



Community Action Partnership of Madera County, Inc. Board of Directors Meeting

Agenda

Thursday, July 9, 2026

CAPMC Conference Room 1/1A

1225 Gill Avenue,

Madera, CA 93637

5:30 pm

Supporting documents relating to the items on this agenda that are not listed as “Closed Session” are available for inspection during the normal business hours at Community Action Partnership of Madera County, Inc., 1225 Gill Avenue, Madera, CA 93637.

Supporting documents relating to the items on the agenda that are not listed as “Closed Session” may be submitted after the posting of the agenda and are available at Community Action Partnership of Madera County, Inc. during normal business hours.

Please visit www.maderacap.org for updates.

CALL TO ORDER BOARD OF DIRECTORS

ROLL CALL – Kimberly Rojas-Perez

PLEDGE OF ALLEGIANCE – Judge Eric LiCalsi, *Chairperson*

A. PUBLIC COMMENT

The first ten minutes of the meeting are reserved for members of the public to address the Board of Directors on items of interest to the public that are within the subject matter jurisdiction of the agency. Speakers shall be limited to three minutes. Attention is called to the fact that the Board is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to the public comments at this time.

B. ADOPTION OF THE AGENDA

B-1 ADDITIONS TO THE AGENDA: Items identified after posting the agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-third vote, or unanimous vote if quorum is less than full board, required for consideration. (Government code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section E).

B-2 ADOPTION OF THE AGENDA: Adoption of agenda as presented or with approved additions.

C. TRAINING/ADVOCACY ISSUES

None

D. CONSENT ITEMS

All items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

- D-1 Review and consider approving the Minutes of the Regular Board of Directors Meeting – June 11, 2026.
- D-2 Review and consider approving the Minutes for the **Madera Migrant/Seasonal** Head Start Policy Council Committee Meeting – June 9, 2026.
- D-3 Review and consider approving the Minutes for the **Fresno Migrant and Seasonal Head Start** Policy Council Committee Meeting – May 13, 2026.
- D-4 Review and consider accepting the Community West Bank Credit Card Statements:
- May and June 2026
- D-5 Review and consider accepting the American Express & All Other Credit Card Statements:
- May 2026
- D-6 Review and consider approving the following **Madera Migrant and Seasonal Head Start** Reports:
- In-Kind Report – May 2026
 - CACFP Program Report – May 2026
 - Program Information Report (PIR) – May 2026
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- D-7 Review and consider approving the following **Fresno Migrant and Seasonal Head Start** Reports:
- In-Kind Report – April and May 2026
 - CACFP Program Report – May 2026
 - Program Information Report (PIR) – May 2026
- D-8 Review and consider approving the Fresno Migrant Seasonal Head Start 5-Year Grant Cycle's Goals and Objectives update for 2025-2026.
- D-9 Review and consider approving the 2026-2027 Reimbursement Policy Committee Members representing Madera Migrant/Seasonal Head Start program.
- D-10 Review and consider approving the 2026-2027 Madera Migrant/Seasonal Head Start Planning Process Policy/Procedure and Calendar.
- D-11 Review and approve the revised job description for the Accountant- Program Manager position for the fiscal department.

D-12 Review the Community Services Program Report for June 2026 (Informational Only).

D-13 Review the HELP Center Report for June 2026 (Informational Only).

D-14 Review the Victim Services (CAC) Report June 2026 (Informational Only).

E. DISCUSSION ITEMS – All supporting documents will be distributed at the meeting

E-1 Authorize a money market account at Community West Bank with the proceeds of the current Certificate of Deposit (CD) that is scheduled to Mature on July 21, 2026.

E-2 Review and approve the proposed changes to CAPMC Travel Policy for Reimbursement of means and incidental expenses while traveling on Agency business.

E-3 Review and approve the 2025-2026 Budget Revision to CAP of San Luis Obispo.

E-4 Madera Regional/Early Head Start 2026-2027 Underenrollment Plan & Change in Scope Update (Infomational).

F. ADMINISTRATIVE/COMMITTEE REPORTS TO THE BOARD OF DIRECTORS

- F-1 Finance Committee Report – None
- F-2 Personnel Committee Report – None
- F-3 Executive Director Monthly Report
- F-4 Financial Statements – Summary only – May and June 2026
- F-5 Head Start Policy Council/Committee Reports– None
- F-6 Work Related Injury Report – June 2026
- F-7 Staffing Changes – June 2026
- F-8 CAPMC Board of Directors Attendance Report – June 2026

G. CLOSED SESSION

None

H. CORRESPONDENCE

None

I. ADJOURN

I, Kimberly Rojas-Perez Executive Administrative Aide, declare under penalty of perjury that I posted the above agenda for the regular meeting of the CAPMC Board of Directors for July 9, 2026, in the Lobby of CAPMC as well as on the agency website by 5:00 p.m. on July 2, 2026

Kimberly Rojas-Perez

Executive Administrative Aide