



Community Action Partnership of Madera County, Inc. Board of Directors Meeting

Agenda

Thursday, January 8, 2026
CAPMC Conference Room 1/1A
1225 Gill Avenue,
Madera, CA 93637
5:30 pm

Supporting documents relating to the items on this agenda that are not listed as "Closed Session" are available for inspection during the normal business hours at Community Action Partnership of Madera County, Inc., 1225 Gill Avenue, Madera, CA 93637.

Supporting documents relating to the items on the agenda that are not listed as "Closed Session" may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.

Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Mattie Mendez

PLEDGE OF ALLEGIANCE – Judge Eric LiCalsi, *Chairperson*

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

B-2 ADOPTION OF THE AGENDA: Adoption of agenda as presented or with approved additions.

C. TRAINING/ADVOCACY ISSUES

None

D. CONSENT ITEMS

All items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

- D-1 Review and consider approving the Minutes of the Board of the Regular Board of Directors Meeting – December 11, 2025. Will be distributed at meeting.
- D-2 Review and consider accepting the Bank of America & Community West Bank Credit Card Statements:
 - December 2025
- D-3 Review and consider accepting the American Express and All Other Credit Card Statements:
 - None
- D-4 Ratify the submission of the application requesting continued funding from the California Department of Social Services – Child Care and Development Division (CCDD) for Fiscal Year 2026-27.
- D-5 Ratify the Executive Director to sign and submit the City of Madera Community Development Block Grant (CDBG) Housing Stabilization Program 2026 – 2027 application. Will be distributed at meeting.
- D-6 Review and consider ratifying the submission of the City of Madera Community Development Block Grant (CDBG) for the Fresno Madera Continuum of Care (FMCoC) Membership Application for 2026 – 2027. Will be distributed at meeting.
- D-7 Victim Services Monthly Report – December 2025
- D-8 Review the Child Care Alternative Payment Program and Resource & Referral Program Report for January 2026 (Informational Only).
- D-9 Child Advocacy Center Monthly Report – December 2025 (Informational Only).

E. DISCUSSION ITEMS – All supporting documents will be distributed at the meeting

- E-1 Review and consider accepting the auditor reports and the audited financial statements for the year ended June 30, 2025.

- E-2 Review and approve the agency-wide budget required by the CSBG Organizational Standards adopted by the State of California Community Services Division.
- E-3 Review and authorize renewal of the line of credit with West America Bank in the amount of \$200,000 that will mature on January 31, 2026.

F. ADMINISTRATIVE/COMMITTEE REPORTS TO THE BOARD OF DIRECTORS

- F-1 Finance Committee Report – January 2026
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report – None
- F-4 Financial Statements – Summary only – November and December 2025
- F-5 Head Start Policy Council/Committee Reports - None
- F-6 Work Related Injury Report – None
- F-7 Staffing Changes – None
- F-8 CAPMC Board of Directors Attendance Report – None

G. CLOSED SESSION

None

H. CORRESPONDENCE

- H-1 Human Trafficking Awareness Day Flyer

I. ADJOURN

I, Mattie Mendez, Executive Director, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for January 8, 2026, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on January 5, 2026.

Mattie Mendez

Executive Director