



**Community Action Partnership of Madera County, Inc.
Board of Directors Meeting**

Agenda

**Thursday, November 13, 2025
CAPMC Conference Room 1 / 1a
1225 Gill Avenue
Madera, CA 93637
5:30 pm**

Supporting documents relating to the items on this agenda that are not listed as “Closed Session” are available for inspection during the normal business hours at Community Action Partnership of Madera County, Inc., 1225 Gill Avenue, Madera, CA 93637. Supporting documents relating to the items on the agenda that are not listed as “Closed Session” may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours. Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Mattie Mendez

PLEDGE OF ALLEGIANCE – Judge Eric LiCalsi, *Chairperson*

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for

consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

B-2 ADOPTION OF AGENDA: Adoption of agenda as presented or with approved additions.

C. TRAINING/ADVOCACY ISSUES

None

D. CONSENT ITEMS

All items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – October 9, 2025.

E. DISCUSSION ITEMS – All supporting documents will be distributed at the meeting

E-1 Review and approve the resolution to authorize the Executive Director to sign and submit the 2026 Low-Income Home Energy Assistance Program contract with the Department of Community Services & Development (CSD), upon its arrival.

E-2 Review and approve a resolution authorizing the Executive Director to act as the Authorized Agent to enter into Grant Subawards for “All Cal OES Programs,” and/or designees to sign all applications related to Cal OES for the 26-27 fiscal year.

E-3 Review and consider ratifying the submitted grant application to the California Office of Emergency Services (Cal OES), to operate the Unserved/Underserved Victim Advocacy and Outreach (UV) Program from January 1, 2026, through December 31, 2026, and authorize the Executive Director and/or designees to sign and submit any extensions and/or amendments during the funding period.

E-4 Adopt a Resolution to certify the approval of the Governing Board to enter into transaction and subsequent amendments with the California Department of Social Services (CDSS) for the purpose of providing child care and development services and to authorize the Executive Director to sign contract documents for Fiscal Year 2026-27.

E-5 Consider appointing Katherina Creek to serve as representative of the Madera/Mariposa Regional and Early Head Start Policy Committee on the CAPMC Board of Directors.

E-6 Review and discuss the attendance for Target Area Monroe/Washington as current Board Member has missed four consecutive meetings.

ADMINISTRATIVE/COMMITTEE REPORTS TO THE BOARD OF DIRECTORS

- F-1 Finance Committee Report – None
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report – October 2025
- F-4 Financial Statements – Summary only October 2025
- F-5 Head Start Policy Council/Committee Reports
- F-6 Work Related Injury Report – September 2025
- F-7 CAPMC Board of Directors Attendance Report – October 9, 2025

F. CLOSED SESSION

None

G. CORRESPONDENCE

- H-1 Victim Services Resource Fair November 14, 2025 at Courthouse Park 3:30 – 5:30 p.m.

H. ADJOURN

I, Mattie Mendez, Executive Director, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for October 9, 2025, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on October 3, 2025.

Mattie Mendez

Executive Director