



Community Action Partnership of Madera County, Inc. Board of Directors Meeting

Agenda

Thursday, May 14, 2026
CAPMC Conference Room 1/1A
1225 Gill Avenue,
Madera, CA 93637
5:30 pm

Supporting documents relating to the items on this agenda that are not listed as “Closed Session” are available for inspection during the normal business hours at Community Action Partnership of Madera County, Inc., 1225 Gill Avenue, Madera, CA 93637.

Supporting documents relating to the items on the agenda that are not listed as “Closed Session” may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.

Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Kimberly Rojas-Perez

PLEDGE OF ALLEGIANCE – Judge Eric LiCalsi, *Chairperson*

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

B-2 ADOPTION OF THE AGENDA: Adoption of agenda as presented or with approved additions.

C. TRAINING/ADVOCACY ISSUES

None

D. CONSENT ITEMS

All items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

- D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – April 9, 2026.
- D-2 Review and consider approving the Minutes for the **Fresno Migrant/Seasonal** Head Start Policy Council Committee Meeting – April 8, 2026
- D-3 Review and consider accepting the Community West Bank Credit Card Statements:
 - January, February, March, and April 2026
- D-4 Review and consider accepting the American Express & All Other Credit Card Statements:
 - February and March 2026
- D-5 Review and consider approving the following **Fresno Migrant and Seasonal Head Start** Reports:
 - In-Kind Report – March 2026
- D-6 Review the Child Care Alternative Payment and Resource & Referral Program Monthly Reporting April 2026 (Informational Only).
- D-7 Review the HELP Center Report for April 2026 (Informational Only).
- D-8 Review the Victim Services Child Abuse Prevention Program update and the Quarterly Report 2026 (Informational Only).
- D-9 Review the Victim Services CAC Monthly Report (Informational Only).
- D-10 Review and approve Fresno Migrant/Seasonal Head Start's Updates on Policy #12 "Determining, Verifying, and Documenting Eligibility" and Selection Procedures for the 2026- 2027 program year.
- D-11 Review Fresno Migrant and Seasonal Head Start's 2024-2025 Annual Report.

E. DISCUSSION ITEMS – All supporting documents will be distributed at the meeting

- E-1 Authorize the Executive Director to sign and submit the 2026 SLIHEAP contract with the Department of Community Services &

Development (CSD).

E-2 Approve Workers' Compensation coverage under CompWest Insurance.
Approve broker's consulting Fee.

E-3 Review and consider accepting the 2025 Impact Report.

F. ADMINISTRATIVE/COMMITTEE REPORTS TO THE BOARD OF DIRECTORS

- F-1 Finance Committee Report – None
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report – None
- F-4 Financial Statements – Summary only – March and April 2026
- F-5 Head Start Policy Council/Committee Reports – None
- F-6 Work Related Injury Report – April 2026
- F-7 Staffing Changes – March, April, May 2026
- F-8 CAPMC Board of Directors Attendance Report – April 2026

G. CLOSED SESSION

None

H. CORRESPONDENCE

None

I. ADJOURN

I, Kimberly Rojas-Perez Executive Administrative Aide, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for May 14, 2026, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on May 8, 2026

Kimberly Rojas-Perez

Executive Administrative Aide

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
Regular Board of Directors Meeting
April 9, 2026
1225 Gill Ave, Madera, CA 93637

ACTION SUMMARY MINUTES

The Board of Directors meeting was called to order at 5:31 p.m. by Judge Eric LaCalsi

Members Present

Judge Eric LiCalsi
 David Hernandez
 Sheriff Tyson Pogue
 Vivian Garcia
 Councilmember Steve Montes
 Councilmember John Chavez
 Debi Bray
 Katherine Creek
 Donald Holley
 Martha Garcia
 Richard Gutierrez
 Diana Palmer

Members Absent

Deborah Martinez
 Supervisor Leticia Gonzalez
 Molly Hernandez
 Aurora Flores

Personnel Present

Donna Tooley
 Irene Yang
 Maritza Gomez
 Xai Vang
 Kimberly Rojas-Perez

Public – Others Present

A. PUBLIC COMMENT

Debi Bray recognized Mattie Mendez for her outstanding achievement in being named the 2026 Distinguished Woman of Senate District 14, an honor presented by Senator Ana Caballero. The Madera Ministerial Association and the Madera Chamber of Commerce will be hosting a Prayer Breakfast at Hatfield Hall, located at the Madera Fairgrounds, from 6:50 a.m. to 8:30 a.m. Additionally, a Senior Breakfast will be held at noon at Hatfield Hall, Madera Fairgrounds. This event is free for individuals ages 55 and older. Guests under the age of 55 are welcome to attend for a fee of \$5.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration. (Government code 54954.2(g) (2)) Any items

added to the agenda will be heard following all Discussion/Action items (Section E).

- B-2 ADOPTION OF THE AGENDA:** Adoption of the agenda as presented or with approved additions.

Motion: Donald Holley

Moved By: David Hernandez

Vote: Unanimously Carried

C. TRAINING/ADVOCACY ISSUES

None

D. CONSENT ITEMS

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

- D-1** Review and consider approving the Minutes of the Board of the Regular Board of Directors Meeting – February 12, 2026.
- D-2** Review and consider approving the Minutes of the **Madera Migrant/Seasonal** Head Start Policy Council Committee Meeting – None
- D-3** Review and consider approving the Minutes of the **Fresno Migrant/Seasonal** Head Start Policy Council Committee meeting - October 8, 2025
- D-4** Review and consider approving the Minutes of the **Madera Regional & Early** Head Start Policy Council Committee meeting - February 5, 2026.
- D-5** Review and consider accepting the Community West bank Credit Card Statements:
- January, February, and March 2026.
- D-6** Review and consider accepting the American Express & All other Credit Card Statements:
- January 2026
- D-7** Review and consider approving the following **Madera Migrant and Seasonal** Head Start Reports:
- In-Kind Report – February 2026
 - CACFP Program Report- January and February 2026.
 - Program Information Report (PIR) – February 2026
- D-8** Review and consider approving the following **Fresno Migrant Head Start** Reports:
- In-Kind Report – February 2026

- CACFP Program Report- September, October, November, December 2025
- Program Information Report (PIR) – December 2025 and January 2026

- D-9** Review and consider approving the following **Madera Regional Head Start** Reports:
- In-Kind Report – February 2026
 - CACFP Program Report – February 2026
 - Program Information Report (PIR) – January and February 2026
- D-10** Review and consider approving the following **Madera Regional Early Head Start** Reports:
- In-Kind Report – February 2026
 - CACFP Program Report- None
 - Program Information Report (PIR) – January and February 2026
- D-11** Review and consider approving the 2025-2026 Goals and Objectives Updates for the Madera Head Start and Early Head Start Programs.
- D-12** Review and approve the reclassification of an existing staff member to the Executive Administrative Aide Position.
- D-13** Consider ratifying the submission of the Kaiser Permanente Housing for Health IV Grant 2026 application.
- D-14** Review the Community Services Program Report for February 2026 (Informational Only).
- D-15** Review the HELP Center Report for March 2026 (Informational Only).
- D-16** Review the Child Care Alternative Payment Program and Resource & referral Program Report for February and March 2026 (Informational Only).
- D-17** Victim Services CAC Monthly Report (Informational Only).

Motion: Donald Holley

Moved By: David Hernandez

Vote: Unanimously Carried

E. DISCUSSION / ACTION ITEMS - All supporting documents will be distributed at the meeting

E-1 Review and approve the filing of the tax and information returns of Community Action Partnership of Madera County, Inc. prepared by Hudson & Company, Inc. CPAs.

Motion: David Hernandez

Moved By: Katherine Creek

Vote: Unanimously Carried

E-2 Staff recommends that the Agency Award its annual entity-wide financial and single audit for June 30, 2026, and the CAPMC 403(b) Retirement Plan for the Year Ended 12/31/2025 to Hudson & Company, Inc. Certified Public Accountants.

Motion: Donald Holley

Moved By: Sheriff Tyson Pogue

Vote: Unanimously Carried

Steve Montes arrived at 5:42 p.m.

E-3 Review and consider accepting the proposed records access revisions to CAPMC's Accounting & Financial Policies and Procedures.

Motion: Donald Holley

Moved By: Martha Garcia

Vote: Unanimously Carried

E-4 Review & consider approving the submission of CAPMC Fresno Migrant Seasonal Headstart Basic Grant Application. (September 1, 2026 - August 31, 2027).

Motion: Martha Garcia

Moved By: David Hernandez

Vote: Unanimously Carried

E-5 Review and consider approving the 2025-2026 Madera Head Start and Early Head Start Self-Assessment Results, Findings and Plan of Action for Recommendations.

Motion: Sheriff Tyson Pogue

Moved By: Vivian Garcia

Vote: Unanimously Carried

F. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS

- F-1 Finance Committee Report – None
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report – None
- F-4 Financial Statements – Summary only – February and March 2026
- F-5 Head Start Policy Council/Committee Reports – None
- F-6 Work Related Injury Report – February 2026
- F-7 Staffing Changes – February and March 2026
- F-8 CAPMC Board of Directors Attendance Report

G. CLOSED SESSION

None

H. CORRESPONDENCE

- H-1 Head Start Funding Guidance Letter
- H-2 Head Start HSES Grantee 45 Day Monitoring
- H-3 Victim Services Walk a Mile 2026 Flyer
- H-4 Victim Services Child Abuse Awareness Month Resource Fair Flyer
- H-5 Victim Services Child Abuse Crime Victim's week Flyer
- H-6 Victim Services Wear Teal Day for Sexual Assault Awareness Day Flyer
- H-7 Victim Services Wear Blue Day for Child Abuse Prevention Month Flyer
- H-8 Victim Services Report to the Board of Directors Quarterly Report
- H-9 VITA/TCE Site Review Sheet 2026

I. ADJOURN

Judge Eric LaCalsi Adjourned the Board of Directors Meeting at 5:59 p.m.

Motion: Richard Gutierrez

Moved By: Donald Holley

Vote: Unanimously Carried

Community Action Partnership of Madera County
Fresno Migrant/Seasonal Head Start Policy Committee Meeting
Wednesday, April 8th, 2026

Minutes

The Fresno Migrant/Seasonal Policy Committee called to order at 5:32 p.m. by Amayrani Rosales.

Committee Members Present

Amayrani Rosales
Sonia Loera
Joana Guzman

Committee Members Absent

Maria Aguilar
Fernando Valadez

Personnel Present

Maritza Gomez-Zaragoza, Head Start Program Director
Maribel Morfin, Parent and Governance Specialist
Jennifer Casillas, Program Technician

A. Public Comment

No comments were made.

B. Training- None

C. Adoption of the Agenda

C-1 Additions To The Agenda: None

C-2 Amayrani Rosales asked for a motion to approve the agenda as presented. Motion made by Sonia Loera, seconded motion by Joana Guzman to approve the agenda as presented. The motion was approved unanimously.

D. Adjourn to Closed Session - None

E. Approval of Minutes

E-1 – Review and Approve the Fresno Migrant/ Seasonal Head Start Policy Committee Meeting Minutes for October 8, 2025. Motion made by Joana Guzman, seconded motion by Sonia Loera to approve the minutes of the meeting. The motion was approved unanimously.

F. Discussion / Action Items –

F-1 Review & consider approving the submission of CAPMC Fresno Migrant Seasonal Head Starts Basic Grant application. Ms. Gomez-Zaragoza goes over the total of funds that will be approved for the upcoming year, she continues to go over the budget for all the supplies, utilities for the centers, and other costs such as property taxes, fees and licensing etc. Motion made by Sonia Loera, seconded by Joana Guzman. Motion approved unanimously.

F-2 Review and consider accepting the auditor reports and the audited financial statements for the year ended June 30, 2025. Ms. Gomez- Zaragoza mentions that we had auditor come in to make sure we are within compliance with Head Starts Policies. She mentions that there were no findings and that we are following all policies. Motion made by Joana Guzman, seconded by Sonia Loera. Motion approved unanimously.

G. Administrative Reports

G-1 Staff Changes (January 2026)- Ms. Morfin goes over the changes. No questions asked.

G-2 Bank of America Credit Card Account Statement – Agency and other credit cards: (June, July 2025, and February 2026) – Ms. Morfin reviewed the charges for the month. There were no questions about the charges.

G-3 Budget Report (February 2026) – Ms. Morfin reviewed the budget. No questions about the budget.

G-4 In-kind Report (February 2026) – Ms. Morfin reviewed the In-kind percentage. No questions were asked.

G-5 Report of enrollment in the program and attendance report (December 2025 & January 2026) – Ms. Morfin went over the enrollment for the FMHS programs and the attendance. No questions were asked.

G-6 CACFP Monthly Report (November & December 2025) – Ms. Morfin reviewed CACFP report. No questions were asked.

H. Policy Committee Members Reports

H-1 Center Reports – None

H-2 Board of Directors Report- none

H-3 Active Supervision, Challenges and Best Practices Report – None

I. Correspondence

I-1 Notice from the Office of Head Start regarding *A Focus Area 1: Program Systems Review (FA1) during the week of 1/26/2026*; Effective Date: 12/10/2025. Ms. Gomez-Zaragoza goes over the review that happened 1/16/26, she goes to mention since our centers were closed we did not participate in the review, but more centers in San Louis Obispo were reviewed and did not have any significant findings that we knew of at the moment.

J. Future Agenda Items

J-1 Review & Approve 2025 Goals and Objectives Year 2 Update

J-2. Recruitment & Enrollment Selection Criteria 2026-2027

J-3 Cost Of living Adjustment (COLA)

J-4 Training Family Data Report

K. Adjournment

Amayrani Rosales requested a motion to adjourn the meeting at 6:14 pm the first motion made by Sonia Loera seconded by Joana Guzman. Motion approved unanimously.

Community West Bank
Credit Card Charges
January-March/enero-marzo 2026 Statement
Maritza Gomez / Migrant Head Start

January/enero 2026

Date of Transaction	Purchase Order #	Name of Vendor	Description	Amount	Account Charged	Receipt
12/20/2025	27997	American Red Cross	First aid guides returned	-\$78.12	331.0-6130-3.3-000-00	Yes
12/21/2025	NA	Zoom.com	Video Conferencing system	\$16.99	331.0-6130-3.3-000-00	Yes
01/03/2026	NA	Venngage.com	Monthly subscription for flyer software	\$7.59	331.0-6130-3.3-000-00 31%	No
01/05/2026	NA	Office Depot.com	Office supplies	\$18.11	331.0-6110-3.3-000-00	Yes
01/06/2026	NA	Office Depot.com	Office supplies	\$8.05	331.0-6110-3.3-000-00	Yes
01/06/2026	NA	Teachstone	CLASS recertification	\$150.00	330.0-6742-3.3-000-00	Yes
01/09/2026	NA	Office Depot.com	Office supplies	\$25.82	331.0-6110-3.3-000-00	Yes
TOTAL				\$148.44		

February/febrero 2026

Date of Transaction	Purchase Order #	Name of Vendor	Description	Amount	Account Charged	Receipt
1/21/2025	NA	Zoom.com	Video Conferencing system	\$16.99	331.0-6130-3.3-000-00	Yes
02/03/2026	NA	Venngage.com	Monthly subscription for flyer software	\$7.59	331.0-6130-3.3-000-00 31%	Yes
TOTAL				\$24.58		

March/marzo 2026

Date of Transaction	Purchase Order #	Name of Vendor	Description	Amount	Account Charged	Receipt
02/21/2026	NA	Zoom.com	Video Conferencing system	\$16.99	331.0-6130-3.3-000-00	No
03/01/2026	NA	Amazon.com	Game for EE appreciation day	\$32.89	331.0-6130-3.3-000-00 \$10.97	Yes
03/03/2026	NA	Venngage.com	Monthly subscription for flyer software	\$7.59	331.0-6130-3.3-000-00 31%	Yes
03/04/2026	28366	Walmart	Program supplies – Nutrition	\$124.26	363.0-6130-3.2-000-00	Yes
03/07/2026	NA	Hilton Orange County		\$106.21	330.0-6640-3.3-000-00 48%	Yes
03/10/2026	28366	Chevron	Fuel for agency vehicle	\$38.24	330.0-6640-3.3-000-00 48%	Yes
03/12/2026	NA	Arco	Fuel for agency vehicle	\$27.52	330.0-6640-3.3-000-00 48%	Yes
03/12/2026	NA	Shell	Fuel for agency vehicle	\$25.74	330.0-6640-3.3-000-00 48%	Yes
03/12/2026	NA	Hilton Orange County hotel	Self parking for HS Ag conference	\$50.00	330.0-6640-3.3-000-00	Yes
03/13/2026	NA	Skill path	Virtual training	\$59.07	330.0-6742-3.3-000-00 33%	Yes
TOTAL				\$488.51		

Community West Bank Credit Card

April 15, 2026

Donna Tooley / Fiscal

Date of Transaction	PO #	Vendor	Description	Amount	G/L Account	Receipt
03.27.26		Nelco	Accufiler 1095-C	232.32	200.0-6850-2.0-000-90	Yes
			Total	\$232.32		

I certify that the items and charges above are true and correct and that the charges inquired have been for business purposes only. Receipts are attached.

Donna Tooley, Chief Financial Officer

04.28.26
Date

Community West Bank Credit Card

April 15, 2026

Donna Tooley / Fiscal

Date of Transaction	PO #	Vendor	Description	Amount	G/L Account	Receipt
03.27.26		Nelco	Accufiler 1095-C	232.32	200.0-6850-2.0-000-90	Yes
			Total	\$232.32		

I certify that the items and charges above are true and correct and that the charges inquired have been for business purposes only. Receipts are attached.

Donna Tooley, Chief Financial Officer

04.28.26
Date

**Community West Bank Business Card
Credit Card Charges**

April 14, 2026 Statement

Mattie Mendez/ Administration

Date of Transaction	Name of Vendor	PO #	Description of Purchase	Amount of Purchase	Account Charged	Receipt
4/8/2026	Evenbrite		Child Abuse Prevention Conference	\$25.00	200.0-6742-2.0-000-90	Yes
4/8/2026	Eventbrite		Child Abuse Prevention Conference	\$25.00	200.0-6742-2.0-000-90	Yes
4/10/2026	Doordash- Oishii		Board Meeting	\$134.68	200.0-6121-2.0-000-90	Yes
4/10/2026	Doordash- Oishii		Board Meeting	\$306.22	200.0-6121-2.0-000-90	Yes
4/12/2026	Lowes		Soil to prepare area for lawn installation	\$105.26	200.0-6433-2.0-000-90	Yes
4/14/2026	A-G Sod Farms		Lawn for outdoor area	\$589.31	200.0-6433-2.0-000-90	Yes
			Total	\$1,185.47		

I certify that the items and charges above are true and correct and that the charges incurred have been for business purposes only. Receipts are attached (if available)

Mattie Mendez, Executive Director

Date: April 14, 2026

**Community West Bank Business Card
Credit Card Charges**

April 2026 Statement

Xai Vang / Information Technology

Date of Transaction	Name of Vendor	PO #	Description of Purchase	Amount of Purchase	Account Charged	Receipt
3/24/2026	Amazon	N/A	USB Expansion Card	\$ 80.70	200.0-6112-2.0-000-90	Yes
3/31/2026	Amazon	N/A	Shure Headphones	\$ 164.54	200.0-6112-2.0-000-90	Yes
3/31/2026	Amazon	N/A	Double sided mounting tape	\$ 51.40	321.0-6110-3.2-055-00	Yes
4/1/2026	Amazon	N/A	Laptop stand and usb hub	\$ 85.43	200.0-6112-2.0-000-90	Yes
4/1/2026	Amazon	N/A	Laptop Stand	\$ 36.79	200.0-6112-2.0-000-90	Yes
4/2/2026	Amazon	N/A	Network LAN tap	\$ 215.42	321.0-6112-3.2-051-00	Yes
4/6/2026	Amazon	N/A	XLR Bluetooth Receiver & Concrete Achors	\$ 51.11 \$ 13.81	311.0-6112-3.1-004-00 200.0-6130-2.0-000-90	Yes
4/6/2026	Amazon	N/A	Concrete Drill Bits	\$ 28.13	200.0-6112-2.0-000-90	Yes
4/7/2026	Amazon	N/A	HID Access Card	\$ 70.35	200.0-6130-2.0-000-90	Yes
4/8/2026	Amazon	N/A	DVD R Disc & USB cable adapter	\$ 20.39 \$ 43.24	200.0-6112-2.0-000-90 311.0-6112-3.1-002-00	Yes
4/8/2026	WonderIdea Technology	N/A	Digital PPP for Agency	\$ 35.00	200.0-6112-2.0-000-90	Yes
4/9/2026	Amazon	N/A	Power cord for battery UPS	\$ 53.97	321.0-6112-3.2-055-00	Yes
4/9/2026	Amazon	N/A	Printer Toner	\$ 150.35	200.0-6112-2.0-000-90	Yes
4/10/2026	Amazon	N/A	Wireless keyboard	\$ 140.70	200.0-6112-2.0-000-90	Yes
				\$ 1,241.33		

I certify that the items and charges above are true and correct, and that the charges inquired have been for business purposes only. Receipts are attached (if available).

Xai Vang, Information Technology Program Manager

Date

**Community West Bank Business Card
Credit Card Charges**

April 2026 Statement

Irene Yang / Human Resources

Date of Transaction	Name of Vendor	PO #	Description of Purchase	Amount of Purchase	Account Charged	Receipt
4/10/2026	Biometrics4All Inc.	No	Livescan relay fee	13.75 2.75 2.75 2.75 2.75	200.0-6852-2.0-000-90 224.0-6852-2.0-000-00 272.0-6852-2.0-000-00 321.0-6852-3.2-000-00 529.0-6852-5.0-000-00	Yes
TOTAL:				24.75		

I certify that the items and charges above are true and correct, and that the charges inquired have been for business purposes only. Available receipts are attached to this report and submitted to the Fiscal Department.

COSTCO Credit Card Charges

FEB 2026 Statement

Card Holder	Description	Card Amount
Maritza Gomez-Zaragoza	Supplies for SFP	180.98
Mattie Mendez	Supplies for CS, office	1096.77
		1277.75

J

U/CARD MEMBER BOD

American Express
Credit Card Charges
MARCH 2026 Statement
 Fiscal

Name of Vendor	Description	Amount	Receipt
ATT	Telephone	22298.81	Yes
Comcast	Net service	1480.62	Yes
Community Playthings	Supplies for centers	0.00	
Discount School Supply	Supplies for centers	0.00	
Fedex	Postage	127.95	Yes
Lakeshore	Supplies for centers	4337.89	Yes
PB Alarm/Matson Alarm	Alarm service	1056.36	Yes
Verizon	Wireless devices	5298.52	Yes
Amex	Renewal fee	75.00	Yes
	TOTAL	34675.15	03/28/26
			LA

COSTCO Credit Card Charges

MAR 2026 Statement

Card Holder	Description	Card Amount
Maritza Gomez-Zaragoza	Blenders MHS	2380.70
Leticia Murillo	Snacks, cutlery MHS	895.81
Jennifer Coronado	Water, snacks, cleaning supplies VS	78.70
Mattie Mendez	Blenders MHS	2116.49
Donna Tooley	Yoga mats MHS	4058.02
		9529.72

Community Action Partnership of Madera County
 1225 Gill Ave
 Madera, CA 93637
 559-673-9173

Fresno 331

IN-KIND MONTHLY SUMMARY REPORT

Month

MARCH

Year

2026

CATEGORY	BUDGET	PREVIOUS TOTAL	CURRENT TOTAL	Y-T-D TOTAL	REMAINING IN-KIND NEEDED
NON-FEDERAL CASH					
VOLUNTEER SERVICES	1,444,494.00	265,879.74	0.00	265,879.74	(1,178,614.26)
A. Professional Services	0.00	156.25		156.25	156.25
B. Center Volunteers	1,441,600.00	265,723.49	0.00	265,723.49	(1,175,876.51)
C. Policy Concl/Committee	2,894.00	0.00		0.00	(2,894.00)
OTHER - FOOD DONATION	0.00	0.00		0.00	0.00
DONATED SUPPLIES	7,883.00	0.00		0.00	(7,883.00)
DONATED EQUIPMENT	0.00	0.00		0.00	0.00
DONATED - BUS STORAGE	0.00	13,958.58		13,958.58	13,958.58
DONATED SPACE	217,266.00	69,792.90	13,958.58	83,751.48	(133,514.52)
TRANSPORTATION	0.00	#VALUE!		#VALUE!	#VALUE!
TOTAL IN-KIND	1,669,643.00	349,631.22	13,958.58	363,589.80	#VALUE!
C. Salarie & FB (First 5)	0.00	0.00		0.00	0.00
Grand Total	1,669,643.00	349,631.22	13,958.58	363,589.80	#VALUE!

- A. Y-T-D In-Kind 363,589.80
- B. Contracted In-Kind 1,669,643.00
- C. Percent Y-T-D In-Kind 21.78%



**ALTERNATIVE PAYMENT AND RESOURCE & REFERRAL PROGRAM
MONTHLY REPORTING – [APRIL 2026](#)**

NUMBER OF CHILDREN ENROLLED IN EACH PROGRAM FOR THE ALTERNATIVE PAYMENT PROGRAM

General Contract - CAPP	648
CalWORKs Stage 2 – C2AP	146
CalWORKs Stage 3 – C3AP	135
Bridge Program - BP	14
Total Children Enrolled	943

**NUMBER OF IN-HOME LICENSE CHILD CARE PROVIDERS AND LICENSE-EXEMPT CHILD CARE PROVIDERS
FOR ALTERNATIVE PAYMENT PROGRAM**

IN - HOME LICENSE CHILD CARE PROVIDERS – SMALL	46
IN – HOME LICENSE CHILD CARE PROVIDERS – LARGE	47
LICENSE-EXEMPT CHILD CARE PROVIDERS	112
Total Providers Enrolled	205

RESOURCE & REFERRAL LICENSED PROVIDERS

ACTIVE - LICENSED CHILD CARE PROVIDERS	160
CLOSED - LICENSED CHILD CARE PROVIDERS	0

CHILD CARE INITIATIVE PROGRAM PROVIDER WORKSHOPS/TRAININGS

CHILD CARE INITIATIVE PROJECT (CCIP) Workshops:

- KID’S PLAY DAY – 33 Children present
- Coaching (Spanish) – 17 attendees

Family, Friend and Neighbor Activity:

- None for this month

Emergency Child Care Bridge Program for Foster Children:

- April 15, 2026, Coaching – 17 attendees (Spanish)
- TIC Historical & Generational Trauma (English):
 - April 28, 2026 – 4 attendees
 - April 29, 2026 – 4 attendees
 - April 30, 2026 – 3 attendees



Child Care Alternative Payment & Resource and Referral Program

We are proud to announce that APP received a 100% error-free rating in our Contract Monitoring and/or Error Rate (State Audit) review and was recognized for multiple Promising Practices. This achievement reflects APP's dedication, integrity, and commitment to excellence in serving our community.

We extend our sincere gratitude to the families and child care providers we serve, your partnership and support made this milestone possible.



Nos enorgullece anunciar que APP recibió una calificación de 100% libre de errores en nuestra Revisión de Monitoreo de Contrato y/o Revisión de Tasa de Error (Auditoría Estatal) y que también fue reconocido por múltiples Prácticas Prometedoras. Este logro refleja la dedicación, integridad y compromiso de APP con la excelencia al servir a nuestra comunidad.

Extendemos nuestro más sincero agradecimiento a las familias y proveedores de cuidado infantil a quienes servimos, su colaboración y apoyo hicieron posible este importante logro.



Homeless Engagement for Living Program (HELP Center) Services Report - APRIL 2026

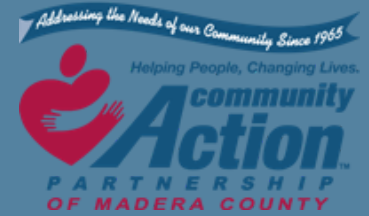
Below are the number of services provided and contacts made in Madera County for the period of 04/01-31/2026.

	Individuals	Families	DV	TAY	Veterans
Madera City	342	34	5	22	2
Chowchilla City	57	0	0	0	0
Eastern Madera	49	2	2	2	0
Total:	448	36	7	24	2

HOUSING SERVICES	CURRENT MONTH	YEAR TO DATE
ONGOING CASE MANAGEMENT	62	270
SHELTER	10	50
REFERRED TO TRIAGE - MRM	15	105
TRIAGE HOUSING	7	35
REUNIFICATION WITH FAMILY	0	4
HOUSING RESOURCE GUIDE	11	72
SUBMITTED RENTAL APPLICATIONS	7	92
PERMANENT HOUSING	6	66
PERMANENT SUPPORTIVE HOUSING	1	14
PROVIDED MOVE-IN COSTS	3	24
DOCUMENT COLLECTION	CURRENT MONTH	CURRENT MONTH
DMV VOUCHER FOR ID	20	92
ASSISTED IN OBTAINING DOCUMENTS THROUGH CONSULATE	0	4
SOCIAL SECURITY CARD	4	25
BIRTH CERTIFICATE	3	23
INCOME VERIFICATION	9	48
DISABILITY CERTIFICATION	2	32
PSH SUPPORT LETTERS	2	24
EMOTIONAL SUPPORT ANIMAL LETTER	1	4
REFERRALS	CURRENT MONTH	CURRENT MONTH
WORKFORCE	5	62
VICTIM SERVICES	4	12
VETERAN AFFAIRS	1	4
BEHAVIORAL HEALTH	40	259
REFERRED TO BH BRIDGE HOUSING	1	6
REFERRED TO BHS-HOPE HOUSE	1	22
IMMIGRATION SERVICES	0	7
FOSTER CARE SERVICES	0	0
RH COMMUNITY BUILDERS	0	12
RHCB-CALAIM	0	0
SUBSTANCE ABUSE PROGRAM	1	5
DEPARTMENT OF SOCIAL SERVICES - APS	0	9
DEPARTMENT OF SOCIAL SERVICES - CPS	1	1
DEPARTMENT OF SOCIAL SERVICES - HOUSING	3	34
OTHER NON-CASH BENEFITS	CURRENT MONTH	CURRENT MONTH
ASSISTED IN OBTAINING MEDICAL APPTS	0	10
ASSISTED IN OBTAINING CASH AID / TANF	3	14
ASSISTED IN OBTAINING CALFRESH BENEFITS	0	12
ASSISTED IN OBTAINING HEALTH INSURANCE	0	10
OTHER SERVICES	CURRENT MONTH	CURRENT MONTH
SUICIDE PREVENTION	0	0
PROVIDED HYGIENE KITS	61	337
DELIVERED COMMODITIES	62	317
ASSISTED WITH SSI BENEFITS	1	7
ARRANGED TRANSPORTATION	19	140
ADVOCACY WITH LEGAL MATTER	0	4
ASSISTED IN OBTAINING A GOVT. PHONE	2	9
PROVIDED SHOES OR CLOTHES TO CLIENT	16	52
PROVIDED BICYCLE FOR TRANSPORTATION	0	3
ASSISTED WITH JOB INTERVIEW	1	9
ASSISTED IN OBTAINING INCOME	3	6
OTHER COORDINATED ENTRY	CURRENT MONTH	CURRENT MONTH
PLACED ON PSH PRIORITY LIST	5	39
PLACED ON RRH PRIORITY LIST	39	105
PLACED ON BY-NAME LIST	36	125
OTHER HOUSING SERVICES	CURRENT MONTH	CURRENT MONTH
ASSISTED WITH UTILITY ARREARS	0	4
ASSISTED WITH RENTAL ARREARS	0	18
ASSISTED WITH DEPOSIT	1	5



Community Action Partnership of Madera County, Inc. - HELP Center



MAY 2026

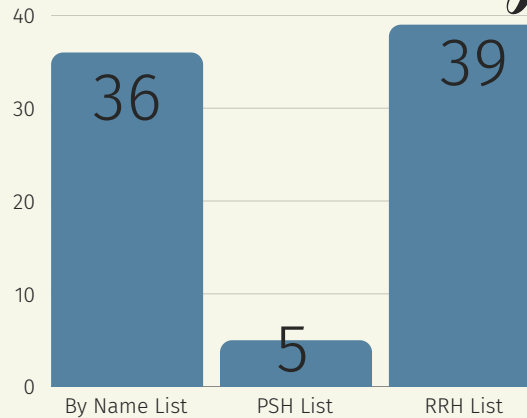
Housed



Permanent Housing: 6

Permanent Supportive Housing: 1

Coordinated Entry



Sheltered



10

Referrals Received



Clients Served YTD

Chowchilla City

57

Madera City

376

Eastern Madera

51



484



Report to the Board of Directors

Month: April 2026

Program Manager: Jennifer Coronado

ACCOMPLISHMENTS:

- April 1st, Resource Fair to kick off Child Abuse Prevention Awareness Month. Courthouse Park
- Received proclamation for Child Abuse Prevention Month by the Madera County Board of Supervisors.
- Victims' Rights Memorial Display and Award recognition, April 10th.
- Received proclamation from the City of Chowchilla for Child Abuse Prevention Month, April 14th.
- Walk a Mile in Her Shoes, Courthouse Park. April 17th
- Denim Day, April 29th. Participation from Madera County Employees, District Attorney's Office, Department of Social Services, Behavioral Health, Public Health, Sheriff's Office, Probation, Oakhurst Counseling Center, and Oakhurst County Office.
- Child Abuse Prevention Conference, April 30th. Thirty participants from various partners throughout Madera County, Behavioral Health Services, Public Health, Kingsview, MUSD, and Sheriff's Office.

UPCOMING EVENTS:

- Teen Resource Fair May 19th.

STATISTICAL REPORTS:

To be provided on a quarterly basis.

Child Abuse Resource Fair



Teal Day for Sexual Assault Awareness



Award Recipients for Victims' Rights



Walk a Mile in Her Shoes



Denim Day MSO



Department of Social Services



Child Abuse Prevention Conference





Victim Services

October 2025 - September 2026

Domestic Violence Program

Services	1 st quarter (Oct.-Dec.)	2 nd quarter (Jan-March)	3 rd quarter (April-June)	4 th quarter (July-Sept.)	Total
Crisis Intervention	42	29			
Individual or group counseling/support	136	157			
Criminal/Civil Legal Advocacy	51/13	49/10			
Assistance with protective/custody orders	28	36			

Shelter

Bed Nights/Individuals	63/12	158/7			
Emergency food & clothing	4	0			

Victim Witness

Crisis Intervention	109	31			
Individual Counseling	62	119			
Criminal Advocacy/accompaniment	118	154			
Assistance in obtaining protection or restraining order	3	10			
Number of Victims of Crime Compensation claims submitted	1	2			

Sexual Assault

Crisis Intervention	98	63			
Individual Counseling	82	81			
Individual Advocacy	5	8			
Criminal Justice Advocacy/Accompaniment	49	54			
On-scene Response	11	14			

Fiscal Year January-December 2026**Unservd/Underserved**

Services	1 st Quarter (Jan.- March)	2 nd Quarter (April-June)	3 rd Quarter (July- Sept.)	4 th Quarter (Oct.-Dec.)	Total
Crisis Intervention	20				
Presentations to underserved population	1				
Outreach Events	0				
Immigration Assistance (visas, continued presence application, and other immigration relief)	0				
Provide information about the criminal justice process	19				
Criminal Justice Advocacy or Accompaniment	21				
Individual Advocacy (assist. With public assistance benefits, return of personal property)	4				

Transitional Housing

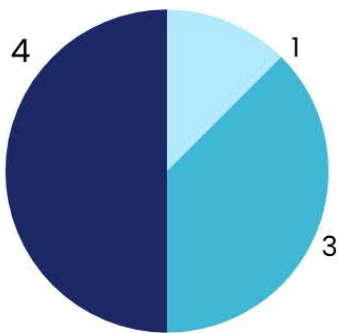
Services	1 st Quarter (Jan.- March)	2 nd Quarter (April- June)	3 rd Quarter (July- Sept.)	4 th Quarter (Oct.- Dec.)	Total
Individual Counseling	9				
Individual Advocacy (assist. with public assistance benefits, return of personal property)	1				
Individuals Rec. Rental Assistancess	3				



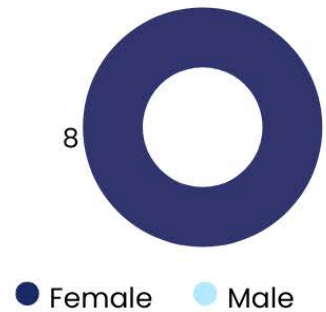
Madera County Child Advocacy Center (CAC)

April 2026

Age

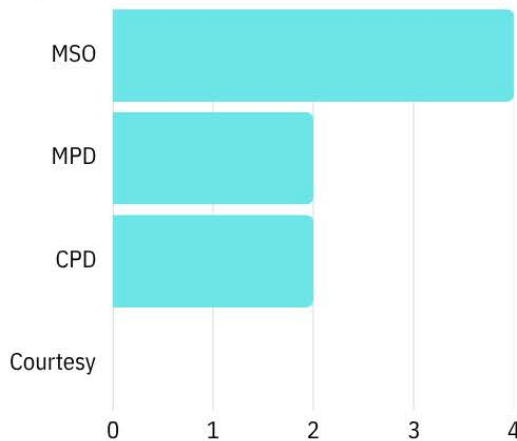


Gender



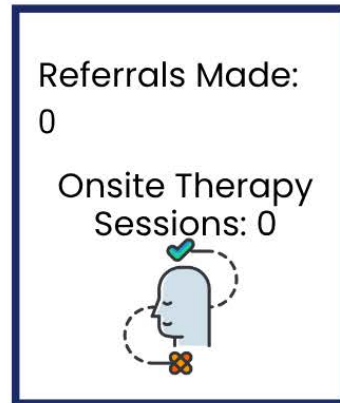
● Female ● Male

Requesting Agency



*Law Enforcement investigations are conducted as a joint response with Madera County Child Protective Services

Mental Health Services



Child Forensic Interviews Year to Date

Year	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.
2026	8	12	9	8								
2025	3	5	10	11	6	7	9	9	16	8	7	6



Report to the Board of Directors

Agenda Item Number: D-10

Board of Directors Meeting for: May 14, 2026

Author: Marissa Estrada

DATE: April 30, 2026

TO: Board of Directors

FROM: Marissa Estrada, ERSEA Specialist

SUBJECT: Recruitment & Enrollment Selection Criteria 2026-2027

I. **RECOMMENDATION**

Review and approve Fresno Migrant/Seasonal Head Start's updates on Policy #12 "Determining, Verifying, and Documenting Eligibility" and Selection Procedures for the 2026 – 2027 program year.

II. **SUMMARY**

Staff are requesting approval of the updated Policy #12: "Determining, Verifying, and Documenting Eligibility" and on the 2026-2027 Enrollment Selection Criteria. CAPMC's Policy #12 and Selection Criteria has been aligned with CAPSLO Migrant/Seasonal Head Start approved Selection Criteria.

III. **DISCUSSION**

- ✓ Staff updated Policy #12 and the Selection Criteria to be aligned with the priorities provided and approved by our grantee CAPSLO Migrant/Seasonal.
 - ✓ Families wishing to participate in the Fresno Migrant/Seasonal Head Start program will be selected based on the Selection Criteria.
 - ✓ Points will be assigned to applicants based on the specific eligibility criteria which were developed utilizing the Head Start eligibility standards to assure children with the greatest need receive services.
 - ✓ The recruitment procedure/plan will include the participation of all CAPMC employees. Head Start staff will actively recruit throughout the program year develop a plan to participate in community events.
 - ✓ If any policy/procedure updates are made by the Office of Head Start, changes will be made accordingly and brought to the Policy Committee and Board of Directors for approval.
- The Fresno Migrant/Seasonal Head Start's updates on Policy #12 "Determining, Verifying, and Documenting Eligibility" and Selection Procedures for the 2026 – 2027 program year will be presented to the Policy Committee for review and approval on May 13, 2026.

IV. **FINANCIAL IMPACT:** None



ELIGIBILITY, RECRUITMENT, SELECTION, ENROLLMENT, AND ATTENDANCE POLICIES AND PROCEDURES

Policy Number: 12	Relates to CFR #: 1302.12	Page #1 of 4
Notes: 645(a)(2) of the Act		

SUBJECT: Determining, Verifying and Documenting Eligibility

PERFORMANCE OBJECTIVE: Children must meet Head Start eligibility requirements to be enrolled in the program. All infants and toddlers served in Migrant/Seasonal Head Start remain eligible for the duration of their enrollment or until they turn 3 years old.

OPERATIONAL PROCEDURE:

1. Applications:

- a. Advocates will complete an in-person interview with each family. If an in-person interview is not possible due to family circumstances, staff may conduct the interview over the phone. All documents used to verify eligibility become part of the child’s eligibility determination record.
- b. All data regarding income, date of birth, immunization status, migratory move, and any special circumstances will be verified by Head Start staff completing the application and designated management staff.
- c. Disabilities must be verified by a current IEP/IFSP document.
- d. During the application process, parents will be informed of their eligibility status and their child’s name will be placed on the electronic waiting list. Parents will be provided information about other childcare programs in the area if they do not meet the Migrant Head Start eligibility requirements. All completed applications will be inputted into the electronic database.
- e. For re-enrollee children who are under three years of age, the family income will not need to be re-verified until the child turns three years old. For re-enrollee children who are three years old and older, income will not need to be re-verified until the third year of services.
- f. For re-enrollees, staff will verify that the family has worked in Agriculture yearly for eligibility purposes only.

2. Age Eligibility: In order to participate in one of the Head Start programs the child must meet the age requirement:

- a. A child will be age eligible if they are between the ages of 6 weeks and five years by the date used to determine eligibility for public school attendance, September 1st of funded year.

- b. A child may be older than 5 (60+ months) if their birthday is after September 1st of the funded year and the child is not eligible for kindergarten.
- c. A child with the age of 6 weeks may be enrolled if they have all of the required immunizations.
- d. To verify the age of a child staff must request at least one of the following documents:

- Birth Certificate
- Hospital Certificate of Birth
- Baptismal Certification
- Immunization Record
- Court Documents
- Social Services Documents

3. **Mobility eligibility:** Children of migrant families that have moved within the previous 24 months, or a seasonal family that has not moved in the previous 24 months, will be eligible. To verify mobility of families, staff must obtain at least one of the following documents, which include name and/or previous address:

- | | |
|----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| <input type="checkbox"/> Income tax report | <input type="checkbox"/> Public School |
| <input type="checkbox"/> W2 form(s) | <input type="checkbox"/> Utilities Bill |
| <input type="checkbox"/> Pay Stubs | <input type="checkbox"/> Bank Statements |
| <input type="checkbox"/> WIC, TANF, SSI, or SNAP | <input type="checkbox"/> Rent Receipt |
| <input type="checkbox"/> Child Support | <input type="checkbox"/> Rental Agreement |
| <input type="checkbox"/> Unemployment Benefit | <input type="checkbox"/> Official written statement from employer |
| <input type="checkbox"/> Disability Documentation | <input type="checkbox"/> Child's Immunizations Records |
| <input type="checkbox"/> Passport with date and location of all family members | |
| <input type="checkbox"/> Travel itinerary or tickets with date and location of all family members. | |
| <input type="checkbox"/> Other (Self Declaration – required approval). | |

4. **Income eligibility:**

Advocates will verify income for the last 12 months or preceding calendar year by examining any of the following documents:

- Individual income tax forms 1040, W-2 forms, pay stubs, pay envelopes, written statements from employers, and documentation showing current status as recipients of public assistance (TANF/SSI/SNAP), or self-declarations.
- Self-declaration will be used when a family is unable to provide income due to lost documents, teen parent being supported by parents, cash payments, and when only one parent is reporting income for the household – each case will be reviewed by the ERSEA Specialist to determine if family is meeting income requirements.
- Income verification from military families will be reviewed and any income/pay for hostile fire/imminent danger and basic housing allowance will not be considered as part of their wages/total income.
- Applications will be reviewed to assure families are eligible and that at least one family member earned 50% or 51% agriculture income, and whether they are migrant or seasonal.

In the instance when the last 12 months or preceding calendar year does not reflect the family's current situation, Advocates will obtain information on the family's current income and provide an explanation on what information was used to determine eligibility. The ERSEA Specialist will review the information provided and determine if the child/family is eligible to participate in the program.

5. **Homeless:**
 - a. To verify whether a family is homeless staff must obtain documentation from a homeless services provider, school personnel, or other service agency attesting that the child is homeless. Staff may also obtain any other documentation that indicates homelessness, including documentation from a public or private agency, a declaration, information gathered on intake forms, or notes from an interview with staff to establish the child is homeless.
 - b. The family will have to submit proof of employment in agricultural work, or agriculture labor.
6. **Foster child:**
 - a. To verify whether a child is in foster care, staff must obtain documents such as a court order or other legal or government-issued documents, a written statement from a Child Welfare official that demonstrates the child is in foster care, or proof of a foster care payment.
 - b. The foster family will have to submit proof of employment in agricultural work, or agriculture labor.
7. Copies of all documents provided to verify income will be kept with the child's file. Information will be documented on the ChildPlus application. Parent and Advocate will sign the application to verify that the information is true and correct.
8. The ERSEA Specialist will review applications and complete the Eligibility Verification form to ensure income and age has been verified. The ERSEA Specialist's signature will certify that the family's documentation is present and valid.
9. The ERSEA Specialist will utilize established criteria to ensure families who are at or below the income guidelines are selected first.
10. The family income is verified by the Advocate and ERSEA Specialist before determining that a child is eligible to participate in the program:
 - a. Children enrolled in the Migrant/Seasonal program will be eligible to remain in the program for a second year without re-establishing income eligibility if the child is not age-eligible for kindergarten.
 - b. Families will need to verify income yearly to ensure that at least one family member earned 50% or 51% agriculture income.

11. If a program determines from the Community Assessment there are families experiencing homelessness or children in foster care that would benefit from services, they may reserve up to 3% of their funded slots for 30 days for this population. If these slots are not filled in the 30 days, they are considered vacant slots and must be filled in 30 days.
12. Programs may allow children enrolled with the criteria of homeless or foster to attend without immunizations or other records for up to 30 days. Advocates must work with families to obtain required documents.
13. All governing body, policy council, management, and staff who determine eligibility on applicable federal regulations and program policies and procedures will be trained:
 - ✓ Management and staff members who make eligibility determinations will receive training within 90 days of hiring new staff.
 - ✓ All governing body and policy council members with 180 days of the beginning of the term of a new governing body or policy council.
14. Staff that intentionally enroll ineligible families into any of the Head Start programs under CAPMC will be held accountable and disciplinary actions will apply. CAPMC does not tolerate:
 - ✓ The willful violation or disregard of any federal, state, and local law by an employee during the course of that person's employment.
 - ✓ The disregard or circumvention of program and/or CAPMC's policy or engagement in unscrupulous dealings.
 - ✓ The manipulation or disregard of policies or provisions to secure a benefit for friends and/or family members.

Employees should not attempt to accomplish by indirect means, through agents or intermediaries that which is directly forbidden, and can result in disciplinary action up to and including termination of employment. Employees are required to comply with The Code of Ethics, applicable laws, regulations and Agency policies.



ELIGIBILITY, RECRUITMENT, SELECTION, ENROLLMENT, AND ATTENDANCE POLICIES AND PROCEDURES

Policy Number: 13	Relates to CFR #: 1302.13	Page #1 of 2
Notes:		

SUBJECT: Recruitment

PERFORMANCE OBJECTIVE: The program reaches out to those most in need of Head Start services.

OPERATIONAL PROCEDURE:

1. The program focuses recruitment efforts to those families most in need of the program's services. The recruitment process is designed to actively inform all families eligible for services within the recruitment area of the availability of services and encourage them to apply for admission to the program. Recruitment is a continuous process and efforts begin prior to the program term start date and occur throughout the program year.
2. General Recruitment
 - a. Staff will maintain the ERSEA binder that includes a waitlist, with monthly waitlist updates.
 - b. At the beginning of the year, staff will call waitlisted participants and potential participants to inform them that the program has resumed.
 - c. ERSEA Specialist will distribute list of potential children from the Migrant Student Information Network at the beginning of the year.
 - d. The recruitment team will develop a recruitment plan monthly/weekly (Recruitment Plan form).
 - e. Staff must engage in active recruitment when the number of center vacancies and waitlist does not reflect sufficient waitlisted children to maintain full enrollment in each of the classrooms (See ChildPlus Waitlist).
 - f. Active recruitment involves outreach activities that include but are not limited to calling potential participants, door-to-door recruitment, recruitment events,

contacting local radio stations, or posting flyers at local businesses, presentations at local agencies.

- g. Posting flyers: The program reaches out to families working in agriculture by posting recruitment flyers in community locations where families go to seek services and where they reside. Locations include but are not limited to stores, restaurants, housing complexes, public service offices, medical offices, laundromats, schools, special events, and employers:
 - Staff will ensure they have permission from the owner or manager before posting flyer.
 - Staff will only use flyers approved by central office.
3. Staff will document all recruitment efforts and place in ERSEA binder.
4. Staff can request additional recruitment materials to ERSEA Specialist.
5. The ERSEA Specialist will monitor and evaluate the recruitment process. An individual recruitment plan of action is established when recruitment efforts are lacking.
6. Disabilities Recruitment
 - a. Staff will ensure recruitment takes place at locations where potential participants with disabilities may be located. This includes, but is not limited to, Regional Centers and School Districts.
 - b. Staff will maintain a working relationship with local school districts, Regional Centers, and other programs to ensure referrals. Disabilities Specialist will work with Local Education Agency (LEA) and Regional Centers (RC) through Memorandum of Understandings (MOU) and follows up with letters, phone calls, and in person visits.
 - c. Recruitment material, as applicable, will inform potential participants that children with disabilities are eligible for the program.
7. Recruitment team (Advocates/Center Directors) will receive training from the ERSEA Specialist. Training topics will include:
 - a. Recruitment, Selection, Enrollment/Re-Enrollment
 - b. Application Process
 - c. Eligibility – review prior trends or any new Head Start eligibility changes, as applicable.



ELIGIBILITY, RECRUITMENT, SELECTION, ENROLLMENT, AND ATTENDANCE POLICIES AND PROCEDURES

Policy Number 14	Relates to CFR #: 1302.14	Page #1 of 3
Notes: 645(a (2) of the Act		

SUBJECT: Selection

PERFORMANCE OBJECTIVE: Each Head Start Program must have a formal process for establishing selection criteria and for selecting children and families that considers all eligible applicants for Head Start service.

OPERATIONAL PROCEDURE:

1. The program has a formal selection criterion for selecting children and families that considers all eligible applicants for Head Start services. The criterion is developed utilizing family data from the Community Assessment and input from the Advocates and Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) Specialist annually.
2. The ERSEA Specialist will submit annually the Selection for Policy Council and Board of Directors for approval.
3. The Selection Criteria considers the following factors for selection:
 - Child's age
 - Employment Status
 - Family Income
 - Parental Status – two/single parent
 - Disability
 - Other factors (see Selection Criteria form).
4. The program will follow the approved selection criteria to prioritize the families wishing to enroll.
5. As part of the Selection Process the following activities will take place:

APPLICATIONS

- a. Submission of applications for the new program year will begin in April and will continue throughout the year.
 1. Advocates/Center Director will complete applications and will submit complete packet to the ERSEA Specialist.
 2. The Application packet will include:
 - ✓ ChildPlus Application
 - ✓ Emergency Information
 - ✓ Selection Criteria
 - ✓ Copy of Birth Certificate (other)
 - ✓ Mobility Status
 - ✓ Income Status
 - ✓ Self-Certification (if applicable)
 - ✓ Disability Documentation (if applicable)
 - ✓ Immunization Record
 - ✓ Medical or Insurance Card
 - ✓ Health History
 3. The ERSEA Specialist will review the application along with the documentation provided and will complete the Eligibility Verification form to determine if the child is eligible for services.
 4. The application will be reviewed to assure that at least one family member earned 50% or 51% agricultural income, and whether they are migrant or seasonal. The ERSEA Specialist signature on ChildPlus application will indicate the family qualifies for services.
 5. When parent/guardian express during application process that his/her child has special needs the ERSEA Specialist will forward the application to the Disability/Mental Health Specialist.
 6. The Disability/Mental Health Specialist will verify the disability status of a child by obtaining a current Individual Family Service Plan (IFSP) for infants/toddlers 0-36 months or Individual Education Program (IEP) for children over age three years.
 7. If there is a current IFSP/IEP it will indicate on the Child Application that the child has a "Certified IFSP" or "Certified IEP".
 8. If a child has not been certified with a disability but is in the process of evaluation, a parent expresses concerns about their child's development, or the parent has yet to bring a copy of the IEP/IFSP staff will indicate on the Child Application that the child has a "Suspected Disability".

9. Once approved, the ERSEA Specialist will forward applications to Program Technician to enter into ChildPlus.
- b. Only applications that have been approved by the ERSEA Specialist will be entered into the ChildPlus system. This will allow the program to have children on the waiting list that are eligible for services and can be enrolled when there is a vacancy.

SELECTION

Once applications have been entered into ChildPlus system, the ERSEA Specialist will generate a list of eligible children for each center. The lists will be prioritized according to the established priority point system.

The ERSEA Specialist will begin the selection process from the generated lists at the beginning of the program year and throughout the year for waitlisted children.

At least 10 percent (10%) of the total funded enrollment will be allocated for children with documented disabilities.

When placing children with documented disabilities, the composition of the classroom and individual child needs will be considered to ensure appropriate placement and least restrictive environment. The child's eligibility points and income level will also be considered in order to ensure that children with the highest needs are given priority.

ACCEPTANCE

Advocate/Center Director will contact family to notify them their child/children have been accepted. If parent is interested in receiving services, Advocate/Center Director will schedule an appointment to complete the in-take process.



**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY
FRESNO MIGRANT/SEASONAL HEAD START**

Selection Criteria 2025-2026

Child/Children Name _____

CHILD'S AGE	Check one	POINTS
0 - 3 years old by September 1 st	10	
4 – 5 years months old by September 1 st	15	

EMPLOYMENT STATUS	Check one	POINTS
Single parent working	75	
Both parents working	75	
One parent working and one parent unemployed	25	
One parent working and one parent on disability	25	
One parent working and one parent attending school/training	25	

INCOME	Check one	POINTS
Income Eligible	50	
Income between 101 – 130% above poverty guidelines	25	
Income between 131%+	5	

PARENT/FAMILY STATUS	Check one	POINTS
Foster Parent(s)	75	
Single Parent	50	
Grandparent(s) or Guardian(s)	50	
Two Parent	25	

DISABILITY	Check one	POINTS
Diagnosed/Multiple (IFSP/IEP provided)	50	
Suspected	25	

MOBILITY STATUS	Check one	POINTS
Migrancy Mobility date: _____ From: _____ To: _____	50	
Seasonal	15	

OTHER FACTORS	Check one	POINTS
Homeless	75	
Refugee family	75	
SNAP/TANF/SSI	35	
Domestic/Family Violence	25	
Currently incarcerated parent/guardian	25	
Mental Illness (diagnose) of a parent	5	
Teen parent (under 19 yrs. at birth of child applying)	5	



**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY
FRESNO MIGRANT/SEASONAL HEAD START**

Recent death of parent/guardian or sibling (w/in 12 months)	5	
Permanently disabled custodial parent/guardian	5	
Military family, including veterans	5	

Total Points _____

Advocate/Director Signature: _____



Report to the Board of Directors

Agenda Item Number: D-11

Board of Directors Meeting for: May 14, 2026

Author: Maritza Gomez-Zaragoza

DATE: May 1, 2026

TO: Board of Directors

FROM: Maritza Gomez-Zaragoza, Head Start Director

SUBJECT: Fresno Migrant Head Start 2024-2025 Annual Report

I. RECOMMENDATION:

Review Fresno Migrant and Seasonal Head Start's 2024-2025 Annual Report

II. SUMMARY:

Per the 2007 Head Start Act, CAPMC Fresno Migrant/Seasonal Head Start shall make available to the public a report that is published at least once each fiscal year. The report presented discloses information from the most recently concluded fiscal year of September 01, 2024 – August 31, 2025.

III. DISCUSSION:

The information will not reveal personally identifiable information about an individual child or parent. Staff have compiled data and information that includes:

- (A) The total amount of public and private funds received by the CAPMC agency and the amount from each source.
- (B) An explanation of budgetary expenditures and proposed budget for the 2024-2025 fiscal year.
- (C) The total number of children and families served in the 2024-2025 Fresno Migrant/Seasonal Head Start program. The total enrollment and the percentage of eligible children served.
- (D) The results of the most recent review by the financial auditor.
- (E) The percentage of enrolled children that received medical and dental exams.
- (F) Information about parent involvement activities.
- (G) The agency's efforts to prepare children for kindergarten.
- (H) Any other information that may be required by the Secretary of Health and Human Services in Washington, DC.

Staff gathered data collected from Child Plus, the 2024-2025 Program Information Report (PIR) and monitoring reports, Fresno Migrant & Seasonal Head Start is pleased to share their annual report.

- The Fresno Migrant Head Start 2024-2025 Annual Report will be presented to the

Policy Committee for review on May 13, 2026.

IV. **FINANCING**: Minimal

CAPMC
HEAD START
ANNUAL REPORT

2025

FRESNO MIGRANT /
SEASONAL HEAD START



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OUR AGENCY

Community Action Partnership of Madera County (CAPMC), a 501(c)(3) non-profit organization, has dedicated its programs and services to address the needs of the low-income residents of Madera County for over the past four decades. Although Madera County is our primary focus for serving low-income individuals and families, CAPMC has also been awarded funds to expand Head Start services to Regional families in Mariposa County and Migrant/Seasonal families in Fresno County.

CAPMC was established in 1965 as a result of the Economic Opportunity Act (EOA) of 1964. The EOA was signed into law by President Lyndon B. Johnson to support his declaration of an unconditional “War on Poverty.” The act was established to promote school readiness, enhance children’s social and cognitive development by providing educational, health, nutritional, social, and other services to enrolled children and their families. Each county in the United States designated a community action agency to be responsive to the needs of the low-income individuals and families by providing programs and services that assist them in becoming stable and self-reliant.

CAPMC is a leader in “helping people, changing lives.” We have received local and national recognition for implementing creative, cost-effective programs to serve the low-income residents of Madera, Mariposa, and Fresno counties. As the region continues to grow and change, CAPMC is also transforming itself to best serve those in need. CAPMC continues to examine its current programs to ensure that they meet the highest levels of efficiency and effectiveness. As an agency, leaders regularly seek to initiate innovative programs that complement and broaden our existing ones, and search for the best practices from other agencies in our community action network. CAPMC continues to maintain the financial integrity of its programs to maximize resources to the greatest benefit of CAPMC program participants and other customers and stakeholders. Since its inception in 1965, CAPMC’s mission and vision have remained the same:

Mission: Helping people, changing lives and making our community a better place to live by providing resources and services that inspire personal growth and independence.

Vision: CAPMC will be recognized as a premier social service agency that eliminates the effects of poverty by helping people obtain knowledge and skills to achieve self-reliance and economic stability...one life at a time.

CAPMC Executive Director: Mattie Mendez



HEAD START DIRECTOR MESSAGE

Community Action Partnership of Madera County's Head Start Department would like to share important information regarding the services that the Fresno Migrant / Seasonal Head Start program provides to the children and families in Fresno County. The 2024-2025 Annual Report's data provide an overview of the funding, staffing, enrollment, attendance, school readiness results, and overall services provided by the program. Fresno Migrant / Seasonal Head Start is a Delegate of Community Action Partnership of San Luis Obispo. CAP of Madera County and CAP of San Luis Obispo enter into contract to serve a selected number of migrant / seasonal children. For the 2024-2025 program year, CAPMC was funded to serve 335 children. Enrolled children and families continue to receive comprehensive services inclusive of education, health, nutrition, mental health, and disabilities. CAPMC's primary goal is to provide families with opportunities to engage with their children, increase their knowledge of their children's development, and ultimately, assist them in becoming their children's lifelong educators.

A BIG thank you to our center staff; Center Director, Advocate, Teachers, Aides, Food Service, Janitors that are in the front lines providing services to the children and families. Without their dedication and commitment to serving the children and families in their communities; services to the children and families could not be possible.

Thank you to the Policy Committee, and Board of Directors for their continued support, and our community partners that make it possible for the program to provide assistance to families in need. This is truly a "community effort" to help families meet their needs and allow children to be successful in their educational path.

Respectfully,

Maritza Gomez-Zaragoza

Head Start Program Director
Community Action Partnership of Madera County



SHARED GOVERNANCE

BOARD OF DIRECTORS

Deborah Martinez
Department of Social Services

David Hernandez
Madera Unified School District

Leticia Gonzalez
Madera County Board of Supervisors

Steve Montes
Madera City Council

Jeff Troost
City of Chowchilla

Debi Bray
Madera Chamber of Commerce

Donald Holley
Community Affairs Expertise

Eric LiCalsi
Criminal Defense and Labor Law

Martha Garcia
Central Madera/Alpha

Tyson Pogue
Eastern Madera County

Richard Gutierrez
Eastside/Parksdale

Molly Hernandez
Fairmead/Chowchilla

Aurora Flores
Monroe/Washington

POLICY COMMITTEE

Firebaugh

Representative: Maria Aguilar
Alternate: Vacant

Five Points

Representative: Amayrani Rosales
Alternate: Rocio Hernandez

Mendota

Representative: Fernando Valadez
Alternate: Jessica Hernandez

Orange Cove

Representative: Sonia Loera
Alternate: Jesusitas Gonzalez

Selma

Representative: Joana Guzman
Alternate: Susana Flores

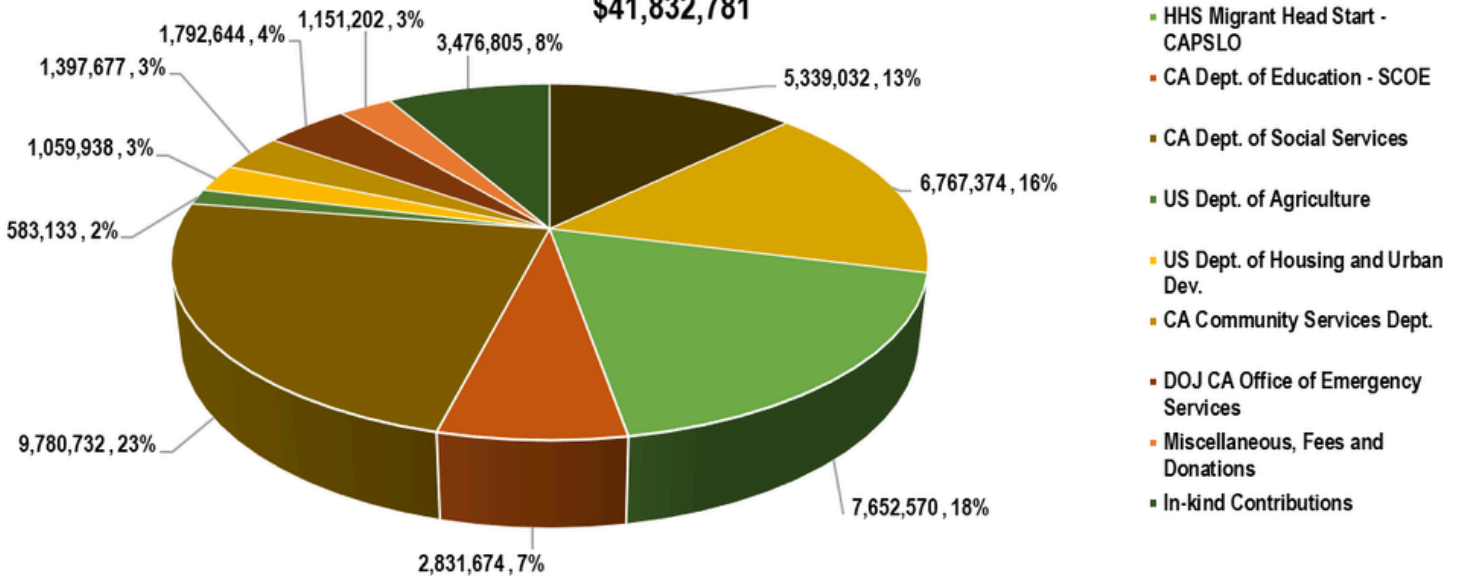
Inez C. Rodriguez

Representative: Josselyn Cisneros Soto
Alternate: Vacant

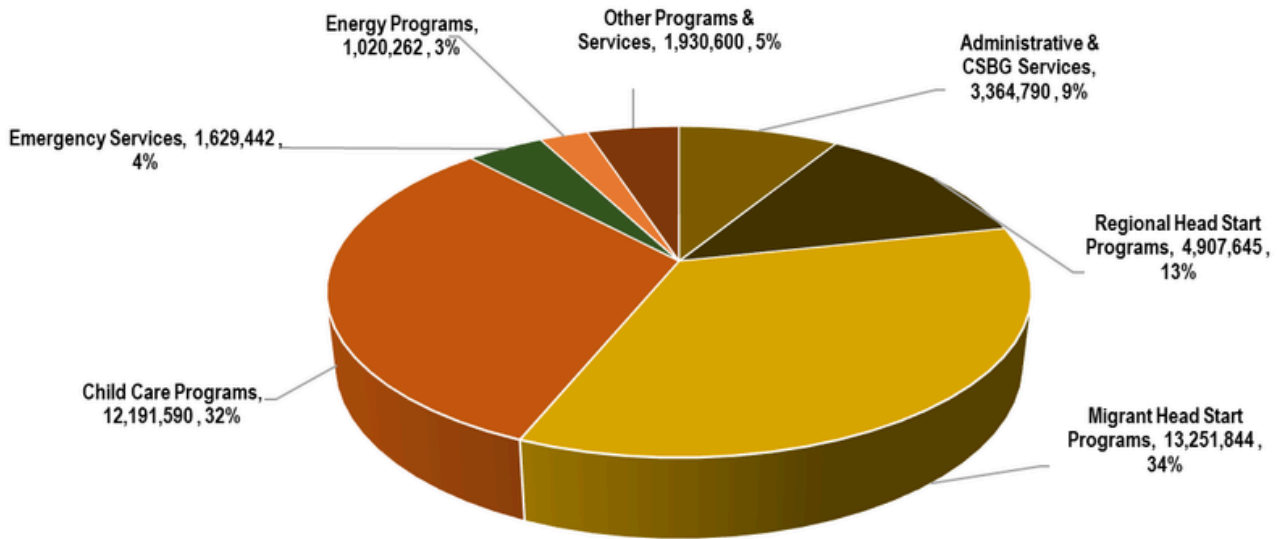


AGENCY BUDGET 2024-2025

**Community Action Partnership of Madera County, Inc.
Funding Revenues by Source
Fiscal Year Ended June 30, 2025
\$41,832,781**



**Community Action Partnership of Madera County, Inc.
Expenditures by Program
Fiscal Year Ended June 30, 2025**



An audit was conducted by Randolph Scott & Company as of June 30, 2025. In the auditor's judgment, he/she had no reservation as to the fairness of presentation of Community Action Partnership of Madera County financial statements and their conformity with Generally Accepted Accounting Principles (GAAP). A "clean opinion" was given without any reservations of the financial condition. There were no findings or questioned costs or any material or significant internal control weaknesses noted during the audit.



2024-2025 FRESNO MIGRANT / SEASONAL HEAD START BUDGET

Legal Name: Community Action Partnership of Madera County

Grant Number: 90CM009887-01

Number of Eligible Children Served in Fresno County:

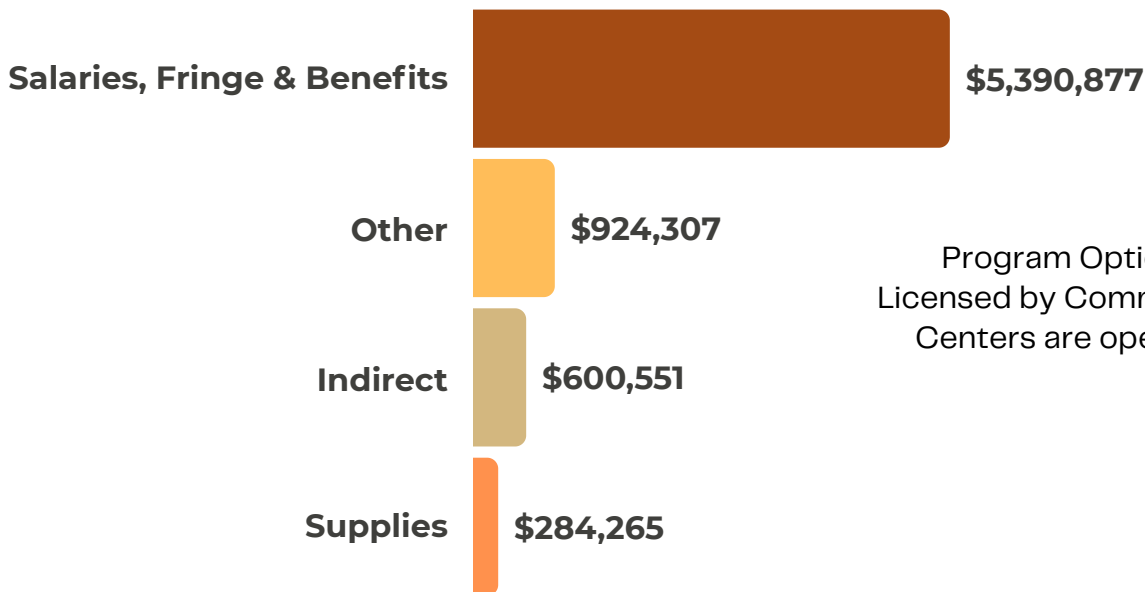
O-2 Year Olds 222

3-5 Year Olds 114

Total 336

TOTAL FUNDS AWARDED	
BASIC FUNDS	\$7,200,000
T&TA FUNDS	\$82,690
NON-FEDERAL FUNDS	\$993,094

In 2024 The office of Head Start acknowledge that Community Action Partnership of Madera County was in full compliance with all applicable Head Start Performance Standards, laws, regulations and policy requirements by issuing a letter based on a terminal review to Central California Migrant Head Start.

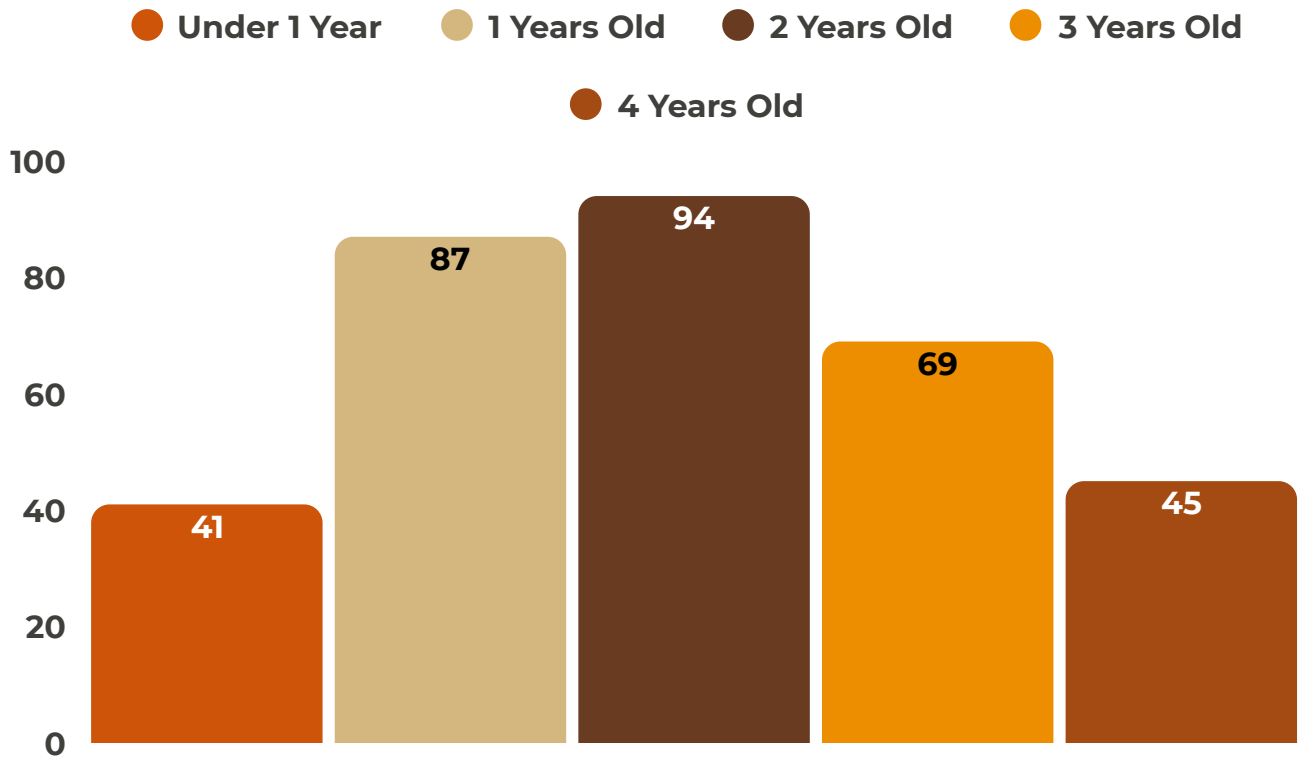
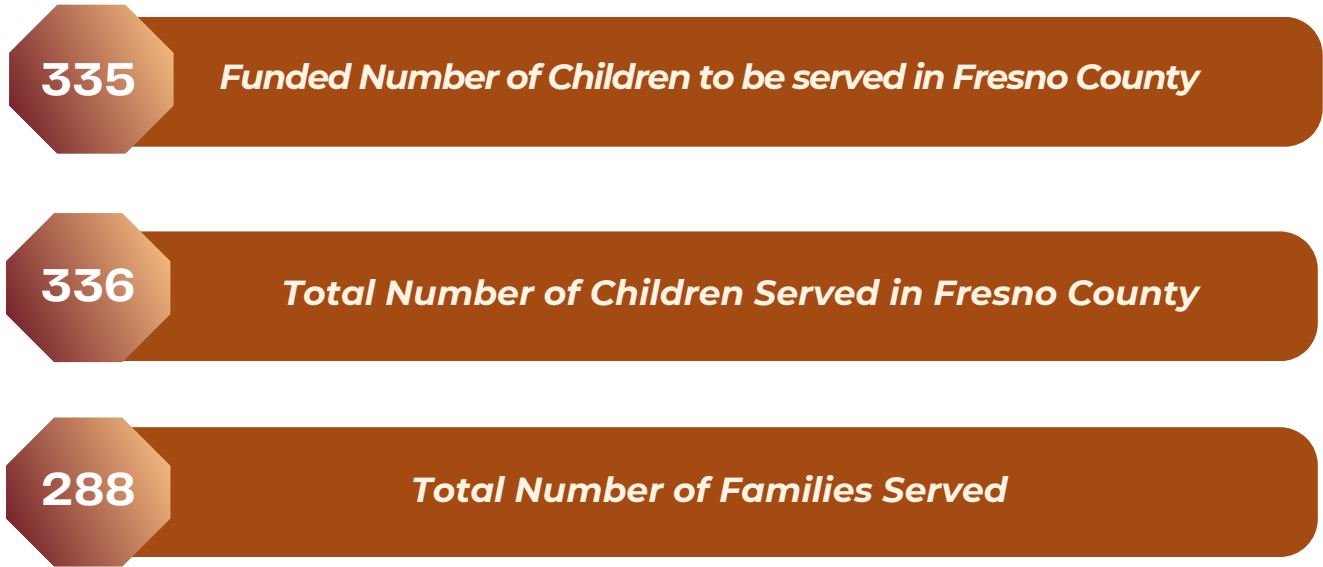


Program Option: Center-Based
Licensed by Community Care Licensing
Centers are open 10 hours per day



CHILDREN & FAMILIES SERVED

The Fresno Migrant / Seasonal Head Start Program met the funded enrollment for the 2024-2025 program year. The breakdown of the ages of enrolled children is as follows:



ENROLLMENT

Average Monthly Attendance
88%



Eligibility	Children Enrolled
Income Below 100% of Federal Poverty Line	135
Receipt of Public Assistance	90
Foster Children	0
Homeless	0

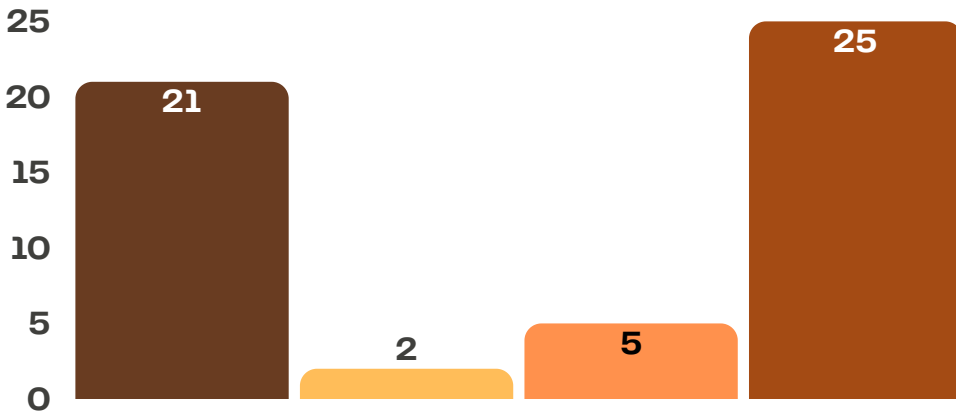
CHILDREN WITH DISABILITIES PRESCHOOL IEP'S

● Speech or Language Impairment

● Specific Learning Disability

● Autism

● Infant/Toddler IFSP'S




Enrolled Children with Disabilities
16%



MEDICAL & DENTAL SERVICES

The Fresno Migrant / Seasonal Head Start Program aims to provide comprehensive services to all children and families enrolled. Below are the health related services the children and families have received.

Medical Services 	
336	Number of children with health insurance.
91%	Percentage of children with up-to-date scheduled preventative health care.
100%	Percentage of children with up-to-date on all immunizations appropriate for their age.

Dental Services 	
260	Number of children with continuous, accessible dental care provided by a dentist.
260	Number of children who received oral health preventative care.
299	Number of children who completed a professional oral examination.

Chronic Health Conditions

Number of children diagnosed with chronic condition needing medical treatment. 25

Recipients of treatment for chronic conditions

Autism	1
Asthma	12
Vision Problems	7
Elevated Blood Level Test	6

Body Mass Index

Underweight	2
Healthy Weight	70
Overweight BMI	11
Obese BMI	22



PARENT & FAMILY DATA

Two-Parent Families

193

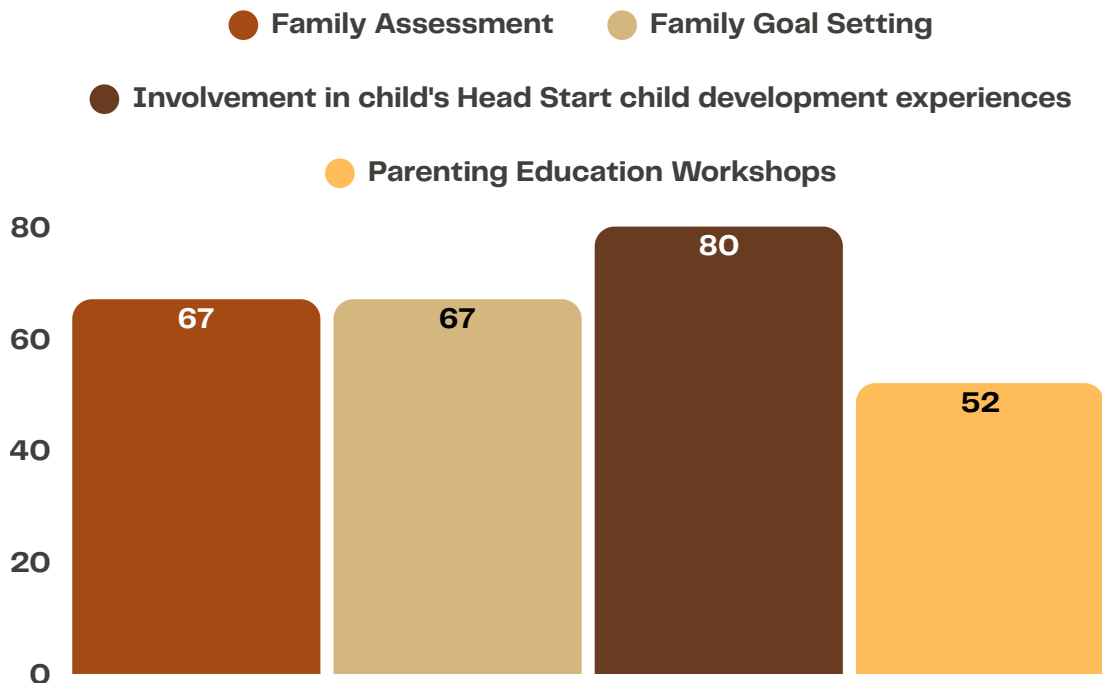
Single-Parent Families

95

Parent Education Level

110	Less than high school graduate
137	High school graduate or GED
27	Associate degree or some college
14	Advanced or baccalaureate degree

Father Engagement Number of fathers / father figures who were engaged during the program year in the activities highlighted in the graph.



PROGRAM STAFF & QUALIFICATIONS

Total Number of Staff

102

Staff who are current or former Head Start Parent

20

Mid-Management & Management Staff	
3	Graduate Degree
9	Bachelor's Degree
0	Associate Degree

	Preschool Classrooms	Infant / Toddler Classrooms
Graduate Degree	0	0
Bachelor's Degree	3	2
Associate Degree	9	18
Child Development Associate Credential	2	7
Total	14	27



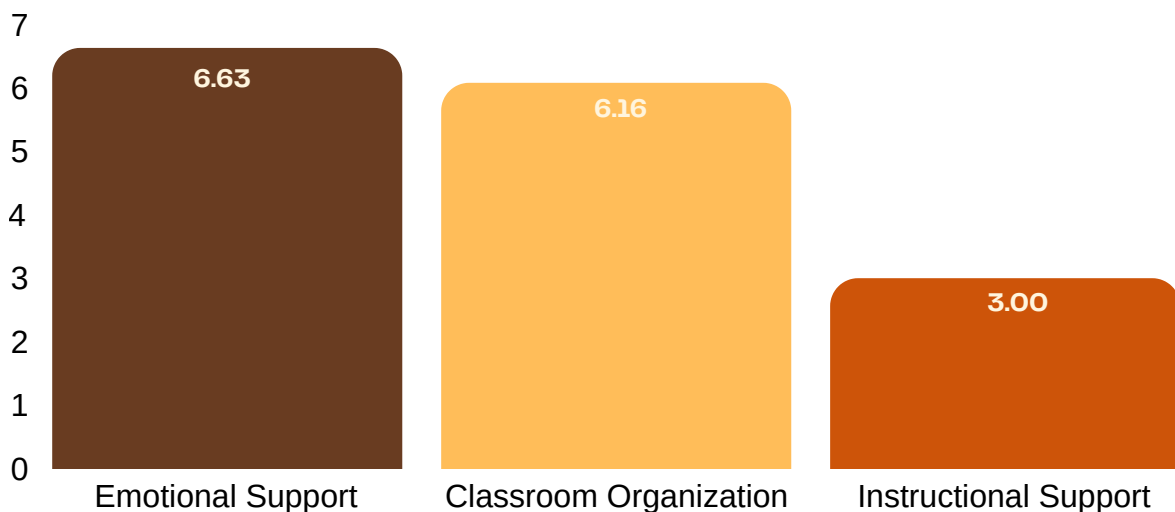
SCHOOL READINESS

The Fresno Migrant / Seasonal Head Start program uses Frog Street Curriculum, a bilingual and multi-cultural research-based curriculum for Infant & Toddlers. Meets children developmental needs, supports school readiness providing individualized activities and strategies to strengthen their physical growth, reading, math, writing, language and thinking skills. Children's social emotional development is supported through Conscious Discipline, which is embedded in Frog Street curriculum, building classroom communities where safety and caring are foundational and turn everyday situations into learning opportunities.



The FMSHS program uses the Creative Curriculum for preschoolers, which provides long-lasting learning opportunities. It empowers children to be confident, creative, and caring learners through play-based, hands-on investigations—a research-based approach that incorporates language, literacy, and mathematics throughout the day. The program reinforces learning with family-friendly activities designed for home and supports teachers through different resources when needed.

The Classroom Assessment Scoring System (CLASS) is implemented to assess teacher-child interactions in the classroom. Data collected from CLASS is used to provide staff with professional development opportunities to improve teacher-child interactions and teaching practices. The CLASS measure identifies and assesses different dimensions of classroom interactions that make a difference in children's learning. These dimensions are organized by age level, based on what is developmentally appropriate.

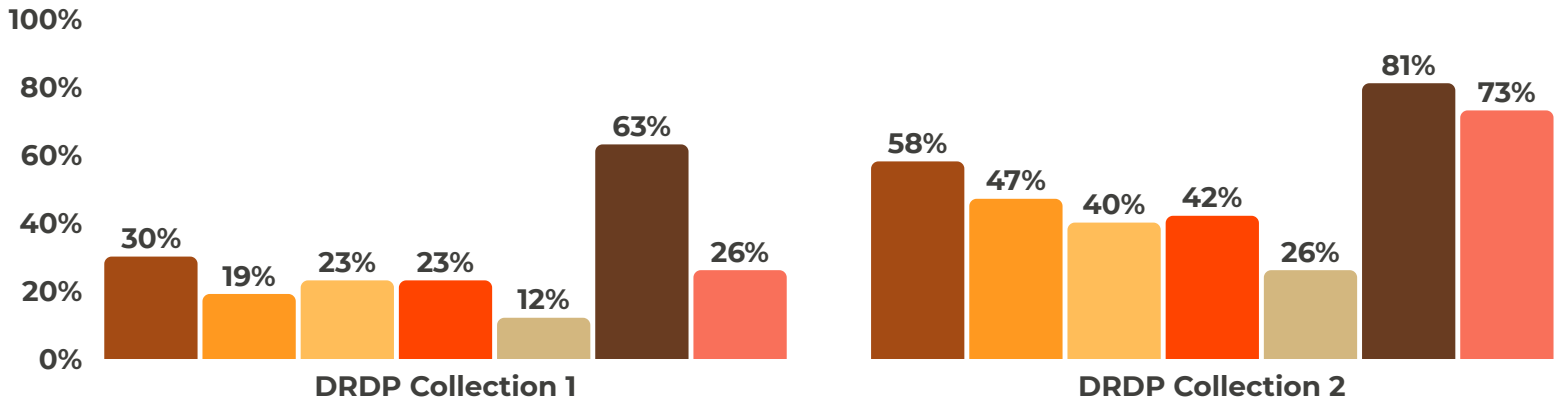


SCHOOL READINESS

The California Department of Education Early Learning and Care Division, Desired Results system is designed to improve the quality of programs and services to all children from birth through 12 years of age who are enrolled in early care and education programs. Desired Results (DRDP) are defined as conditions of wellbeing for children and families. FMSHS analyzes data three times per year. Teaching staff utilize child outcomes data to support children’s learning and development in the following domains: Approaches to Learning, Social Emotional Development, Language and Literacy Development, English Language Development, Cognition including math & science and Physical Development. Below are the 2024–2025 DRDP collection results from early and late summer.

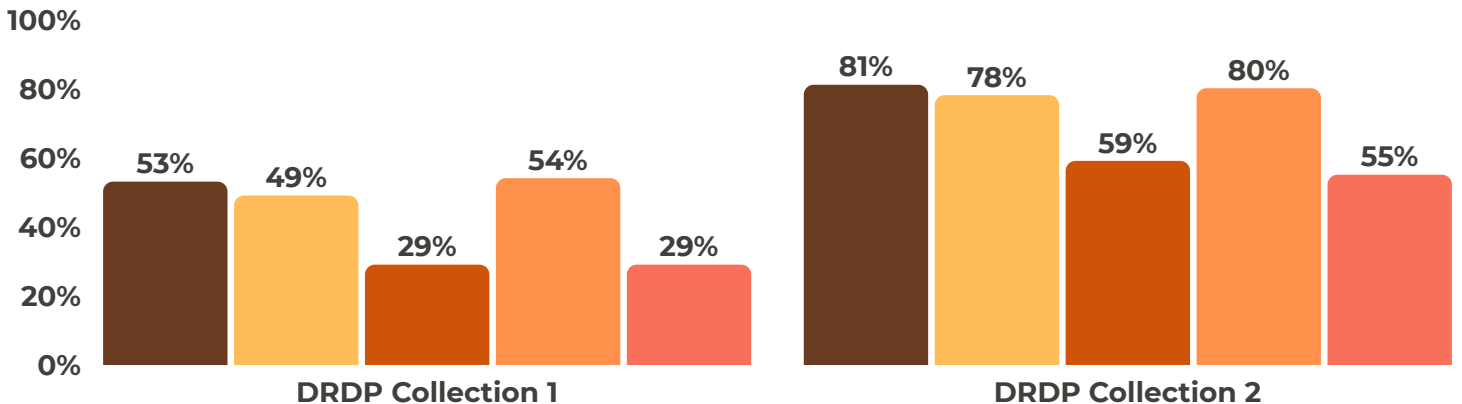
2025 DRDP Assessment Preschoolers

- Approaches to Learning: Self-Regulation
- Social & Emotional Development
- Language Development
- Literacy Development
- Cognition: Math
- Physical Development
- Health



2025 DRDP Assessment Infant / Toddlers

- Approaches to Learning: Self-Regulation
- Social & Emotional Development
- Language & Literacy Development
- Cognition, Including Math & Science
- Physical Development - Health



SCHOOL READINESS GOALS

The Improving Head Start for School Readiness Act of 2007 and the School Readiness in Programs Serving Preschool Children Program Instruction (ACFP10HS-11-04) require Head Start programs to adopt school readiness goals for preschool children. The School Readiness Plan describes how Community Action Partnership of Madera County / Fresno Migrant Seasonal Head Start will strategically integrate program services to improve the School Readiness Outcomes of Migrant Head Start children and families. The School Readiness Goals reflect that families are children's first teachers. The goals encompass the five essential domains of early learning and development from birth to 5 years for school and long-term success. The central domains are:



- Approaches to Learning
- Social Emotional Development
- Language and Literacy
- Cognition
- Perceptual, Motor and Physical Development.

Development of School Readiness Goals were developed in alignment with the Head Start Early Learning Outcomes Framework (HSELOF), California Infant/Toddler Learning & Development Foundations and California Preschool Learning Foundations.

FRESNO MIGRANT SEASONAL HEAD START SCHOOL READINESS GOALS:

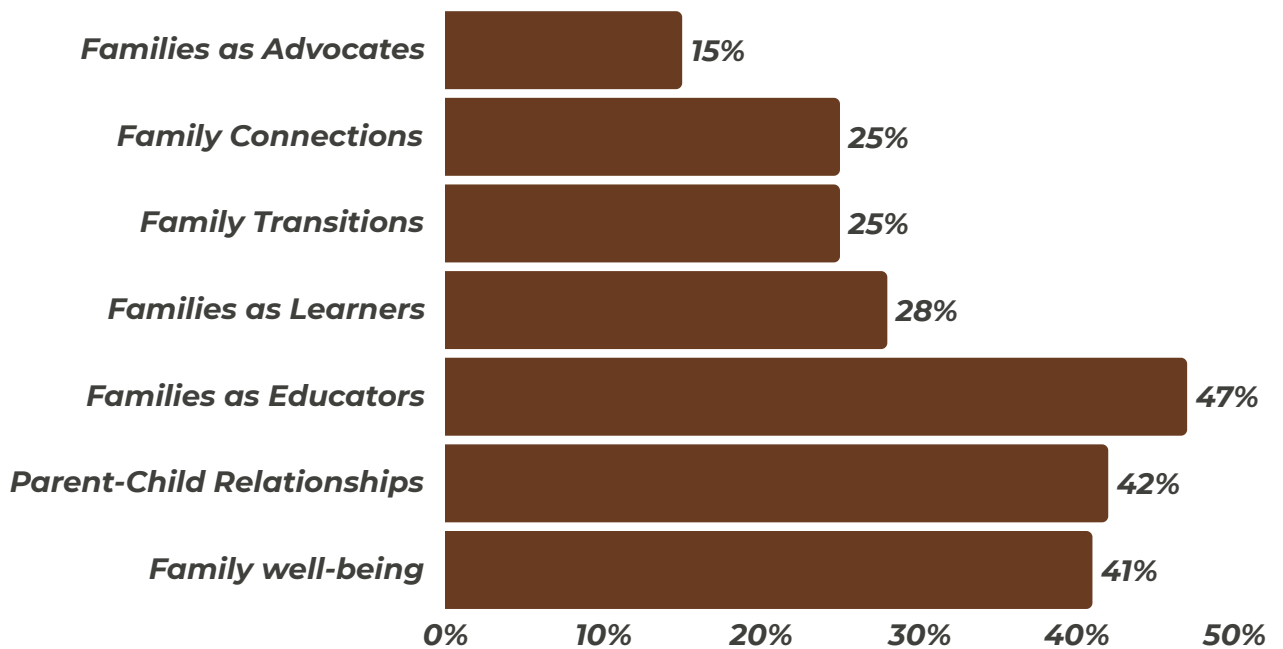
- 1** Children will demonstrate interest, curiosity and independence to learning including flexibility and behavior.
- 2** Children will show awareness of self and develop personal and playful relationships with other children.
- 3** Children will be able to demonstrate improvement on understanding complex communication, language and literacy skills increasing number of words used in communication with others.
- 4** Children will use math during daily routines and experiences, including sense of number and quantity, spatial awareness, and classification.
- 5** Children will demonstrate control, strength, and coordination of small and large muscles and demonstrate healthy behaviors.



2024-2025 FAMILY OUTCOMES

During the program year, families completed the family assessment to identify family strengths, interests, and immediate needs on how the program may support them with resources and/or referrals. The assessment aligns to the Head Start Parent, Family, and Community Engagement Framework (PFCE). The Assessment is composed of 7 outcomes and 25 indicators.

76% of families completed the pre and post family assessments. Overwhelmingly, parents had significant growth under each of the Parent, Family, and Community Engagement Framework Outcomes. These results are a strong testament from the respondents about how much the CAPMC contributes to families' well-being from the beginning to the end of the season.



Based on the results from graph above, the top three outcomes having the most growth were Family Well-being, Parent-Child Relationships and Families as Educators.



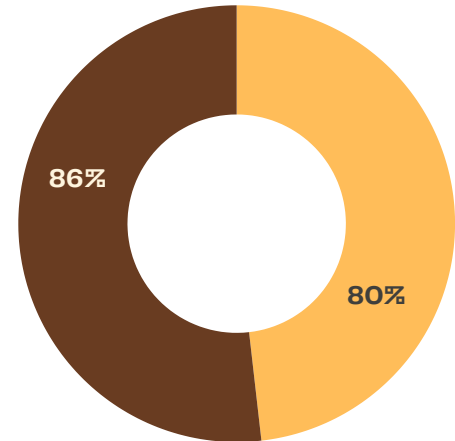
2024-2025 FAMILY GOALS

Families are encouraged to join the family partnership process, where they can explore their needs, interests, and hopes. Together, staff and families build trusting relationships that support well-being and help families and children grow to their full potential.



● Family Participation

● Accomplished Goal



PARENT CURRICULUM - READY ROSIE

Our program utilizes Ready Rosie as the parent curriculum for the program. Ready Rosie is a research-based parenting curriculum that builds on parents' knowledge and has positive impacts on family behavior and child outcomes.

99% of parents were registered to participate in the Ready Rosie platform. Out of the 99% registered users, 62% connected to a classroom.

Parents viewed 490 educational videos. Out of 490 videos views, 1,607 views aligned to the Parent, Family, and Community Engagement Framework (PFCE) and 1,431 views to the Early Learning Outcomes Framework (ELOF). Below are the results by domain and family outcomes.

Ready Rosie also has a variety of Educational Family Workshops that are offered to families during the parent meetings. The following educational workshops were offered during the program year:

- Positive Discipline Strategies
- Families as Leaders
- You Can Make the Difference
- Relationships Matter
- Words Matter
- Ready for Kindergarten



PARENT CURRICULUM - READY ROSIE

The following additional educational topics were also provided to families:



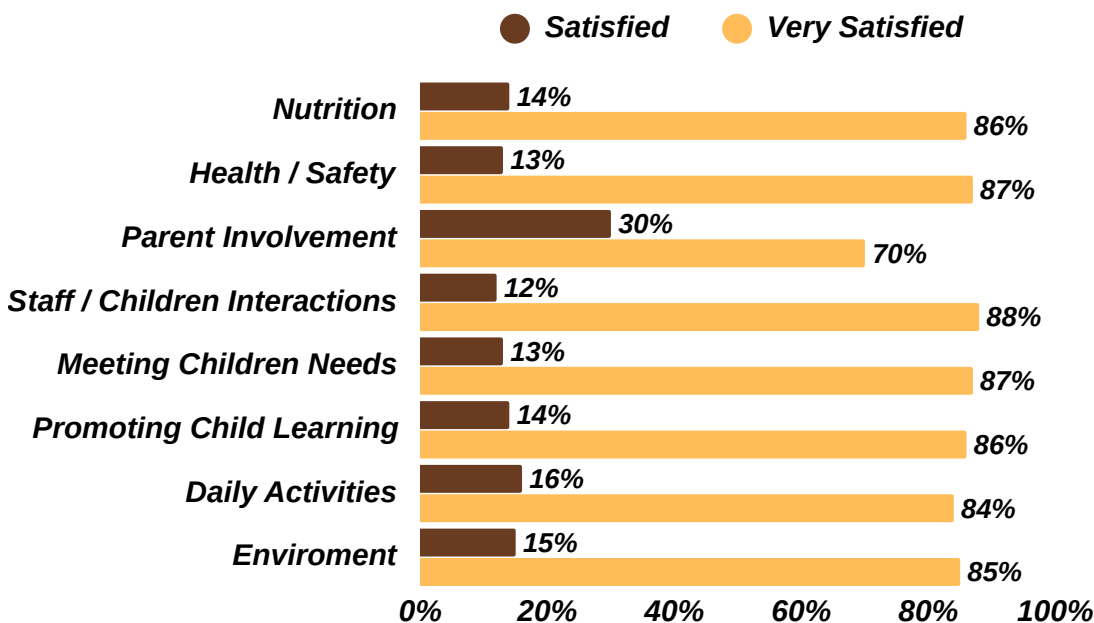
- Oral Health
- Child Abuse
- Car Seat Safety
- Health Literacy
- Safety & Injury prevention for young children.
- Tobacco

The following community agencies visited our sites to present the following topics to the parents:

- Educational Employees Credit Union – Financial Literacy and Understanding Credit
- Fresno County Library – Library Resources & Aprendo Van – Mobile Library
- Cal-Fresh – Healthy Meals and Sugary Drinks
- Fresno EOC/Smile California – Oral Health
- Mendota Police Department/Valley Children’s & California Highway Patrol–Car Seat Safety
- Education and Car Seat Inspection
- Fresno County Child Abuse Prevention (FCCAP)– Child Abuse

Families completed the end of the year survey to share how the program helped them support their child’s learning and development and meet family’s needs. Out of 63% of surveys received, results showed parents were very satisfied in most of the areas. Also, 9% of the parents were satisfied with the program's overall quality, and 91% were very satisfied.

HOW SATISFIED ARE YOU WITH THE FOLLOWING CHARACTERISTICS OF YOUR CHILD’S PROGRAM?



- 100 parents said their children feel safe in the program.
- 99 parents said their child is happy in the program.



2024-2025 FAMILY OUTCOMES

Program's monthly newsletters were provided to families as a way of communicating and sharing educational topics and resources. The following are educational topics shared with families:

- Injury Prevention
- Social media during the first five years of age.
- Managing Stress
- Brain Development
- Building Positive Relationships with Teens
- Nutrition
- Father/Male Figure Engagement
- Pyramid Model – Strategy of the Month

The newsletter also included the following resources:

- Food & clothing resources
- Education opportunities
- Health services
- Social services
- Brightlight Kids – personalized support/coaching for families with child's behavioral health.
- Suicide prevention
- Job/Training opportunities
- Nutrition Tips

Parents provided feedback on the effectiveness of the newsletter. Out of the 63% surveys received, 80% of parents received monthly newsletters. Based on parents' answers, the following topics are few of the most useful topics for them:

- Communication with children
- Transitions
- Child development
- Health
- Stress Management
- Resources in the Community
- Language and Literacy
- Parent involvement



Parents actively participated not only in building their skills as their child's first teacher, but also in sharing decision-making responsibility for program planning, goals and objectives, recruitment criteria, selection and enrollment of children, the annual program assessment, and personnel policies during the Policy Council and Center Parent Meetings.



FRESNO MIGRANT/SEASONAL HEAD START LOCATIONS:

FIREBAUGH

1777 Thomas Conboy. Firebaugh, CA 93622
(559) 659-1576

FIVE POINTS

18849 W. Excelsior Road Five Points, CA 93624
(559) 884-2363

MENDOTA

435 Sorenson, Mendota, CA 93640
(559) 655-3087

ORANGE COVE

315 Adams Street. Orange Cove, CA 93646
(559) 626-0700

INEZ C. RODRIGUEZ

1501 Del Altair, Reedley, CA 93654
(559) 416-5638

SELMA

12898 S. Fowler Ave, Selma, CA 93662
(559) 896-4479

Fresno Migrant / Seasonal Head Start is funded by grants from the U.S. Department of Health and Human Services, Administration for Children and Families. Our services are aligned with Head Start Program Performance Standards.





Report to the Board of Directors

Agenda Item Number: E-1

Board of Directors Meeting for: May 14, 2026

Author: Ana Gudino

DATE: May 14, 2026

TO: Board of Directors

FROM: Ana Gudino

SUBJECT: 2026 Supplemental Low-Income Home Energy Assistance Program (SLIHEAP)

I. RECOMMENDATION:

Authorize the Executive Director to sign and submit the 2026 SLIHEAP contract with the Department of Community Services & Development (CSD).

II. SUMMARY:

The 2026 SLIHEAP contract term is May 1, 2026 through May 31, 2027.

III. DISCUSSION:

1. The SLIHEAP program assists clients with paying for wood, propane or oil (WPO).
2. Program participants must meet an income guideline to receive assistance. The applicant's income must fall below 200% of the State's median income level.
3. The following categories are used to determine eligibility for the program; applicants need to have a total of 20 points to be eligible for assistance. A maximum of 60 points is possible. Applicants may receive up to 10 points based on income and up to another 10 points for the household energy burden. A household with a vulnerable population may receive points in each of the five categories below, up to a maximum of 40 points per household in this grouping. Clients are awarded points for each category once, no matter how many people live in the household that meet the definition.

Category 1. 1 or more persons 5 years or younger	= 10 points
Category 2. 1 or more persons 2 years or younger	= 5 points
Category 3. 1 or more persons 60 years or older	= 10 points
Category 4. 1 or more persons 70 years or older	= 5 points
Category 5. 1 or more persons disabled	= 10 points

4. Applicants who qualify will be eligible for benefit amounts ranging from \$426 and up to \$1,000 for emergency assistance with wood, propane/oil (WPO).

5. To ensure CAPMC is not giving priority to employees CAPMC staff who qualify for assistance may apply after March 1st unless they have been placed on lay-off. Employees who have been laid-off prior to March 1 may apply. All employee applications are reviewed and signed by both the Program Manager and the Executive Director.
6. Applications can be obtained and completed by visiting the agency webpage at www.maderacap.org, applications can be mailed to the client, or they may pick one up in person from the office.
7. Applications can be submitted via the website, returned by mail or brought into the office located at 1225 Gill Avenue, Madera, CA 93637 or placed in the drop box on the side of the building. All correspondence is conducted by letter or by phone and we do not anticipate a delay with the services. Qualifying applicants will be notified in writing by mail to let them know the amount they qualify for.

IV. FINANCING:

Total contract amount is \$47,177.00.



BEFORE
THE COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
OF THE COUNTY OF MADERA
STATE OF CALIFORNIA

In the Matter of)	Resolution No. 2026-05
2026 Supplemental)	2026 Supplemental Low-
Low Income Home)	Income Home Energy
Energy Assistance Program)	Assistance Program
(SLIHEAP) Contract # 26Q-3586)	(SLIHEAP)

As Chairperson of Community Action Partnership of Madera County, Inc., Board of Directors, and acting on behalf of the entire Board of Directors, I authorize the Executive Director to sign and submit the 2026 Supplemental Low Income Home Energy Assistance Program (SLIHEAP) Contract with the Department of Community Services & Development (CSD).

The persons authorized as the official representative of Community Action Partnership of Madera County, Inc. to enter into the Agreement, submit any amendments and provide additional information as may be required by the Community Services & Development, is the Executive Director or the Chief Financial Officer of Community Action Partnership of Madera County, Inc.

Vote:	_____	Ayes:	_____
Absent:	_____	Noes:	_____

Eric LiCalsi, Chairperson Board of Directors

Date

ATTEST: Tyson Pogue, Secretary/Treasurer

Date



Report to the Board of Directors

Agenda Item Number: E-2

Board of Directors' Meeting for: May 14, 2026

Author: Irene Yang

DATE: May 5, 2026
TO: Board of Directors
FROM: Irene Yang, Human Resources Director
SUBJECT: 2026-2027 Workers' Compensation Renewal

I. RECOMMENDATION:

Approve Workers' Compensation coverage under CompWest Insurance.
Approve broker's consulting fee.

II. SUMMARY.

CAPMC's Workers' Compensation Insurance Broker, Heffernan Insurance Brokers (HIB) recommended to consider accepting CompWest Insurance under the AF Group for the coverage effective June 1, 2026, to June 1, 2027.

III. DISCUSSION.

A. Marketing results are:

CompWest	\$443,526
Service American Indemnity Company(Tangram)	\$457,000
Care West	\$700,000
Berkshire Hathway Homestate Companies	\$462,000
Non-Profits United	\$491,000
ICW Group	Declined
Republic Indemnity	\$900,000
AmTrust	\$550,000

B. Heffernan Insurance Brokers (HIB) proposed to accept CompWest Insurance under the AF Group because:

- i. It serves social services industry, and it provides a lower premium compared to other carriers.
- ii. CompWest is built on the model that an assigned loss control consultant work directly with employers to identify and address loss trends while serving as a safety resource.

- iii. Insured employers will have full access to a dedicated team, complimentary nurse triage, online access to claims, claims reviews and stewardship reports. The nurse triage service will be under Telecomp Care.
 - iv. CompWest offers injury worker assistance via a text messages system and is available in multi-languages.
 - v. CompWest under AF Group has an “A” rating under A.M. Best standard.
- C. The experience modification rate decreases from 1.49 to 1.35 this renewal; it is a change of 14 points due to the decrease in claims.
- D. The renewal rate increase is based on a 4.63% increase in payroll from 2025 to 2026 and 4.9% of California surcharges.
- E. Heffernan Insurance Broker’s consulting fee is \$5,000. This fee provides online seminar training, legislation updates, issuing certificates of insurance, accessing risk management centers for safety training materials, reviewing, and managing claims and providing loss control supports.
- IV. FINANCIAL IMPACT:** Funds are allocated in the appropriate budgets for the year 2026-2027.



COMMERCIAL INSURANCE PROPOSAL SUMMARY

Prepared for: **Community Action Partnership Of Madera County**

PRESENTED DATE

April 29

2026

PRESENTED BY

Brian O'Callaghan

Senior Vice President | Property
& Casualty

PRESENTED BY

Jessica Musso

Account Manager | Property & Casualty

YOUR HEFFERNAN SERVICE TEAM

Senior Vice President	Brian O'Callaghan (925) 942-4606 BrianOC@heffins.com
Account Manager	Jessica Musso (925) 386-3179 JessicaMu@heffins.com
Assistant	Ken Sy (925) 466-4089 KenS@heffins.com

Certificate Team	hibcertrequest@heffins.com
HIB 24/7 Client Portal	www.heffins.com ; click 'Client Access' in top right, select HIB 24/7
Office Address	1350 Carlback Avenue Walnut Creek, CA 94596

NAMED INSURED

Entity
Community Action Partnership Of Madera County

LOCATIONS

Address
1225 Gill Avenue, Madera, CA 93637
1777 Thomas Conboy, Firebaugh, CA 93622
18849 W. Excelsior Road, Five Point, CA 93624
435 Sorenson, Mendota, CA 93640
315 Adams Street, Orange Cove, CA 93646
12898 S. Fowler Ave. Selma, CA 93662
265 Hospital Drive, Chowcilla, CA 93610
2236 Tozer Ave, Madera, CA 93938
29551 Avenue 8, Madera, CA 93938
1112 S A Street, Madera, CA 93938
22850 Road 19 1/2 , Chowcilla, CA 93610
29171 Desha Street, Madera, CA 93638
131 Mace Street, Madera, CA 93938

Address
33087 Road 228, North Folk, CA 93638
40094 Indian Springs Road, Oakhurst, CA 93644
11777 Wood Ward Way, Madera, CA 93637
838 Lily Street, Madera, CA 93638
917 E. Olive Ave, Madera, CA 93638
101 Adell Street, Madera, CA 93638
1901 Clinton Ave, Madera, CA 93638
510 South G Street #102, Madera, CA 93637
Victim Service Shelter, Madera, CA
1501 N. Del Altair, Reedley, CA 93654
75 E. Adell Street, Madera, CA 93637
14143 Road 28, Madera, CA 93637
201 South B Street, Madera, CA 93638
49269 Golden Oak Drive Suite 200, Oakhurst, CA 93644
228 Trinity Avenue, Chowchilla, CA 93610
28219 Avenue 14, Madera, CA 93638
209 East 7 th Street, Madera, CA 93638
325 S. Pine Street Suite 103, Madera, CA 93637
812 W. Yosemite Ave #101 and #102, Madera, CA 93637
675 S. Pine Street Suite 101, Madera, CA 93637
675 S. Pine Street Suite 106, Madera, CA 93637

Address
528 Noble Street, Madera, CA 90837
690 Noble Street, Madera, CA 90837
504 S. G Street #104, Madera, CA 93637
506 S. G Street #102, Madera, CA 93637
675 S. Pine Street Suite 103, Madera, CA 93637
675 S. Pine Street Suite 104, Madera, CA 93637
506 S. G Street #204, Madera, CA 93637
1725 E. Cleveland Ave #135, Madera, CA 93638
501 Orange Ave, Chowchilla, CA 93610

MAILING ADDRESS

Address
1225 Gill Avenue, Madera, CA 93637

PREMIUM SUMMARY

Coverage Type / Transaction	Carrier Name	Policy Term	Expiring Premium	Renewal Premium	Notes
Workers' Compensation	CompWest	06/01/2026 - 06/01/2027	\$390,503	\$421,639	...
	Assessments		\$19,672	\$21,887	...
Heffernan Service Fee	-	06/01/2026 – 06/01/2027	\$5,000	\$5,000	
Grand Total			\$415,175	\$448,526	

Payment Options
Monthly Reporting – Direct Billed 5% Security Deposit and 100% Taxes and Fees due at inception

Quote Conditions & Warranties-Subjectivities
Signed Authorization to Bind Coverage is required prior to binding coverage
Need copy of Insured’s Accident Policy for Volunteers

PROPOSAL ACCEPTANCE

This proposal contains proprietary confidential information.

The intent of this proposal is to provide an overview of our suggested insurance program. Policy terms and conditions and/or exclusions outlined in this summary do not represent the full extent of such terms and conditions and/or exclusions. Refer to your policy for all such terms and conditions, limitations, exclusions, sub-limits and definitions. In the event this summary and the policy language differ, the policy language will prevail. Higher policy limits may be available upon request.

This proposal was created based on our understanding of the information provided by you. The information provided should be carefully reviewed for accuracy. If any of the information you provided is no longer accurate, the policy terms and conditions may be subject to change. Changes in your business may also affect your insurance program; please advise as soon as possible if your business operations have now changed or change at any point during the policy term.

_____ Proposal accepted as outlined

_____ Proposal accepted with changes listed below

I have read and understand the terms and conditions of this proposal.

Named Insured:

Title:

Community Action Partnership Of Madera
County

Signature:

Date:



COVERAGE DETAIL

WORKERS' COMPENSATION

Insurer Details

Details	
Insurance Company	CompWest Insurance
Policy Term	06/01/2026 - 06/01/2027

Employers' Liability Limits

Coverage	Limit
Bodily Injury by Accident Each Accident	\$1,000,000
Bodily Injury by Disease Each Employee	\$1,000,000
Bodily Injury by Disease Policy Limit	\$1,000,000
Covered States	CA

Workers' Compensation Schedule

State	Class code	Description	Payroll	Base Rate	Net Rate
1225 Gill Avenue, Madera, CA 93637					
CA	8804	Social Rehabilitation Facilities For Adults - All	\$1,058,304	4.82	5.05
CA	9059	Day Care Centers	\$9,218,197	3.40	3.56
CA	8810	Clerical Office Employees - N.O.C.	\$4,328,211	0.38	0.40
CA	8742	Salespersons - Outside	\$2,079,931	0.58	0.61

Premium Information	Factor	Estimated Premium
Total Manual Premium	-	\$392,940
Experience Modifier	1.35	\$137,529
Schedule Rating Credit	0.87	-\$68,961
Premium Discount	0.89	-\$46,843
Expense Constant	300	\$300
Terrorism Premium	0.02	\$3,337
Catastrophe Premium	0.02	\$3,337
CA Administration Revolving Fund Surcharge	0.015	\$6,307
CA Occupational Safety and Health Fund Surcharge	0.005	\$2,394
CA Uninsured Employers Benefit Trust Fund Surcharge	0.0010	\$403
CA Subsequent Injuries Benefit Trust Fund Surcharge	0.0204	\$8,613
CA Labor Enforcement and Compliance Fund Assessment	0.0053	\$2,235
CA Fraud Surcharge	0.0046	\$1,935
Total Amount Due	-	\$443,526

Experience Modification

State	Experience Modification Factor
CA	1.35

Important Information

- This policy is subject to audit at expiration to verify your actual payroll(s). An additional or return premium may result from this audit.

- If an individual, partner, owner or officer is not eligible to be covered or wants to be excluded from Workers' Compensation and Employer's Liability coverage, we suggest that they purchase life, health, and disability insurance. Your personal health insurance MAY not pay for any WORK RELATED injury or disease. Please consider this before choosing to be excluded from coverage on your Workers' Compensation policy.
- Independent Contractors and Subcontractors – at the final audit, the insured must provide certificates of workers' compensation insurance for all Subcontractors and Independent Contractors utilized during the policy term. In the event, any form of this documentation is not available for review or deemed otherwise insufficient, amounts paid to these subcontractors or independent contractors will be included as payroll and utilized in the calculation of the final audit premium.

PREMIUM COMPARISON AND MARKETING ANALYSIS

Premium Comparison

Coverage	Expiring Premium	Renewal Premium	Percent Change
Workers Compensation	\$410,175	\$443,526	8%

Payroll Comparison

Coverage	Expiring Payroll	Renewal Payroll	Percent Change
Workers Compensation	\$15,945,589	\$16,684,553	4.63%

Payroll Comparison by Class Code and Description

Class Code	Class Description	Expiring Payroll	Renewal Payroll	Percent Change
8804	Social Rehab Facility	\$808,023	\$1,058,304	31%
9059	Day Care	\$9,017,048	\$9,218,107	2.23%

8810	Clerical	\$4,192,232	\$4,328,211	3.24%
8742	Salespersons	\$1,928,286	\$2,079,931	7.86%

Net Rate Comparison

Class Code	Class Description	Expiring Net Rates	Renewal Net Rates
8804	Social Rehab Facility	5.03	5.05
9059	Day Care	3.54	3.56
8810	Clerical	0.39	0.40
8742	Salespersons	0.56	0.61

Base Rate Comparison

Class Code	Class Description	Expiring Base Rates	Renewal Base Rates
8804	Social Rehab Facility	4.22	4.82
9059	Day Care	2.97	3.40
8810	Clerical	0.33	0.38
8742	Salespersons	0.47	0.58

Experience Modification Comparison

Expiring Experience Modification	Renewal Experience Modification
1.49	1.35

Marketing Analysis

Insurance Carrier	Quote
Tangram	Quoted \$457k
CareWest	Indicated \$700k
BHHC	Quoted \$462k
Non-Profits United	Quoted \$491k
ICW Group	Declined – Not in Appetite
Republic Indemnity	Indicated \$900k
AmTrust	Indicated \$550k



GUIDELINES

DISCLAIMER

This is a convenient coverage summary, not a legal contract.

This proposal is provided to facilitate your understanding of your insurance program. Please refer to the actual policies of specific terms, conditions, limitations, and exclusions that will govern in the event of a loss. Specimen copies of all policies are available for review prior to the binding of coverage.

In evaluating your exposures to loss, we have been dependent upon information provided by you. If there are other areas that need to be evaluated prior to binding of coverage, please bring these areas to our attention. Should any of your exposures change after coverage is bound, such as your beginning new operations, hiring employees in new states, buying additional property, etc., please let us know so proper coverage(s) can be discussed.

Not all available endorsements may be addressed in this coverage summary.

CARRIER INFORMATION

A.M. Best Rating Data

A.M. Best Company’s rating system is generally recognized and accepted as the industry standard for evaluating an insurer’s financial strength and ability to meet ongoing obligations to policyholders.

Rating	Implication
“A++” and “A+”	Superior
“A” and “A–”	Excellent
“B++” and “B+”	Very Good
“B” and “B–”	Fair
“C++” and “C+”	Marginal
“C” and “C–”	Weak

These ratings reflect Best’s opinion of the relative position of each insurance company, as compared to others in the industry, and are based on Best’s assessments of factors such as an insurance company’s profitability, amount of debt as compared to capital (equity), liquidity, amount and soundness of reinsurance, adequacy of loss reserves, strength of management, etc.

Although a good rating provides no guarantee of the ultimate viability and soundness of an insurance company or its ability to pay claims covered by its policies, it is prudent to consider these ratings when choosing an insurance carrier.

For more information on A.M. Best and their ratings, go to www.ambest.com.

CLAIMS REPORTING INFORMATION

Failure to provide notice of a Claim or an Incident to your insurance carrier can result in denial of coverage for both expiring and renewal policies.

IMPORTANT FACTS TO KNOW

Every insurance policy is written differently. To ensure you receive the full benefits of the insurance policy you have purchased it is vitally important that you read and understand your policy including incident/claim reporting, definition of claim/incident, conditions of reporting etc. The below definitions of incidents or claims are only examples and are not intended to be inclusive of every matter that could rise to an incident/claim. **If in doubt as to whether a situation should be reported, contact us or your insurance carrier.**

The policy contract is between you and your insurance company, so while we can assist you in reporting your claims you should always seek the advice of your attorney.

The definition of an **incident or claim** may include (refer to your policy):

- Any knowledge by anyone in your company of a claim **or** any incident that may result in a claim;
- Demand for monetary or non-monetary relief;
- Notice that a non-employee, such as a customer or client, intends to hold you responsible for Third Party Discrimination;
- Civil, criminal, administrative, regulatory or mediation/arbitration proceedings, etc.
- Workers Compensation:
- Lawsuits filed by an injured worker, or their family, against our client alleging negligence or discrimination
- Penalty Petitions, under a State's Workers' Compensation Statute or Federal Statute, alleging the employer's unsafe actions knowingly caused an injury to occur or that they discriminated against an employee for filing a workers' compensation claim (For example a 132A or Serious & Willful under California's workers' compensation Statute
- Any lawsuits related to a Workers Compensation claim or claimant, and/or when a Workers Compensation claim includes allegations of wrongful termination, discrimination, sexual harassment, a written demand for modified or alternative work, or any such employment related allegations.

There are some other types of governmental or regulatory matters that may qualify as a **Claim or Notice of Incident** depending upon the terms of the policy, especially:

- Formal investigations;
- Any communication received from the EEOC, DFEH or ANY State Regulatory Agency or similar Federal, State or local administrative proceeding.
- Often these communications may simply state that they are investigating a matter and no action is required on your part. This is notice of an incident and **MUST** be reported to your carrier.

CLAIMS REPORTING INFORMATION

Be sure you Read and Understand all of your policies' definitions of claim or incident and their reporting requirements:

- Any situation meeting your policy's definition of a claim or incident during the policy period should be reported to the carrier immediately.
- You should make certain that those individuals in your company who are responsible for receiving notification of Claims are aware of the procedures in the event of a Claim, those procedures are set forth in detail in the notice provisions of your policy.
- If a claim or incident is presented to you after the policy has expired there may be specific provisions that permit noticing the claim after expiration.

Be sure that you communicate to Heffernan Insurance Brokers and state on all applications all incidents, claims or potential claims.

Be aware of policy quote conditions that require all incidents be reported prior to binding coverage. If you report it after the policy is bound, the insurance carrier may void the binder or change their terms and conditions of the policy. In addition, the claim may not be covered under expiring policy or the renewal policy.

During Renewal Process, be sure that you report all claims, all incidents and all potential claims within the policy period to your carrier as there will be no coverage if the claim is submitted in the subsequent (renewal) policy period if you knew about it during the expiring policy term.

VERY IMPORTANT TO REMEMBER

- **Do not appoint defense counsel or incur any legal costs without consent from your insurance carrier.** Pursuant to the terms of the policy, carrier may have the right to either appoint counsel or in some instances, approve your choice of counsel. Most carriers will not pay for attorneys' fees incurred prior to giving the carrier notice of the claim.

Do not enter into settlement negotiations without consent from your insurance carrier

CANCELLATION & MINIMUM EARNED PREMIUM

Important Information

If the insurance carrier issues a Notice of Cancellation, all open items such as sales/payroll reports, premiums due etc., MUST be sent to the insurance carrier PRIOR to the Cancellation date for the policy to be reinstated. MOST insurance carriers now only send out one notice of cancellation and if all items are not met, no further notice is sent to you AND your policy will have cancelled.

Should you (the insured) elect to cancel your policy mid-term, you may be charged a short-rate cancellation penalty as determined by the insurance carrier regardless of the reasons to cancel. Please read your policy and endorsements for cancellation provisions. Please refer to the policy for a complete list of exclusions, warranties, endorsements, and limitations. We recommend that you keep a copy of your policy (ies) and endorsements. Heffernan Insurance Brokers' retention policy is five (5) years from the expiration date of the policy as required by The Department of Insurance.

Insurance carriers are rated by AM Best for financial Solvency. AM Best ratings are included in the above as of March 19, 2024. For the most current insurance company rating information, please go to www.ambest.com It is the policy of the Heffernan Insurance Brokers to discourage the use of carriers whose Best Rating is less than Br. If you are offered a quote with a carrier rated lower than B4, it is typically the only viable option we could obtain. If you are offered a quote for less than B+ rated, then you will be required to sign an authorization to bind with a carrier less than B+ rated except for California State Compensation Insurance Fund for Workers Compensation as they withdrew from AM Best Rating.

Minimum Earned Premium

If the insurance carrier issues a Notice of Cancellation, all open items such as sales/payroll reports, premiums due etc., MUST be sent to the insurance carrier PRIOR to the Cancellation date for the policy to be reinstated. MOST insurance carriers now only send out one notice of cancellation and if all items are not met, no further notice is sent to you AND your policy will have cancelled.

1. Non Admitted Carrier: The SLAD-1 form states "If you, as the applicant, required that the insurance policy you have purchased be bound immediately, either because existing coverage was going to lapse within two business days or because you were required to have coverage within two business days, and you did not receive this disclosure form and a request for your signature until after coverage became effective, you have the right to cancel this policy within five days of receiving this disclosure. If you cancel coverage, the premium will be prorated, and any broker fee charged for this insurance will be returned to you".
2. PLEASE be advised that the insurance carrier requires a minimum earned premium of 25% of the premium and the fees are 100% fully earned upon binding coverage. Therefore, if the policy is cancelled within 5 days, the policy will not be prorated and instead you will be responsible for the 25% minimum earned premium and 100% of the Taxes and Fees

Please be advised that this quote will expire on the expiration date of your current coverage. For new coverage the quote will expire on the date determined by the Insurance Company.

HEFFERNAN INSURANCE BROKER DATA COLLECTION & DISCLOSURE INFORMATION

This notice describes our policy on collection and disclosure of your information.

Categories of Information Collected and May Be Disclosed:

We obtain most of the information directly from you. We may collect and disclose the following non-public personal information about you for the purpose of obtaining insurance products and services on your behalf:

Your business dealings with us and other companies.

- Information about your transactions with us, our affiliates, or others such as your policy coverage, premiums, and payment history.
- Information you provide us on applications or other forms such as your name, address, Federal ID Number or Social Security number, assets, drivers' license numbers and drivers' Motor Vehicle Records.

To Whom Information is Disclosed:

We disclose your information to other parties to help us fulfill our obligations to you; this includes disclosure to:

- Insurance carriers, wholesalers, MGAs for the purpose of obtaining insurance for you.
- A third-party partner to assist in administrative tasks and projects on behalf of you and Heffernan.
- A risk and insurance benchmarking organization that aggregates information in their database to give us access to resources so we can better serve you and to fulfill our contractual obligation.
- Opt Out: If you do not want us to disclose any of your information to the benchmarking company, this can be stated on the Authorization to Bind document.

Commissions. The insurer that underwrites your policy generally pays our firm a sales commission. For our efforts, we are compensated primarily by standard commissions. Standard Commissions are based on the commission schedules developed by each insurance company and calculated as a percentage of the premium. This commission percentage is set by the insurance company, not by us, and is included as part of the insurance premium you pay.

Commissions and Incentive Compensation from Insurance Companies. We may also receive compensation through incentive or profit-sharing arrangements with insurance companies with which we place business. Eligibility for and the amount of contingency compensation is based on pre-established thresholds that consider the overall profitability of the business we place with insurers and other factors. This incentive compensation is never tied to any individual policyholder, and there is no meaningful method to determine in advance the impact that any policy has on these payments. If in a given year our firm does not meet the profitability thresholds outlined above, we are not eligible for any incentive compensation.

Additional Services Fees. Heffernan Insurance Brokers may charge fees for additional services in addition to the compensation & commissions described above, for our additional services. Additional Services Fees charged to YOU, if any, have been disclosed to YOU in this proposal, and you will acknowledge by signing our Additional Services Agreement included in this proposal.

HEFFERNAN INSURANCE BROKER ADDITIONAL SERVICES AGREEMENT

Additional Service Fee

Client acknowledges the additional services fee disclosure and consent for the fee is given as evidenced by the signature below.

This agreement shall become operative on 6/1/2026 (date) and shall continue for one year.

Heffernan Insurance Brokers agrees to provide the following to the client:

- Consultative Services
- Invitations to Heffernan Insurance Brokers', and its vendors', webinars, and seminars
- Informative mailings
- Access to 24/7 Heffernan Insurance Brokers' client portal with visibility to policy information, documents, and certificates of insurance
- Access to Risk Management Center provided by KPA
- Access to various online software products
- Workers Compensation Claims Management
- Loss Control
- HR Consulting
- Return to Work Program
- Access to vendor partner providing both telephonic and on-site medical triage service

If client cancels their insurance policies midterm for any reason, services as outlined in this document shall cease immediately.

Client agrees to pay Heffernan Insurance Brokers a fee for these additional services in the amount of \$5,000. This fee is fully earned and nonrefundable upon execution of this agreement. Heffernan Insurance Brokers may also receive compensation from the insurers of insurance policies.

Client Signature

Date



Because You're Different



Report to the Board of Directors

Agenda Item Number: E-3

Board of Directors Meeting for: May 14, 2026

Author: Kimberly Rojas-Perez

DATE: May 6th, 2026

TO: Board of Directors

FROM: Mattie Mendez, Executive Director

SUBJECT: 2025 Impact Report for Community Action Partnership of Madera County, Inc. (CAPMC)

I. RECOMMENDATION:

Review and consider approving the 2025 Impact Report

II. SUMMARY:

The 2025 Annual Impact Report Serves as a comprehensive Overview of the achievements, Challenges, program participant success stories, and overall impact of CAPMC.

III. DISCUSSION:

- The 2025 Impact Report provides a comprehensive overview of CAPMC's activities, achievements, participant success stories, and overall community impact over the past year.
- It highlights progress toward CAPMC's mission by showcasing key accomplishments and program outcomes.
- Through both quantitative data and qualitative insights, the report demonstrates CAPMC's ongoing commitment to creating meaningful change in the communities we serve.
- The report serves as a valuable resource for staff, community partners, and stakeholders to better understand the scope and effectiveness of CAPMC's work.
- The 2025 Impact Report will be presented and distributed at the Board of Directors meeting.

IV. FINANCING:

Not Applicable

**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
FISCAL EXPENDITURE REPORT
FOR THE PERIOD ENDED APRIL 30, 2026**

DEPARTMENT/ PROGRAM TITLE	AMOUNT FUNDED	FUNDS SPENT YTD	BUDGET % YTD	ACTUAL % YTD	PROGRAM DESCRIPTION
CSBG 01/01/2026 - 12/31/2026 218	318,202.00	51,312.92	33.33%	16.13%	Provide social service programs and administrative expenses
CSBG DISCRETIONARY NO CONTRACT 217	0.00	0.00	#DIV/0!	#DIV/0!	Provide social service programs and administrative expenses
HEAD START & CHILD DEVELOPMENT					
HEAD START REGIONAL 06/1/25 - 05/31/26 311/380	4,496,470.00	3,874,225.10	91.67%	86.16%	Provide HS services to low income preschool children and families
HEAD START T/TA 06/1/25 - 05/31/26 310	46,025.00	22,415.61	91.67%	48.70%	Provide training for staff and parents
EARLY HEAD START REGIONAL 06/1/25 - 05/31/26 312	826,615.00	694,849.90	91.67%	84.06%	Provide early HS services to 50 low income infant, toddlers and pregnant women
EARLY HEAD START T/TA 06/1/25 - 05/31/26 309	13,373.00	7,517.75	91.67%	56.22%	Provide training for staff and parents
MADERA STATE CSPP/RHS LAYERED 07/01/25 - 06/30/26 319	1,288,560.00	1,182,560.00	83.33%	91.77%	Provide child care services to HS preschool children and families
CHILD & ADULT CARE FOOD PROGRAM 10/01/25 - 09/30/26 390	608,357.00	233,960.04	58.33%	38.46%	Provide funds to serve hot meals to HS & state childcare children
MADERA MIGRANT HEAD START 03/01/26 - 02/28/27 321/362	6,303,222.00	322,097.31	16.67%	5.11%	Provide HS services to migrant and seasonal children and families
MADERA MIGRANT HS TRAINING 03/01/26 - 02/28/27 320	30,177.00	8,334.20	16.67%	27.62%	Provide training for staff and parents
MADERA MIGRANT CHILD CARE - PART YEAR 07/01/25 - 06/30/26 322/324	992,716.00	816,451.49	83.33%	82.24%	Provide child care services to migrant eligible infant and toddlers
MADERA MIGRANT CHILD CARE SPECIALIZED SERVICES 07/01/25 - 06/30/26 325	169,936.00	147,905.06	83.33%	87.04%	Provide start up funding for supplies and staff to provide services to migrant eligible infant and toddlers
REGIONAL MADERA COE QUALITY COUNTS 06/01/2025 - 05/31/2026 356	187,412.76	47,211.80	91.67%	25.19%	Provide low-income children high quality preschool programs with focus on child development, teaching, and program/environment quality

**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
FISCAL EXPENDITURE REPORT
FOR THE PERIOD ENDED APRIL 30, 2026**

DEPARTMENT/ PROGRAM TITLE	AMOUNT FUNDED	FUNDS SPENT YTD	BUDGET % YTD	ACTUAL% YTD	PROGRAM DESCRIPTION
FRESNO MIGRANT HEAD START 09/01/25 - 08/31/26 331	6,566,001.00	2,966,921.55	66.67%	45.19%	Provide HS services to to migrant and seasonal children and families
FRESNO MIGRANT HS -TRAINING 09/01/25 - 08/31/26 330	82,690.00	38,527.26	66.67%	46.59%	Provide training for staff and parents
FRESNO MIGRANT FRESNO COE QUALITY COUNTS 09/01/2025 - 08/31/2026 351	425,745.25	0.00	66.67%	0.00%	Provide low-income children high quality preschool programs with focus on child development, teaching, and program/environment quality
DSS STRENGTHENING FAMILIES 07/01/2025 - 06/30/2026 371	277,136.00	193,276.08	83.33%	69.74%	Provides training and education to parentx to strengthen family relationships

**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
FISCAL EXPENDITURE REPORT
FOR THE PERIOD ENDED APRIL 30, 2026**

DEPARTMENT/ PROGRAM TITLE	AMOUNT FUNDED	FUNDS SPENT YTD	BUDGET % YTD	ACTUAL% YTD	PROGRAM DESCRIPTION
RESOURCE & REFERRAL:					
CCDF-HEALTH & SAFETY 07/01/25 - 06/30/26 411	7,997.00	5,162.61	83.33%	64.56%	Training and supplies for child care providers
R & R GENERAL 07/01/25 - 06/30/26 401	297,087.00	226,275.52	83.33%	76.16%	Provide resources and referrals regarding child care and related issues
EMERGENCY CHILD CARE BRIDGE PROGRAM 07/01/25 - 06/30/26 407	307,121.00	166,074.39	83.33%	54.07%	Provide subsidized child care for eligible foster children
CHILD CARE INITIATIVE PROJECT 07/01/25 - 06/30/26 424	55,064.00	32,117.12	83.33%	58.33%	Recruiting and training child care providers for infants and toddlers
ALTERNATIVE PAYMENT 07/01/25 - 06/30/26 414	8,294,765.00	4,057,989.62	83.33%	48.92%	Provide subsidized child care for eligible families
ALTERNATIVE PAYMENT STAGE 2 07/01/25 - 06/30/26 427	1,848,171.00	905,799.51	83.33%	49.01%	Provide subsidized child care for eligible families
ALTERNATIVE PAYMENT STAGE 3 07/01/25 - 06/30/26 428	1,166,253.00	803,945.67	83.33%	68.93%	Provide subsidized child care for eligible families

**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
FISCAL EXPENDITURE REPORT
FOR THE PERIOD ENDED APRIL 30, 2026**

DEPARTMENT/ PROGRAM TITLE	AMOUNT FUNDED	FUNDS SPENT YTD	BUDGET % YTD	ACTUAL % YTD	PROGRAM DESCRIPTION
VICTIM SERVICES:					
RSVP/CALOES 10/01/25 - 09/30/26 500	340,289.00	189,703.71	58.33%	55.75%	Assist victims of sexual assault
VICTIM WITNESS/CALOES 10/01/25 - 09/30/26 501	435,577.00	206,689.72	58.33%	47.45%	Assist victims of crime
SHELTER-BASED DOMESTIC VIOLENCE 10/01/25 - 09/30/26 533	539,465.00	284,542.69	58.33%	52.75%	Provide shelter services for domestic violence victims
DOM. VIO. MARRIAGE LICENSE 07/01/25 - 06/30/26 502	22,000.00	8,452.09	83.33%	38.42%	Provides shelter and services to domestic violence victims
DOMESTIC VIOLENCE RESTITUTION 07/01/25 - 06/30/26 504	4,000.00	0.00	83.33%	0.00%	Provides shelter and services to domestic violence victims
VSC DOMESTIC VIOLENCE GENERAL FUND 07/01/25 - 06/30/26 DONATIONS ONLY 507/525	2,000.00	0.00	83.33%	0.00%	Assist victims of domestic violence
VICTIM SERVICES CENTER FUND 07/01/25 - 06/30/26 DONATIONS ONLY 510	2,500.00	5,709.74	83.33%	228.39%	Assist with program operations for all Victim Services clients
UNSERVED/UNDERSERVED VICTIM ADVOCACY & OUTREACH 01/01/26 - 12/31/26 508	196,906.00	60,643.83	33.33%	30.80%	Assist unserved/underserved, primarily Hispanic, victims of crime
TRANSITIONAL HOUSING 01/01/26 - 12/31/26 531	135,000.00	45,560.62	33.33%	33.75%	Provide long-term shelter services for domestic violence and human trafficking victims
YOUTH AND SPECIALIZED SERVICES:					
CHILD ADVOCACY CENTER 07/01/25 - 06/30/26 516	1,000.00	23.88	83.33%	2.39%	Provide child sexual assault interviews
CHILD ADVOCACY CENTER (KC) PROGRAM CALOES 04/01/2026 - 03/31/2027 535	200,000.00	11,296.07	8.33%	5.65%	Provide funding to operate child advocacy center and provide child sexual assault interviews

COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
 FISCAL EXPENDITURE REPORT
 FOR THE PERIOD ENDED APRIL 30, 2026

DEPARTMENT/ PROGRAM TITLE	AMOUNT FUNDED	FUNDS SPENT YTD	BUDGET % YTD	ACTUAL% YTD	PROGRAM DESCRIPTION
=====					
COMMUNITY SERVICES - EMERGENCY & OTHER SERVICES:					

FEMA NO CONTRACT YET 205	0.00	0.00	#DIV/0!	#DIV/0!	Administration of the FEMA program

E.C.I.P./LIHEAP (11/01/25 - 06/30/27) 203	785,672.00	167,750.88	30.00%	21.35%	Assistance for low income clients for energy bills and weatherization services

E.C.I.P./LIHEAP (11/01/24 - 06/30/26) 208	950,228.00	950,228.00	90.00%	100.00%	Assistance for low income clients for energy bills and weatherization services

MADERA MENTAL HEALTH PROPERTY MGMT 07/01/25 - 06/30/26 216	50,000.00	19,784.46	83.33%	39.57%	Provides property management services for the County of Madera Behavioral Health

**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY, INC.
FISCAL EXPENDITURE REPORT
FOR THE PERIOD ENDED APRIL 30, 2026**

DEPARTMENT/ PROGRAM TITLE	AMOUNT FUNDED	FUNDS SPENT YTD	BUDGET % YTD	ACTUAL% YTD	PROGRAM DESCRIPTION
COMMUNITY SERVICES - HOMELESS PROGRAMS:					
VALLARTA/THE GONZALEZ FAMILY DONATION 07/01/25 - 06/30/26 221	465.34	465.34	83.33%	100.00%	Provides funding for homeless support and emergency services
SHUNAMMITE PLACE 11/01/25 - 10/31/26 224	848,597.00	395,412.14	50.00%	46.60%	Provides permanent supportive housing for homeless people with disabilities
CITY OF MADERA - CDBG 07/01/25 - 06/30/26 231	20,000.00	19,511.43	83.33%	97.56%	Provides funding for Fresno-Madera Continuum of Care and homeless support
HOMELESS HOUSING, ASSISTANCE & PREVENTION (HHAP-IV) BEHAVIORAL HEALTH 01/01/24 - 6/30/27 246	346,709.12	254,545.98	66.67%	73.42%	Provides rental assistance and rapid rehousing, outreach and coordination, prevention and shelter diversion to permanent housing
HOMELESS HOUSING, ASSISTANCE & PREVENTION (HHAP-V) BEHAVIORAL HEALTH 05/01/25 - 04/30/28 276	665,155.00	84,248.96	33.33%	12.67%	Provides rapid rehousing, and street outreach for coordination, prevention and shelter diversion to permanent housing
HOMELESS HOUSING, ASSISTANCE & PREVENTION (HHAP-III) BEHAVIORAL HEALTH 07/01/23 - 06/30/26 278	526,635.86	526,635.86	94.44%	100.00%	Provides rental assistance and rapid rehousing, outreach and coordination, prevention and shelter diversion to permanent housing
HUD COORDINATED ENTRY SUPPORTIVE SERVICES HELP CENTER 11/01/25 - 10/31/26 284	539,797.00	236,637.99	50.00%	43.84%	Provides coordinated entry supportive housing for homeless people within the FMCoC area
MADERA CO. PROP 47 COMMUNITY & HOUSING OUTREACH SERVICE 6/17/25 - 3/31/28 285	1,000,000.00	180,546.53	30.30%	18.05%	Provides shelter, case management, essential resources, and street outreach services to unsheltered with Madera Co. Task Force members

**Community Action Partnership of Madera County, Inc.
Consolidated Statement of Financial Position by Object
March 31, 2026**

F-4A

	<u>This Year</u>
Assets	
1113- CASH IN WESTAMERICA PAYROLL CK	5,078.35
1117- CASH IN WESTAMERICA ACCTS PAYABLE CHECKING	6,072.07
1122- SAVINGS - WESTAMERICA	7,142,768.83
1124- CD VICTIM SERVICES - COMMUNITY WEST BANK	400,000.00
1130- PETTY CASH	650.00
1197- EFT CLEARING - ACCTS. PAY.	398.42
1310- GRANTS RECEIVABLE	3,618,663.53
1320- ACCOUNTS RECEIVABLE	20,726.04
1323- A/R IGNITE MY CITY CHURCH	667.22
1328- EMPLOYEE & TRAVEL ADVANCES	533.00
1329- ADVANCE CLEARING	21,218.22
1410- PREPAID EXPENSES	106,460.80
1412- PREPAID POSTAGE	5,547.45
1420- SECURITY DEPOSITS	43,261.04
1421- WORKERS' COMP DEPOSIT	58,943.00
1450- INVENTORY	19,540.71
1512- EQUIPMENT	2,064,525.39
1513- VEHICLES	1,540,662.30
1514- BUILDINGS	3,871,500.45
1515- LAND IMPROVEMENTS	318,790.84
1516- BUILDING IMPROVEMENTS	683,991.12
1519- LAND	59,005.00
1522- ACC DEPR - EQUIPMENT	(1,222,395.19)
1523- ACC DEPR - VEHICLES	(1,094,053.14)
1524- ACC DEPR - BUILDINGS	(3,511,935.66)
1525- ACC DEPR - LAND IMPROVE.	(191,167.69)
1526- ACC DEPR - BUILDING IMPROVE.	(286,844.52)
1590- ROU ASSETS - OPERATING LEASES	16,780,224.00
Total Assets	<u>30,462,831.58</u>
Liabilities and Net Assets	
2101- ACCOUNTS PAYABLE	1,128,362.03
2111- ACCOUNTS PAYABLE - MANUAL	36,891.86
2112- ACCOUNTS PAY-FUNDING SOURCE	626,350.48
2115- A/P OTHERS	6,676.15
2121- ACCRUED PAYROLL	468,793.78
2122- ACCRUED VACATION	1,134,165.42
2123- ACCRUED PAYROLL - MANUAL	849.40
2211- FICA PAYABLE	0.00
2212- FICA-MED PAYABLE	0.00

2213- FIT PAYABLE	0.00
2215- SIT PAYABLE	0.00
2216- SDI PAYABLE	0.00
2218- GARNISHMENTS PAYABLE	2.36
2220- WORKER'S COMP PAYABLE	18,333.38
2231- RETIREMENT PAYABLE-ER CONTRIB	861,259.44
2232- W/H RETIREMENT	(10.00)
2233- W/H RETIREMENT-ER403B BENEFIT	0.00
2244- KAISER MID20	(3,604.19)
2245- KAISER HIGH15	(26,759.11)
2248- KAISER LOW30	(1,642.06)
2249- KAISER DHMO40	(4,684.77)
2252- SELF INSURANCE - LIFE & ADD	(567.07)
2253- VISION INSURANCE PAYABLE	(1,025.28)
2254- SELF INSURANCE - DENTAL	68,984.07
2255- UNION DUES & FEE PAYMENTS	0.00
2258- TELEMEDICINE	144.00
2259- TELEMEDICINE BUNDLE PLAN	(26.75)
2260- MADERA RHS PARENT GROUPS	552.34
2262- FRESNO MHS PARENT GROUPS	2,130.16
2264- MCAC EMP FUND-UNIFICATION	64.15
2265- FRESNO - EDS - FUNDS	1,854.17
2266- R & R PROGRAM	3,804.81
2410- DEFERRED GRANT REVENUE	5,407,288.70
2415- RESERVE ACCOUNT	115,587.00
2420- OTHER DEFERRED REVENUE	424,966.90
2600- INVESTMENT IN FIXED ASSETS	0.00
2610- REDUCT IN INVEST IN FIXED ASST	0.00
2690- OPERATING LEASE LIABILITY	17,190,404.00
Total Liabilities	<u>27,459,145.37</u>
3000- NET ASSETS W/O DONOR RESTRICTIONS	717,905.05
3050- NET ASSETS - BOARD DESIGNATED	560,000.00
3100- NET ASSETS - RESTRICTED FIXED ASSETS	1,722,430.11
Change in Net Assets	<u>3,351.05</u>
Total Net Assets	<u>3,003,686.21</u>
Total Liabilities and Net Assets	<u><u>30,462,831.58</u></u>

Community Action Partnership of Madera County, Inc.
Consolidated Revenue and Expense
March 31, 2026

F-4B

	<u>Year-To-Date</u>
	<u>Actual</u>
<u>Revenues</u>	
4110- GRANT INCOME-FEDERAL	18,987,201.51
4120- GRANT INCOME-STATE	8,666,390.46
4130- GRANT INCOME-AREA	201,202.77
4210- DONATIONS	28,639.56
4220- IN KIND CONTRIBUTIONS	2,003,765.00
4315- CHILD CRE REVENUE-STATE	7,877.70
4320- INTEREST INCOME	3,021.17
4330- SALE OF ASSETS	7,000.00
4350- RENTAL INCOME	58,647.60
4390- MISCELLANEOUS INCOME	1,793.10
4900- INDIRECT COST REIMBURSEMENT	2,229,669.79
	<hr/>
Total Revenues	32,195,208.66
	<hr/>
<u>Expenses</u>	
5010- SALARIES & WAGES	11,378,038.88
5012- DIRECTOR'S SALARY	128,914.92
5020- ACCRUED VACATION PAY	639,499.71
5110- BENEFITS	4,979.86
5112- HEALTH INSURANCE	1,174,060.68
5114- WORKER'S COMPENSATION	310,989.31
5116- PENSION	692,047.70
5122- FICA	920,897.71
5124- SUI	109,142.02
5125- DIRECTOR'S FRINGE	60,505.74
5130- ACCRUED VACATION FICA	38,515.03
6110- OFFICE SUPPLIES	62,987.65
6112- DATA PROCESSING SUPPLIES	566,520.93
6121- FOOD	360,672.97
6122- KITCHEN SUPPLIES	44,542.42
6130- PROGRAM SUPPLIES	715,613.90
6132- MEDICAL & DENTAL SUPPLIES	26,810.88
6134- INSTRUCTIONAL SUPPLIES	30,027.39
6140- CUSTODIAL SUPPLIES & MAINTENANCE TOOLS	104,558.10
6142- LINEN/LAUNDRY	90.00
6143- FURNISHINGS	49,489.84
6150- UNIFORM RENTAL/PURCHASE	431.00
6170- POSTAGE & SHIPPING	25,549.41
6180- EQUIPMENT RENTAL	182,935.83
6181- EQUIPMENT MAINTENANCE	25,175.81

6216- CAPITAL EXPENDITURES > \$1000	4,000.00
6221- EQUIPMENT OVER > \$5000	404,017.58
6310- PRINTING & PUBLICATIONS	22,230.69
6312- ADVERTISING & PROMOTION	14,101.04
6320- TELEPHONE	253,253.67
6410- RENT	1,294,651.56
6420- UTILITIES/ DISPOSAL	424,585.73
6432- BUILDING & GROUNDS REPAIRS/ MAINTENANCE	250,417.56
6433- GROUNDS MAINTENANCE	78,919.28
6436- PEST CONTROL	24,703.63
6437- BURGLAR & FIRE ALARM	40,368.23
6440- PROPERTY INSURANCE	128,316.95
6510- AUDIT	65,330.00
6520- CONSULTANTS	74,405.27
6522- CONSULTANT EXPENSES	749.13
6524- CONTRACTS	178,730.59
6530- LEGAL	71,666.24
6540- CUSTODIAL SERVICES	98,084.47
6555- MEDICAL SCREENING/DEAT/STAFF	6,573.00
6610- GAS & OIL	39,905.06
6620- VEHICLE INSURANCE	140,808.65
6630- VEHICLE LICENSE & FEES	10.00
6640- VEHICLE REPAIR & MAINTENANCE	78,846.69
6712- STAFF TRAVEL-LOCAL	11,800.72
6714- STAFF TRAVEL-OUT OF AREA	57,365.57
6722- PER DIEM - STAFF	3,912.90
6730- VOLUNTEER TRAVEL	7,129.61
6742- TRAINING - STAFF	71,894.52
6744- TRAINING - VOLUNTEER	3,867.43
6810- BANK CHARGES	4,430.58
6832- LIABILITY INSURANCE	45,695.74
6834- STUDENT ACTIVITY INSURANCE	4,113.13
6840- PROPERTY TAXES	6,463.84
6850- FEES & LICENSES	101,734.44
6851- CPR FEES	4,732.00
6852- FINGERPRINT	8,587.25
6870- EMPLOYEE RECOGNITION	1,391.85
6875- EMPLOYEE HEALTH & WELFARE	60,017.34
6892- CASH SHORT/OVER	(0.20)
7110- PARENT ACTIVITIES	66.79
7111- PARENT MILEAGE	1,117.35
7112- PARENT INVOLVEMENT	4,698.02
7114- PC ALLOWANCE	3,990.00
7116- POLICY COUNCIL FOOD ALLOWANCE	1,213.49
7210- TRANSPORTATION VOUCHERS	1,167.13
7224- CLIENT RENT	131,941.53
7226- CLIENT LODGING/SHELTER	162,481.00

7230- CLIENT FOOD	7,045.85
7240- DIRECT BENEFITS	5,850,006.53
7241- DIRECT BENEFITS - COLA	46,008.00
7245- DIRECT BENEFITS - STATE	7,877.70
8110- IN KIND SALARIES	1,665,693.18
8120- IN KIND RENT	310,462.30
8130- IN KIND - OTHER	27,609.52
9010- INDIRECT COST ALLOCATION	<u>2,229,669.79</u>
Total Expenses	<u>32,191,857.61</u>
Excess Revenue Over (Under) Expenditures	<u><u>3,351.05</u></u>

Fiscal Year July 25 - June 26

March 31, 2026

<u>414 0 ALT PYMT PROG CAPP</u>	<u>Grant Budget</u>	<u>Current Month Actual</u>	<u>YTD Actual March 31, 2026</u>	<u>YTD Budget March 31, 2026</u>	<u>% Spent</u>	<u>YTD Encumbrance</u>	<u>Actual Plus Encumbrance</u>	<u>Budget Balance</u>
Revenues								
4110- GRANT INCOME-FEDERAL	2,631,321.00	160,572.52	1,366,673.87	0.00	(0.52)	0.00	1,366,673.87	1,264,647.13
4120- GRANT INCOME-STATE	5,663,444.00	311,699.60	2,652,955.19	0.00	(0.47)	0.00	2,652,955.19	3,010,488.81
4220- IN KIND CONTRIBUTIONS	0.00	893.75	1,056.25	0.00	0.00	0.00	1,056.25	(1,056.25)
4315- CHILD CRE REVENUE-STATE	0.00	899.50	6,359.00	0.00	0.00	0.00	6,359.00	(6,359.00)
Total Revenues	8,294,765.00	474,065.37	4,027,044.31	0.00	(0.49)	0.00	4,027,044.31	4,267,720.69
Expenses								
5010- SALARIES & WAGES	504,205.00	21,988.32	218,143.69	0.00	0.43	0.00	218,143.69	286,061.31
5020- ACCRUED VACATION PAY	9,500.00	2,262.18	12,843.09	0.00	1.35	0.00	12,843.09	(3,343.09)
Total Salaries	513,705.00	24,250.50	230,986.78	0.00	0.45	0.00	230,986.78	282,718.22
5112- HEALTH INSURANCE	22,273.00	1,567.64	12,839.05	0.00	0.58	0.00	12,839.05	9,433.95
5114- WORKER'S COMPENSATION	1,339.00	91.89	957.83	0.00	0.72	0.00	957.83	381.17
5116- PENSION	16,462.00	1,517.58	14,362.38	0.00	0.87	0.00	14,362.38	2,099.62
5122- FICA	24,585.00	1,688.56	17,609.27	0.00	0.72	0.00	17,609.27	6,975.73
5124- SUI	2,494.00	31.52	2,631.45	0.00	1.06	0.00	2,631.45	(137.45)
5130- ACCRUED VACATION FRINGE	400.00	153.81	384.68	0.00	0.96	0.00	384.68	15.32
Total Fringe Benefits	67,553.00	5,051.00	48,784.66	0.00	0.72	0.00	48,784.66	18,768.34
6110- OFFICE SUPPLIES	4,144.00	676.18	1,803.05	0.00	0.44	0.00	1,803.05	2,340.95
6112- DATA PROCESSING SUPPLIES	23,162.00	678.49	17,662.05	0.00	0.76	3,598.47	21,260.52	1,901.48
6130- PROGRAM SUPPLIES	0.00	0.00	222.81	0.00	0.00	0.00	222.81	(222.81)
6170- POSTAGE & SHIPPING	7,770.00	737.46	6,820.35	0.00	0.88	0.00	6,820.35	949.65
Total Supplies	35,076.00	2,092.13	26,508.26	0.00	0.76	3,598.47	30,106.73	4,969.27
6180- EQUIPMENT RENTAL	5,920.00	362.83	3,001.48	0.00	0.51	0.00	3,001.48	2,918.52
6181- EQUIPMENT MAINTENANCE	3,552.00	434.71	2,942.92	0.00	0.83	0.00	2,942.92	609.08
6310- PRINTING & PUBLICATIONS	740.00	0.00	0.00	0.00	0.00	0.00	0.00	740.00
6312- ADVERTISING & PROMOTION	1,110.00	0.00	0.00	0.00	0.00	0.00	0.00	1,110.00
6320- TELEPHONE	2,590.00	126.55	1,232.90	0.00	0.48	0.00	1,232.90	1,357.10
6410- RENT	65,120.00	5,730.98	43,660.10	0.00	0.67	0.00	43,660.10	21,459.90
6420- UTILITIES/ DISPOSAL	13,098.00	767.63	8,338.83	0.00	0.64	0.00	8,338.83	4,759.17
6432- BUILDING & GROUNDS	22,200.00	0.00	17.32	0.00	0.00	0.00	17.32	22,182.68
6436- PEST CONTROL	0.00	0.77	6.51	0.00	0.00	0.00	6.51	(6.51)
6437- BURGLAR & FIRE ALARM	0.00	0.23	16.29	0.00	0.00	0.00	16.29	(16.29)
6440- PROPERTY INSURANCE	3,108.00	622.84	2,251.99	0.00	0.72	0.00	2,251.99	856.01

**Fiscal Year July 25 - June 26
March 31, 2026**

<u>414 0 ALT PYMT PROG CAPP</u>	<u>Grant</u>	<u>Current</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>% Spent</u>	<u>YTD</u>	<u>Actual Plus</u>	<u>Budget</u>
	<u>Budget</u>	<u>Month</u>	<u>March 31, 2026</u>	<u>March 31, 2026</u>		<u>Encumbrance</u>	<u>Encumbrance</u>	<u>Balance</u>
		<u>Actual</u>						
6530- LEGAL	440.00	3,038.75	3,591.25	0.00	8.16	0.00	3,591.25	(3,151.25)
6555- MEDICAL	148.00	0.00	0.00	0.00	0.00	0.00	0.00	148.00
6610- GAS & OIL	74.00	27.20	104.19	0.00	1.41	0.00	104.19	(30.19)
6620- VEHICLE INSURANCE	555.00	64.83	276.41	0.00	0.50	0.00	276.41	278.59
6640- VEHICLE REPAIR &	104.00	29.60	132.39	0.00	1.27	0.00	132.39	(28.39)
6722- PER DIEM - STAFF	0.00	60.68	428.97	0.00	0.00	0.00	428.97	(428.97)
6742- TRAINING - STAFF	3,700.00	477.54	4,460.14	0.00	1.21	0.00	4,460.14	(760.14)
6850- FEES & LICENSES	19,240.00	0.00	5,698.80	0.00	0.30	0.00	5,698.80	13,541.20
6852- FINGERPRINT	0.00	0.00	4.25	0.00	0.00	0.00	4.25	(4.25)
6875- EMPLOYEE HEALTH & WELFARE	1,687.00	0.00	1,127.28	0.00	0.67	0.00	1,127.28	559.72
Total Other & Services	143,386.00	11,745.14	77,292.02	0.00	0.54	0.00	77,292.02	66,093.98
6221- EQUIPMENT OVER > \$5000	0.00	0.00	12,902.69	0.00	0.00	0.00	12,902.69	(12,902.69)
Equipment & Bldg Improvements	0.00	0.00	12,902.69	0.00	0.00	0.00	12,902.69	(12,902.69)
6714- STAFF TRAVEL-OUT OF AREA	0.00	0.00	1,137.46	0.00	0.00	0.00	1,137.46	(1,137.46)

**Fiscal Year July 25 - June 26
March 31, 2026**

<u>427 0 ALT. PYMT. PROG. C2AP</u>	<u>Grant Budget</u>	<u>Current Month Actual</u>	<u>YTD Actual March 31, 2026</u>	<u>YTD Budget March 31, 2026</u>	<u>% Spent</u>	<u>YTD Encumbrance</u>	<u>Actual Plus Encumbrance</u>	<u>Budget Balance</u>
Revenues								
4110- GRANT INCOME-FEDERAL	289,485.00	975.90	975.90	0.00	0.00	0.00	975.90	288,509.10
4120- GRANT INCOME-STATE	1,625,490.00	96,614.56	894,307.84	0.00	(0.55)	0.00	894,307.84	731,182.16
4220- IN KIND CONTRIBUTIONS	0.00	170.50	201.50	0.00	0.00	0.00	201.50	(201.50)
4315- CHILD CRE REVENUE-STATE	0.00	33.05	132.20	0.00	0.00	0.00	132.20	(132.20)
Total Revenues	1,914,975.00	97,794.01	895,617.44	0.00	(0.47)	0.00	895,617.44	1,019,357.56
Expenses								
5010- SALARIES & WAGES	102,225.00	5,676.14	56,664.88	0.00	0.55	0.00	56,664.88	45,560.12
5020- ACCRUED VACATION PAY	4,054.00	308.27	3,050.41	0.00	0.75	0.00	3,050.41	1,003.59
Total Salaries	106,279.00	5,984.41	59,715.29	0.00	0.56	0.00	59,715.29	46,563.71
5112- HEALTH INSURANCE	6,945.00	321.48	2,923.87	0.00	0.42	0.00	2,923.87	4,021.13
5114- WORKER'S COMPENSATION	349.00	24.00	251.64	0.00	0.72	0.00	251.64	97.36
5116- PENSION	4,000.00	404.71	3,642.69	0.00	0.91	0.00	3,642.69	357.31
5122- FICA	6,150.00	441.99	4,624.56	0.00	0.75	0.00	4,624.56	1,525.44
5124- SUI	1,029.00	15.74	671.52	0.00	0.65	0.00	671.52	357.48
5130- ACCRUED VACATION FICA	438.00	17.78	62.21	0.00	0.14	0.00	62.21	375.79
Total Fringe Benefits	18,911.00	1,225.70	12,176.49	0.00	0.64	0.00	12,176.49	6,734.51
6110- OFFICE SUPPLIES	896.00	146.27	617.50	0.00	0.69	0.00	617.50	278.50
6112- DATA PROCESSING SUPPLIES	5,008.00	224.54	5,768.07	0.00	1.15	0.00	5,768.07	(760.07)
6130- PROGRAM SUPPLIES	0.00	0.00	66.84	0.00	0.00	0.00	66.84	(66.84)
6170- POSTAGE & SHIPPING	1,980.00	159.47	1,701.90	0.00	0.86	0.00	1,701.90	278.10
Total Supplies	7,884.00	530.28	8,154.31	0.00	1.03	0.00	8,154.31	(270.31)
6180- EQUIPMENT RENTAL	1,280.00	78.45	679.40	0.00	0.53	0.00	679.40	600.60
6181- EQUIPMENT MAINTENANCE	768.00	93.99	636.31	0.00	0.83	0.00	636.31	131.69
6310- PRINTING & PUBLICATIONS	160.00	0.00	0.00	0.00	0.00	0.00	0.00	160.00
6312- ADVERTISING & PROMOTION	240.00	0.00	0.00	0.00	0.00	0.00	0.00	240.00
6320- TELEPHONE	560.00	39.64	361.25	0.00	0.65	0.00	361.25	198.75
6410- RENT	23,380.00	1,703.68	13,687.44	0.00	0.59	0.00	13,687.44	9,692.56
6420- UTILITIES/ DISPOSAL	3,458.00	230.37	2,494.83	0.00	0.72	0.00	2,494.83	963.17
6432- BUILDING & GROUNDS	4,800.00	0.00	5.20	0.00	0.00	0.00	5.20	4,794.80
6437- BURGLAR & FIRE ALARM	5.00	0.00	4.29	0.00	0.86	0.00	4.29	0.71
6440- PROPERTY INSURANCE	672.00	81.65	792.09	0.00	1.18	0.00	792.09	(120.09)
6530- LEGAL	960.00	579.70	685.10	0.00	0.71	0.00	685.10	274.90
6555- MEDICAL	66.00	0.00	0.00	0.00	0.00	0.00	0.00	66.00
6610- GAS & OIL	66.00	5.88	26.71	0.00	0.40	0.00	26.71	39.29
6620- VEHICLE INSURANCE	120.00	34.77	304.24	0.00	2.54	0.00	304.24	(184.24)

**Fiscal Year July 25 - June 26
March 31, 2026**

<u>427 0 ALT. PYMT. PROG. C2AP</u>	<u>Grant</u>	<u>Current</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>% Spent</u>	<u>YTD</u>	<u>Actual Plus</u>	<u>Budget</u>
	<u>Budget</u>	<u>Month</u>	<u>March 31, 2026</u>	<u>March 31, 2026</u>		<u>Encumbrance</u>	<u>Encumbrance</u>	<u>Balance</u>
		<u>Actual</u>						
6640- VEHICLE REPAIR &	22.00	6.40	37.24	0.00	1.69	0.00	37.24	(15.24)
6722- PER DIEM - STAFF	48.00	13.12	111.77	0.00	2.33	0.00	111.77	(63.77)
6742- TRAINING - STAFF	870.00	103.26	988.24	-0.00	1.14	0.00	988.24	(118.24)
6850- FEES & LICENSES	4,160.00	0.00	1,237.57	0.00	0.30	0.00	1,237.57	2,922.43
6852- FINGERPRINT	0.00	0.00	4.25	0.00	0.00	0.00	4.25	(4.25)
6875- EMPLOYEE HEALTH & WELFARE	465.00	0.00	288.33	0.00	0.62	0.00	288.33	176.67
Total Other & Services	42,100.00	2,970.91	22,344.26	0.00	0.53	0.00	22,344.26	19,755.74
6221- EQUIPMENT OVER > \$5000	0.00	0.00	3,870.80	0.00	0.00	0.00	3,870.80	(3,870.80)
Equipment & Bldg Improvements	0.00	0.00	3,870.80	0.00	0.00	0.00	3,870.80	(3,870.80)
6714- STAFF TRAVEL-OUT OF AREA	220.00	0.00	245.73	0.00	1.12	0.00	245.73	(25.73)

**Rev/ Obj w Encumbrances
March 31, 2026**

428 0 ALT. PYMT. PROG. C3AP	<u>Grant Budget</u>	<u>Current Month Actual</u>	<u>YTD Actual March 31, 2026</u>	<u>YTD Budget March 31, 2026</u>	<u>% Spent</u>	<u>YTD Encumbrance</u>	<u>Actual Plus Encumbrance</u>	<u>Budget Balance</u>
Revenues								
4110- GRANT INCOME-FEDERAL	638,228.00	33,776.71	428,941.68	0.00	(0.67)	0.00	428,941.68	209,286.32
4120- GRANT INCOME-STATE	564,858.00	50,665.06	367,782.94	0.00	(0.65)	0.00	367,782.94	197,075.06
4220- IN KIND CONTRIBUTIONS	0.00	240.63	284.38	0.00	0.00	0.00	284.38	(284.38)
4315- CHILD CRE REVENUE-STATE	0.00	128.90	1,386.50	0.00	0.00	0.00	1,386.50	(1,386.50)
Total Revenues	1,203,086.00	84,811.30	798,395.50	0.00	(0.66)	0.00	798,395.50	404,690.50
Expenses								
5010- SALARIES & WAGES	62,715.00	3,959.12	52,362.15	0.00	0.83	0.00	52,362.15	10,352.85
5020- ACCRUED VACATION PAY	1,850.00	202.66	2,981.36	0.00	1.61	0.00	2,981.36	(1,131.36)
Total Salaries	64,565.00	4,161.78	55,343.51	0.00	0.86	0.00	55,343.51	9,221.49
5112- HEALTH INSURANCE	3,896.00	350.31	3,559.74	0.00	0.91	0.00	3,559.74	336.26
5114- WORKER'S COMPENSATION	222.00	16.66	232.81	0.00	1.05	0.00	232.81	(10.81)
5116- PENSION	3,500.00	268.16	3,571.91	0.00	1.02	0.00	3,571.91	(71.91)
5122- FICA	4,240.00	306.03	4,283.28	0.00	1.01	0.00	4,283.28	(43.28)
5124- SUI	560.00	15.76	591.39	0.00	1.06	0.00	591.39	(31.39)
5130- ACCRUED VACATION FICA	200.00	13.41	50.55	0.00	0.25	0.00	50.55	149.45
Total Fringe Benefits	12,618.00	970.33	12,289.68	0.00	0.97	0.00	12,289.68	328.32
6110- OFFICE SUPPLIES	560.00	91.12	416.63	0.00	0.74	0.00	416.63	143.37
6112- DATA PROCESSING SUPPLIES	3,130.00	171.49	3,656.86	0.00	1.17	0.00	3,656.86	(526.86)
6130- PROGRAM SUPPLIES	0.00	0.00	44.57	0.00	0.00	0.00	44.57	(44.57)
6170- POSTAGE & SHIPPING	1,050.00	99.71	970.49	0.00	0.92	0.00	970.49	79.51
Total Supplies	4,740.00	362.32	5,088.55	0.00	1.07	0.00	5,088.55	(348.55)
6180- EQUIPMENT RENTAL	800.00	49.00	432.61	0.00	0.54	0.00	432.61	367.39
6181- EQUIPMENT MAINTENANCE	480.00	58.74	397.68	0.00	0.83	0.00	397.68	82.32
6310- PRINTING & PUBLICATIONS	100.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00
6312- ADVERTISING & PROMOTION	150.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
6320- TELEPHONE	350.00	31.39	285.42	0.00	0.82	0.00	285.42	64.58
6410- RENT	16,800.00	1,135.55	9,188.63	0.00	0.55	0.00	9,188.63	7,611.37
6420- UTILITIES/ DISPOSAL	1,770.00	153.37	1,661.48	0.00	0.94	0.00	1,661.48	108.52
6432- BUILDING & GROUNDS	3,000.00	0.00	3.46	0.00	0.00	0.00	3.46	2,996.54
6437- BURGLAR & FIRE ALARM	10.00	0.00	2.86	0.00	0.29	0.00	2.86	7.14
6440- PROPERTY INSURANCE	420.00	54.37	537.75	0.00	1.28	0.00	537.75	(117.75)

**Rev/ Obj w Encumbrances
March 31, 2026**

<u>428 0 ALT. PYMT. PROG. C3AP</u>	<u>Grant</u>	<u>Current</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>% Spent</u>	<u>YTD</u>	<u>Actual Plus</u>	<u>Budget</u>
	<u>Budget</u>	<u>Month</u>	<u>March 31,</u>	<u>March 31, 2026</u>		<u>Encumbrance</u>	<u>Encumbrance</u>	<u>Balance</u>
		<u>Actual</u>	<u>2026</u>	<u>March 31, 2026</u>				
6530- LEGAL	600.00	818.12	966.87	0.00	1.61	0.00	966.87	(366.87)
6555- MEDICAL	20.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00
6610- GAS & OIL	10.00	3.68	17.32	0.00	1.73	0.00	17.32	(7.32)
6620- VEHICLE INSURANCE	75.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00
6640- VEHICLE REPAIR &	14.00	4.00	24.55	0.00	1.75	0.00	24.55	(10.55)
6722- PER DIEM - STAFF	90.00	8.20	72.68	0.00	0.81	0.00	72.68	17.32
6742- TRAINING - STAFF	600.00	64.52	621.19	0.00	1.04	0.00	621.19	(21.19)
6850- FEES & LICENSES	2,600.00	0.00	904.42	0.00	0.35	0.00	904.42	1,695.58
6852- FINGERPRINT	0.00	0.00	4.25	0.00	0.00	0.00	4.25	(4.25)
6875- EMPLOYEE HEALTH & WELFARE	228.00	0.00	235.91	0.00	1.03	0.00	235.91	(7.91)
Total Other & Services	28,117.00	2,380.94	15,357.08	0.00	0.55	0.00	15,357.08	12,759.92
6221- EQUIPMENT OVER > \$5000	0.00	0.00	2,580.54	0.00	0.00	0.00	2,580.54	(2,580.54)
Equipment & Bldg Improvements	0.00	0.00	2,580.54	0.00	0.00	0.00	2,580.54	(2,580.54)
6714- STAFF TRAVEL-OUT OF AREA	150.00	0.00	159.41	0.00	1.06	0.00	159.41	(9.41)

Fresno Migrant Head Start
Budget to Actual (331 Basic)
Period Ending March 31, 2026

Account Description	Grant Budget	Current	Current Mth	Prior Mth	Current vs Budget	YTD	% Spent	Encumbered	YTD Actual +	Budget Balance
		Period	YTD	YTD	YTD	Budget			Encumbered	
REVENUES										
4110 GRANT INCOME-FEDERAL	6,566,001.00	171,718.98	2,800,304.80	2,628,585.82	(709,711.30)	3,510,016.10	42.65%	40,097.83	2,840,402.63	3,725,598.37
4130 GRANT INCOME-AREA	0.00	0.00			-		0.00%	0.00	0.00	0.00
4210 DONATIONS	0.00	0.00			-		0.00%	0.00	0.00	0.00
4220 IN KIND CONTRIBUTIONS	1,662,173.00	35,739.12	363,623.88	327,884.76	(524,931.12)	888,555.00	21.88%	0.00	363,623.88	1,298,549.12
4330- SALE OF ASSETS	0.00	0.00			-		0.00%	0.00	0.00	0.00
4390 MISC INCOME	0.00	0.00			-		0.00%	0.00	0.00	0.00
TOTAL REVENUES	8,228,174.00	207,458.10	3,163,928.68	2,956,470.58	(1,234,642.42)	4,398,571.10	38.45%	40,097.83	3,204,026.51	5,024,147.49
5010 SALARIES & WAGES	6A 3,733,795.00	49,807.15	1,534,265.76	1,484,458.61	(416,048.24)	1,950,314.00	41.09%	0.00	1,534,265.76	2,199,529.24
5012- DIRECTOR'S SALARY	6A 0.00	0.00			-		0.00%		0.00	0.00
5019- SALARIES & WAGES C19	6A 0.00	0.00			-		0.00%		0.00	0.00
5020 ACCRUED VACATION PAY	6A 233,685.00	2,940.31	99,487.15	96,546.84	(14,366.11)	113,853.26	42.57%	0.00	99,487.15	134,197.85
5112 HEALTH INSURANCE	6B 241,076.00	6,950.26	117,745.14	110,794.88	(35,513.64)	153,258.78	48.84%	0.00	117,745.14	123,330.86
5114 WORKER'S COMPENSATION	6B 112,264.00	770.43	53,019.58	52,249.15	(14,558.40)	67,577.98	47.23%	0.00	53,019.58	59,244.42
5115- Worker's Compensation C19	6B 0.00	0.00			-		0.00%		0.00	0.00
5116 PENSION	6B 281,464.00	2,767.74	116,351.99	113,584.25	(61,887.42)	178,239.41	41.34%	0.00	116,351.99	165,112.01
5117- Pension C19	6B 0.00	0.00			-		0.00%		0.00	0.00
5121- FICA C19	6B 0.00	0.00			-		0.00%		0.00	0.00
5122 FICA	6B 305,126.00	3,779.20	133,517.78	129,738.58	(33,668.34)	167,186.12	43.76%	0.00	133,517.78	171,608.22
5124 SUI	6B 45,376.00	0.00	4,490.85	4,490.85	(16,933.15)	21,424.00	9.90%	0.00	4,490.85	40,885.15
5125- DIRECTOR'S FRINGE	6B 0.00	0.00			-		0.00%		0.00	0.00
5130 ACCRUED VACATION FRINGE	6B 19,098.00	224.89	7,605.21	7,380.32	(2,154.54)	9,759.75	39.82%	0.00	7,605.21	11,492.79
6714 STAFF TRAVEL-OUT OF AREA	6C 0.00	0.00			-		0.00%		0.00	0.00
6722 PER DIEM - STAFF	6C 0.00	0.00			-		0.00%		0.00	0.00
6221 EQUIPMENT OVER > \$5000	6D 0.00	0.00			-		0.00%		0.00	0.00
6110 OFFICE SUPPLIES	6E 20,000.00	190.75	2,585.15	2,394.40	(7,734.85)	10,320.00	12.93%	(86.58)	2,498.57	17,501.43
6112 DATA PROCESSING SUPPLIES	6E 95,000.00	27,650.79	60,340.97	32,690.18	4,936.97	55,404.00	63.52%	9,198.14	69,539.11	25,460.89
6121 FOOD	6E 10,000.00	0.00	2,513.21	2,513.21	(6.79)	2,520.00	25.13%	0.00	2,513.21	7,486.79
6122 KITCHEN SUPPLIES	6E 7,500.00	(43.53)	2,616.63	2,660.16	2,616.63	0.00	34.89%	0.00	2,616.63	4,883.37
6130 PROGRAM SUPPLIES	6E 73,000.00	205.25	38,228.00	38,022.75	(21,622.00)	59,850.00	52.37%	2,354.22	40,582.22	32,417.78
6134 INSTRUCTIONAL SUPPLIES	6E 5,000.00	0.00	0.00	0.00	(5,328.00)	5,328.00	0.00%	0.00	0.00	5,000.00
6140 CUSTODIAL SUPPLIES	6E 12,000.00	(18.86)	13,606.62	13,625.48	(7,216.38)	20,823.00	113.39%	0.00	13,606.62	(1,606.62)
6142 LINEN/LAUNDRY	6E 0.00	0.00			-		0.00%		0.00	0.00
6143 FURNISHINGS	6E 0.00	0.00	4,432.52	4,432.52	4,432.52	0.00	0.00%	0.00	4,432.52	(4,432.52)
6170 POSTAGE & SHIPPING	6E 710.00	22.27	283.34	261.07	(126.66)	410.00	39.91%	0.00	283.34	426.66
6132 MEDICAL & DENTAL SUPPLIES	6H 1,000.00	0.00	3,563.52	3,563.52	(2,211.48)	5,775.00	356.35%	0.00	3,563.52	(2,563.52)
6150 UNIFORM RENTAL/PURCHASE	6H 0.00	0.00	0.00	0.00	(150.00)	150.00	0.00%	0.00	0.00	0.00
6180 EQUIPMENT RENTAL	6H 40,000.00	2,767.66	28,888.47	26,120.81	7,897.47	20,991.00	72.22%	0.00	28,888.47	11,111.53
6181 EQUIPMENT MAINTENANCE	6H 30,000.00	310.76	1,331.97	1,021.21	(14,698.03)	16,030.00	4.44%	0.00	1,331.97	28,668.03
6212 EQUIPMENT PURCHASES < \$500	6H 0.00	0.00			-		0.00%		0.00	0.00
6214 EQUIPMENT OVER > 500	6H 0.00	0.00			-		0.00%		0.00	0.00
6216 EQUIPMENT OVER > \$1000	6H 0.00	0.00			-		0.00%		0.00	0.00
6231 BUILDING RENOVATION	6H 0.00	0.00			-		0.00%		0.00	0.00
6232 BUILDING IMPROVEMENTS	6H 0.00	0.00			-		0.00%		0.00	0.00
6310 PRINTING & PUBLICATIONS	6H 15,000.00	0.00	16.65	16.65	(2,483.35)	2,500.00	0.11%	0.00	16.65	14,983.35
6312 ADVERTISING & PROMOTION	6H 0.00	0.00			-		0.00%		0.00	0.00
6320 TELEPHONE	6H 150,000.00	10,202.20	48,023.02	37,820.82	4,287.02	43,736.00	32.02%	0.00	48,023.02	101,976.98
6410 RENT	6H 150,907.00	15,359.19	109,579.94	94,220.75	22,079.94	87,500.00	72.61%	0.00	109,579.94	41,327.06
6420 UTILITIES/ DISPOSAL	6H 90,000.00	4,225.68	32,058.69	27,833.01	(7,021.31)	39,080.00	35.62%	0.00	32,058.69	57,941.31
6432 BUILDING REPAIRS/ MAINT	6H 100,000.00	5,173.03	28,014.02	22,840.99	(5,735.98)	33,750.00	28.01%	21,360.00	49,374.02	50,625.98
6433 GROUNDS MAINTENANCE	6H 35,000.00	(4.17)	(4.17)	0.00	(12,828.17)	12,824.00	-0.01%	0.00	(4.17)	35,004.17
6436 PEST CONTROL	6H 8,000.00	818.34	5,561.96	4,743.62	2,950.96	2,611.00	69.52%	0.00	5,561.96	2,438.04
6437 BURGLAR & FIRE ALARM	6H 5,500.00	512.53	3,567.80	3,055.27	455.80	3,112.00	64.87%	0.00	3,567.80	1,932.20
6440 PROPERTY INSURANCE	6H 25,000.00	3,837.92	25,139.98	21,302.06	10,566.98	14,573.00	100.56%	0.00	25,139.98	(139.98)
6520 CONSULTANTS	6H 25,000.00	0.00	3,799.20	3,799.20	(8,692.80)	12,492.00	15.20%	3,927.50	7,726.70	17,273.30
6522 CONSULTANT EXPENSES	6H 1,500.00	0.00	0.00	0.00	(738.00)	738.00	0.00%	0.00	0.00	1,500.00
6524 CONTRACTS	6H 15,000.00	0.00	633.10	633.10	(6,866.90)	7,500.00	4.22%	0.00	633.10	14,366.90
6530 LEGAL	6H 5,000.00	0.00	500.00	500.00	(1,000.00)	1,500.00	10.00%	0.00	500.00	4,500.00
6540 CUSTODIAL SERVICES	6H 0.00	(0.53)	5,749.97	5,750.50	(655.03)	6,405.00	0.00%	0.00	5,749.97	(5,749.97)

Fresno Migrant Head Start
 Budget to Actual (331 Basic)
 Period Ending March 31, 2026

Account Description	Grant Budget	Current	Current Mth	Prior Mth	Current vs Budget	YTD	% Spent	Encumbered	YTD Actual +	
		Period	YTD	YTD	YTD	Budget			Encumbered	Budget Balance
6555 MEDICAL SCREENING/DEAT/S	6H	1,000.00	0.00	0.00	(600.00)	600.00	0.00%	0.00	0.00	1,000.00
6562 MEDICAL EXAM	6H	0.00	0.00		-		0.00%		0.00	0.00
6564 MEDICAL FOLLOW-UP	6H	0.00	0.00		-		0.00%		0.00	0.00
6566 DENTAL EXAM	6H	0.00	0.00		-		0.00%		0.00	0.00
6568 DENTAL FOLLOW-UP	6H	0.00	0.00		-		0.00%		0.00	0.00
6610 GAS & OIL	6H	12,000.00	118.04	5,930.44	(2,701.52)	8,750.00	50.40%	0.00	6,048.48	5,951.52
6620 VEHICLE INSURANCE	6H	30,000.00	3,776.62	22,242.77	5,602.70	20,416.69	86.73%	0.00	26,019.39	3,980.61
6630 VEHICLE LICENSE AND FEES	6H	0.00	0.00		-		0.00%		0.00	0.00
6640 VEHICLE REPAIR & MAINTENANCE	6H	20,000.00	82.45	14,408.41	2,824.17	11,666.69	72.45%	0.00	14,490.86	5,509.14
6712 STAFF TRAVEL-LOCAL	6H	12,000.00	87.00	2,780.40	(4,086.60)	6,954.00	23.90%	0.00	2,867.40	9,132.60
6724 PER DIEM - PARENT	6H	0.00	0.00		-		0.00%		0.00	0.00
6730 VOLUNTEER TRAVEL	6H	0.00	0.00		-		0.00%		0.00	0.00
6742 TRAINING - STAFF	6H	1,000.00	2,460.00	159.29	869.29	1,750.00	261.93%	0.00	2,619.29	(1,619.29)
6744 TRAINING - VOLUNTEER	6H	0.00	0.00		-		0.00%		0.00	0.00
6745 TRAINING - PARTICIPANTS/CLIENTS	6H	0.00	0.00		-		0.00%		0.00	0.00
6746 TRAINING - PARENT	6H	0.00	0.00		-		0.00%		0.00	0.00
6748 EDUCATION REIMBURSEMENT	6H	10,000.00	0.00	0.00	(5,000.00)	5,000.00	0.00%	0.00	0.00	10,000.00
6750 FIELD TRIPS	6H	0.00	0.00		-		0.00%		0.00	0.00
6820 INTEREST EXPENSE	6H	0.00	0.00		-		0.00%		0.00	0.00
6832 LIABILITY INSURANCE	6H	600.00	40.00	240.00	(14.00)	294.00	46.67%	0.00	280.00	320.00
6834 STUDENT ACTIVITY INSURAN	6H	1,086.00	0.00	480.62	(263.38)	744.00	44.26%	0.00	480.62	605.38
6840 PROPERTY TAXES	6H	5,200.00	0.00	3,101.18	(1,898.82)	5,000.00	59.64%	0.00	3,101.18	2,098.82
6850 FEES & LICENSES	6H	25,000.00	12,382.58	9,325.02	9,207.59	12,500.01	86.83%	0.00	21,707.60	3,292.40
6851 CPR FEES	6H	0.00	0.00		-		0.00%		0.00	0.00
6852 FINGER PRINTING	6H	700.00	0.00	782.00	532.00	250.00	111.71%	0.00	782.00	(82.00)
6860 DEPRECIATION EXPENSE	6H	0.00	0.00		-		0.00%		0.00	0.00
6870 EMPLOYEE RECOGNITION	6H	0.00	0.00		-		0.00%		0.00	0.00
6875- EMPLOYEE HEALTH & WELFARE	6H	6,545.00	0.00	0.00	(13,475.00)	13,475.00	0.00%	0.00	0.00	6,545.00
6892 CASH SHORT/OVER	6H	0.00	0.00		-		0.00%		0.00	0.00
7110 PARENT ACTIVITIES	6H	600.00	0.00	66.79	(383.21)	450.00	11.13%	0.00	66.79	533.21
7111- PARENT MILEAGE	6H	0.00	0.00	137.20	(124.80)	262.00	0.00%	0.00	137.20	(137.20)
7112 PARENT INVOLVEMENT	6H	600.00	0.00	137.34	(1,461.66)	1,599.00	22.89%	0.00	137.34	462.66
7114 PC ALLOWANCE	6H	0.00	0.00	480.00	480.00	0.00	0.00%	0.00	480.00	(480.00)
7116 PC FOOD	6H	0.00	0.00		-		0.00%		0.00	0.00
8110 INKIND SALARIES		1,437,024.00	21,780.54	244,133.28	(506,276.18)	772,190.00	18.50%	0.00	265,913.82	1,171,110.18
8120 INKIND RENT		217,266.00	13,958.58	83,751.48	(18,434.94)	116,145.00	44.97%	0.00	97,710.06	119,555.94
8130 INKIND OTHER		7,883.00	0.00	-	(220.00)	220.00	0.00%	0.00	0.00	7,883.00
9010 INDIRECT EXPENSE	6J	547,669.00	14,323.03	219,249.60	(59,196.78)	292,769.41	42.65%	3,344.55	236,917.18	310,751.82
TOTAL EXPENSES		8,228,174.00	207,458.10	3,163,928.68	(1,234,642.42)	4,398,571.10	38.45%	40,097.83	3,204,026.51	5,024,147.49
CHANGE IN NET ASSETS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

TOTAL YTD	9.1%		
INDIRECT EXP	INDIRECT EXP		
Prior Mth	2,409,336.22	219,249.60	0.00
Curr Mth	2,566,732.17	233,572.63	0.00

Administrative	
YTD Expense	3,200,957.96
YTD Inkind	363,623.88
	<u>3,564,581.84</u>
YTD Admin	296,650.00
YTD %	8.32%

CAPMC
Work Related Injuries Report - April 2026
BOARD OF DIRECTORS

Recordable Injuries

Position/Program	Injury Location	Type of Injury	DOI	TOI	Description	Loss Days	Outcomes
None							

Medical Triage:

Position/Program	Injury Location	Type of Injury	DOI	TOI	Description	Loss Days
None						

Claims

Position/Program	Injury Location	Type of Injury	DOI	TOI	Description	Loss Days	Outcomes
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Up To Date Injuries: January 2026 to December 2026

(0) Hand Injuries	(0) Feet Injuries	(0) Chest Injuries	(1) Shin
(1) Back Injuries	(0) Eye Injuries	(0) Neck Injuries	(0) Bottom
(0) Knee Injuries	(0) Leg Injuries	(0) Head Injuries	(0) Hip
(1) Arm Injuries	(0) Wrist Injuries	(0) Ankle Injuries	
(0) Elbow Injuries	(0) Burn Injuries	(0) Respiratory Injuries	
(0) Shoulder Injuries	(0) Abdomen Injuries	(0) Face Injuries	

DOI: DATE OF INJURY

TOI: TIME OF INJURY

STAFFING CHANGES
March 21, 2026 - May 1, 2026
BOARD OF DIRECTORS

NON-HEAD START DEPARTMENTS					
NEW HIRES					
Identification Number	Position	Location	Effective Date	Hours	Justification
61529	Human Resources Assistant II	Gill - Human Resources	3/30/2026	80	Open Position
61530	Outreach Navigator	Gill - Community Services	3/31/2026	80	Open Position
61531	Receptionist	Gill - Community Services	4/6/2026	80	Open Position
61532	Human Resources Generalist	Gill - Human Resources	4/13/2026	80	Open Position
61445	Prevention Advocate	Gill - Victim Services	4/20/2026	80	Open Position
61536	Housing Case Worker	Shunammite Place - Community Services	4/23/2026	80	Open Position
61534	Shelter Resident Support Aide	Martha Diaz - Victim Services	5/1/2026	80	Open Position
61535	Shelter Resident Support Aide	Martha Diaz - Victim Services	5/1/2026	80	Open Position
SUBSTITUTES					
Identification Number	Position	Location	Effective Date	Hours	Justification
VOLUNTARY RESIGNATIONS					
Identification Number	Position	Location	Effective Date	Hours	Justification
61505	Program Assistant / Clerk Typist II	Gill - Alternative Payment Program & Resources and Referral Program	4/10/2026	80	Resignation
TERMINATION					
Identification Number	Position	Location	Effective Date	Hours	Justification
HEAD START DEPARTMENTS					
NEW HIRES					
Identification Number	Position	Location	Effective Date	Hours	Justification
61533	Teacher III	Mis Angelitos - Madera Migrant Head Start	4/24/2026	80	Open Position
61480	Associate Teacher	Mis Angelitos - Madera Migrant Head Start	4/27/2026	80	Open Position
SUBSTITUTES					
Identification Number	Position	Location	Effective Date	Hours	Justification
VOLUNTARY RESIGNATIONS					
Identification Number	Position	Location	Effective Date	Hours	Justification
60801	Teacher II	Orange Cove - Fresno Migrant Head Start	4/6/2026	80	Resignation
TERMINATIONS					
Identification Number	Position	Location	Effective Date	Hours	Justification



BOARD OF DIRECTORS 2026 ATTENDANCE

Director	Area Represented	January	February	March	April	May	June	July	August	September	October	November	December
Public Officials													
Deborah Martinez A: Vivian Garcia	Department of Social Services	P	P	N/A	-								
David Hernandez <i>Vice-Chairperson</i>	Madera Unified School District	P	P	N/A	P								
Leticia Gonzalez A: Robert Poythress	Madera County Board of Supervisors	P	P	N/A	-								
Steve Montes A: Mayor Cece Gallegos	Madera City Council	P	P	N/A	P								
John Chavez	Chowchilla City Council	P	-	N/A	P								
Private Sector Officials													
Debi Bray	Madera Chamber of Commerce	--	P	N/A	P								
Katherine Creek	Head Start Policy Council	--	P	N/A	P								
Donald Holley	Community Affairs	P	P	N/A	P								
Eric LiCalsi <i>Chairperson</i>	Attorney at Law	P	-	N/A	P								
Molly Hernandez	Early Childhood Education & Development	P	P	N/A	-								
Martha Garcia	Central Madera/Alpha	P	-	N/A	P								
Tyson Pogue <i>Secretary/Treasurer</i>	Eastern Madera County	P	P	N/A	P								
Richard Gutierrez	Eastside/Parksdale	P	P	N/A	P								
Diana Plamer <i>(Seated on 1/11/2024)</i>	Fairmead/Chowchilla	--	P	N/A	P								
Aurora Flores	Monroe/Washington	--	P	N/A	-								
<i>Total Directors</i>		1/8/26	2/12/26	3/12/26	4/9/26	5/14/26							