



Community Action Partnership of Madera County, Inc. Board of Directors Meeting

Agenda

**Thursday, May 8, 2025
CAPMC Conference Room 1 / 1a
1225 Gill Avenue
Madera, CA 93637
5:30 pm**

Supporting documents relating to the items on this agenda that are not listed as “Closed Session” are available for inspection during the normal business hours at Community Action Partnership of Madera County, Inc., 1225 Gill Avenue, Madera, CA 93637.

Supporting documents relating to the items on the agenda that are not listed as “Closed Session” may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.

Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Kelly Ryan

PLEDGE OF ALLEGIANCE – Judge Eric LiCalsi, *Chairperson*

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for

consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

B-2 ADOPTION OF AGENDA: Adoption of agenda as presented or with approved additions.

C. TRAINING/ADVOCACY ISSUES

None

D. CONSENT ITEMS

All items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – April 10, 2025.

D-2 Review and consider approving the Minutes for the Madera Regional & Early Head Start Policy Council Committee Meeting – March 6, 2025

D-3 Review and consider accepting the Bank of America Credit Card Statements:

- February 2025
- March 2025

D-4 Review and consider accepting the America Express and All Other Credit Card Statements:

- January 2025
- February 2025
- March 2025
- April 2025

D-5 Review and consider approving the following **Madera Regional Head Start** Reports:

- Monthly Enrollment Report – March 2025
- In-Kind Report – February 2025
- CACFP Program Report – February and March 2025

D-6 Review and consider approving the following **Madera Regional Early Head Start** Reports:

- Monthly Enrollment Report – March 2025
- In-Kind Report – February 2025

D-7 Review the Child Care Alternative Payment and Resource & Referral Program Report for May 2025. (Informational Only).

D-8 Review the Community Services Program Report for April 2025. (Informational Only).

D-9 Review the Homeless Engagement for Living Program (H.E.L.P) Center Report for January 2025. (Informational Only).

D-10 Review the Victim Services April Awareness Events 2025. (Informational Only)

E. DISCUSSION ITEMS

- E-1 Review and consider approving the Community Action Partnership of Madera County 2024-2025 CSPP Budget Revisions to Stanislaus County Office of Education. Comparison Budgets included.
- E-2 Review and consider approving the proposal to provide a Retention Stipend to Head Start, Early Head Start, and Migrant Seasonal Head Start Staff.
- E-3 Review and consider approving the submission of the CAPMC Welfare Benefit 2024 Form 5500 tax return by the Chief Financial Officer.
- E-4 Review and consider approving the Workers' Compensation coverage under Service American Indemnity Company and broker's consulting fee.
- E-5 Review and consider approving the CAPMC 2024 Impact Report.

F. ADMINISTRATIVE/COMMITTEE REPORTS TO THE BOARD OF DIRECTORS

- F-1 Finance Committee Report – None
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report – April 2025
- F-4 Financial Statements – March and April 2025
- F-5 Head Start Policy Council/Committee Reports
- F-6 Work Related Injury Report – April 2025
- F-7 CAPMC Board of Directors Attendance Report – April 10, 2025.
- F-8 Staffing Changes Report for April 1, 2025 – April 30, 2025

G. CLOSED SESSION

None

H. CORRESPONDENCE

- H-1 Flyer for CAPMC and Madera Food Bank Warehouse Parking Lot Miscellaneous Sale on Friday May 9, 2025, at 528 Noble Ave.

I. ADJOURN

I, Kelly Ryan, Executive Director Support / Grant Management and Compliance Administrator, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for May 8, 2025, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on May 2, 2025.

Kelly Ryan

Executive Director Support / Grant Management and Compliance Administrator