



## Community Action Partnership of Madera County, Inc. Board of Directors Meeting

### Agenda

Thursday, February 12, 2026  
CAPMC Conference Room 1/1A  
1225 Gill Avenue,  
Madera, CA 93637  
5:30 pm

*Supporting documents relating to the items on this agenda that are not listed as "Closed Session" are available for inspection during the normal business hours at Community Action Partnership of Madera County, Inc., 1225 Gill Avenue, Madera, CA 93637.*

*Supporting documents relating to the items on the agenda that are not listed as "Closed Session" may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.*

*Please visit [www.maderacap.org](http://www.maderacap.org) for updates.*

### CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Mattie Mendez

PLEDGE OF ALLEGIANCE – Judge Eric LiCalsi, *Chairperson*

#### A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

#### B. ADOPTION OF THE AGENDA

**B-1 ADDITIONS TO THE AGENDA:** Items identified after posting the agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

**B-2 ADOPTION OF THE AGENDA:** Adoption of agenda as presented or with approved additions.

**C. TRAINING/ADVOCACY ISSUES**

None

**D. CONSENT ITEMS**

All items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

- D-1 Review and consider approving the Minutes of the Board of the Regular Board of Directors Meeting – January 8, 2025.
- D-2 Review and consider approving the Minutes of the **Madera Migrant and Seasonal Head Start** Policy Council Committee Meeting – December 10, 2025.
- D-3 Review and consider approving the Minutes of the **Madera Regional and Early Head Start** Policy Council Committee Meeting – December 4, 2025.
- D-4 Review and consider accepting the Bank of America & Community West Bank Credit Card Statements:
- **January 2026**
- D-5 Review and consider accepting the American Express and All Other Credit Card Statements:
- **November, December 2025**
- D-6 Review and consider approving the following **Madera Migrant and Seasonal Head Start** Reports:
- In-Kind Report – December 2025
  - CACFP Program Report – November 2025 and December 2025
  - Program Information Report (PIR) – November 2025 and December 2025
- D-7 Review and consider approving the following **Madera Regional Head Start** Reports:
- In-Kind Report – December 2025
  - CACFP Program Report – November 2025 and December 2025
  - Program Information Report (PIR) – November 2025 and December 2025
- D-8 Review and consider approving the following **Madera Regional Early Head Start** Report:
- In-Kind Report – December 2025
  - Program Information Report (PIR) – November 2025 and December 2025
- D-9 Review and consider approving the following Fresno Migrant and Seasonal Head Start Reports:
- **Program Closed**

- D-10 Review and consider approving the 2025-2026 Bylaws for the Madera Regional and Early Head Start Policy Council.
- D-11 Review and complete the Annual Conflict of Interest Certification Form and Form 700 Statement of Economic Interest.
- D-12 Review the 2024-2025 CAPMC Madera Head Start Annual Report. (Informational Only).
- D-13 Review the Child Care Alternative Payment Program and Resource & Referral Program Report for February 2026 (Informational Only).
- D-14 Victim Services Report (Informational Only).

**E. DISCUSSION ITEMS – All supporting documents will be distributed at the meeting**

- E-1 Review and Approve the submission of the Community Action Partnership of Madera County's 2026-2027 (June 1, 2026 – May 31, 2027) Madera Head Start & Early Head Start Refunding Application to the Department of Health and Human Services, Administration for Children and Families, Region IX Head Start Program.
- E-2 Review and consider staff's request for the slot reduction and conversion of Head Start slots to Early Head Start slots effective program year 2026-2027.
- E-3 Review and approve Community Action Partnership of Madera County 2025-2026 Non Federal Share Comparison Budget Revisions to Stanislaus County Office of Education. Comparison Budgets included. A physical document will be submitted to Administration.
- E-4 Review and approve Community Action Partnership of Madera County 2025-2026 MHS Blended Comparison Budget Revisions to Stanislaus County Office of Education. Comparison Budgets included.
- E-5 Review and ratify Community Action Partnership of Madera County 2025-2026 Amendment #1 awarding additional ongoing CMIG-PY CDEs and respective basic funding, decreasing ongoing CMSS and increasing Start-up/Closedown.
- E-6 Review and consider accepting the proposed procurement and purchasing revisions to CAPMC's Accounting & Financial Policies and Procedures.
- E-7 Review and consider approving the updated agency Bylaws.

## **F. ADMINISTRATIVE/COMMITTEE REPORTS TO THE BOARD OF DIRECTORS**

- F-1 Finance Committee Report – None
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report – None
- F-4 Financial Statements – Summary only – November 2025, December 2025
- F-5 Head Start Policy Council/Committee Reports – None
- F-6 Work Related Injury Report – January 2026
- F-7 Staffing Changes – January 2026
- F-8 CAPMC Board of Directors Attendance Report – None

## **G. CLOSED SESSION**

None

## **H. CORRESPONDENCE**

- H-1 CSD Audit Transmittal Report (TR) 25-006 (FYE 6/30/2025)
- H-2 Teen Dating Violence Awareness Day Flyer

## **I. ADJOURN**

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I, Mattie Mendez, Executive Director, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for February 12, 2026, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on February 6, 2026.

**Mattie Mendez**

Executive Director