total number of families in which:	
a. At least one parent/guardian is a member of the United States military on active duty	0
b. At least one parent/guardian is a veteran of the United States military	1

Federal or other assistance

	# of families at enrollment	# of families at end of enrollment
C.40 Total number of families receiving any cash benefits or other services under the Federal Temporary Assistance to Needy Families (TANF) Program	11	11
C.41 Total number of families receiving Supplemental Security Income (SSI)	2	2
C.42 Total number of families receiving services under the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	284	284
C.43 Total number of families receiving benefits under the Supplemental Nutrition Assistance Program (SNAP), formerly referred to as Food Stamps	154	154

Family services

	# of families
C.44 The number of families that received the following program service to promote family outcomes:	
a. Emergency/crisis intervention (e.g., meeting immediate needs for food, clothing, or shelter)	5
b. Housing assistance (e.g., subsidies, utilities, repairs)	9
c. Asset building services (e.g., financial education, debt counseling)	36
d. Mental health services	4
e. Substance misuse prevention	0
f. Substance misuse treatment	0
g. English as a Second Language (ESL) training	12
h. Assistance in enrolling into an education or job training program	30
i. Research-based parenting curriculum	225
j. Involvement in discussing their child's screening and assessment results and their child's progress	272
k. Supporting transitions between programs (i.e., EHS to HS, HS to kindergarten)	257
l. Education on preventive medical and oral health	103
m. Education on health and developmental consequences of tobacco product use	42
n. Education on nutrition	128
o. Education on postpartum care (e.g., breastfeeding support)	4
p. Education on relationship/marriage	0
q. Assistance to families of incarcerated individuals	0
C.45 Of these, the number of families who were counted in at least one of the services listed above	302

Father engagement

	# of father/ father figures
C.46 Number of fathers/father figures who were engaged in the following activities during this program year:	
a. Family assessment	55
b. Family goal setting	55
c. Involvement in child's Head Start child development experiences (e.g., home visits, parent-teacher conferences, etc.)	98
d. Head Start program governance, such as participation in the Policy Council or policy committees	2
e. Parenting education workshops	68

Homelessness services

	# of families
C.47 Total number of families experiencing homelessness that were served during the enrollment year	0
	# of children
C.48 Total number of children experiencing homelessness that were served during the enrollment year	0

	# of families
C.49 Total number of families experiencing homelessness that acquired housing during the enrollment year	0

Foster care and child welfare

	# of children
C.50 Total number of enrolled children who were in foster care at any point during the program year	0
C.51 Total number of enrolled children who were referred to Head Start/Early Head Start services by a child welfare agency	1

REPORTING INFORMATION

PIR Report Status	Started
Last Update Date	08/29/2024

MBNA America Business Card
 Credit Card Charges
October / octubre 2024 Statement
Maritza Gomez / Fresno Migrant Head Start

Date of Transaction	Purchase Order #	Name of Vendor	Description	Amount	Account Charged	Receipt
09/04/2024	NA	Hilton	Hotel reservation hold	-\$168.13	330.0-6714-3.3-000-00 50%	No
09/04/2024	NA	Hilton	Hotel reservation hold	-\$168.13	330.0-6714-3.3-000-00 50%	No
09/10/2024	26620	SJCOE - Edjoin	Job Recruitment website fees	\$300.00	331.0-6312-000-00	Yes
09/11/2024	NA	Chipotle	FMHS PC Meal	\$88.40	331.0-7116-3.3-000-00	Yes
09/13/2024	NA	Ilikai Hotel	Hotel reservation hold – Family Engagement Conf.	\$152.76	330.0-6742-3.3-000-00	No
09/13/2024	NA	Ilikai Hotel	Hotel reservation hold - Family Engagement Conf.	\$152.76	330.0-6742-3.3-000-00	No
09/13/2024	NA	Ilikai Hotel	Hotel reservation hold - Family Engagement Conf.	\$152.76	330.0-6742-3.3-000-00	No
09/17/2024	NA	Barnes Welding Supply	Propane refill for forklift	\$12.83	331.0-6044-3.3-000-00 29%	Yes
09/17/2024	NA	Office Depot	Office items	\$95.41	331.0-6110-3.3-000-00	Yes
09/17/2024	NA	Office Depot	Printer Ink	\$36.72	331.0-6112-3.3-000-00 30%	Yes
09/21/2024	NA	Zoom	Video Conferencing system	\$15.99	331.0-6130-3.3-000-00	Yes
09/23/2024	NA	Lyft	Transportation from airport to hotel (Fall Leadership conf.)	\$15.48	331.0-6130-3.3-000-00 50%	Yes
09/23/2024	NA	Amazon	Pocketalk – translation device	\$97.70	331.0-6130-3.3-000-00 30%	
09/23/2024	NA	Lyft	Transportation from airport to hotel (Fall Leadership conf.)	\$6.86	331.0-6130-3.3-000-00 50%	Yes
09/28/2024	NA	Lyft	Transportation from airport to hotel (Fall Leadership conf.)	\$10.00	331.0-6130-3.3-000-00 50%	Yes
10/02/2024	26866	Passion Planner	Planners for Office Staff	\$192.35	331.0-6130-3.3-000-00	Yes
10/03/2024	NA	Vengage.com	Monthly subscription for flyer software	\$7.35	331.0-6130-3.3-000-00 30%	No
TOTAL				\$1,001.11		

Comments: I certify that the items and charges above are true and correct and that the charges inquired have been for business purposes only. Receipts are attached (if available).

 Maritza Gomez, Head Start Director

 Date

Free Grant Head Start
 Budget Actual (331 Basic)
 Period Ending September 30, 2024

Account Description	Grant Budget	Current	Current Mth	Prior Mth	% Spent	Encumbered	YTD Actual +	
		Period	YTD	YTD			Encumbered	Budget Balance
REVENUES								
4110 GRANT INCOME-FEDERAL	6,566,001.00	658,691.87	658,691.87		10.03%	25,886.66	684,578.53	5,881,422.47
4130 GRANT INCOME-AREA	0.00	0.00			0.00%	0.00	0.00	0.00
4210 DONATIONS	0.00	0.00			0.00%	0.00	0.00	0.00
4220 IN KIND CONTRIBUTIONS	1,662,173.00	107,580.99	107,580.99		6.47%	0.00	107,580.99	1,554,592.01
4330- SALE OF ASSETS	0.00	0.00			0.00%	0.00	0.00	0.00
4390 MISC INCOME	0.00	0.00			0.00%	0.00	0.00	0.00
TOTAL REVENUES	8,228,174.00	766,272.86	766,272.86		9.31%	25,886.66	792,159.52	7,436,014.48
5010 SALARIES & WAGES	6A 3,733,795.00	404,490.58	404,490.58		10.83%		404,490.58	3,329,304.42
5012- DIRECTOR'S SALARY	6A 0.00	0.00			0.00%		0.00	0.00
5019- SALARIES & WAGES C19	6A 0.00	0.00			0.00%		0.00	0.00
5020 ACCRUED VACATION PAY	6A 233,685.00	25,153.40	25,153.40		10.76%		25,153.40	208,531.60
5112 HEALTH INSURANCE	6B 241,076.00	27,081.36	27,081.36		11.23%		27,081.36	213,994.64
5114 WORKER'S COMPENSATION	6B 112,264.00	12,867.87	12,867.87		11.46%		12,867.87	99,396.13
5115- Worker's Compensation C19	6B 0.00	0.00			0.00%		0.00	0.00
5116 PENSION	6B 281,464.00	27,733.45	27,733.45		9.85%		27,733.45	253,730.55
5117- Pension C19	6B 0.00	0.00			0.00%		0.00	0.00
5121- FICA C19	6B 0.00	0.00			0.00%		0.00	0.00
5122 FICA	6B 305,126.00	31,421.59	31,421.59		10.30%		31,421.59	273,704.41
5124 SUI	6B 45,376.00	305.39	305.39		0.67%		305.39	45,070.61
5125- DIRECTOR'S FRINGE	6B 0.00	0.00			0.00%		0.00	0.00
5130 ACCRUED VACATION FRINGE	6B 19,098.00	1,924.33	1,924.33		10.08%		1,924.33	17,173.67
6714 STAFF TRAVEL-OUT OF AREA	6C 0.00	0.00			0.00%		0.00	0.00
6722 PER DIEM - STAFF	6C 0.00	0.00			0.00%		0.00	0.00
6221 EQUIPMENT OVER > \$5000	6D 0.00	0.00			0.00%		0.00	0.00
6110 OFFICE SUPPLIES	6E 20,000.00	51.90	51.90		0.26%	822.39	874.29	19,125.71
6112 DATA PROCESSING SUPPLIES	6E 95,000.00	7,643.04	7,643.04		8.05%	1,601.01	9,244.05	85,755.95
6121 FOOD	6E 10,000.00	143.19	143.19		1.43%		143.19	9,856.81
6122 KITCHEN SUPPLIES	6E 7,500.00	189.74	189.74		2.53%	204.54	394.28	7,105.72
6130 PROGRAM SUPPLIES	6E 73,000.00	12,408.20	12,408.20		17.00%	17,660.95	30,069.15	42,930.85
6134 INSTRUCTIONAL SUPPLIES	6E 5,000.00	0.00			0.00%		0.00	5,000.00
6140 CUSTODIAL SUPPLIES	6E 12,000.00	286.59	286.59		2.39%		286.59	11,713.41
6142 LINEN/LAUNDRY	6E 0.00	0.00			0.00%		0.00	0.00
6143 FURNISHINGS	0.00	4,388.08	4,388.08		0.00%		4,388.08	(4,388.08)
6170 POSTAGE & SHIPPING	6E 710.00	27.10	27.10		3.82%		27.10	682.90
6132 MEDICAL & DENTAL SUPPLIES	6H 1,000.00	2,260.64	2,260.64		226.06%	3,438.57	5,699.21	(4,699.21)
6150 UNIFORM RENTAL/PURCHASE	6H 0.00	0.00			0.00%		0.00	0.00
6180 EQUIPMENT RENTAL	6H 40,000.00	1,940.53	1,940.53		4.85%		1,940.53	38,059.47
6181 EQUIPMENT MAINTENANCE	6H 30,000.00	530.51	530.51		1.77%		530.51	29,469.49
6212 EQUIPMENT PURCHASES < \$500	6H 0.00	0.00			0.00%		0.00	0.00
6214 EQUIPMENT OVER > 500	6H 0.00	0.00			0.00%		0.00	0.00
6216 EQUIPMENT OVER > \$1000	6H 0.00	0.00			0.00%		0.00	0.00
6231 BUILDING RENOVATION	6H 0.00	0.00			0.00%		0.00	0.00
6232 BUILDING IMPROVEMENTS	6H 0.00	0.00			0.00%		0.00	0.00
6310 PRINTING & PUBLICATIONS	6H 15,000.00	0.00			0.00%		0.00	15,000.00
6312 ADVERTISING & PROMOTION	6H 0.00	0.00			0.00%		0.00	0.00
6320 TELEPHONE	6H 150,000.00	8,959.12	8,959.12		5.97%		8,959.12	141,040.88
6410 RENT	6H 150,907.00	13,276.51	13,276.51		8.80%		13,276.51	137,630.49
6420 UTILITIES/ DISPOSAL	6H 90,000.00	7,988.43	7,988.43		8.88%		7,988.43	82,011.57
6432 BUILDING REPAIRS/ MAINTE	6H 100,000.00	1,131.78	1,131.78		1.13%		1,131.78	98,868.22
6433 GROUNDS MAINTENANCE	6H 35,000.00	2,826.64	2,826.64		8.08%		2,826.64	32,173.36
6436 PEST CONTROL	6H 8,000.00	667.98	667.98		8.35%		667.98	7,332.02
6437 BURGLAR & FIRE ALARM	6H 5,500.00	398.50	398.50		7.25%		398.50	5,101.50
6440 PROPERTY INSURANCE	6H 25,000.00	2,180.38	2,180.38		8.72%		2,180.38	22,819.62
6520 CONSULTANTS	6H 25,000.00	0.00			0.00%		0.00	25,000.00
6522 CONSULTANT EXPENSES	6H 1,500.00	0.00			0.00%		0.00	1,500.00
6524 CONTRACTS	6H 15,000.00	0.00			0.00%		0.00	15,000.00

Fresno Migrant Head Start
 Budget to Actual (331 Basic)
 Period Ending September 30, 2024

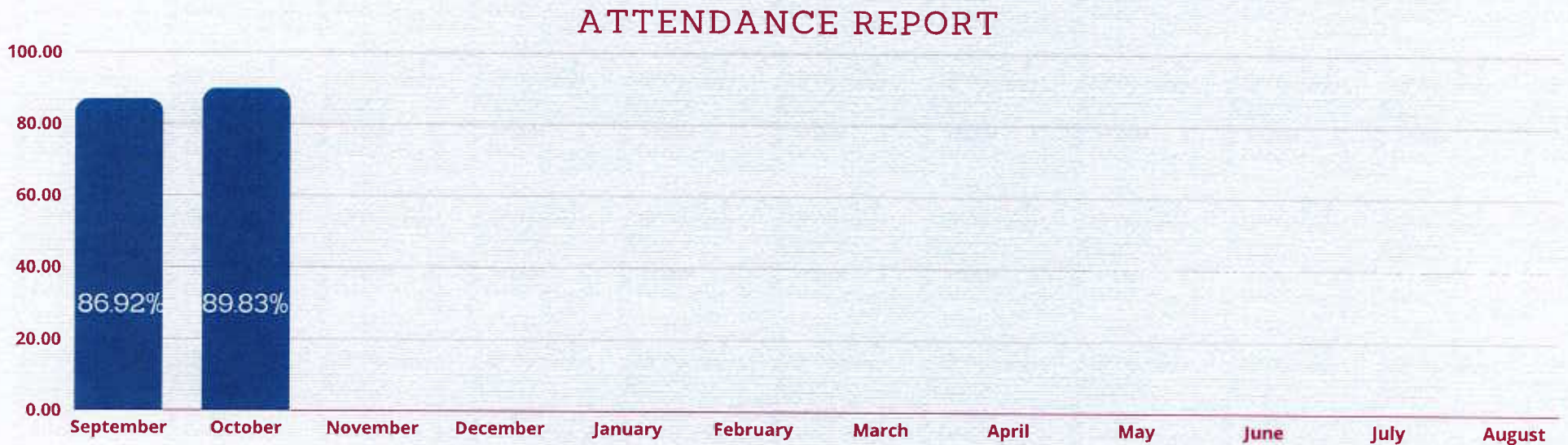
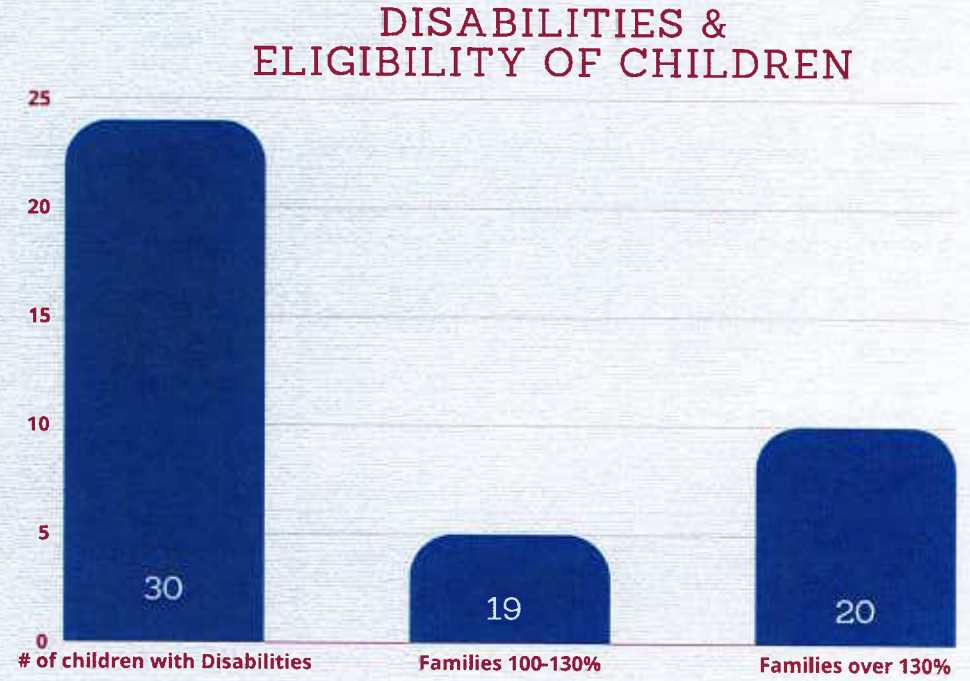
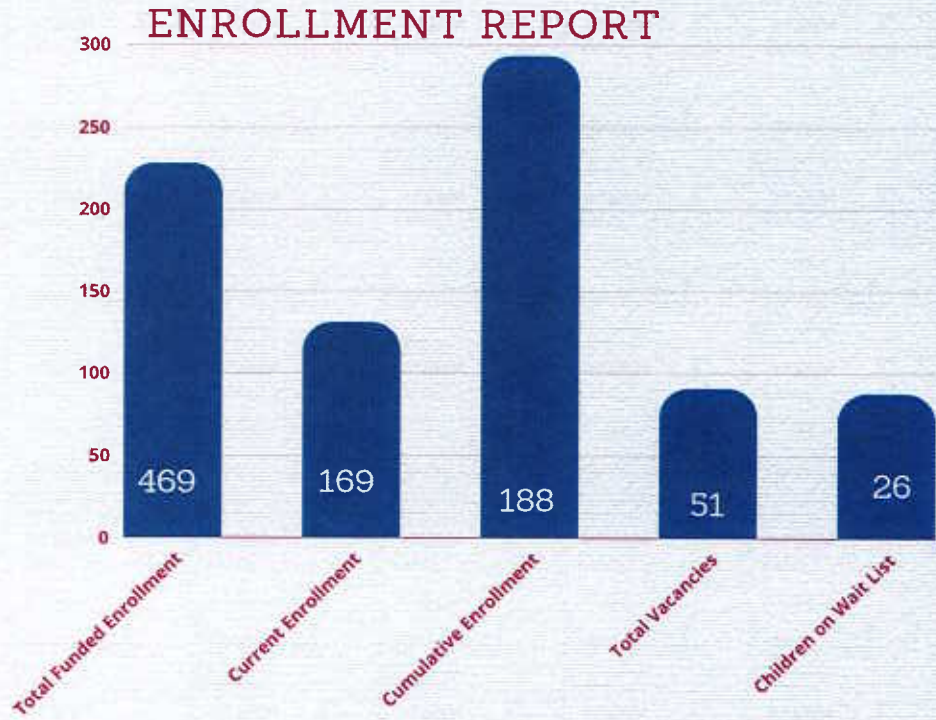
Account Description	Grant Budget	Current Period	Current Mth YTD	Prior Mth YTD	% Spent	Encumbered	YTD Actual + Encumbered	Budget Balance
6530 LEGAL	6H 5,000.00	0.00			0.00%		0.00	5,000.00
6540 CUSTODIAL SERVICES	6H 0.00	990.00	990.00		0.00%		990.00	(990.00)
6555 MEDICAL SCREENING/DEAT/S	6H 1,000.00	0.00			0.00%		0.00	1,000.00
6562 MEDICAL EXAM	6H 0.00	0.00			0.00%		0.00	0.00
6564 MEDICAL FOLLOW-UP	6H 0.00	0.00			0.00%		0.00	0.00
6566 DENTAL EXAM	6H 0.00	0.00			0.00%		0.00	0.00
6568 DENTAL FOLLOW-UP	6H 0.00	0.00			0.00%		0.00	0.00
6610 GAS & OIL	6H 12,000.00	1,338.22	1,338.22		11.15%		1,338.22	10,661.78
6620 VEHICLE INSURANCE	6H 30,000.00	2,187.59	2,187.59		7.29%		2,187.59	27,812.41
6630 VEHICLE LICENSE AND FEES	6H 0.00	0.00			0.00%		0.00	0.00
6640 VEHICLE REPAIR & MAINTENANCE	6H 20,000.00	209.40	209.40		1.05%		209.40	19,790.60
6712 STAFF TRAVEL-LOCAL	6H 12,000.00	229.61	229.61		1.91%		229.61	11,770.39
6724 PER DIEM - PARENT	6H 0.00	0.00			0.00%		0.00	0.00
6730 VOLUNTEER TRAVEL	6H 0.00	0.00			0.00%		0.00	0.00
6742 TRAINING - STAFF	6H 1,000.00	0.00			0.00%		0.00	1,000.00
6744 TRAINING - VOLUNTEER	6H 0.00	0.00			0.00%		0.00	0.00
6745 TRAINING - PARTICIPANTS/CLIENTS	6H 0.00	0.00			0.00%		0.00	0.00
6746 TRAINING - PARENT	6H 0.00	0.00			0.00%		0.00	0.00
6748 EDUCATION REIMBURSEMENT	6H 10,000.00	0.00			0.00%		0.00	10,000.00
6750 FIELD TRIPS	6H 0.00	0.00			0.00%		0.00	0.00
6820 INTEREST EXPENSE	6H 0.00	0.00			0.00%		0.00	0.00
6832 LIABILITY INSURANCE	6H 600.00	41.17	41.17		6.86%		41.17	558.83
6834 STUDENT ACTIVITY INSURAN	6H 1,086.00	0.00			0.00%		0.00	1,086.00
6840 PROPERTY TAXES	6H 5,200.00	0.00			0.00%		0.00	5,200.00
6850 FEES & LICENSES	6H 25,000.00	0.00			0.00%		0.00	25,000.00
6851 CPR FEES	6H 0.00	0.00			0.00%		0.00	0.00
6852 FINGER PRINTING	6H 700.00	0.00			0.00%		0.00	700.00
6860 DEPRECIATION EXPENSE	6H 0.00	0.00			0.00%		0.00	0.00
6870 EMPLOYEE RECOGNITION	6H 0.00	0.00			0.00%		0.00	0.00
6875- EMPLOYEE HEALTH & WELFARE	6H 6,545.00	0.00			0.00%		0.00	6,545.00
6892 CASH SHORT/OVER	6H 0.00	0.00			0.00%		0.00	0.00
7110 PARENT ACTIVITIES	6H 600.00	73.98	73.98		12.33%		73.98	526.02
7111- PARENT MILEAGE	6H 0.00	223.77	223.77		0.00%		223.77	(223.77)
7112 PARENT INVOLVEMENT	6H 600.00	0.00			0.00%		0.00	600.00
7114 PC ALLOWANCE	6H 0.00	180.00	180.00		0.00%		180.00	(180.00)
7116 PC FOOD	6H 0.00	0.00			0.00%		0.00	0.00
8110 INKIND SALARIES	1,437,024.00	93,922.41	93,922.41		6.54%		93,922.41	1,343,101.59
8120 INKIND RENT	217,266.00	13,658.58	13,658.58		6.29%		13,658.58	203,607.42
8130 INKIND OTHER	7,883.00	0.00			0.00%		0.00	7,883.00
9010 INDIRECT EXPENSE	6J 547,669.00	54,941.30	54,941.30		10.03%	2,159.20	57,100.50	490,568.50
TOTAL EXPENSES	8,228,174.00	766,272.86	766,272.86	0.00	9.31%	25,886.66	792,159.52	7,436,014.48
CHANGE IN NET ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

	TOTAL YTD	9.1%
	INDIRECT EXP	INDIRECT EXP
Prior Mth	0.00	0.00
Curr Mth	603,750.57	54,941.30

Administrative	
YTD Expense	664,305.14
YTD Inkind	107,580.99
	<hr/>
YTD Admin	66,680.00
YTD %	8.64%



Fresno Migrant Seasonal Head Start Monthly Enrollment Report October 2024



COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY
FRESNO MIGRANT HEAD START FOOD PROGRAM
INCOME CALCULATIONS
September-2024

FREE MEALS	179
REDUCED	-
BASE	-
TOTAL	179

PERCENTAGES:

FREE	100.0000%
REDUCED	0.0000%
BASE	0.0000%
TOTAL	100.0000%

MEAL	#		%		RATE		
BREAKFAST:	2,796	X	100.0000%	X	\$2.3700	=	\$6,626.52
LUNCH:	2,748	X	100.0000%	X	\$4.4300	=	\$12,173.64
SUPPLEMENTS:	2,422	X	100.0000%	X	\$1.2100	=	\$2,930.62

	7,966				
		TOTAL FEDERAL REIMBURSEMENT			\$21,730.78

CASH IN LIEU:		LUNCHES X \$0.3000			\$824.40
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TOTAL REIMBURSEMENT	\$22,555.18
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STATE REIMBURSEMENTS: MEAL DESCRIPTION	MEALS		STATE RATE			
TOTAL BREAKFAST	2,796	X	\$0.2160	X	100%	\$603.94
TOTAL LUNCHES	2,748	X	\$0.2160	X	100%	\$593.57

TOTAL STATE REIMBURSEMENT	\$1,197.51
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TOTAL OF FEDERAL & STATE REIMBURESMENTS:	\$23,752.69
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ACF Administración para Niños y Familias	DEPARTAMENTO DE SALUD Y SERVICIOS HUMANOS DE LOS ESTADOS UNIDOS	
	1. Núm. de registro: ACF-OHS- IM-24-04	2. Fecha de emisión: 21 de octubre de 2024
	3. Oficina originaria: Oficina de Head Start	
	4. Palabras clave: Instalaciones; Depreciación; Bienes inmuebles	

Memorando de Información

A: Destinatarios de subvenciones de Head Start y agencias delegadas

TEMA: Guía para las instalaciones

INFORMACIÓN:

La Oficina de Head Start (OHS, sigla en inglés) se compromete a prestar servicios que se llevan a cabo en [instalaciones](#) de calidad, con entornos de aprendizaje seguros, tanto en el interior, como al aire libre. Este Memorando de Información (IM, sigla en inglés) tiene como objetivo apoyar a los destinatarios para que comprendan el proceso de solicitud y financiamiento de Head Start, para las actividades que se llevan a cabo en las instalaciones. La OHS proporciona esta orientación de conformidad con las [Normas de Desempeño del Programa Head Start recientemente actualizadas](#) (las Normas de Desempeño), publicadas el 21 de agosto de 2024.

Este IM sustituye al ACF-IM-HS-17-01.

Gracias por su labor en favor de los niños y las familias de Head Start.

Atentamente,

/ Khari M. Garvin /

Khari M. Garvin
Director
Oficina de Head Start

Vea el [Anexo de la Guía de las instalaciones](#)

ACF Administración para Niños y Familias	DEPARTAMENTO DE SALUD Y SERVICIOS HUMANOS DE LOS ESTADOS UNIDOS	
	1. Núm. de registro: ACF-OHS- PI-24-06	2. Fecha de emisión: 31 de octubre de 2024
	3. Oficina originaria: Oficina de Head Start	
	4. Palabras clave: fuerza laboral de Head Start; salario; beneficios; salud mental; mejora de la calidad	

INSTRUCCIÓN DEL PROGRAMA

PARA: Todos los destinatarios de las subvenciones de Head Start Preschool y Early Head Start

ASUNTO: Disposición final sobre el apoyo a la fuerza laboral y a una programación uniforme y de calidad de Head Start: actualizaciones técnicas

INFORMACIÓN:

El 21 de agosto de 2024, la Administración para Niños y Familias (ACF, sigla en inglés) publicó una disposición final en el Registro Federal, sobre el [apoyo a la fuerza laboral y a una programación uniforme y de calidad de Head Start \(en inglés\)](#). La disposición actualiza las Normas de Desempeño del Programa Head Start (las Normas de Desempeño) para aumentar el apoyo y la estabilidad de la fuerza laboral de Head Start. Los cambios también mejoran la calidad de los servicios que los programas Head Start brindan a los niños y las familias.

Esta Instrucción del Programa (PI, sigla en inglés) señala algunas actualizaciones técnicas de la [ACF-OHS-PI-24-05](#), la cual resume la disposición final y describe los cambios a las Normas de Desempeño. Estas actualizaciones técnicas son correcciones menores por errores tipográficos u omisiones que no cambian sustancialmente las políticas descritas en la disposición final.

En primer lugar, esta PI aclara que la fecha de vigencia de la disposición final figuraba incorrectamente como la fecha de publicación, 21 de agosto de 2024. La fecha de vigencia debería haber sido el 21 de octubre de 2024, para cumplir con el retraso de 60 días requerido por la Ley de Revisión del Congreso.

La notificación relacionada con la fecha de vigencia no cambia ninguna de las fechas de cumplimiento especificadas en la disposición. Los destinatarios de las subvenciones pueden seguir implementando nuevos ajustes a partir de la fecha de publicación, 21 de agosto de 2024. Esto incluye una medida que permite a los programas ajustar los ingresos brutos de una familia para tener en cuenta los costos excesivos de vivienda con el fin de determinar la elegibilidad para los servicios de Head Start ([45 CFR §1302.12\(i\)\(1\)\(ii\)](#)), así como los relacionados con los requisitos de calificación para los consultores de salud mental ([45 CFR §1302.91\(e\)\(8\)\(ii\)](#)) y la actualización anual de la evaluación comunitaria ([45 CFR §1302.11\(b\)\(5\)](#)). Los programas

podieron comenzar a utilizar estos ajustes desde el comienzo del año programático 2024–2025 actual y esto se mantiene sin cambios.

En esta PI también se señalan otras dos actualizaciones técnicas del texto reglamentario. De forma inadvertida se incluyó en la disposición final una cita incorrecta en los requisitos para los servicios de asociación con las familias y se omitió la fecha de cumplimiento del 1 de agosto de 2028 para los requisitos de beneficios para el personal. El 31 de octubre de 2024 se publicó en el [Registro Federal \(en inglés\)](#) una corrección formal para ambos errores.

La Oficina de Head Start (OHS) continuará proporcionando [dirección, orientación y recursos](#) para ayudar a los programas Head Start a entender e implementar los cambios de las Normas de Desempeño.

Gracias por su labor en favor de los niños y las familias.

Atentamente,

/ Khari M. Garvin /

Khari M. Garvin
Director (en inglés)
Oficina de Head Start