



Mission: Helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence.

Join Our Team!

We Are Hiring!

Community Action Partnership of Madera County

Title:	Food Service Worker/ Instructional Aide
Types:	Full-time; Seasonal 10 months
Location:	Madera, California
Pay Range:	\$18.21 - \$22.19 per hour
Benefits:	Medical/dental/vision/life, Employee Assistant Program, 403(b) retirement plan

How to Apply:

1. Visit. www.maderacap.org and complete the application and written skills assessment.
2. Fill out and submit the [application](#) and [written skills assessment](#) to employment@maderacap.org.

[CAPMC](#) is seeking a strategic and creative person to be responsible for assisting with the preparation, transporting, and serving of meals for children in a nutritious and sanitary manner in accordance with the Child Care Food Program and Head Start Performance Standards.

This individual must have the ability to:

- Make mathematical computation and keep accurate records.
- Follow standard recipes.
- Work effectively with children and parents; carry out oral and written directions; respect the confidentiality of program-related incidents and information; operate necessary program equipment.
- Maintain a positive classroom environment.
- Use Microsoft Outlook, Teams, 365 products.

This individual will demonstrate to possess the knowledge of:

- Child growth and development principles.
- Safe food handling.
- Basic knowledge of CPR/First Aid

Requirements/Qualifications:

- High School Diploma or GED.
- 3 Early Childhood Education (ECE) or Child Development (CD) units within 12 months of hire.
- Preparation of food for large groups in a school or restaurant setting.
- Volunteer time as a cook may be substituted for experience.
- Ensure yearly a minimum of 15 professional growth hours are completed and documented.

LICENSES / CERTIFICATES / PERMITS:

- Pass and hold a valid ServSafe Food Handler Certificate. Obtain within 12 months of hire.

General Physical Requirements:

- Exerting up to 30 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.
- Able to maintain regular, punctual attendance consistent with the Americans with Disabilities Act (ADA), Family Medical Leave Act (FMLA), California Family Rights Act (CFRA) and other federal, state and local standards.
- Able to perform the essential job functions consistent with the ADA, FMLA, CFRA and other federal, state and local standards.

Appointment will be contingent upon passing a pre-employment alcohol and drug screen, fingerprint clearance, and reference checks, pre-employment physical, immunization requirement, and TB test is required for Head Start funded positions.

CAPMC will consider qualified applicants with a criminal history pursuant to the California Fair Chance Act. You do not need to disclose your criminal history or participate in a background check until a conditional job offer is made to you. After making a conditional offer and running a background check, when CAPMC is concerned about conviction that is directly related to the job, you will be given the chance to explain the circumstances surrounding the conviction, provide mitigating evidence, or challenges the accuracy of the background report. Find out more about the Fair Chance Act by visiting calcivilrights.ca.gov/fair-chance-act/.

Affirmative Action / Equal Employment Opportunity / Drug Free Employer

Caring



Responsibility



Fairness



Respect



Citizenship



Trustworthiness

