



Community Action Partnership of Madera County, Inc. Board of Directors Meeting

Agenda

Thursday, April 9, 2026
CAPMC Conference Room 1/1A
1225 Gill Avenue,
Madera, CA 93637
5:30 pm

Supporting documents relating to the items on this agenda that are not listed as “Closed Session” are available for inspection during the normal business hours at Community Action Partnership of Madera County, Inc., 1225 Gill Avenue, Madera, CA 93637.

Supporting documents relating to the items on the agenda that are not listed as “Closed Session” may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.

Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Kimberly Rojas-Perez

PLEDGE OF ALLEGIANCE – Judge Eric LiCalsi, *Chairperson*

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

B-2 ADOPTION OF THE AGENDA: Adoption of agenda as presented or with approved additions.

C. TRAINING/ADVOCACY ISSUES

None

D. CONSENT ITEMS

All items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

- D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – February 12, 2026.
- D-2 Review and consider approving the Minutes for the **Madera Migrant/Seasonal** Head Start Policy Council Committee Meeting – None.
- D-3 Review and consider approving the Minutes for the **Fresno Migrant/Seasonal** Head Start Policy Council Committee Meeting – October 8, 2025.
- D-4 Review and consider approving the Minutes for the **Madera Regional & Early** Head Start Executive Policy Council Committee Meeting – February 5, 2026.
- D-5 Review and consider accepting the Community West Bank Credit Card Statements:
- January, February, and March 2026
- D-6 Review and consider accepting the American Express & All Other Credit Card Statements:
- January 2026
- D-7 Review and consider approving the following **Madera Migrant and Seasonal Head Start** Reports:
- In-Kind Report – February 2026
 - CACFP Program Report – January and February 2026
 - Program Information Report (PIR) – February 2026
- D-8 Review and consider approving the following **Fresno Migrant and Seasonal Head Start** Reports:
- In-Kind Report – February 2026
 - CACFP Program Report – September, October, November, December 2025
 - Program Information Report – December 2025 and January 2026
- D-9 Review and consider approving the following **Madera Regional Head Start** Reports:
- In-Kind Report – February 2026
 - CACFP Program Report – February 2026
 - Program Information Report – January and February 2026

- D-10 Review and consider approving the following **Madera Regional Early Head Start Reports**:
- In-Kind Report – February 2026
 - CACFP Program Report – None
 - Program Information Report – January and February 2026
- D-11 Review and consider approving the 2025-2026 Goals and Objectives Updates for the Madera Head Start and Early Head Start Programs.
- D-12 Review and approve the reclassification of an existing staff member to the Executive Administrative Aide position.
- D-13 Consider ratifying the submission of the Kaiser Permanente Housing for Health IV Grant 2026 application.
- D-14 Review the Community Services Program Report for February 2026 (Informational Only).
- D-15 Review the HELP Center Report for March 2026 (Informational Only).
- D-16 Review the Child Care Alternative Payment Program and Resource & Referral Program Report for February and March 2026 (Informational Only).
- D-17 Victim Services CAC Monthly Report (Informational Only).

E. DISCUSSION ITEMS – All supporting documents will be distributed at the meeting

- E-1 Review and approve the filing of the tax and information returns of Community Action Partnership of Madera County, Inc. prepared by Hudson & Company, Inc. CPAs.
- E-2 Staff recommends that the Agency award its annual entity-wide financial and single audit for June 30, 2026 and the CAPMC 403(b) Retirement Plan for the Year Ended 12/31/2025 to Hudson & Company, Inc. Certified Public Accountants.
- E-3 Review and consider accepting the proposed records access revisions to CAPMC's Accounting & Financial Policies and Procedures.
- E-4 Review & consider approving the submission of CAPMC Fresno Migrant Seasonal Head Starts Basic Grant application. (September 1, 2026 - August 31, 2027).

- E-5 Review and consider approving the 2025-2026 Madera Head Start and Early Head Start Self-Assessment Results, Findings and Plan of Action for Recommendations.

F. ADMINISTRATIVE/COMMITTEE REPORTS TO THE BOARD OF DIRECTORS

- F-1 Finance Committee Report – None
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report – None
- F-4 Financial Statements – Summary only – February and March 2026 Head
- F-5 Start Policy Council/Committee Reports – None
- F-6 Work Related Injury Report – February 2026
- F-7 Staffing Changes – February and March 2026
- F-8 CAPMC Board of Directors Attendance Report

G. CLOSED SESSION

None

H. CORRESPONDENCE

- H-1 Head Start Funding Guidance Letter
- H-2 Head Start HSES Grantee 45 Day Monitoring
- H-3 Victim Services Walk a Mile 2026 Flyer
- H-4 Victim Services Child Abuse Awareness Month Resource Fair Flyer
- H-5 Victim Services National Crime Victims' Rights Week Flyer
- H-6 Victim Services Wear Teal Day for Sexual Assault Awareness Day Flyer
- H-7 Victim Services Wear Blue Day for Child Abuse Prevention Month Flyer
- H-8 Victim Services Report to the Board of Directors Quarterly Report
- H-9 VITA/TCE Site Review Sheet 2026

I. ADJOURN

I, Kimberly Rojas-Perez, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for April 9, 2026, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on March 30, 2026.

Kimberly Rojas-Perez
Executive Administration Aide